

**COUNCIL MEETING
AGENDA
MONDAY, 26 AUGUST 2024**



GLENORCHY CITY COUNCIL

QUALIFIED PERSON CERTIFICATION

The General Manager certifies that, in accordance with section 65 of the *Local Government Act 1993*, any advice, information and recommendations contained in the reports related to this agenda have been prepared by persons who have the qualifications or experience necessary to give such advice, information and recommendations.

A handwritten signature in blue ink, appearing to read 'Tony McMullen', is written above a horizontal line.

Tony McMullen
General Manager
MONDAY, 26 AUGUST 2024

Hour: 3:30pm

Present (in Chambers):

Present (by video link):

**In attendance (in
Chambers):**

**In attendance (by video
link):**

Leave of Absence:

Workshops held since last Council Meeting

Date: Monday, 5 August 2024

Purpose: Open Workshop:

- IPWEA Conference presentation

Date: Monday, 12 August 2024

Purpose: To discuss:

- TasWater Briefing
- Media and Communications Framework
- Future of the Glenorchy War Memorial Pool preferred options
- Federal Grant Funding Opportunities for discussion

Date: Monday, 19 August 2024

Purpose: To discuss:

- Budget Debrief
- B-Kinder Council Initiative
- Intention to Make Animal Management By-Law
- General Managers 2023-24 Performance Review Process



**ELECTED MEMBER STATEMENT OF INTENT
November 2022**

We will...	By...
Be curious, open to change and difference	Being progressive, proactive, and innovative Taking calculated risks Asking questions before offering opinions or solutions Debating ideas without getting personal Remembering everyone is equal Always having an open mind
Be authentic and act with integrity	Being accessible Being honest and trustworthy Demonstrating transparency and accountability
Be respectful to each other	Going to the source, in person, early Assuming good intent, always Acting with good intent, always Actively listening, seeking to understand Valuing other's opinions Being prepared
Own and right our wrongs	Self-reflecting Being open to feedback Being brave enough to be vulnerable
Show strong leadership	Challenging the status quo Continually learning and practicing good governance Striving for financial sustainability and strength Having clarity on role and purpose
Consider the impact we have on others	Practicing emotional intelligence Hearing both sides before making judgement Remembering our behaviour and words matter to staff



ELECTED MEMBER LEGACY

November 2022

**At the end of our term, we will have made a real difference
because, together:**

We deliver

We're active and present

We put people first

We are inclusive

We are future focussed and brave

We improved communication and community engagement

We empowered our community

We rebuilt pride

We were accountable

We created a safe, clean, equitable city

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1. APOLOGIES

2. CONFIRMATION OF MINUTES (OPEN MEETING)

That the minutes of the Council meeting held on 29 July 2024 be confirmed.

3. ANNOUNCEMENTS BY THE CHAIR

4. PECUNIARY INTEREST NOTIFICATION

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

None.

6. PUBLIC QUESTION TIME (15 MINUTES)

Please note:

The Council Meeting is a formal meeting of the Elected Members elected by the Glenorchy community. It is chaired by the Mayor. Public question time is an opportunity in the formal meeting for the public to ask questions of their elected Council representatives about the matters that affect ratepayers and citizens.

In accordance with regulation 31(2) and (3) (Public question time) Local Government (Meeting Procedures) Regulations 2015, Council will allocate 15 minutes during each Council Meeting to invite members of the public to ask questions relating to the activities of Council.

The following rules and procedures apply to Public Question Time:

1. questions must relate to the activities of Council
2. members of the public are to announce their name and residential address before asking a question (which will be recorded in the minutes)
3. questions are to be put succinctly and in the form of a question, not a comment
4. questions must not be inflammatory, abusive, defamatory, contain a personal attack or otherwise breach any rules of the meeting which have been explained by the Chairperson
5. the Chairperson may limit the number of questions asked by each member of the public in order to ensure that all members of the public wishing to ask questions are given the opportunity within the allocated time
6. the Chairperson will decide the order in which questions are to be asked and may rotate the order between different members of the public if individuals have more than one question to ask
7. the Chairperson may, in their absolute discretion:
 - a) refuse to answer a question if the Chairperson deems that it is inappropriate or does not comply with these rules or the rules of the Council meeting, or
 - b) take a question 'on notice', in which case the answer will be provided in writing prior the next Council meeting and included on the agenda for the next Council meeting
8. if a question is taken on notice, the Chairperson may request that the member of the public submit their question in writing and may refuse to provide a response if the question is not provided as requested, and
9. the 15 minutes allocated for Public Question Time may be extended at the discretion of the Chairperson at the conclusion of the time period. Council is to publish information relating to Public Question Time, including any additional rules and procedures, on Council's website.

Question with notice – Morris Malone

(Received Monday, 22 July 2024)

Residents of Wariga Road and Heysen, Lever and Whitbread Courts in Glenorchy have detailed wildlife is defecating on their footpaths, which is infringing the amenity of their neighbourhood.

Q1: What responsibility does Council take for the wildlife inhabiting nearby reserves? What control strategies does/can Council implement to deter this from occurring?

Response: Most native wildlife such as wallabies and possums are protected in Tasmania under the Wildlife Regulations 1999 of the Nature Conservation Act 2002. Council does not have any plans to control or remove these animals.

Question with notice – Robert Holderness-Roddam

(Received Tuesday, 30 July 2024)

Q1: Could Council please explain the need for this new pedestrian refuge on Main Rd., Granton, as it seems as if there is little need for it. I.e., what is the estimated number of pedestrians that are expected to use this crossing per day?

I attach a Google Earth aerial of the area, with annotations.



Main Road, Granton

- **Red arrow at top left indicates the pre-existing pedestrian refuge.**
- **Orange oval indicates the approximate location of new pedestrian refuge.**
- **Red line is along the western edge of Main Road.**
- **The approximate distance between the pre-existing pedestrian refuge and the new one is 214 metres.**
- **Residents of the properties along the western edge of Main Road are unable to access the road from their properties, they have to travel from Sanctuary Road via Hestercombe Road to Main Road.**
- **Much of the western edge of Main Road has a rough, gravel footpath.**

Could Council please explain the need for this new pedestrian refuge, as it seems as if there is little need for it. I.e., what is the estimated number of pedestrians that are expected to use this crossing per day?

Response: The pedestrian refuge was installed to allow pedestrians to safely cross Main Road, by halving the crossing distance of the road.

The ramps and refuge are provided at the end of the asphalt footpath on the western side of Main Road, allowing pedestrians to cross to the asphalt footpath on the eastern side of the road.

This provides an alternative pathway to the unformed gravel verge on the western side of the road.

This project was programmed following feedback in the Council's Paths, Tracks and Trails survey. The council was a recipient of the Vulnerable Road Grant Program that funded this project.

7. PETITIONS/ADDRESSING COUNCIL MEETING (DEPUTATION)

COMMUNITY

Community Goal – Making Lives Bette

8. ACTIVITIES OF THE MAYOR

Author: Acting Mayor (Sue Hickey)

Qualified Person: General Manager (Tony McMullen)

ECM File Reference: Mayoral Announcements

Community Plan Reference:

Transparent and accountable government

Strategic or Annual Plan Reference:

Objective: We are a leader and partner that acts with integrity and upholds our community's best interests.

Strategy: Listen to our community to understand their needs and priorities.

Strategy: Communicate effectively with our community and stakeholders about what Council is doing.

Strategy: Build and maintain productive relationships with all levels of government, other councils, and peak bodies to achieve community outcomes for Glenorchy and Greater Hobart.

Reporting Brief:

To receive an update on the recent activities of the Mayor.

Proposal in Detail:

These are the events and external meetings that Mayor Sue Hickey attended between Monday, 22 July 2024 and Sunday, 18 August 2024.

Monday 22 July 2024

- Participated in a meeting with Dr Gillian Long, CEO of the Migrant Resource Centre Tasmania
- Chaired the Council Workshop

Tuesday 23 July 2024

- Chaired the meeting of the Glenorchy Jobs Hub Steering Committee
- Attended the Golden Years Ausmas Luncheon
- Participated in *Introduction to Trauma* training facilitated by Lifeline Tasmania
- Participated in a meeting with the Country Women's Association (CWA)
- Attended the opening of the Ten Lives Op Shop in Moonah

Wednesday 24 July 2024

- Participated in a meeting with a constituent to discuss anti-social behaviour in Glenorchy
- Participated in a meeting to discuss water issues at Abbeyfield House
- Participated in a meeting with a constituent to discuss crime prevention and a soup kitchen
- Participated in a meeting with John Kamara regarding multicultural issues
- Participated in a meeting with outgoing Glenorchy Police Inspector Jim Semmens and incoming Glenorchy Police Inspector Jason Klug and the General Manager
- Participated in a meeting with Jobs Tasmania Program Manager, Bill Duhig and Jobs Tasmania Director, Stuart Hollingsworth with Jobs Hub Steering Committee members

Monday 29 July 2024

- Participated in a meeting with Jeff Briscoe, teacher at Guilford Young College, about children and education in Glenorchy
- Chaired the Council meeting

Thursday 1 August 2024

- Attended the opening of the UTAS Philip Smith Building
- Attended the Australia Institute evening with Nobel Laureate Professor Joseph Stiglitz in conversation with Richard Denniss and Ebony Bennett on the subject of economics and the good society

Friday 2 August 2024

- Participated in a meeting with Nat Downton regarding small businesses in Glenorchy
- Participated in the Southern Councils Local Government Round Table with the General Manager
- Participated in a meeting with Basketball Tasmania and other clubs with the General Manager
- Participated in the Declaration of office ceremony for Deputy Mayor Russell Yaxley

Monday 26 August 2024

Council Meeting Agenda

Saturday 3 August 2024

- Attended the funeral of Ralph King (King Trailers)
- Attended the Rotary Club of Hobart Centenary Gala Dinner

Sunday 4 August 2024

- Attended the Heather Sculthorpe Lecture: 50 years of the Aboriginal movement in lutruwita/Tasmania and some reflections on the next 50 years at piyura kitina

Monday 5 August 2024

- Chaired the Council Workshop

Tuesday 6 August 2024

- Participated in the Vinnies Homelessness Awareness Breakfast event at Legacy Park
- Accompanied a constituent to a meeting to address family visa issues at the office of Andrew Wilkie MP
- Participated in a meeting with a constituent to discuss drug dealing concerns in Moonah
- Participated in a meeting with the CEO of the Local Government Association of Tasmania

Wednesday 7 August 2024

- Visited the Moonah Arts Centre to view the Medicine Men Exhibition by artist John Mella
- Chaired the Greater Hobart Mayors Forum
- Participated in a meeting with the President of the Abruzzese Association and Australian Italian Club

Thursday 8 August 2024

- Met with former Glenorchy Mayor, Adriana Taylor regarding the Country Women's Association
- Participated in the Homelessness Week Luncheon at The Salvation Army Glenorchy
- Met with Professor Norelle Lickiss regarding youth problems
- Attended Theatre Royal to see the Nathan Maynard play, 'The Box', regarding social housing and family dysfunction

Friday 9 August 2024

- Participated in a meeting with Kate Huntington and Nicholas Farrelly of the University of Tasmania with the General Manager to discuss Suburban Study Hubs
- Participated in a meeting with the CEO of Glenview with the General Manager and toured the Korongee Dementia Village
- Participated in a tour of Granton with the Deputy General Manager
- Attended the official opening of the Uniting Op Shop in North Hobart

Saturday 10 August 2024

- Participated in the Annual Pooja at Mayur Indian Restaurant

Sunday 11 August 2024

- Attended the Abruzzese Association of Hobart members and friends' function

Monday 12 August 2024

- Participated in a meeting with Uniting Vic. Tas employees, Jacob Miller and Susannah Slatter
- Chaired the Council Workshop

Friday 16 August 2024

- Participated in a meeting regarding emergency management and recovery with Wise Lord and Fergusson
- Attended the Children's Book Council of Australia Book Week 2024 event at Government House

Saturday 17 August 2024

- Participated in the Order of St John fundraising event for Bethlehem House

Sunday 18 August 2024

- Attended the Royal Society of Tasmania Winterfest fundraiser for framing of early colonial artworks, including paintings of Glenorchy and O'Briens Bridge

In addition to the above meetings and events, the Mayor attended numerous internal meetings and performed other administrative duties.

Consultations:

Nil

Human Resource / Financial and Risk Management Implications:

Nil

Community Consultation and Public Relations Implications:

Nil

Recommendation:

That Council:

1. RECEIVE a report about the activities of Mayor Hickey from Monday, 22 July to Sunday, 18 August 2024.

Attachments/Annexures

Nil.

9. LONG-TERM FUTURE OF GLENORCHY WAR MEMORIAL POOL

Author: Manager Property, Environment and Waste (Luke Chiu)

Qualified Person: Deputy General Manager (Emilio Reale)

ECM File Reference: Glenorchy War Memorial Pool

Community Plan Reference:

Leading our Community

The communities of Glenorchy will be confident that Council manages the community's assets soundly for the long-term benefit of the community.

Strategic or Annual Plan Reference:

Annual Plan 2024/5 to 2027/8

Leading our community

Objective: We responsibly manage our community's resources to deliver what matters most

Strategy: Deploy the Council's resources effectively to deliver value while being financially responsible

Action: Complete the project to investigate options for the future Glenorchy War Memorial Pool redevelopment

Reporting Brief:

To provide Council with the Glenorchy War Memorial Pool Options Assessment Report and to recommend that Council endorse MI Global's recommended option 4 plus the inclusion of gym/health club facilities to proceed to the final stage of developing a business case.

Proposal in Detail:

With the support of a \$200,000 State Government Grant, Council commissioned a study of long-term options for the Glenorchy War Memorial Pool site. This project includes extensive community engagement, concept plans, and cost benefit analysis. A business case will also be developed, which will form the basis for future grant applications for a redeveloped facility. MI Global Partners were awarded this contract and are nearing the final stages of the project.

Following a community and stakeholder engagement process MI Global Partners released an Engagement Insights Report which showed strong support for an aquatic focused facility to be developed at the site.

MI Global Partners have since undertaken a detailed assessment of the three shortlisted options that were most strongly supported through both the engagement process and the consultant’s expert analysis. This detailed analysis includes functional briefs, high level concepts, capital and whole of life costs, demand assessment, and financial modelling for each of the three options. The three shortlisted options were:

Option 4 – Larger outdoor and indoor aquatic facility. This option includes an outdoor 50m pool, indoor 25m lap pool, indoor 20m warm water learn to swim/program pool, wellness hall (spa, sauna, steam), leisure/toddler pool, café.

Option 5 – Multi-use facility with outdoor pool and indoor sports courts. This option includes Outdoor 25m pool, indoor 20m warm water learn to swim/program pool, wellness hall (spa, sauna, steam), two indoor multi-use sports courts, gym, café.

Option 6 – Indoor aquatic facility with semi open-air pool functionality. This option includes indoor 50m pool, indoor 20m warm water learn to swim/program pool, wellness hall (spa, sauna, steam), leisure/toddler pool, café.

The assessment report of these options is provided in **Attachment 1** and a summary of the findings is in the table below.

Options Analysis and Ranking

	Option 4	Option 5	Option 6
Construction Costs	\$72.7M	\$69.2M	\$70.7M
Economic Appraisal			
Net Benefits (NPV)	\$18.5M	\$9.8M	-\$3.6M
BCR	1.22	1.12	0.95
Cash Flow / Operations			
Annual Revenue	\$2.7M	\$3.1M	\$1.9M
Annual Expenses	\$3.5M	\$3.4M	\$2.9M
Annual Profit (Deficit)	(\$845,000)	(\$215,000)	(\$1,025,000)
Selection Criteria			
Delivering Community Benefit	4 / 5	4 / 5	4 / 5
Community usage, benefit and preferences	5 / 5	4 / 5	5 / 5
Delivering Benefit to Schools	4 / 5	3 / 5	5 / 5
Estimated Cost to Build (i.e. level of funding required)	2 / 5	2 / 5	2 / 5
Revenue Generating Opportunities	4 / 5	4 / 5	3 / 5
Ongoing Operational Costs	2 / 5	2 / 5	3 / 5
Regional Asset - delivering out of region visitation	5 / 5	4 / 5	2 / 5
Alignment with Council Strategic Plan	3 / 5	4 / 5	2 / 5
Overall Selection Criteria Score	29 / 40	27 / 40	26 / 40
Option Ranking	1	2	3

Option 4 has been assessed as the option returning the most positive outcomes based on:

- Delivering the greatest net economic benefits of \$18.5 million, and a Benefit Cost Ratio (BCR) of 1.22 (a BCR greater than 1 is considered positive). Noting these two figures are considered very important with potential State and Federal funding partners.
- Delivering a greater social outcome (i.e. participation and health benefits)
- Delivering the highest score across the selection criteria
- The most strongly supported option amongst the consultation and stakeholder groups.

The obvious challenge with all three options is the high projected capital costs which is similar for all three options at around \$70M. As noted in the finance section that figure is adjusted for inflation assuming the majority of construction is undertaken in 2026 and 2027. Noting further inflation of costs will be expected with later construction dates. A basic depreciation calculation at 2.5% of the capital cost gives a projected depreciation figure of \$1,750,000 per year, indexed to inflation for 40 years.

The other financial challenge is the projected operating loss of each option, with Option 4 projecting an operating loss of \$845,000 per year. It is noted that Option 5 has the lowest projected operating loss of \$215,000 per year, with this improvement largely attributable to the revenue associated with the gym/health club component within this option.

MI Global Partners have subsequently outlined the opportunity to reduce the projected operating loss of Option 4 with the inclusion of a fully equipped Health Club with a gym and exercise studio and note the success of other aquatic venues who incorporate gym facilities to create a wholistic Health Club at the aquatic centre.

Whilst the inclusion of gym/health club facilities to Option 4 will result in increases to the capital cost, it will also result in significantly increased visitation and revenue projections and thereby improving the projected viability and operational costs deficit. This inclusion would further strengthen the case for Option 4, which is already rated as the preferred option. **For these reasons the MI Global Partners recommended option to proceed to the final stage of analysis is Option 4 plus the inclusion of gym/health club facilities.** If Council supports this recommendation the projected costs, demand and associated revenue will be determined and refined with the inclusion of gym/health club facilities.

A like-for-like facility (i.e. replication of the existing outdoor 50m pool facility) did not make it to the shortlisted options, however MI Global Partners did undertake a desktop assessment of this option. Whilst upfront capital costs would be significantly reduced with this option it resulted in a negative net economic benefit, and Benefit Cost Ratio (BCR), which as noted earlier are key metrics that are considered by potential State and Federal funding partners. The option also resulted in a worsened projected operating deficit than the other options.

Once Council makes a decision on which option to progress, the next steps to be undertaken for the preferred option will be: detailed concept planning, detailed cost planning, refined demand, financial and economic modelling, risk assessment, and funding considerations. This work will collectively form a business plan for the preferred option that will be important for seeking potential funding support.

Consultations:

Elected Members

Executive Leadership Team

Manager Property Environment and Waste

Manager Stakeholder and Executive

Manager Assets Engineering and Design

Recreation and Environment Coordinator

Property Assets Coordinator

Project Manager – Property

Manager Finance

Human Resource / Financial and Risk Management Implications:

Financial

Initial capital costs

The projected capital costs of each option are similar at around \$70M, adjusted for inflation assuming majority of construction is undertaken in 2026 and 2027. Noting further escalation of costs will be expected with later construction dates.

Given the scale of the capital costs, it is likely Council will need to rely on funding support through the State and Australian Governments. The business case, that will be the final outcome of this project, will be an important document to assist with these funding requests.

The projected capital construction costs for each option are:

Option 4 - \$72,682,418

Option 5 - \$69,249,758

Option 6 - \$70,711,410

Depreciation

A basic depreciation calculation at 2.5% of the capital cost (\$70M) gives a projected depreciation figure of \$1,750,000 per year, indexed to inflation for 40 years. It is noted that a 1% rate increase generates approximately \$400,000 in revenue to Council. If this depreciation figure is to be covered by additional rates revenue it would represent an approximate 4.5% increase in rates.

Ongoing operational costs

The projected annual operating losses of each option are:

Option 4 - \$845,000

Option 5 - \$215,000

Option 6 - \$1,025,000

As noted earlier, Option 5 has the lowest projected operating loss of \$215,000 per year, with this improvement largely attributable to the revenue associated with the gym/health club component within this option. MI Global Partners have subsequently recommended the inclusion of gym/health club facilities to Option 4 to improve the viability and projected operational costs deficit.

Funding

Council does not have the cash and capital to fully fund the pool. Any additional funding over and above any potential Federal or State grant would likely need to be secured through a commercial loan. If Council was required to borrow approximately a third of the build costs, a loan of \$23,000,000 would be required with yearly repayments of \$1,567,000 at a 5.5% rate over 30 years. If these loan repayments are to be covered by additional rates revenue it would represent an approximately 4% increase in rates.

Financial summary

A community aquatic facility can provide wide reaching benefits, however the financial implications are substantial and must be carefully considered. As detailed above the additional financial implications associated with depreciation, operational loss, and loan repayments (assuming a \$23M Council contribution) are significant, and if these were to be covered by additional rates revenue it would collectively represent an approximate 9% increase in rates.

Human resources

The project management to date has been undertaken by existing staff resources and will continue through to the conclusion of the project.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
<p>Adopt the recommendation</p> <p>Some community members and stakeholders may object and want a different option taken to the final stage of assessment and development of a business case.</p>	Unlikely	Minor	Low (4)	The above report and attached MI Global Partners Options Assessment Report details the reasons why Option 4 plus the inclusion of gym/health club facilities has been recommended.
<p>Do not adopt the recommendation</p> <p>Some community members and stakeholders may object and question why the Council has not selected the option recommended by the MI Global Partners process.</p>	Possible	Minor	Medium (6)	Council outlines its reasons for selecting a different option.

Community Consultation and Public Relations Implications:

Community consultation

The project has involved extensive community and stakeholder engagement as detailed in the MI Global Partners Engagement Insights Report that is available on the Council website, and in the Options Assessment Report provided at Attachment 1 to this report.

An elector poll that was reported on at the 24 June 2024 Council Meeting also revealed strong support to the question *“Should the Council apply for future government funding, to retain the pool and redevelop it into a modern public pool facility that will serve the Glenorchy area for the longer term?”*, with 20,547 people voting “yes”, and 1,539 people voting “no”.

Public relations

There is likely to be significant public interest in both the Options Assessment Report and the Council decision on which option will progress to the final stage of developing a business case. Both reports will be made available on the Council website.

Recommendation:

That Council:

1. RECEIVE and NOTE this report and the MI Global Partners Options Assessment Report ([Attachment 1](#)).
2. ENDORSE MI Global Partners recommended option, Option 4 plus the inclusion of gym/health club facilities, to proceed to the final stage of analysis and business plan preparation.
3. INSTRUCT the General Manager to proceed to the final stage of developing a business plan for the preferred option.

Attachments/Annexures

- 1 MI Global Partners Options Assessment Report



10. CULTURAL CELEBRATION GRANTS APPLICATION AND GUIDELINES

Author: Events Officer (Tim Douglass)

Qualified Person: Manager Stakeholder and Executive (Christine Lane)

ECM File Reference: Cultural Celebration Grants

Community Plan Reference:

Leading our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

Strategic or Annual Plan Reference:

Building Image and Pride

Objective: We nurture and celebrate our proud and vibrant City with its strong sense of belonging

Strategy: Encourage creative expression and participation in our community

Strategy: Welcome diversity in our community, creating connections that enable a sense of belonging and acceptance

Strategy: Deliver or facilitate events to strengthen our community's sense of pride and belonging

Reporting Brief:

To seek approval of the Cultural Celebration Grants Application and Guidelines form and endorse the appointment of Mayor Sue Hickey to the Cultural Celebration Grants Working Group.

Proposal in Detail:

At its meeting on 29 July 2024, Council approved the continuation of the Glenorchy City Council Cultural Celebration Grants Program. At this meeting, Council also requested the review and presentation of updated grants documentation and noted that nominations would be sought to fill the vacancy on the Working Group at the 26 August Council meeting

Improvements Proposed by the Working Group

The Working Group met with the Communications and Engagement Team on 13 August 2024 and agreed on the following changes to be presented to Council for approval:

1. The Grant Application and Guidelines (**Attachment 1**) forms have been merged to reduce complexity for applicants.
2. The name “Cultural Celebration Grants” has been retained. The Overview, Activity Ineligibility and Activity Eligibility sections have been reworded to make the intention of the grant clearer.
3. The applications will be assessed in three batches instead of when they are received. Assessments will be organised in November, January and April.
4. The Application due date has been updated to 31 October for the first round. It is communicated on the Application that subsequent rounds will occur if the funding is not exhausted. Applications will close once funding is fully allocated.
5. The Communications and Engagement Team will keep the community informed on how much funding is left in the grant after each assessment period by regularly updating the Council website.
6. The Guidelines have been updated to make submission of a provisional event plan at least six weeks before the proposed event date mandatory.
7. The Guidelines have been updated to include a Child Safety clause, developed by the Communications and Engagement team in consultation with the Social Planning and Policy Officer.
8. The Guidelines have been updated to include conditions for minimum promotional activity.
9. The Communications and Engagement Team have developed a “Frequently Asked Questions” document to accompany the guidelines (**Attachment 2**).

Notice to Elected Members calling for nominations

There is a vacancy on the Working Group following the resignation of former Mayor Bec Thomas.

In accordance with clause 5 of the Policy, a Notice was circulated to Elected Members on 15 August 2024 calling for nominations to the Working Group.

Committee Information

Glenorchy Cultural Celebration Grants Program Working Group	
Committee type	Council Working Group as per Committees Policy (2021) <i>Item 14, 31 May 2021.</i>
Committee composition	Three Elected Members
No. of Elected Member positions available	One committee member.
Meeting frequency	Meetings will be held to assess applications in November, January and April.
Ex-officio appointments	NA
Proposed term of appointment	Duration of Council term
Role and purpose of Committee	<p>The Cultural Celebration Grants are provided to empower organisations to design and deliver events to celebrate cultural diversity and strengthen community and intercultural connection in the Glenorchy municipality.</p> <p>The primary role of role of the Working Group is to review the grant applications and allocating the funding.</p>
Nature of duties to be undertaken	<p>The duties of a committee member, including (but not limited to):</p> <ul style="list-style-type: none"> • attending meetings of the committee, and • reviewing the application, eligibility and conducting the selection process, and • discharging the roles and functions of the committee
Extent of delegated authority	As per the Terms of Reference.

Nominations Received

Council has received one nomination for the one position available on the Glenorchy Cultural Celebration Grants Working Group.

The nominee for the position is:

- Mayor Sue Hickey

Recommendation

Ballot required: No

Consultations:

Executive Leadership Team
Manager Stakeholder and Executive
Coordinator Communications and Engagement
Events Officer
Cr Molly Kendall (Working Group member)
Ald Stuart Slade (Working Group member)

Human Resource / Financial and Risk Management Implications:

Financial

The budget to deliver this grants program in 2024-2025 is \$82,769 plus the human resource allocation outlined below. The budget includes the grants funding, support materials, publicity and marketing.

Human resources

The grants program is supported by Council's Events Officer and overseen by the Coordinator Communications and Engagement. There are no additional human resource implications.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
<p>Adopt the recommendation</p> <p>The changes approved to the grants program may not be effective in improving the program.</p>	Minor (C2)	Unlikely (L2)	Low	<p>The grants program has clear guidelines and criteria and a Communications Plan to build trust and manage expectations. Applications and feedback from applications will be monitored with the Working Group as required.</p>
<p>Do not adopt the recommendation</p> <p>If the guidelines/application form is not approved or delayed, groups may be unable to hold their events which leads to a loss of cultural sharing and community disengagement. May also lead to reputational damage to Council.</p>				

Community Consultation and Public Relations Implications:

Community consultation

Feedback from the 2023/2024 applicants has been considered.

Public relations

The grants offer an opportunity for Council to assist organisations to promote activities and create cultural connections throughout the Glenorchy Council Area. The grants will be advertised widely through a variety of media channels.

Recommendation:

That Council:

1. APPROVE the Glenorchy City Council Cultural Celebrations Grants Application and Guidelines form.
2. APPOINT Mayor Sue Hickey to the Glenorchy City Council Cultural Celebrations Grants Working Group for the balance of this Council term.

Attachments/Annexures

- 1 Cultural Celebration Grants Application and Guidelines



- 2 Cultural Celebrations Grant FAQs



11. PROCEEDS OF PROPERTY DISPOSAL - SUMMARY REPORT

Author: Senior Property Officer (Renee Kapitzke)
 Manager Property, Environment and Waste (Luke Chiu)

Qualified Person: Director of Infrastructure and Development (Emilio Reale)

ECM File Reference: Council Properties - Disposal and Sale

Community Plan Reference:

Leading Our Community

The communities of Glenorchy will be confident that Council manages the community's assets soundly for the long-term benefit of the community.

Strategic or Annual Plan Reference:

Leading Our Community

Objective: We are a leader and partner that acts with integrity and upholds our community's best interests.

Strategy: Communicate effectively with our community and stakeholders about what Council is doing.

Strategy: Make informed decisions that are open and transparent and in the best interests of our community.

Objective: We responsibly manage our community's resources to deliver what matters most.

Strategy: Manage the City's assets responsibly for the long-term benefit and growth of our Community.

Strategy: Deploy the Council's resources effectively to deliver value while being financially responsible.

Reporting Brief:

To provide a summary of land disposals from 1 July 2023 to 30 June 2024 under the *Proceeds of Property Disposals Policy*, including the status of reserves for the proceeds of disposal.

Proposal in Detail:

The *Proceeds of Property Disposals Policy (the Policy)* was adopted by Council on 31 August 2020.

The Policy was established to provide transparency and consistency in the use of funds from sales of Council land. The aim of the Policy is to increase the overall benefit of open space in the municipal area by redirecting proceeds from the sale of underutilised sites into new, improved or more accessible open space that are fit for purpose.

The Policy establishes two dedicated reserve funds for sale proceeds that meet specified criteria:

- the **Property Disposals Reserve Fund** - to be used exclusively for the acquisition, development, improvement and/or accessibility of Open Space, and
- the **Special Projects Reserve Fund** - to be used exclusively for special projects approved by Council.

The Policy requires annual reporting of the status of these reserves, which this report provides for the 2023/24 financial year.

Under the Policy, proceeds of Council land sales are to be apportioned as follows:

Land sold for less than \$1 million		
Land entirely zoned or designated for use as 'Open Space'	Land partially zoned or designated for use as 'Open Space'	Land with no Open Space zoning or designation for use as Open Space
100% of net proceeds to Property Disposals Reserve Fund.	<ul style="list-style-type: none"> • Percentage of net proceeds that is equivalent to the percentage of Open Space, is to be apportioned to the Property Disposals Reserve Fund • Balance percentage to be apportioned to the Special Projects Reserve Fund. 	<ul style="list-style-type: none"> • 25% of net proceeds to Property Disposals Reserve Fund, and, • 75% to Special Projects Reserve Fund • Unless otherwise designated by Council.

Land sold for more than \$1 million		
Council can:		
(a) Apportion the proceeds between the Property Disposals Reserve Fund and/or the Special Projects Reserve Fund in percentages it deems appropriate, or	(b) Directly allocate the proceeds to specific Council projects, programs or uses (including capital works and maintenance) which provide a benefit to the community, or	(c) Allocate a combination of (a) and (b).

A summary of the status of the reserve funds, including any disposal of land and expenditure of funds for the 2023/24 financial year is set out below.

A breakdown table of the proceeds of these sales can be found in [Attachment 1](#).

1 July 2023 – 30 June 2024

Two properties were sold during this period totalling net proceeds of **\$197,038.06**.

The two properties were:

1 Bellette Place, Chigwell – net proceeds of \$50,000

117a Pitcairn Street, Glenorchy – net proceeds of \$147,038.06

\$49,259.52 was allocated to the Property Disposals Reserve fund, and,

\$147,778.55 was allocated to the Special Projects Reserve fund.

Nil properties were purchased during this period.

The balance of the proceeds from property sales as of 30 June 2024 is **\$799,204.23***

\$626,114.67* remains in the Property Disposals Reserve fund, and

\$173,089.56* in the Special Projects Reserve fund.

** These figures include interest earned on accounts.*

Pending Sales

Sale agreements have been entered into for three further properties that Council has approved for disposal:

- 23a Norman Circle Glenorchy
- 11 Neilson Drive Montrose
- 11a Neilson Drive Montrose

Settlement for each of these properties is due to occur during the current financial year and will be reported on in the 2024/25 Proceeds of Property Disposal Report, if these sales proceed.

Derwent Entertainment Centre (DEC) and Proceeds of Property Disposal Policy

Council adopted the Proceeds of Property Disposal Policy after the agreement to sell the DEC and Wilkinsons Point had been reached. The funds from the sale of the DEC and Wilkinsons Point were not formally allocated to a Special Projects Reserve Fund or the Property Disposals Reserve Funds. However, the funds have been deposited into a separate term deposit account which is currently earning interest.

Although the funds have not been formally allocated to either Reserve Fund, the conditions for expenditure are still governed by the Policy and will require Council's express prior consideration.

Council determined to sell the DEC and Wilkinsons Point to the Tasmanian Government at a special Council meeting in February 2020, ultimately achieving a sale price of \$8 million.

After deducting costs associated with the sale, the net proceeds to Council were \$7,933,699. As part of the sale negotiation, Council committed up to \$2.4 million of the proceeds as a financial contribution to the upgrade of Loyd Road as part of its future development, meaning the net proceeds from the sale are approximately \$5.53 million.

Having considered the intent and requirements of the Policy, at its December 2021 meeting Council resolved to allocate \$3,003,962 from the DEC sale proceeds to the Tolosa Dam reintegration project, as well as further DEC sale proceeds if required for shortfalls in the project. As the project is not yet completed, the final figure is still to be determined.

This commitment results in the remaining proceeds from the DEC sale being approximately \$2.529 million, pending the final costs of the Tolosa Dam reintegration project.

Consultations:

Director Infrastructure and Development
Manager Property, Environment and Waste
Recreation and Environment Coordinator
Chief Financial Officer
Manager Finance
Finance Business Partner

Human Resource / Financial and Risk Management Implications:

Financial

The report does not propose any financial expenditure or revenue, but rather provides a summary of revenue and expenditure to date.

Human resources

There are no material human resources implications.

Risk management

The report is for noting only. There are no material risk management implications.

Community Consultation and Public Relations Implications:

Community consultation

Community consultation was not undertaken for the development of this report. However, since the Policy was endorsed, Council has undertaken extensive consultation and engagement around potential land disposals. During that process, it has emerged that the community has a strong interest in finding out how and where land sales revenue would be spent. The Policy and this report are to provide this information.

Public relations

There are not expected to be any material public relations impacts.

Recommendation:

That Council:

1. RECEIVE and NOTE this report on the Proceeds of Property Disposals for the period from 1 July 2023 to 30 June 2024.

Attachments/Annexures

- 1 Proceeds from Property Sales as at 30.06.24



GOVERNANCE

Community Goal – Leading our Community

12. FEDERAL GRANT FUNDING OPPORTUNITIES

Author: Deputy General Manager (Emilio Reale)

Qualified Person: Deputy General Manager (Emilio Reale)

ECM File Reference: Grants

Community Plan Reference:

Making Lives Better

Our lives will be enhanced by using good design to create safer, more welcoming public spaces.

Leading Our Community

The communities of Glenorchy will be confident that Council manages the community's assets soundly for the long-term benefit of the community.

Valuing our Environment

We will value and enhance our natural and built environment.

Strategic Plan Reference:

Making Lives better

Objective: We deliver services to meet our community's needs.

Strategy: Deliver services to our community at defined levels.

Strategy: Identify and engage in partnerships that provide services effectively to our community.

Leading Our Community

Strategy: Manage the City's assets responsibility for the long-term benefit and growth of our community.

Strategy: Deploy the Council's resources effectively to deliver value while being financially responsible.

Valuing our Environment

Objective: We improve the quality of our urban and rural areas as places to live, work and play.

Strategy: Make our City more liveable by providing and upgrading public places and facilities for people to come together.

Strategy: Make our City more liveable by investing in our City's infrastructure

Reporting Brief:

To seek endorsement to apply for Federally funded grant opportunities in the Thriving Suburbs funding program and the urban Precincts Partnerships Program.

Proposal in Detail:

The Federal Government recently announced that their Thriving Suburbs (community infrastructure) and urban Precincts Partnerships Program (uPPP) Stream One (planning) and Stream Two (fund one catalyst project) are open for applications.

On 5 August 2024 the office of Andrew Wilkie MP, contacted the Glenorchy City Council's General Manager and strongly encouraged Council to submit grant applications for the following grant programs.

Thriving Suburbs:

- Funding is between \$500 and \$15 million to cover 50% or more of eligible expenditure.
- Run over three years from 2024-25 to 2026-27.
- Aims to deliver place-based benefits by investing in community-focused infrastructure which creates and enhances amenity, liveability and social cohesion throughout urban, suburban and peri-urban communities.
- Applications close at 5:00pm on Monday 26 August 2024 (Council officers have lodged an application so the lodgement deadline date is not missed).

uPPP Stream One:

- Funding of \$500,000 to \$5 million, to cover up to 100% of eligible expenditure.
- Funding to develop a precinct idea through to investment-ready stage.
- The objective of Stream One is to activate partnerships to jointly deliver plans, designs or business cases for multi-purpose precincts comprised of multiple infrastructure components.
- Applications will close once funding is fully allocated.

uPPP Stream Two:

- Funding of \$5 million to \$50 million, to cover up to 100% of eligible expenditure.
- Provides funding to deliver one or more elements of a precinct. This could include enabling public infrastructure (roads, pathways, underground infrastructure), open spaces between elements, or a particular building/s that is the catalyst for, or complements, other investment within a precinct.
- The intended outcomes of Stream Two are to:
 - deliver projects that form part of a precinct or foundational infrastructure that activate a precinct
 - support the delivery of urban precincts that are tailored to their local contexts and based on a shared vision

- The establishment of a partnership is essential to the program, which has a focus on bringing together all relevant interested parties to collaboratively plan or deliver precincts.
- Applications will close once funding is fully allocated.
- Application for stream two are not dependent on applying for stream one.

Current Situation and Proposal:

The opportunity exists for Council to apply for funding under one or more of these grant funding opportunities.

Thriving Suburbs

The Thriving Suburbs grant fits the criteria for funding Council's 2024/25 Priority Actions – "Seek grants for Tolosa Park". This grant program specifically suits providing elements of the Tolosa Park Master Plan development.

The 2023/24 Priority Project prospectus included \$12 million to fund the implementation of the Tolosa Park Master Plan (stage B).

Due to this grant needing a 50% co-contribution, Council officers are suggesting that an application be lodged for the funding of facilities for Tolosa Park such as:

- a destination playspace (similar to Benjafield Park and Giblyns Reserve), to replace the two small existing Playspaces that are over 20 years old
- a full size pump track near the base of the existing Mountain Bike trails
- a multi use game arena (MUGA court) near the skate park
- additional landscaping, BBQ, shelters and seating facilities within the new park area
- a new irrigation system in the existing Tolosa Park area
- replacement of the public toilet block with modern accessible facilities

The estimated total cost of these facilities will be up to \$5.3 million. For Council to fund the co-contribution amount, it is suggested that the Land Sales Reserves be utilised along with some capital works funding if required.

uPPP Stream One and Two:

Stream two of the uPPP grant program is currently capped at \$50 million per year for 3 years but does not require a co-contribution amount. Unlike the Thriving Suburbs grant there is no closing date for this program, however once all grant funds have been allocated the grant program will cease. This grant program would suit the Glenorchy Pool redevelopment project. The preferred option the community has selected for the pool redevelopment through the MI Global community surveys and consultations is likely to cost around \$80 million. Because this grant is capped at \$50 million it does leave a shortfall of around \$30 million. Council officers suggest that a grant application is lodged for the full amount of \$80 million and try and negotiate the additional funding if successful in the grant application.

To satisfy the requirements of the uPPP grant program, Council could consider partnerships with the KGV precinct tenants and pool advocate groups. Council would utilise the MI Global Feasibility Report as the business case, and this would negate the need to apply for the stream one program, which is to develop a precinct idea through to an investment-ready stage.

If the application is not successful it would not preclude Council lodging a new submission for another project.

Consultations:

Elected Member Workshop

Directors

Manager Property Environment and Waste

Manager Assets Engineering and Design

Federal Member for Clark

Human Resource / Financial and Risk Management Implications:

Financial

For Local Governments, the Thriving Suburbs grant program will fund projects from \$500,000 up to \$15 million to cover 50% of eligible expenditure. This will commit the Council to fund 50% of the overall project cost. If Council commits to a \$5.3 million dollar project this will require council to directly fund \$2.65 million of the project costs.

It is important to note that for every new asset created by Council there will be additional, ongoing operational costs. New assets should therefore be treated as a new service to the community which incurs additional cost. On current estimates and experience, the cost of new assets to Council's ongoing operational budget over the life of the asset is around 2.5% for maintenance and 2.5% for depreciation. This can be equated to a percentage of rates that need to be allocated to keep new assets in a good state of repair and renewed when they reach the end of their useful life.

Human resources

Application of the grant and the delivery of the capital works program (including project management of outsourced works) is managed within Council's existing resources.

Risk management

To meet the grant submission closure date of 26 August for the Thriving Suburbs grant program, Council had to submit the application for the Tolosa Park development on the day of this Council meeting. If Council do not endorse the recommendations of this report, the grant submission can be withdrawn.

Council must plan and deliver a suitable capital works program to ensure that its assets are able to service the needs of the community. Council’s reputation and the community’s amenity would suffer if assets and service levels are not maintained at necessary standards. The consequence of inadequate maintenance and upgrade of capital assets would be increased costs in the future. Risks associated with Council’s financial expenditure and sustainability are managed through the process for developing Council’s annual budget and are monitored through ongoing reporting.

Risk Identification		Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation					
Possibility of budget deficits leading to depleted cash reserves as a result of changes to economic conditions or other unforeseen events, leads to a loss of financial sustainability or the need to borrow or increase rates above community expectations.	Severe (C5)	Unlikely (L2)	Medium	Budget and LTFMP formally reviewed during the year. Prudent debt management and consistent monitoring of financial conditions enabling an appropriate response. LTFMP reviewed annually and adjustments made in future budgets to account for any unforeseen events. The current LTFMP forecasts ongoing modest rate increases, however, may need to be reviewed based on market conditions and construction indexes.	
Further economic changes result in estimates that are not materially accurate, leading to a need to revise estimates either up or down again during the year.	Minor (C2)	Possible (L3)	Medium	Continued prudent debt management and consistent monitoring and reporting of financial conditions, enabling an appropriate response.	
Suppliers, contractors and service providers are unable to provide goods and services or at competitive prices.	Minor (C2)	Possible (L3)	Medium	Robust procurements to engage with a broad range of potential suppliers and service providers to minimise dependencies.	
Do not adopt the recommendation					
Council may choose not to adopt the recommendation to apply for grant funding for Tolosa Park	Minor (C2)	Possible (L3)	Medium	Council would need to withdraw the grant funding application.	

Community Consultation and Public Relations Implications:

Community consultation

Community consultation is undertaken on specific projects as required. There will be further community engagement on the proposed projects to determine the final outcomes to be achieved.

Public relations

There is likely to be significant public interest in the submissions that Council lodges. Council will report the outcomes of whether submission have been successful or not on Council's website and Mayoral announcements at Council meetings. If the submissions are successful there will be further community consultation on the deliverables.

Recommendation:

That Council:

1. RECEIVE and NOTE this report about Federal grant funding opportunities.
2. ENDORSE the lodgement of a grant funding submission for the Thriving Suburbs grant program to fund up to \$5.3 million (\$2.65 m grant and \$2.65 m Council co-contribution) for facilities at Tolosa Park as outlined in this report.
3. INSTRUCT the General Manager to lodge a grant application for the uPPP grant program for the Glenorchy Pool redevelopment for the full amount possible and seek to negotiate the shortfall.

Attachments/Annexures

Nil.

13. MEDIA AND COMMUNICATIONS FRAMEWORK

Author: Manager Stakeholder and Executive (Christine Lane)

Qualified Person: Manager Stakeholder and Executive (Christine Lane)

ECM File Reference: Media and Communications

Community Plan Reference:

Leading Our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

Strategic or Annual Plan Reference:

Leading Our Community

Objective 4.1 We are a leader and partner that acts with integrity and upholds our community's best interests.

Strategy 4.1.2 Communicate effectively with our community and stakeholders about what Council is doing.

Action 4.1.2.1 Keep the community up to date about what Council is doing and the decisions that are being made.

Reporting Brief:

To seek Council endorsement of the Media and Communications Policy and to present the Media and Communications Framework and Social and Other Media Directive to Council for noting.

Proposal in Detail:

Glenorchy City Council aims to communicate effectively with all stakeholders about what Council is doing. This is done by ensuring that communication is simple, transparent and consistent, and by tailoring messages to individual audiences and stakeholders, according to their needs.

To ensure clarity and transparency in how and what is communicated, Council has developed a Media and Communications Framework that includes the following elements:

- Media and Communications Policy (**Attachment 1**) that provides objectives and guidelines that govern how Council communicates with stakeholders. It also gives guidance on the role of the Mayor as official spokesperson of Council.
- Social and Other Media Directive (**Attachment 2**) that sets out Council's position about the rights and obligations of employees when engaging with the media, including social media.

- Media and Communications Plan (**Attachment 3**) that sets out why, with whom and how Council communicates with its stakeholders. It also aims to support Council's communications by guiding transparency and structured decisions about content and messaging.
- Media and Communications Toolkit that includes a set of resources that provide practical guidance for Council staff and Elected Members to communicate with stakeholders. This may include templates, guides, brand kits and mitigation guidance and advice (a schedule of resources is at **Attachment 4**).

Media and Communications Policy

This is an external facing document. It is an amalgamation of the Media and Communications Policy (September 2023) and the Social Media Policy (September 2020). The purpose of this Policy is to define the way that Council communicates with stakeholders to make sure those communications are simple, transparent, consistent and timely. Once endorsed by Council, the existing Media and Communications and Social Media Policies will be rescinded.

This policy applies to all elected members, Council staff, contractors, volunteers, and other people communicating with stakeholders for, or on behalf of, Council.

Directive, Plan and Toolkit

The Social and Other Media Directive, Media and Communications Plan, and the Media and Communications Toolkit are all internal-facing documents that affect Council staff. They are presented to Council for noting only.

Consultations:

Elected Members
Executive Leadership Team
Corporate Governance
Senior Legal Council
Joint Consultative Committee
All Managers and Coordinators

Human Resource / Financial and Risk Management Implications:

Financial

The Media and Communications Framework will continue to be delivered within existing resources.

Human resources

Following a restructure of the Council's Directorate in 2023, the Media and Communications structure was also revised and restructured. This function is now being undertaken within the Executive Office, through the Communications and Engagement Team. Operational aspects of the media and communications function are undertaken by the Senior Communications Officer who reports to and is supported by the Coordinator Communications and Engagement. Strategic media and communications advice and support is provided by an external contractor.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
<p>Adopt the recommendation</p> <p>There are no material risk management implications in endorsing the Media and Communications Policy.</p>	Minor	Unlikely		Adopt the recommendations and communicate changes with staff, Elected members, and community as required.
<p>Do not adopt the recommendation</p> <p>Council continues to operate with Policies that are not fit for purpose and no longer meet the requirements of the current operating environment. This increases the likelihood of reputational risks to Council.</p>	Minor	Unlikely		Revisit the Policy at a future Council Workshop with the view to take to a future Council Meeting for endorsement.

Community Consultation and Public Relations Implications:

Community consultation

The Media and Communications Policy has been developed based on feedback from previous community engagement. No specific community engagement has been undertaken for this Policy.

Public relations

It is anticipated that there will be positive public relations implications from the implementation of the Media and Communications Framework elements. By being simple, transparent and consistent in the way Council communicates we will build trust with stakeholders.

Recommendation:

That Council:

1. ENDORSE the Media and Communications Policy 2024 as at **Attachment 1** to this report.
2. RESCIND the Media and Communications Policy 2023 and Social Media 2020 Policy.
3. RECEIVE and NOTE the Media and Communications Framework, including the Social and Other Media Directive, the Media and Communications Plan and the Media and Communications Toolkit.

Attachments/Annexures

- 1 Media and Communications Policy 2024
[⇒](#)
- 2 Social and Other Media Directive 2024
[⇒](#)
- 3 Media and Communications Plan 2024-2026
[⇒](#)
- 4 Media and Communications Toolkit Schedule
[⇒](#)

14. INTENTION TO MAKE ANIMAL MANAGEMENT BY-LAW

Author: Manager Governance & Risk (Michael Jacques)
 Qualified Person: Director Community and Corporate Services (Tracey Ehrlich)
 ECM File Reference: By-Laws

Community Plan Reference:

Building Image and Pride

We will show our pride as a city and others will see it.

Making lives better

We continue to be a safe, inclusive, active, healthy and vibrant community.

Valuing Our Environment

We will value and enhance our natural and built environment.

Strategic or Annual Plan Reference:

Leading our Community

Objective	We are a leader and partner that acts with integrity and upholds our community's best interests
Strategies	Listen to our community to understand their needs and priorities. Champion and work together to address our community's needs and priorities

Reporting Brief:

To recommend that Council commences the process for making the proposed *Animal Management By-law*, by:

- (a) resolving its intention to make the proposed by-law, as required under section 156 of the *Local Government Act 1993*, and
- (b) approving the recommended Regulatory Impact Statement for the proposed by-law.

Proposal in Detail:

The current Animal Management By-Law has expired. Council officers have requested that the by-law be reinstated after review, to allow Council to effectively regulate ongoing management issues.

These ongoing internal discussions, as well as consultation with other stakeholders, has resulted in the preparation draft *Animal Management By-law (draft By-law)*, Attachment 1 to this report which, is reviewed together with its accompanying Regulatory Impact Statement (**draft RIS**). This forms Attachment 2 to this report.

The types of restrictions included in draft By-law are commonly employed by many other councils in Tasmania. There are additional details in certain problem issues such as the humane keeping of animals.

The objective of the By-law is to provide a mechanism, operating alongside the *Dog Control Act 2000*, *Cat Management Act 2009*, and *Local Government Act 1993*, which will enable Council to manage animals within the City of Glenorchy. In doing so Council will ensure that the residents of the community enjoy the benefits of animal ownership whilst at the same time will ensure that animals do not detract from the amenity of the community.

The by-law will achieve this objective by:-

- Providing a permit system for the keeping of certain animals,
- Restricting the keeping of certain animals in specific areas,
- Providing a regulatory mechanism for the control, housing, keeping, and waste of animals,
- Acting to promote best practice animal husbandry, and
- Aligning with community expectations, and State Acts in the promotion of responsible animal ownership and management.

Council routinely receives numerous complaints about animals causing disturbances or posing threats to public safety, either through inadequate control or unsuitable housing arrangements.

Although existing legislation offer supports to Council in regulating animals, none entirely address the concerns voiced by the community, or effectively empower the management and control of such issues.

Consultations:

The draft By-Law has undergone extensive preliminary consultation (both internal and external) during its development. This has included:

- internal discussions with officers from all relevant departments within Council
- reviews by Council's Senior Legal Counsel.
- invitations to key stakeholders (such as Tasmania Police) to provide preliminary feedback on the draft By-law. Details of the submissions and feedback received are contained in [Attachment 3](#).

The external parties consulted through this initial phase were:

- Australian Veterinary Association,
- Dogs Homes of Tasmania,
- RSPCA Tasmania,
- Southern Tasmanian Poultry Club Inc,
- Tasmanian Canine Defence League;

From this only three submissions were received. They were predominantly concerns about the effects of some definitions, provided as marked up comments on the draft by-law. Changes made following this consultation have been tracked in Attachment 1 to this report.

Process for making by-laws

Under section 156 of the *Local Government Act 1993*, a Council which intends to make a by-law is first required to pass a resolution by an absolute majority to that effect.

If adopted by absolute majority, the recommendations in this report would satisfy that requirement.

It is important to note that all stakeholders, including members of the public, will have the opportunity to make submissions about the draft By-law, which will then be open for public consultation.

However, Council is not able to commence public consultation until the Director of Local Government has approved the Regulatory Impact Statement for the By-law (discussed below).

Once public consultation closes, Council is required to consider every submission that is received and may make alterations to the proposed By-law at a future meeting. (However, any alterations to the proposed by-law must also be made by an absolute majority of Council).

Council would have opportunities to further consider amendments to the by-law before it is finalised.

Regulatory Impact Statement

Under section 156A of the Act, a Council that intends to make a by-law must also prepare a Regulatory Impact Statement in respect of it.

The recommended Regulatory Impact Statement (**RIS**) for the draft By-law is included as part of Attachment 2.

If approved by Council, the RIS will be submitted to the Director of Local Government, who is required to issue a certificate stating that the RIS is satisfactory before authorising Council to commence the public consultation process. The RIS is required to be made available for public inspection with the draft By-law as part of the consultation process.

Public Consultation Process

If the draft By-law is approved for release for public consultation, Council would be required to publish a notice in the Mercury notifying that it is available for public inspection and comment for at least 21 days. The notice would also be published on Council's website and in a conspicuous place in Council's chambers.

Council would also make the draft By-law and RIS available on its website and for inspection and purchase at its chambers.

Full public consultation would occur in accordance with the State Government’s “Good Practice Guidelines - Making By-laws (2)”. As noted above, all submissions received during public consultation would be presented to the Council at a future meeting, to further consider whether any alterations are required.

Human Resource / Financial and Risk Management Implications:

There are no significant changes arising from the reinstatement of the By-Law.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
<p>Adopt the recommendation</p> <p>Dissatisfaction by the Director of Local Government with the draft By-law or RIS, or public concern about the By-law’s provisions and impacts, leading to suspension of by-law process or significant revisions.</p>	Minor (C2)	Unlikely (L2)	Low	Risk has been treated through extensive internal consultation during development. Public expectations and any concerns will be managed through the consultation process, with emphasis on the fact that the draft By-law is not final and may be amended before being adopted.
<p>Do not adopt the recommendation</p> <p>Management of animals would continue to be addressed in an ad-hoc manner with a lack of clarity for the community.</p>	Minor (C2)	Unlikely (L2)	Low	Council staff would continue to experience uncertainty as to the extent of their powers.

Community Consultation and Public Relations Implications:

If the recommendations in this report are adopted, members of the public and any other stakeholders will have the opportunity to make fuller submissions on the draft By-law as part of the compulsory process.

Public announcements about the draft by-law would occur after certification by the State Government, which has historically been a long process.

Recommendation: s

That Council:

1. NOTE the initial consultation submissions made in relation to the recommended By-law.
2. RESOLVE, under section 156 of the *Local Government Act 1993* that it intends to make the draft *Animal Management By-law* in the form of Attachment 1 (**draft By-Law**)
3. APPROVE the recommended Regulatory Impact Statement (**RIS**) for the draft By-law included in Attachment 2 and authorise the draft By-Law and RIS to be released for further public consultation, subject to obtaining the prior approval of the Director of Local Government as required under section 156A of the Act.

Attachments/Annexures

- 1 Draft Animal Management By-Law



- 2 Draft Animal Management Regulatory Impact Statement



15. REVIEW OF COUNCIL'S CODE FOR TENDERS AND CONTRACTS

Author: Procurement and Contracts Coordinator (Greg Hill)
Qualified Person: Director Community & Corporate Services (Tracey Ehrlich)
ECM File Reference: Procurement Management

Community Plan Reference:

Leading our Community

The communities of Glenorchy will be confident that Council manages the community's assets soundly for the long-term benefit of the community.

Strategic or Annual Plan Reference:

Objective: We responsibly manage our community's resources to deliver what matters most.

Strategy: Deploy the Council's resources effectively to deliver value while being financially responsible.

Strategy: Manage compliance and risk in Council and our community through effective systems and processes.

Reporting Brief:

Council's current Code for Tenders and Contracts expires on 28 September 2024. This report seeks Council's adoption of a revised and simplified Code for Tenders and Contracts commencing from 28 September 2024.

Proposal in Detail:

Code for Tenders and Contracts

Division 2A of the *Local Government Act 1993* (the Act) - Tenders and contracts for goods and services - establishes the tendering and procurement requirements applicable to Tasmanian councils. Section 333B of that Act requires that a council must adopt and comply with a code relating to tenders and contracts and that the code must:

- be consistent with the Local Government Act
- include any prescribed matter
- promote any prescribed principles
- be reviewed at least once every 4 years

The prescribed matters and principles are set out in the *Local Government (General) Regulations 2015*. They are:

Prescribed matters

The code for tenders and contracts is required to:

- Establish and maintain procedures to ensure that all potential suppliers are provided with the same information relating to the requirements of a tender or contract and are given equal opportunity to meet the requirements
- Establish and maintain procedures to ensure that fair and equal consideration is given to all tenders or quotations received
- Establish and maintain procedures to ensure a prompt and courteous response to all reasonable requests for advice and information from potential or existing suppliers
- Seek to minimise the cost to suppliers of participating in the tendering process
- Protect commercial-in-confidence information
- For contracts valued at under \$250 000 (excluding gst), specify when 3 written quotations are required
- Establish and maintain procedures for the use of multiple-use registers for contracts valued at under \$250 000 (excluding gst)
- Establish and maintain procedures for reporting by the general manager to the council in relation to the purchase of goods or services in circumstances where a public tender or quotation process is not used
- Establish and maintain procedures for the review of each tender process to ensure that it is in accordance with the regulations and the code
- Establish and maintain procedures for amending or extending a tender once it has been released
- Establish and maintain procedures for opening tenders
- Establish and maintain procedures for the consideration of tenders that do not fully conform with the tender requirements
- Establish and maintain procedures for the debriefing of unsuccessful tenderers
- Establish and maintain procedures for handling complaints regarding processes related to the supply of goods or services

Prescribed principles

The Code for Tenders and Contracts is required to promote the principles of:

- Open and effective competition
- Value for money
- Enhancement of the capabilities of local business and industry
- Ethical behaviour and fair dealing

Current situation

Council's current Code for Tenders and Contracts (the Code) was adopted by Council at its meeting on 28 September 2020 and must be reviewed, adopted by Council and re-published by 28 September 2024.

The current Code includes a level of procedural detail which is no longer required due to continuous improvements in procurement practice and documentation, as well as the upcoming adoption of the contract management module within the incoming enterprise system. Therefore, the majority of proposed changes are for simplification, added clarity and the removal of obsolete and unnecessary information.

In response to Council's Reflect and Reconciliation Action Plan, provision to preference or directly engage Indigenous businesses has been included under the prescribed principle of 'enhancing the capabilities of local business and industry'.

In response to changes in Commonwealth legislation, the following matters have been added to the Code as obligations placed on service providers under the ethical behaviour and fair dealing principle:

- Complying with the provisions of awards and workplace arrangements, which have been certified, registered or approved under relevant industrial relations legislation
- Not deliberately or knowingly engaging in:
 - practices amounting to any form of modern slavery or sham contracting; or
 - the supply of dumped goods and subsidised goods.

The threshold values which determine the minimum number of bids and requirement to invite public tenders are unchanged, they are (exclusive of GST):

- At least one quote where the value is less than \$25,000
- At least two quotes where the value is between \$25,000 and less than \$50,000
- At least three quotes where the value is between \$50,000 and less than \$100,000
- A formal request for quotation ('limited tender') process inviting at least three capable service providers to bid where the value is between \$100,000 and less than \$250,000
- A public tender where the value is \$250,000 or higher

Consultations:

Council’s Audit Panel
Executive Leadership Team

Human Resource / Financial and Risk Management Implications:

There are no material human resources or financial implications.

Risk Identification	Consequence	Probability	Rating	Risk Mitigation Treatment
<p>Adopt the recommendation</p> <p>The updated Code does not meet regulatory requirements or is otherwise deficient in achieving its aims.</p>	Unlikely	Minor	Low	The updated Code involves relatively minor changes to the previous Code, is monitored during implementation and any adjustments made if required.
<p>Do not adopt the recommendation</p> <p>If the Code is not adopted, then procurement is less effective, transparent and is sub-optimal for the community and local business and Council is not compliant with its statutory obligations.</p>	Minor	Almost Certain	Medium	Council adopt an alternative Council Code for Tenders and Contracts containing recommended changes.

Community Consultation and Public Relations Implications:

Community consultation

The community will be advised of the new Code for Tenders and Contracts once it is approved by Council.

Public relations

Not required.

Recommendation:

That Council:

1. ADOPT the revised Code for Tenders and Contracts set out in Attachment 1 with effect from 28 September 2024 to 28 September 2028.
2. PUBLISH the revised Code for Tenders and Contracts on Council's website.

Attachments/Annexures

- 1 Draft Code for Tenders and Contracts - Clean Version
[⇒](#)
- 2 Draft Code for Tenders and Contracts - Tracked Changes
[⇒](#)

16. PROCUREMENT AND CONTRACTS EXEMPTION REPORT

Author: Manager Governance & Risk (Michael Jacques)
Qualified Person: Director Community & Corporate Services (Tracey Ehrlich)
ECM File Reference: Procurement

Community Plan Reference:

Transparent and accountable government

Strategic or Annual Plan Reference:

Open for Business

Objective: We encourage responsible growth for our City.
Strategy: Maintain a progressive approach that encourages investment and jobs.

Leading our Community

Objective: We are a leader and partner that acts with integrity and upholds our community's best interests.
Strategy: Make informed decisions that are open and transparent and in the best interests of our community.
Objective: We responsibly manage our community's resources to deliver what matters most.
Strategy: Manage compliance and risk in Council and our community through effective systems and processes.

Reporting Brief:

To inform Council of procurement exemptions in accordance with Council's procurement reporting obligations.

Proposal in Detail:

Council's Code for Tenders and Contracts (the Code) has been made and adopted by Council as required under section 333B of the *Local Government Act 1993*.

Under the Code - Annex A – Procurement Reporting Requirements, the General Manager is required to report to Council any purchases in circumstances where a normally required public tender or quotation process is not used. Instances of non-application of the quotation or public tender process are to be reported at ordinary Council meetings as soon as possible after a contract is executed or a purchase order is issued.

The information reported for each contract or purchase order will include:

- the contract or purchase order value (excluding GST)
- the circumstances for engaging the contractor or supplier without seeking the required number of quotes
- the date approval was given to engage the contractor or supplier
- the date of the contract or purchase order
- if the contract or purchase order was as a result of a prescribed situation or prescribed contract under regulation 27 of the *Local Government (General) Regulations 2015*, the sub-regulation relied on for not calling for public tenders.

Testing contractor

Relevant Drug Testing Services were engaged to provide support services for Council's drug and alcohol safety program.

At the time of inviting quotes, the expected value based on historic spend was less than \$50,000 per annum. Therefore, only two quotes were sought. One invitee elected to not provide a quote because of an inability to fully meet the specified essential service requirements for response times. The prices quoted by the sole respondent indicate that the value of the contract may exceed \$100,000 over the life of the contract, meaning that three quotes would normally be required. Due to an absence of competition, Relevant Drug Testing Services is the only company identified as able to fully perform Council's requirements.

This exemption is permitted under s27(i) of the *Local Government (General) Regulations 2015* which applies in circumstances where there is a lack of alternative tenderers.

The Director has approved the process in accordance with the Code of Tenders and Contracts.

Sky Farm Road works

In addition, the Code of Tenders and Contracts provides for the reporting of emergency exemptions approved by the General Manager under regulation 27(a) of the *Local Government (General) Regulations 2015*.

On 12 July 2024, sections of Sky Farm Road, where works were being carried out, suffered major failure. They subsided to the point where it was not safe to continue with the works without significant remediation. There was a need to urgently complete the works due to the extent and significance of the failures that occurred placing the safety of residents, road users and the contractor's personnel, plant and equipment at immediate risk. There was insufficient time to invite tenders to do this work and there was a suitably qualified and equipped contractor already on site undertaking programmed works. The works are valued at \$270,000.

The exemption has been approved by the General Manager.

Consultations:

Deputy General Manager
Director Community and Corporate Services
Fleet, Workshop and Store Coordinator
Procurement and Contracts Coordinator

Human Resource / Financial and Risk Management Implications:

Financial

The report documents expenditure of \$106,305.00 and \$270,000 excl. GST in budgeted operational and capital costs.

Human resources

There are no human resources implications.

Risk management

As this report is recommended for receiving and noting only, no risk management issues arise. Risks around procurement are monitored and reported on a continuous basis as part of standard processes and procedures.

Community Consultation and Public Relations Implications:

Community consultation was not required or undertaken. There are no material public relations implications.

Recommendation:

That Council:

1. NOTE the exemption for Drug Testing Consultancy Services. The expenditure totals \$106,305.00 excl. GST.
2. NOTE the exemption approved by the General Manager for the Sky Farm Road emergency works. The expenditure totals \$270,000.00 excl. GST.

Attachments/Annexures

Nil.

17. AUDIT PANEL CHAIR'S ANNUAL REPORT 2023 TO 2024

Author: Manager Governance & Risk (Michael Jacques)
Qualified Person: Director Community & Corporate Services (Tracey Ehrlich)
ECM File Reference: Audit Panel

Community Plan Reference:

Leading Our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

Strategic or Annual Plan Reference:

Leading Our Community

Objective: We responsibly manage our community's resources to deliver what matters most

Strategy: Manage Compliance and risk in Council and the community through effective systems and processes.

Action: Actively manage Council's strategic risks within their agreed risk appetites and provide regular status reports.

Reporting Brief:

The purpose of this report is to table the Audit Panel Chair's Report for the 2023/2024 financial year.

Proposal in Detail:

Council's Audit Panel Charter ("the Charter") (clause 14.4) states that the Audit Panel, through the Chairperson, must report annually to Council on its overall operation and activities during the financial year.

The Audit Panel Chair's Annual Report for the financial year 2023/24 is included as **Attachment 1**.

In accordance with clause 14.5 of the Charter, the Chair of the Audit Panel is required to document a summary of the work the Audit Panel performed to fully discharge its responsibilities during the preceding year and provide an overall assessment of Council's legal, governance, financial, risk, control and compliance framework including details of any significant emerging risk impacting on Council.

Highlights of the last year include:

- Council's internal audit program of works included audits of Council's Long Term Asset Management, Enforcement Activities (Parking) and Events on Council Land.
- Council made significant progress towards addressing outstanding audit recommendations.
- The Tasmanian Audit Office (TAO) attended two meetings during the financial year and discussed the 2023/24 Audit Strategy and Plan with the Audit Panel. The completion report and memorandum or audit findings for 2022/23 were also reviewed.

Audit Panel members were also provided the opportunity to attend training events run by TAO, including updates on changes to the Australian Accounting Standards that may be of relevance to Local Government.

Consultations:

Audit Panel Chair
Audit Panel Members

Human Resource / Financial and Risk Management Implications:

There are no human resource implications. All costs are met through existing budget allocations.

Community Consultation and Public Relations Implications:

Community consultation was not required or undertaken. There are no material public relations implications.

Recommendation:

That Council:

1. RECEIVE and NOTE the Glenorchy City Council Audit Panel Chair's Annual Report for the 2023/24 financial year.

Attachments/Annexures

- 1 Audit Panel Chair's Annual Report 2023/24



18. FINANCIAL PERFORMANCE REPORT TO 31 JULY 2024

Author: Manager Finance (Allan Wise)
Qualified Person: Director Community & Corporate Services (Tracey Ehrlich)
ECM File Reference: Corporate and Financial Reporting

Community Plan Reference:

Leading Our Community

The communities of Glenorchy will be confident that Council manages the community's assets soundly for the long-term benefit of the community.

Strategic or Annual Plan Reference:

Objective: We are a leader and partner that acts with integrity and upholds our community's best interests.

Strategy: Make informed decisions that are open and transparent and in the best interests of our community.

Objective: We responsibly manage our community's resources to deliver what matters most.

Strategy: Deploy the Council's resources effectively to deliver value while being financially responsible.

Reporting Brief:

To provide Council with the monthly Financial Performance Report for the period ending 31 July 2024.

Proposal in Detail:

Council's Financial Performance Report (Report) for the year-to-date ending 31 July 2024 is at **Attachment 1**.

The Report highlights Council's operating result as at the end of July is \$1.307 million better than budget. The favourable variance is the combined result of \$0.283 million more revenue than budget and \$1.024 million less expenditure than budget.

Executive Summary

As this is the first month of the new financial year, the reported favourable variance does not necessarily provide an accurate indicator of Council's likely end of year result.

Of particular note, unspent grants carried forward from last year disproportionately affect the revenue result, as does timing differences between previously determined expenditure expectations for July.

Budget revisions for essential one-off variations will be included in the monthly financial performance report when deemed necessary. A full-scale mid-year budget review will be undertaken in February 2025 and presented to Council for consideration.

Revenue

Year-to-date operational revenue is \$60.752 million compared to budgeted operational revenue of \$60.469 million. This represents a favourable result of \$0.283 million or 0.50% against budget.

Unspent operational grants carried forward from last year primarily contribute to the favourable result as does the ending of rating remissions related to the sale of the Derwent Entertainment Centre. There is a partial write-back to last year for interest on term deposits maturing in 2024/25 in accordance with applicable accounting standards.

Expenditure

Year-to-date operational expenditure is \$5.366 million compared to budgeted expenditure of \$6.390 million. This represents a favourable result of \$1.024 million or 16.0% against budget.

Timing of invoice payments for materials and services commonly causes a variance in July which is expected to realign with budget during the following months. In particular, waste services contractor invoices, property services utility accounts, the landfill levy and payment for the Elections / Glenorchy Pool elector poll all contribute to the variance.

Employee expenses report an under budget result. This is primarily a combination of position vacancies and the write-back of the final week of employee expenses for 2023/24 that were paid in the first week of 2024/25.

Variances in depreciation and other expenses are interrelated through amortisation of fleet leases for July which is yet to be undertaken.

Non-operating – Capital Grant Revenue

Capital grant revenue is \$1.174 million against the annual \$7.598 million budget.

Unspent capital grants carried forward from last year primarily contribute to the result.

Non-Operating – Net Gain/(Loss) on Disposal of Assets

Disposal of assets currently records a minimal loss of \$2,000 against an annual budget loss of \$375,000.

Activities in this area are disposal of obsolete computer equipment, minor plant and vehicle changeovers. Land sales also contribute to the monthly result. The sale price of all disposed assets is tempered by the expense in writing down the book value of those assets.

Non-Operating – Contributions Non-Monetary Assets

No non-monetary assets have been received to date against an annual budget of \$3.675 million.

Typically, these are donated / gifted assets received from subdivisions and like developments, as well as assets found not to be currently recorded in the asset register.

Non-Operating – Assets Written Off

No assets have been written off to date against an annual budget of \$1.700 million.

Typically, this relates to the residual value of assets that have reached the end of their useful lives and have been replaced.

Capital Works

Year-to-date Capital Works expenditure is \$525,000 against a combined annual budget of \$26.909 million. The expenditure split is \$308,000 for major projects and \$217,000 for recurrent projects.

Separate quarterly capital update reports will continue to be provided to Council and will include recommendations for variations to the capital program or budget where necessary.

Further Information

Further information on revenue, expenditure and capital works figures is provided in Attachment 1 to this report.

Consultations:

General Manager

Executive Leadership Team

Officers responsible for Capital and Operational Budget reporting

Human Resource / Financial and Risk Management Implications:

The financial implications are set out in the body of this report and in [Attachment 1](#).

The Financial Performance Report is only for receiving and noting, so no risk management issues arise.

Risks associated with Council's financial expenditure and sustainability were managed through the process of developing Council's annual budget and are monitored through ongoing monthly reporting and Council's Strategic and Key Operational risk register.

Community Consultation and Public Relations Implications:

Community consultation was not required due to the regular and operational nature of this report. There are no material public relations implications.

Recommendation:

That Council:

1. RECEIVE and NOTE the Financial Performance Report for the year-to-date ending 31 July 2024 as set out in [Attachment 1](#).

Attachments/Annexures

- 1 Attachment 1 - Financial Performance Report - July 2024

[⇒](#)

19. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE

CLOSED TO MEMBERS OF THE PUBLIC

20. CONFIRMATION OF MINUTES (CLOSED MEETING)

That the minutes of the Council meeting(Closed meeting) held on 29 July 2024 be confirmed.

21. APPLICATIONS FOR LEAVE OF ABSENCE

GOVERNANCE

Community Goal – Leading our Community

**22. LGAT GROUPED ENERGY TENDER PROCESS - REF. NO. 981 -
AUTHORISATION FOR GENERAL MANAGER TO AWARD
CONTRACTS**

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(d) (Contracts and tenders, for the supply and purchase of goods and services and their terms, conditions, approval and renewal).

23. AUDIT PANEL MINUTES

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(g) (Information of a personal and confidential nature or information provided to the Council on the condition it is kept confidential).

24. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE (CLOSED)
