

**COUNCIL MEETING
AGENDA
MONDAY, 29 JULY 2024**



GLENORCHY CITY COUNCIL

QUALIFIED PERSON CERTIFICATION

The General Manager certifies that, in accordance with section 65 of the *Local Government Act 1993*, any advice, information and recommendations contained in the reports related to this agenda have been prepared by persons who have the qualifications or experience necessary to give such advice, information and recommendations.

A handwritten signature in blue ink, appearing to read 'Tony McMullen', is positioned above a horizontal line.

Tony McMullen
General Manager
MONDAY, 29 JULY 2024

Hour: 3:30pm

Present (in Chambers):

Present (by video link):

**In attendance (in
Chambers):**

**In attendance (by video
link):**

Leave of Absence:

**Workshops held since
last Council Meeting**

Date: Monday, 1 July 2024

Purpose: Site Visits:

- Renfrew Circle, Goodwood
- Ashbourne Grove, West Moonah
- North Chigwell Soccer Hub
- KGV Soccer Hub

Date: Monday, 8 July 2024

Purpose: Open Workshop:

- Glenorchy LGA Demographic Data Briefing

Date: Monday, 15 July 2024

Purpose: To discuss:

- Review of the 'State of Play' document, the precursor to the revised 'Southern Tasmania Regional Land Use Strategy'
- Draft Communications Suite
- Open Workshop Debrief

Date: Monday, 22 July 2024

Purpose: To discuss:

- Safe City Update
- Moonah Arts Centre – Revised Branding
- MI Global Update
- Deputy Mayor Process

ELECTED MEMBER STATEMENT OF INTENT

November 2022

We will...	By...
Be curious, open to change and difference	<ul style="list-style-type: none"> Being progressive, proactive, and innovative Taking calculated risks Asking questions before offering opinions or solutions Debating ideas without getting personal Remembering everyone is equal Always having an open mind
Be authentic and act with integrity	<ul style="list-style-type: none"> Being accessible Being honest and trustworthy Demonstrating transparency and accountability
Be respectful to each other	<ul style="list-style-type: none"> Going to the source, in person, early Assuming good intent, always Acting with good intent, always Actively listening, seeking to understand Valuing other's opinions Being prepared
Own and right our wrongs	<ul style="list-style-type: none"> Self-reflecting Being open to feedback Being brave enough to be vulnerable
Show strong leadership	<ul style="list-style-type: none"> Challenging the status quo Continually learning and practicing good governance Striving for financial sustainability and strength Having clarity on role and purpose
Consider the impact we have on others	<ul style="list-style-type: none"> Practicing emotional intelligence Hearing both sides before making judgement Remembering our behaviour and words matter to staff



ELECTED MEMBER LEGACY
November 2022

**At the end of our term, we will have made a real difference because,
together:**

We deliver

We're active and present

We put people first

We are inclusive

We are future focussed and brave

We improved communication and community engagement

We empowered our community

We rebuilt pride

We were accountable

We created a safe, clean, equitable city

TABLE OF CONTENTS:

1.	APOLOGIES	7
2.	CONFIRMATION OF MINUTES (OPEN MEETING)	7
3.	ANNOUNCEMENTS BY THE CHAIR	7
4.	PECUNIARY INTEREST NOTIFICATION	7
5.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	8
6.	PUBLIC QUESTION TIME (15 MINUTES).....	9
7.	PETITIONS/ADDRESSING COUNCIL MEETING (DEPUTATION)	15
	COMMUNITY	16
8.	ACTIVITIES OF THE MAYOR	17
9.	GLENORCHY CULTURAL CELEBRATION GRANTS	23
10.	BUSINESS UNIT REVIEWS - QUARTERLY UPDATE.....	28
	ENVIRONMENT	41
11.	STATE OF PLAY REPORT - REVIEW OF REGIONAL LAND USE STRATEGY.....	42
	GOVERNANCE	47
12.	ELECTION OF ELECTED MEMBER TO THE OFFICE OF DEPUTY MAYOR.....	48
13.	APPOINTMENT OF ELECTED MEMBER(S) TO VACANT COMMITTEE POSITIONS.....	51
14.	END OF FINANCIAL YEAR CAPITAL WORKS STATUS REPORT	62
15.	CODE OF CONDUCT AND DISPUTE RESOLUTION AMENDMENTS	70
16.	QUARTERLY REPORT - Q4 - PERIOD ENDING 30 JUNE 2024	75
17.	NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE	80

CLOSED TO MEMBERS OF THE PUBLIC	81
18. CONFIRMATION OF MINUTES (CLOSED MEETING)	82
19. APPLICATIONS FOR LEAVE OF ABSENCE	83
20. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE (CLOSED)	84

** This meeting will include the election of an Elected Member to the Office of Deputy Mayor. The Chairperson will seek a motion to suspend the operation of Regulation 22 of the *Local Government (Meeting Procedures) Regulations 2015* to enable the holding of the ballot.**

1. APOLOGIES

2. CONFIRMATION OF MINUTES (OPEN MEETING)

That the minutes of the Council meeting held on 24 June 2024 be confirmed.

3. ANNOUNCEMENTS BY THE CHAIR

4. PECUNIARY INTEREST NOTIFICATION

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

None.

6. PUBLIC QUESTION TIME (15 MINUTES)

Please note:

The Council Meeting is a formal meeting of the Elected Members elected by the Glenorchy community. It is chaired by the Mayor. Public question time is an opportunity in the formal meeting for the public to ask questions of their elected Council representatives about the matters that affect ratepayers and citizens.

In accordance with regulation 31(2) and (3) (Public question time) Local Government (Meeting Procedures) Regulations 2015, Council will allocate 15 minutes during each Council Meeting to invite members of the public to ask questions relating to the activities of Council.

The following rules and procedures apply to Public Question Time:

1. questions must relate to the activities of Council
2. members of the public are to announce their name and residential address before asking a question (which will be recorded in the minutes)
3. questions are to be put succinctly and in the form of a question, not a comment
4. questions must not be inflammatory, abusive, defamatory, contain a personal attack or otherwise breach any rules of the meeting which have been explained by the Chairperson
5. the Chairperson may limit the number of questions asked by each member of the public in order to ensure that all members of the public wishing to ask questions are given the opportunity within the allocated time
6. the Chairperson will decide the order in which questions are to be asked and may rotate the order between different members of the public if individuals have more than one question to ask
7. the Chairperson may, in their absolute discretion:
 - a) refuse to answer a question if the Chairperson deems that it is inappropriate or does not comply with these rules or the rules of the Council meeting, or
 - b) take a question 'on notice', in which case the answer will be provided in writing prior the next Council meeting and included on the agenda for the next Council meeting
8. if a question is taken on notice, the Chairperson may request that the member of the public submit their question in writing and may refuse to provide a response if the question is not provided as requested, and
9. the 15 minutes allocated for Public Question Time may be extended at the discretion of the Chairperson at the conclusion of the time period. Council is to publish information relating to Public Question Time, including any additional rules and procedures, on Council's website.

**Question with notice – A. Gordon
(Received Sunday, 30 June 2024)**

Security fencing has recently started to be installed along the Barossa Creek Path behind Constance Avenue. This follows public questions raised in the Council meetings of 25 March 2024 and 27 May 2024, where a member of the community requested fencing to restrict public access for the benefit of neighbouring residents. The Council's response indicated that the existing fencing was recently repaired, is fit for purpose, and it is not realistic for the Council to replace it with security fencing.

The security fencing prevents passive surveillance, making the path less safe to use.

Q1: What has changed for the Council to support installing security fencing in this area, such as new information, or community consultation?

Response: There have been increasing reports of anti-social behaviour in this creek and stormwater pipe network. There are also safety concerns with people accessing the large stormwater pipes which cannot be grated over due to blockage risks.

Q2: What was the cost to install the security fencing, and are neighbouring residents contributing towards the cost?

Response: The cost of the new fence is \$65,100. Neighbouring residents are not directly contributing to the fence which is entirely on Council land is not a boundary fence with any adjoining properties.

Q3: Beside the benefit for neighbouring residents, how does the community benefit from the security fence, which appears to leave a dark and narrow path, surrounded by 2.1m tall security fencing that restricts passive surveillance, reduces personal safety, and limits connection to the natural environment?

Response: The new fence does not narrow the path by more than a few centimetres towards the bottom of the path, and in fact provides a much wider area towards the top of the path as the new fence follows the top of the creek bank instead of the edge of the path like the old fence. The fence is easy to see through and matches the existing fence on the other side of the path. The reasons for the new fence are outlined in Question 1.

Q4: Does the Council plan further restrictions for community members using this path?

Response: The new fence does not restrict people using the path.

Q5: Does the Council still support its "Regional Sport, Recreation and Entertainment Hub Master Plan" which recognised the value of paths and connection to the environment, such as the rivulet?

Response: Yes, this project further supports the ongoing use of the path. The fence is only to continue to restrict access to the creek/pipes better than the old fence.

**Question with notice – Eddy Steenbergen
(Received Wednesday, 17 July 2024)**

I'm interested in tenders published by Council and the binding contracts that generally conclude the tender process. I'm particularly interested in information in the contract and about the contract.

Q1: Does Council publicly announce the awarding of all contracts resulting from Council tenders? If so, what information is published and where is it published? If not, why not?

Response: Council publishes details of contracts valued \$100,000 or above in Annual Reports. The information given includes:

- a description of the contract;
- the contract period;
- the period of any options for extending the contract;
- contract sum or estimated contract sum at time of award;
- contractor's business name; and
- contractor's address.

Q2: Does Council in tender documents indicate that Council will not publish any information in a resulting contract? Do prospective tenderers receive that commitment in some other way (e.g. in a Council policy)? If so, how? i.e. are prospective tenderers informed in advance that Council will keep the resulting contract secret?

Response: Tendering conditions adopted by Council provide for publication and disclosure of tender content under several circumstances, including where required for Council to comply with or meet any of its governmental duties and obligations and/or obligations in respect of transparency and reporting and also provide that Council may reproduce, publish or disclose any details from a tender in order to meet any legislative, governmental or transparency requirements. In addition, Council's Code for tenders and Contracts includes the following:

Council Buyers must ensure that Offers are treated as confidential until a contract is awarded. This means that Council Buyers must not provide or disclose any information in an Offer to another Bidder or Service Provider and must only use the information included in an Offer for legitimate purposes, which are related to the Procurement process, including evaluation of Offers and selection of the successful Service Provider.

Once a contract is awarded, the terms of the contract, including the final or estimated contract sum, but excluding detailed prices or pricing, are no longer confidential and may be published as required for Council to meet and comply with any Legislative Requirements, in annual reports, Council reports, on the internet and elsewhere.

Council may, on a confidential basis, disclose the contents of an Offer or a contract, including commercially sensitive or valuable and proprietary information, to professional advisers in order to obtain advice about the Offer, including its evaluation, the Bidder, contract or Service Provider.

The prices and other information in an Offer must not be disclosed to another Bidder or Service Provider for the purpose of playing one off against another to obtain lower prices.

Where an Offer includes commercially sensitive, valuable or proprietary information, Council may, on a case by case basis, consider any request by a Service Provider for the information to be treated as confidential after the award of a contract. Council will make commitments to maintain confidentiality only when they are appropriate and do not prevent Council from meeting any of its reporting, disclosure and transparency obligations.

Q3: Is Council aware of specific portions of a contract that may be published? If so, what?

Response: Council publishes information about tenders and contracts in the manner required by Regulation 29 of the *Local Government (General) Regulations 2015*, which sets out the detailed requirement for Council to report on contracts for goods or services greater than \$100,000 in value.

Q4: Is Council aware of any legal impediment to it publishing the following data immediately after a contract is executed?

- a. tender number**
- b. tender title**
- c. date contract was executed**
- d. name of individual or company selected as successful tenderer**
- e. scheduled start date and completion date for tender**
- f. total estimated value of contract**

If not, does Council regard such a publication, for example in a list in a page in its public website, as an onerous task?

Response: There is no legal impediment to publication of the information. However, the administrative implications are that Council foregoes other beneficial community actions in order to undertake unnecessary reporting which is over and above the requirements imposed by Parliament.

Question with notice – Eddy Steenbergen
(Received Thursday, 18 July 2024)

In April this year I asked this question on notice - "Can Council provide me with any evidence or statistics to reassure me that any of the plastic I put into my yellow bin is in fact being recycled or reused?"

In May I learnt from Council that "discussions have already been had with STRWA and are currently underway between STRWA and Cleanaway" regarding publication of statistics on "volumes of recyclables and comparisons across the various municipal areas".

Most of the following questions relate to STRWA (now TasWaste South). That organization appears to be doing its best to be operationally invisible to the general public, dealing only with member councils. So, I ask these questions of my council.

Q1: What does Council know about the status of discussions between TasWaste South and Cleanaway regarding provision of statistics?

Response: The TasWaste South CEO has advised that a draft of the report for public viewing has been produced by Cleanaway and reviewed by the CEO, this is being progressed by Cleanaway for release in the near future (date unknown at this stage).

Q2: What has Council done to encourage or expedite those discussions?

Response: A publicly available report was requested by the previous Mayor when she was on the STRWA forum, and the Director of Infrastructure and Development has also requested its release.

Q3: Has Council received permission from either TasWaste South or Cleanaway to release any data? If so, which data and why haven't we seen it?

Response: No

Q4: Has Council been informed by TasWaste South that public access to data is denied?

Response: The report in its current format includes commercially confidential information and Cleanaway's intellectual property and cannot be released by any third party.

Q5. Will Council demand from TasWaste South details of any confidentiality provisions in their contract with Cleanaway? That should include provisions relating to publication of data for volumes of recyclables received, and volumes of recyclables being recycled or reused?

Response: Council has requested that volumes of recyclables received, and volumes of recyclables being recycled or reused be made available to the public and this has been agreed to be provided. The timeline for release has not been advised but we have been advised it will be soon.

**Question with notice – Janiece Bryan
(Received Sunday, 21 July 2024)**

Q1: What is the cost of safety modifications and upgrades to the Glenorchy War Memorial Pool Waterslide?

Response: Assessment of the waterslide, unfortunately, shows the structure to present significant safety risks and has been recommended for closure. Advice received indicates the access stairs, the structure, the run-out pool and the filtration system would all need replacing, as well as enclosing the open slide. These works are estimated to be approximately \$1M. These works are unfortunately not viable within the repair budget which must focus on ensuring the pool can be reopened with safe conditions and accessibility. The long-term/new pool proposal is likely to contain play features such as this.

Q2: If property revaluations are usually only every six years under the *Valuation of Land Act 2001* with adjustment factors applied in between, why did Glenorchy have one for 2017/18 rates, 2019/20 rates, 2022/23 rates and now 2024/25 rates?

Response: The date of the latest general revaluation of land for rating purposes within the municipality was March 2017 with the most recent adjustment factor (before this valuation in 2024) applied from 1 July 2022. The last time full valuation in 2017 and had an effect and impact on rates was in the 2018 financial period (FY18 year). A full revaluation under the six year cycle was due in 2023. However, due to COVID the Valuer-General extended the period (due to a backlog of valuations during COVID, hence the valuation occurred in 2024 and applied for FY15 from 1 July 2024 onwards. Every 2nd year between revaluations the valuer general provides an indexation rate, to index (increase or decrease) property values.

7. PETITIONS/ADDRESSING COUNCIL MEETING (DEPUTATION)

COMMUNITY

Community Goal – Making Lives Better

8. ACTIVITIES OF THE MAYOR

Author: Acting Mayor (Sue Hickey)

Qualified Person: General Manager (Tony McMullen)

ECM File Reference: Mayoral Announcements

Community Plan Reference:

Transparent and accountable government

Strategic or Annual Plan Reference:

Objective We are a leader and partner that acts with integrity and upholds our community's best interests.

Strategy Listen to our community to understand their needs and priorities.

Strategy Communicate effectively with our community and stakeholders about what Council is doing.

Strategy Build and maintain productive relationships with all levels of government, other councils, and peak bodies to achieve community outcomes for Glenorchy and Greater Hobart.

Reporting Brief:

To receive an update on the recent activities of the Mayor.

Proposal in Detail:

These are the events and external meetings that Mayor Sue Hickey attended between Monday, 17 June 2024 and Sunday, 21 July 2024.

Monday 17 June 2024

- Participated in meeting with GM and Inspector Semmens
- Chaired the Special Council Meeting to approve the budget and annual plan
- Chaired the Council workshop

Tuesday 18 June 2024

- Attended the Glenorchy Golden Years Club to discuss plans

Monday 29 July 2024

Council Meeting Agenda

Wednesday 19 June 2024

- Attended the official opening of the Glenorchy Knights Football Club Clubrooms at KGV
- Attended the TasNetworks 'Powering a Bright Future' Dinner

Thursday 20 June 2024

- Participated in the supply of groceries to the community at Uniting Church Hall
- Met with Lottie Lane Coffee Roasters, Sunderland Street Moonah
- Participated in the B-Kinder Day event at GCC
- Participated in the Tasmanian Association of Tourist Railways Inc Bridgewater Bridge Strategy meeting

Saturday 22 June 2024

- Participated in the Indian Cultural society of Tasmania Annual Fundraising Dinner at Hellenic Hall

Monday 24 June 2024

- Chaired the Council meeting

Tuesday 25 June 2024

- Met with the Windermere Bay developers
- Met with the Deputy Chair of Foodbank and discussed food security

Wednesday 26 June 2024

- Participated in the Australia Institute Tasmania public forum on integrity reforms for a healthy democracy

Thursday 27 June 2024

- Participated in the TasWater General Planning Meeting
- Participated in a media event with the Ukrainian Ambassador and Madeleine Ogilvie MP regarding artworks exhibit by Anna Mykhalchuk
- Attended the Moonah Arts Centre Exhibition Opening Night

Monday 29 July 2024

Council Meeting Agenda

Saturday 29 June 2024

- Attended the Tasmanian International Architecture Awards Presentation

Monday 1 July 2024

- Took part in site visits relating to the Council's Capital Works Program at Renfrew Circle Goodwood, Ashbourne Grove, West Moonah, KGV Football Park and Chigwell Sports Ground

Tuesday 2 July 2024

- Met with Foodbank, Derwent Park

Wednesday 3 July 2024

- Visited the Multicultural Hub Moonah and Benjafield Child Care Centre
- Met with the Country Women's Association
- Met with constituents about child protection services

Thursday 4 July 2024

- Attended the Midwinter Dinner of the Royal Society of Tasmania

Friday 5 July 2024

- Met with Captains Jeff and Jacqui Milkins of The Salvation Army, 2024 Community Award Winners
- Attended the Hobart Women's Shelter Fundraising Lunch

Saturday 6 July 2024

- Attended the Order of St John fundraiser at All Saints Church

Sunday 7 July 2024

- Attended the consecration of Holy Trinity Greek Orthodox Church

Monday 8 July 2024

- Toured Moonah Sports Centre
- Chaired the Glenorchy Planning Authority meeting
- Chaired the open Council workshop with Dr Lisa Denny

Monday 29 July 2024

Council Meeting Agenda

Tuesday 9 July 2024

- Presided over the Glenorchy Citizenship Ceremony

Wednesday 10 July 2024

- Participated in ABC radio interview on the bullying of people in public life
- Met with Kathryn Thomas to plan the General Manager's performance review
- Met with the Director of Cricket Operations, Strategy and Development, Glenorchy Cricket Club
- Met with a constituent regarding parking issues and infrastructure in Goodwood
- Attended a community information session regarding new planning controls for Prince of Wales Bay

Thursday 11 July 2024

- Met with the Rotary Club about a 'red' bench to commemorate victims and survivors of domestic violence

Friday 12 July 2024

- Met with a constituent at Goodwood about parking and infrastructure
- Met with and had photos taken with the winner of the Community Sports Awards, Tristan Style and Senior Citizen of the Year award winner, Peter Vogelsanger
- Attended the Karadi NAIDOC Week community event
- Attended the Transparency for the Planet panel event hosted by the Australia Institute Tasmania

Saturday 13 July 2024

- Attended the Moonah Arts Centre annual Women's Expo

Monday 15 July 2024

- Chaired the Council workshop

Monday 29 July 2024

Council Meeting Agenda

Tuesday 16 July 2024

- Participated in an ABC Radio Hobart Mornings interview about the northern suburbs transport corridor
- Took part in 5-hour Introduction to Trauma training facilitated by Lifeline

Wednesday 17 July 2024

- Met with a constituent at Council about Sky Farm Road
- Sent a letter to Hon Nic Street MP, Minister for Sport and Events about the Tasmanian Liberal Government's commitment to building a new community indoor multi-court facility in the Glenorchy municipality
- Visited Sky Farm Road

Thursday 18 July 2024

- Participated in an ABC Radio Hobart interview about the new Local Government Code of Conduct, rates increases, Glenorchy Pool and racist graffiti
- Walked through Northgate and spoke with various retailers

Sunday 21 July 2024

- Participated in a Media Call with ABC News and Southern Cross Television about the University of Tasmania moving into the Hobart CBD.

In addition to the above meetings and events, the Acting Mayor attended numerous internal meetings and performed other administrative duties.

Consultations:

Nil

Human Resource / Financial and Risk Management Implications:

Nil

Community Consultation and Public Relations Implications:

Nil

Recommendation:

That Council:

1. RECEIVE a report about the activities of Mayor Hickey from Monday, 17 June 2024 to Sunday, 21 July 2024.

Attachments/Annexures

Nil.

9. GLENORCHY CULTURAL CELEBRATION GRANTS

Author: Coordinator Community Planning and Engagement (Andrea Marquardt)

Qualified Person: Manager Stakeholder & Executive (Christine Lane)

ECM File Reference: Cultural Celebration Grants

Community Plan Reference:

Leading our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

Strategic or Annual Plan Reference:

Building Image and Pride

Objective 2.2 We nurture and celebrate our proud and vibrant City with its strong sense of belonging

Strategy 2.2.1 Encourage creative expression and participation in our community

Strategy 2.2.2 Welcome diversity in our community, creating connections that enable a sense of belonging and acceptance

Strategy 2.2.3 Deliver or facilitate events to strengthen our community's sense of pride and belonging

Reporting Brief:

To report to Council on the outcomes of the 2023-2024 Cultural Celebration Grants Program trial and recommend continuation of the Grants Program.

Proposal in Detail:

Background

At its meeting on 26 June 2023, Council approved a trial grants program to support community events that aim to strengthen community connection and enhance cultural diversity.

In August 2023, Council was provided with operational details for the trial grant program and endorsed the:

- Program guidelines
- Grant application form
- Creation of the Glenorchy Cultural Celebrations Working Group (Working Group)

Following this, applications for the grants opened in September 2023 and closed in March 2024. Applicants could apply at any stage during the period for an event held during the 2023-2024 financial year.

The Working Group has been supported by Council officers from the Communications and Engagement Team. It met regularly throughout the trial period to assess applications and make minor adjustments to the guidelines and application forms where required.

15 applications were received through the grants program and three projects received funding:

MONA for 'Indian Music & Art Summit' (The Shruti Sessions) - \$25,000 (plus GST)

The "Indian/Australian Summit" (The Shruti Sessions) was a series of music residencies, knowledge-sharing sessions, ticketed shows, a visual arts exhibition and open rehearsals that centred around an Indian Festival Hub at Moonah Arts Centre. Expert Indian musicians travelled from India to perform, collaborate with a range of Australian artists, and share the outcome with the local community. The project focused on classical Indian music. It promoted dialogue and built music industry and artist business links. It featured a range of public activities, including free morning meditations, a visual arts exhibition, and unstructured public rehearsals.

Constance ARI Inc for "Kinetic Connections" - \$24,854.75 (plus GST)

Kinetic Connections was a multimedia live performance which explored narrative dance forms and the power of movement to connect people across cultures and languages. A unique video work by cinematographer, Ursula Woods, captured intimate portraits of each of the dancers and the joy and power that they have found in movement. Each show included food and drinks from local multicultural caterers Kaza Miza, Basema's Kitchen and Iraqi Cuisine.

Kinetic Connections staged three shows on 19 and 20 April 2024 at the Moonah Arts Centre. Both evening shows sold out the 110 people capacity and the all-ages matinee show was well attended by around 45 people.

The production of Kinetic Connections directly involved 18 people:

- Five artists
- Three technical/stage staff
- Five volunteers
- Three caterers
- One photographer
- One project coordinator

Kinetic Connections will have a final event where the dancers will offer a free dance workshop for the community to sample what it would be like to learn each of these distinctive dance styles. This event is expected to occur in late August 2024.

South Sudanese Community for 'Culture at the Park' - \$22,500 (GST excluded)

A celebration of South Sudanese music, dance, and foods at Tolosa Park. The day included a DJ, three live music performances, six dance performances, food stalls and a children's activity marquee. The event had over 350 participants and involved over 60 volunteers from the South Sudanese community.

Program Evaluation

The Cultural Celebration Grants trial period has now finished, and the program has been evaluated.

The grants program has supported our City's multicultural community to take ownership of the ways that unique cultures are shared and celebrated. Overall, the funded activities were well attended and positively regarded by the community.

Several opportunities for improvement to the program have been identified, including:

- Streamline the reviewing/awarding process for the Working Group
- Refine the grant criteria to clarify the program aims and promotional/reporting requirements
- Undertake additional marketing for the grants program
- Promote the funded activities
- Consider a name change to *Cultural Connections Grants* to better reflect the aim of the program

Now that the trial is complete, the recommendation is for the program to continue as a business-as-usual program with recurrent funding.

Next Steps

If Council determines to continue the program, the improvements identified by the Working Group will be implemented.

There is a vacancy on the Working Group due to the resignation of former Mayor Bec Thomas. A call for an additional working group member will be made ahead of the August Council meeting. A proxy member for the Working Group will also be recommended to provide support in the instance that primary members are unavailable.

Consultations:

Manager Stakeholder and Executive
 Coordinator Communications and Engagement
 Events Officer
 Cr Molly Kendall (Working Group member)
 Ald Stuart Slade (Working Group member)
 Grant recipients

Human Resource / Financial and Risk Management Implications:

Financial

The 2023-2024 trial grants expenditure was \$73,709.00. This included \$72,355.00 in grant funding and \$1,154.00 in advertising/development of nomination materials.

The budget to deliver this grants program in 2024-2025 is \$82,769 plus the human resource allocation outlined below. The budget includes the grants funding, support materials, publicity and marketing.

Human resources

The grants program is supported by Council’s Events Officer and overseen by the Coordinator Communications and Engagement. There are no additional human resource implications.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
<p>Adopt the recommendation</p> <p>Continuation of the grants program could result in risks including:</p> <ul style="list-style-type: none"> - Operational (administrative issues, application processing, evaluating and monitoring) - Financial (could result in financial losses to Council) - Reputational (perception of distribution of grants, not enough funding to support all applications), failure to deliver outcomes) 	Minor (C2)	Unlikely (L2)	Low (4)	The grants program has clear guidelines and criteria and a communications plan to build trust and manage expectations. The grants program can be administered with existing resources.
<p>Do not adopt the recommendation</p> <p>Without the support of the grants program, groups may be unable to hold their events which leads to a loss of cultural sharing and community disengagement. May also lead to reputational damage to Council.</p>	Minor (C2)	Unlikely (L2)	Low (4)	Council would need to consider other ways to support and promote cultural events throughout the City. This could include working with groups and cultural services to ascertain specific needs of groups who would like to hold events and offering in-kind support and/or assisting with sourcing other funding.

Community Consultation and Public Relations Implications:

Community consultation

During the establishment phase of the grants program community consultation was undertaken to inform the intent of the program.

Public relations

The grants offer an opportunity for Council to assist organisations to promote activities and create cultural connections throughout the Glenorchy Council Area. If the program is approved to continue, it will be advertised widely through a variety of media channels.

Recommendation:

That Council:

1. NOTE the outcomes of the 2023-2024 Glenorchy City Council Cultural Celebration Grants Program
2. APPROVE the continuation of the Glenorchy City Council Cultural Celebration Grants Program
3. NOTE that nominations will be sought to fill a vacancy on the Cultural Celebrations Grants Working Group at the August Council meeting
4. NOTE that the Cultural Celebrations Working Group will continue to refine the application and guidelines for the grants program, including considering changing the name of the program

Attachments/Annexures

Nil.

10. BUSINESS UNIT REVIEWS - QUARTERLY UPDATE

Author: Manager Community (Ron Petterson)
Qualified Person: Director Community & Corporate Services (Tracey Ehrlich)
ECM File Reference: Quarterly Report

Community Plan Reference:

Making Lives Better

We continue to be a safe, inclusive, active, healthy, and vibrant community. We will focus on developing a hub of multiculturalism, arts, and culture.

Building Image and Pride

We will show our pride as a city and others will see it.

Leading our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

Strategic or Annual Plan Reference:

Making Lives Better

Objective	We deliver services to meet our community's needs.
Strategy	Identify and engage in partnerships that provide services effectively to our community.
Objective	We champion greater opportunities for our community.
Strategy	In partnership with others, facilitate and advocate for a welcoming, inclusive, healthy and learning community.

Building Image and Pride

Objective	We work for a safe and clean City.
Strategy	Work proactively with other governments, service providers and the community to improve public safety in our city.
Objective	We nurture and celebrate our proud and vibrant city with its strong sense of belonging.
Strategy	Encourage creative expression and participation in our community.
Strategy	Welcome diversity and inclusion in our community, creating connections that enable a sense of belonging and acceptance.
Strategy	Deliver or facilitate events to strengthen our community's sense of pride and belonging.

Leading our Community

Objective	We are a leader and partner that acts with integrity and upholds our community's best interests.
Strategy	Listen to our community to understand their needs and priorities.
Strategy	Make informed decisions that are open and transparent and in the best interests of our community.

Community Strategy 2021-40

Outcome	Accessible, inclusive, and diverse, safe, healthy, education and learning for life.
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Reporting Brief:

To present the quarterly progress reports, for noting by Council, about Project Hudson, Moonah Arts Centre (MAC) Business Plan, Childcare Connections, and the Community Development Action Plan.

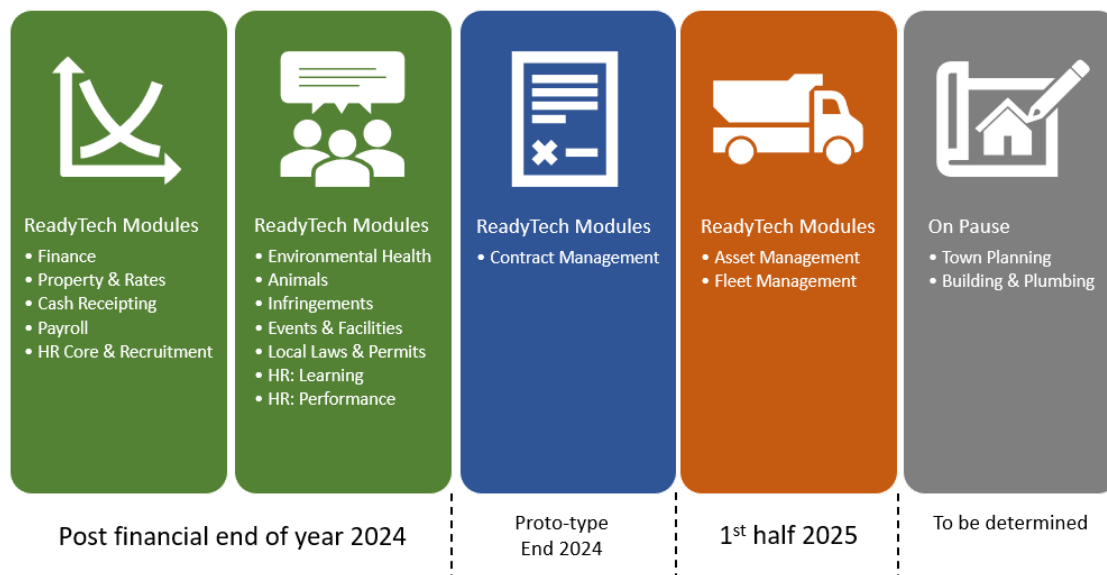
Project Hudson

On 10 May 2024, the Project Hudson Joint Steering Committee discussed the progress toward the readiness of the phase 1 modules to meet the planned go-live of 20 May 2024. In conclusion, the Steering Committee agreed that the product was not at an adequate level of completion to meet the 20 May 2024 go-live.

In addition, ReadyTech advised that they recently engaged with ERA Planning to review their Town Planning and Building and Plumbing modules against the Tasmanian Legislation. ERA expect to complete this review by September 2024, at which time ReadyTech will report back to Glenorchy City Council. The project has suspended further work on the planning and building and plumbing modules and detached them from the Phase 2 delivery scope.

As a result, the Steering Committee agreed to change the implementation approach and combine the delivery of Phases 1 and 2, as illustrated in the diagram below. In effect, this moved Phase 1 to align with the delivery of Phase 2. This change did not mean pausing or slowing the various Phases' activities, rather it continued progress in collaboration with ReadyTech, removing a Phase 1 actual go-live.

Hudson Revised Delivery Approach



The May 2024 Steering Committee also acknowledged that the project timeline has now moved into the traditional end-of-financial year activities and the Steering Committee agreed to decide a suitable implementation date for combined Phase 1 and 2 modules to go-live after the end-of-financial-year peak period at its August 2024 meeting.

Since May, the Hudson Project team (Project team) has actively worked with the business to establish their transition management plans. This exercise involves the business assessing the impacts associated with this change. This includes:

- identifying the affected teams or stakeholder groups,
- determining what actions the business needs to take to prepare for this change, and
- defining the corresponding end-user training delivery approach.

The Project team record all the activities required to promote a smoother transition for employees and key stakeholders in the business areas' readiness registers for their action, and the Project team will monitor progress towards completion through to go-live.

The Contracts Management module configuration has commenced in mid-July, and the change management approach is to develop a GCC-configured working prototype by October 2024. This prototype will form the basis for broader consultation with key stakeholders.

Work on the asset module will commence during the last week of July 2024 and will run through to the end of April 2025.

Unfortunately, at the July 2024 Steering Committee, it became evident that ReadyTech integration with ECM (document management) and Pinforce (infringements) software products had not been progressed. These integrations are important in the work of most of the Departments involved in Phase 2 of the project. This has effectively halted progression of Phase 2 user acceptance testing (UAT) and will impact Council's ability to deliver Phase 2. This delay will be compounded by key events affecting Council's ability to resource the project development including the Tasmanian Audit Office end of financial year audit program, the second rates run planned for 23 October 2024 and key staff leave which was booked prior to the continued delays in the product delivery.

Additionally, the project team are also awaiting timelines from ReadyTech regarding the HR and Payroll modules integration. This is a key component within Phase One.

At the July Steering Committee, ReadyTech were unable to commit to a firm date for delivery of Phases One and Two, increasing the uncertainty for Council and potentially increasing our project costs.

Given this, the General Manager is writing to the CEO of ReadyTech requiring a firm commitment regarding the timely delivery of the above integrations to reduce the risks (as outlined above) to Council on this project. Additionally, officers will be seeking legal advice on Council's remedies under the existing contract with ReadyTech.

Project Hudson did not fully spend its allocation for the 2023/24 financial year, and a carry forward of the allocation to the 2024/25 period has occurred. The underspend relates primarily to the contract delivery progress payments being withheld as the delivery dates were shifted to the 2024/25 period, along with the related underspend on contracting and staff backfill resources. The projected expenditure over the Project's life remains on target.

Moonah Arts Centre Business Plan

The Moonah Arts Centre continues to work on a number of avenues to increase revenue and attract more patrons to the facility. These efforts align with the Business Plan 2023-24 to 2027-28, and we are beginning to see positive results. Focus is also turning now to enter the new financial year with a strong base and solid foundation to build upon the 23/24 year.

Attendance

Over the April to June 2024 quarter, 7,771 individuals visited the Moonah Arts Centre. The monthly breakdown is as follows: April - 2,532; May - 3,024; June - 2,209.

Venue Hire

Over the quarter, the Moonah Arts Centre has successfully hosted a variety of events, including both corporate and community hires. Corporate hires include organisations such as Anglicare, TasWater, Health Consumers Tas, Lifeline Tasmania, St Mary's College, Harris Scarfe, and Wilsons Security. Additionally, there has been strong

community engagement with the Nepali and Malayali Associations, Sprout, Chigwell Community House, and Glenorchy Community Fund utilising the facility.

Artistic hires for this period include events by Stitching and Beyond, Constance ARI, Lutruwita Art Orchestra, Big hART, 10 Days on the Island Festival, Miss Kitty's Burlesque, Hobart City Concert Band, and REACT Drama

Meeting Room and Kitchen

The meeting room at Moonah Arts Centre lease to MCOT has been re-signed for a further 12 months. Work continues on the kitchen space and the proposed lease is currently being developed.

Program

During the period from April to June 2024, Creative Communities organised and hosted a total of 20 unique events aimed at supporting and nurturing the creative endeavours of 113 performing artists.

One of the standout programs during this time was the Van Diemen All Ages show held on Saturday 27 April. This concert, open to all age groups, featured local headliners, Diemen, and provided three high school and college bands with the invaluable opportunity to perform a support set, all with the guidance and mentorship of the Moonah Arts Centre staff. The emerging acts were also given dedicated sessions with production and programming staff, enabling them to gain insights into the intricacies of booking and working with professional venues.

Another highlight in April was the presentation of Kinetic Connections, taking place from Friday 19 April to Saturday 20 April. Showcasing a diverse celebration of movement and storytelling through dance, this event brought together an intercultural narrative of art forms and choreography, emphasising the connections shared across various cultures and histories. Notably, Kinetic Connections was honoured as a recipient of the Council's Cultural Celebrations Grant, recognising its cultural significance and impact.

In collaboration with Mosaic Support Services, Creative Communities also organised the Mosaic Festival of Arts 2024, which ran from Thursday 9 May to Saturday 1 June. This extensive four-week festival program was designed to activate every space within the Moonah Arts Centre, serving as a platform to celebrate the creative accomplishments of local artists with disabilities. The festival featured an array of workshops, live performances, and a major exhibition, highlighting and honouring the artistic contributions of individuals within the community.

Last, in June, the Out of the Closet Comedy event took place on Friday 21 June. This distinctive performance featured an all-trans line-up of stand-up comedians and was presented as part of the Pride month celebrations. The show was dedicated to highlighting the representation and lived experiences of trans comedians, further contributing to the diversification and inclusivity of the arts and entertainment landscape.

Exhibitions

In the second quarter of the year (April to June), our Exhibitions program showcased 14 individual exhibitions and provided support to a total of 147 artists to display their work at the Moonah Arts Centre. A highlight was the Glenorchy Youth Open, which ran from Friday 12 April to Saturday 4 May. This exhibition celebrated the creativity of young and emerging artists aged 25 and under, with 69 individual artists participating. In addition to this, we presented five solo exhibitions featuring young artists who received dedicated sessions with our curatorial team to collaborate on the selection and presentation of their works.

Another feature of this quarter was Aquanebula, which took place from Friday 10 May to Saturday 1 June as part of the larger Mosaic Festival of Arts program. This immersive exhibition, created by over 60 artists and a dedicated team of arts workers from Mosaic Support Services, delved into the power and mystery of the ocean. The Council provided the galleries in-kind, along with a \$2.5k contribution towards professional contractors. The exhibition included sculpture, audioscapes, animations, and 3D-mapped projection works.

A third highlight was The Dance of Colours, held from Friday 28 June to Saturday 20 July, by artist and Ukrainian refugee, Anna Mykhalchuk. This exhibition marked the first time the artistic practice of Samchykivka was shared in Australia. Anna has participated in two professional development opportunities through the Moonah Arts Centre since moving to Australia, including Diverse Arts Booster and Outlier Artist Studios.

Workshops

Our School Holiday Workshop program in April featured exciting events such as Paper Puppets with the Terrapin Puppet Theatre on Tuesday 24 & Wednesday 25 April, and Circus Workshops and Performances from Rooke Circus on Friday 26 and Saturday 27 April.

The Mosaic Festival of Arts 2024 program also included workshops where the public could learn creative techniques used by Mosaic Artists for the Aquanebula exhibition.

Moonah Arts Centre's Performance Studio hosted Fiona Strahan in residence from Monday 6 to Friday 10 May in partnership with Performing Lines Tasmania. Fiona, a writer, performer, researcher, and advocate against violence for women with a disability, spent the week developing her new performance work with the support of Moonah Arts Centre staff.

Marketing and Communications

In June, 80 000 copies of the latest edition of Let's Go Kids was printed sent out around Tasmania. Copies are put in the school bags of at least one child from each family attending more than 200 school around Tasmania, as well as to more than 100 accommodation options, libraries and information centres around Tasmania.

On Thursday 27 June the Moonah Arts Centre hosted a media event for the opening of The Dance of Colours, which celebrated Ukrainian artist and refugee, Anna Mykalchuk. As a result, SBS News aired a national television feature, which was also featured on the homepage of the SBS News website and shared across social media. The Mercury published a feature and interview with Anna, which was shared on the homepage of The Mercury website and across social media. Anna was also interviewed by ABC Radio Hobart in the lead-up to the opening, and we are expecting a review in the Sunday Tasmanian Magazine in the coming weeks.

400 copies of the April - June program were printed and distributed from Moonah Arts Centre. The online version of this program was viewed 1842 times by 692 unique users via the Moonah Arts Centre website.

Our General E-newsletter audience is 3055 Subscribers. During this quarter, we received 65 new members. A 2% audience increase.

Social Media followers at the end of Quarter 4

Facebook was 8744 (increase of 393) which is a 22.4% increase since last quarter. Overall Facebook reach* was 84,733 which represents a 20.5% increase since last quarter.

Instagram was 4905 (increase of 623) which is a 71.2% increase since last quarter. Overall Instagram reach* was 29,159 which represents a 160.7% increase since last quarter.

**Reach refers to the number of users who saw Moonah Arts Centre content (including posts, stories, tags, shares).*

Moonah Arts Centre Website:

During this quarter, the MAC website had 5231 unique people visit the site (which is 898 more unique visitors than last quarter, a 21% increase from last quarter) and 64 134 page views (an increase of 36 851 visits since last quarter, which is a 135% increase in visitation).

Financials

Interim Final figures (Pending end of year adjustments) for the 2023/2024 Financial Year are as follows:

- User revenue tracked as predicted in the 4th quarter report and finished above budget. Closing the year out at 139%;
- Total revenue (inc. Grants) year to date was \$207,875 against a budget target of \$145,608 or 43% above budget annual revenue; and
- Expenditure also ended the year well within budget at 92%.

MOONAH ARTS CENTRE Revenue	Actual YTD 30 June 2023	Actual YTD 30 June 2024	Annual Budget 2023/24	Annual Budget Consumption YTD
User Charges	(\$95,977)	(\$114,298)	(\$82,031)	139%
State Government Grants	\$0	\$0	\$0	NA
State Government Grants c/f	(\$11,424)	(\$93,577)	(\$63,577)	147%
Other Revenue	\$0	\$0	\$0	NA
TOTAL REVENUE	(\$107,401)	(\$207,875)	(\$145,608)	143%
Expenditure				
Employee Costs	\$484,216	\$480,039	\$510,292	94%
Administration	\$29,594	\$36,858	\$35,842	103%
Materials and Contractors	\$118,561	\$150,595	\$177,759	85%
Plant Depreciation/Expense	\$1,105	\$1,014	\$1,105	92%
Internal Expenditure	\$276	\$18	\$0	NA
TOTAL EXPENSES	\$633,752	\$668,524	\$724,998	92%
NET RESULT	\$526,351	\$460,649	\$579,390	

Child Care Connections

The April to June quarter for Childcare Connections saw utilisation at both services remains strong. Care spaces on a Friday remain capped due to staffing availability.

Benjafield Service is approved to accept 43 children per day – the average EFT for the quarter was 38.36, an increase from last quarter's figure of 32.28.

Berriedale Service is approved to accept 53 children per day – the average EFT for the quarter was 46.73 an increase from last quarter's figure of 41.67.

Waitlists at both Services continue to increase, with 209 families on the Benjafield waitlist and 223 families on the Berriedale waitlist. With high demand for infant care (children under the age of 2 years).

Rolling recruitment has continued during this quarter with both permanent part time educators and casual educators being engaged. Eight Educators have resigned during this period. The national workforce shortage continues to impact the Services.

Both Services continue to work to a high standard under the National Quality Standard to maintain a 'Meeting' rating at Benjafield and an 'Exceeding' rating at Berriedale. Educators are continually reviewing Service policies and procedures as well as ensuring room procedures meet best practice requirements.

Professional development has been a focus this quarter with all educators completing the following training, some face to face and others completed online:

- Emotional Intelligence and Regulation.
- Child Protection,
- Safe Food Handling,
- Family Partnerships, and
- Safeguarding Children & Safe Sleeping.

Currently two educators are working towards completing their Diplomas in Education and Care and there are 7 educators working towards completing their Certificate III in Education and Care.

The children's planned programs have been full of learning experiences including:

- opportunities to grow and explore,
- nature play,
- the environment and sustainability,
- literacy and numeracy, and
- a continued focus on cultural awareness, embedding both Aboriginal and Torres Strait Islander practices into the daily programs, including acknowledgement to country.

The children at both Services have been working on a project to contribute to the Penguin Rookeries as part of the Australian Antarctic Festival 2024. Educators have also recommenced local walks with groups of children in the community.

The Services have received the following facility upgrades and additions:

- New electronic outdoor blinds at both Benjafield and Berriedale, creating further enclosed play spaces for children.
- Outdoor shed for Benjafield.
- Shade umbrellas, outdoor toilets and hand washing facilities at Berriedale.
- Outdoor heaters at both sites.
- New door openings at Berriedale have also improved access and supervision for staff.

The improvements and new facilities contribute to enhanced learning environments for all children and educators.

Financials

Interim Final figures (Pending end of year adjustments) for the 2023/2024 Financial Year are as follows:

- Total revenue for Berriedale finished slightly above budget showing 103% revenue being \$1,641,667 against a budget of \$1,592,928 whilst expenditure was also within budgeted parameters at 89% being \$1,418,238 against a budget of \$1,597,086; and
- Benjafield reporting figures were slightly below target with revenue at 97% of the target (\$1,267,962 reported against a budget \$1,309,427), whilst expenditure was also well under budget at 89% at \$1,164,159 against a budget of \$1,303,410.

Overall, both services have delivered strong financials for the 2023/2024 fiscal year and are in a strong position heading into the new budget year.

BERRIEDALE Revenue	Actual YTD 30 June 2023	Actual YTD 30 June 2024	Annual Budget 2023/24	Annual Budget Consumption YTD
Parent Fees	(\$306,580)	(\$295,050)	(\$427,697)	69%
Commonwealth Subsidy	(\$803,474)	(\$1,066,749)	(\$997,958)	107%
State Government Grants	(\$108,071)	(\$127,520)	(\$57,583)	221%
State Government Grants c/f	\$61,276	(\$109,690)	(\$109,690)	100%
Other Revenue	(\$12,754)	(\$42,658)	\$0	NA
TOTAL REVENUE	(\$1,169,603)	(\$1,641,667)	(\$1,592,928)	103%
Expenditure				
Employee Costs	\$997,286	\$1,306,583	\$1,351,101	97%
Administration	\$4,627	\$13,002	\$24,619	53%
Materials and Contractors	\$98,451	\$95,313	\$218,033	44%
Vehicle				
Depreciation/Expense	\$963	\$3,340	\$3,333	100%
TOTAL EXPENSES	\$1,101,327	\$1,418,238	\$1,597,086	-8%
NET RESULT	(\$68,276)	(\$223,429)	\$4,158	

BENJAFIELD Revenue	Actual YTD 30 June 2023	Actual YTD 30 June 2024	Annual Budget 2023/24	Annual Budget Consumption YTD
Parent Fees	(\$284,718)	(\$324,929)	(\$340,412)	95%
Commonwealth Subsidy	(\$574,120)	(\$675,465)	(\$794,293)	85%
State Government Grants	(\$129,032)	(\$152,104)	(\$72,438)	210%
State Government Grants c/f	\$73,802	(\$102,284)	(\$102,284)	100%
Other Revenue	(\$18,423)	(\$13,180)	\$0	NA
TOTAL REVENUE	(\$932,491)	(\$1,267,962)	(\$1,309,427)	97%
Expenditure				
Employee Costs	\$931,410	\$1,031,303	\$1,076,656	96%
Administration	\$6,690	\$10,082	\$22,000	46%
Materials and Contractors	\$51,263	\$122,774	\$204,754	60%
TOTAL EXPENSES	\$989,363	\$1,164,159	\$1,303,410	89%
NET RESULT	\$56,872	(\$103,803)	(\$6,017)	

Community Development Action Plan

From April to June 2024, the Community Development area showed strong output and performance. The Coordinator of Community Development retired in December 2023, and the position has been filled by a new Coordinator who started in late May 2024.

The newly created role of Youth Engagement Officer has been filled and the incumbent started on 22 July. Additionally, there is a vacancy in the 26TEN Officer role.

The 26TEN project performed well in the last quarter of the financial year with positive results in all areas. Even though the position for 26TEN Officer has recently become vacant, the project remains on track. There is an underspend in this area, and Council staff have been in discussions with the funding body to seek an extension to the funding agreement. Recruitment for a new 26TEN officer will commence early in the new financial year.

The newly formed Access and Inclusion Special Committee held its inaugural meeting and recommended that Council explore becoming a kinder Council and offer support for a recent grant application for a Jobs Hub and Community Department joint project.

The 1 x 8 Week Full Gear Motorbike Safety program, along with a marketing campaign for young people, was successfully delivered at Karadi in June 2024 with good feedback received. At least three more sessions are planned in the next six months.

Work continues developing the Child & Youth Safe Organisational Framework. Glenorchy City Council's Social Planning and Policy Officer presented at the Child Safety Network presentation to LGAT, receiving positive feedback. The Council's high-quality presentation and resources are now considered valuable investments, promoting a safer future and providing clear pathways for compliance, which can be shared with the community in the future.

The b-kinder project is gaining strength, with Childcare Connection services now delivering the b-kinder program and becoming the first b-kinder Child Care facilities in Australia. Additionally, two primary schools have become part of the Glenorchy kindergarten pilot project. This will see over 180 primary school children from grades five and six and the Student Representative Council (SRC) members participate in this project. Becoming a b-kinder school signifies a proactive approach to student leadership. Through the b-kinder project, these schools will empower students to actively exemplify and cultivate a culture of kindness, empathy, and compassion throughout the entire school community.

The Safe City Working Group meetings took place in April & June. This will now become part of the newly formed Safe & Clean City Working Group with Alderman Slade, Alderman Dunsby, the Deputy General Manager and staff.

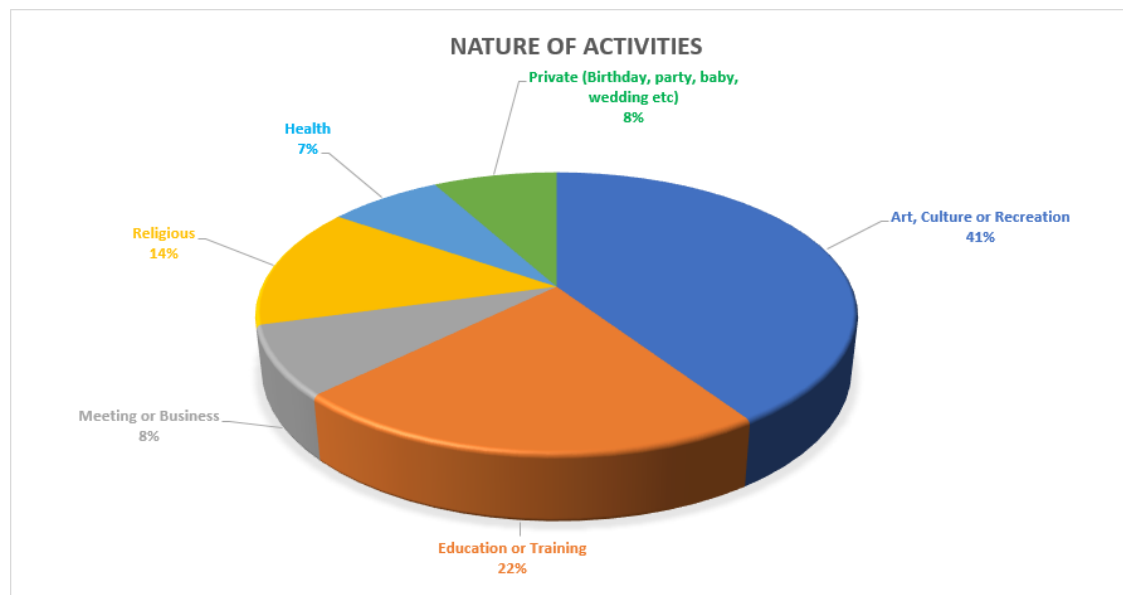
Our youth engagement in outdoor activities continues every week from Mondays to Fridays in the CBD and continues to have a positive impact, substantially reducing reportable offences recorded since January. With recruitment currently underway for a Youth Engagement Officer, we expect to see even more positive outcomes in this area.

Mission Australia has confirmed and committed to increasing their attendance in response to witnessing the positive and proactive approach taken by Glenorchy City Council and its impact on young people.

After a delay in the RAP delivery in the 2024 year due to staffing vacancies, the Reconciliation Action Plan Working Group is now meeting regularly and is moving forward. There is still solid work to be done in this space. However, we currently have 5 actions implemented, 9 actions completed, and 7 actions ongoing.

Work on the Multicultural Hub commercial kitchen project commenced and is set for completion early in this financial year. The Inclusive City Officer continues to meet fortnightly with the MCOT project team, and the volunteer steering group has been formed to assist in the establishment and ongoing running of the kitchen.

Engagement at the Multicultural Hub was up on the previous quarter:



Consultations:

Elected Members
Executive Leadership Team
Coordinator Community Development
Coordinator Creative Communities
Coordinator Childcare Delivery
26TEN Community Coordinator
Digital Training Officer
Social Planning and Policy Officer
Safe City Lead
Youth Engagement Worker
Health Wellbeing and Resilience Officer
Access and Inclusion Officer

Human Resource / Financial and Risk Management Implications:

There are financial risks relating to Project Hudson as detailed previously in this report. Legal advice is being sought in relation to these risks.

There are no human resources implications.

Community consultation

The report relates to an internal operational matter. Accordingly, it was not necessary to undertake any public consultation.

Recommendation:

That Council:

1. RECEIVE AND NOTE the quarterly progress reports on Project Hudson, Moonah Arts Centre Business Plan, Childcare Connections, and the Community Development Action Plan.

Attachments/Annexures

Nil.

ENVIRONMENT

Community Goal – Valuing our Environment

11. STATE OF PLAY REPORT - REVIEW OF REGIONAL LAND USE STRATEGY

Author: Senior Strategic Planner (Lyndal Byrne)

Qualified Person: Deputy General Manager (Emilio Reale)

ECM File Reference: Regional Land Use Strategy

Community Plan Reference:

Making Lives Better

Our community faces a range of social and economic challenges. Council's role is to advocate for, and work with others to, improve the daily lives of people in our City.

Strategic or Annual Plan Reference:

Making Lives Better

Objective	We champion greater opportunities for our community.
Strategy	Work with others to improve access to housing and transport choices for our community.
Action	Support increased housing supply in the City through land release, proactive planning and advocacy

Reporting Brief:

To brief Council on the progress of the Regional Land Use Strategy Review project and to present the State of Play report for noting.

Background

The Resource Management and Planning System is a legislative, regulatory and administrative structure that supports the Tasmanian Planning system. Regional Land Use Strategies (RLUSs) are a key component of this framework (Figure 1).

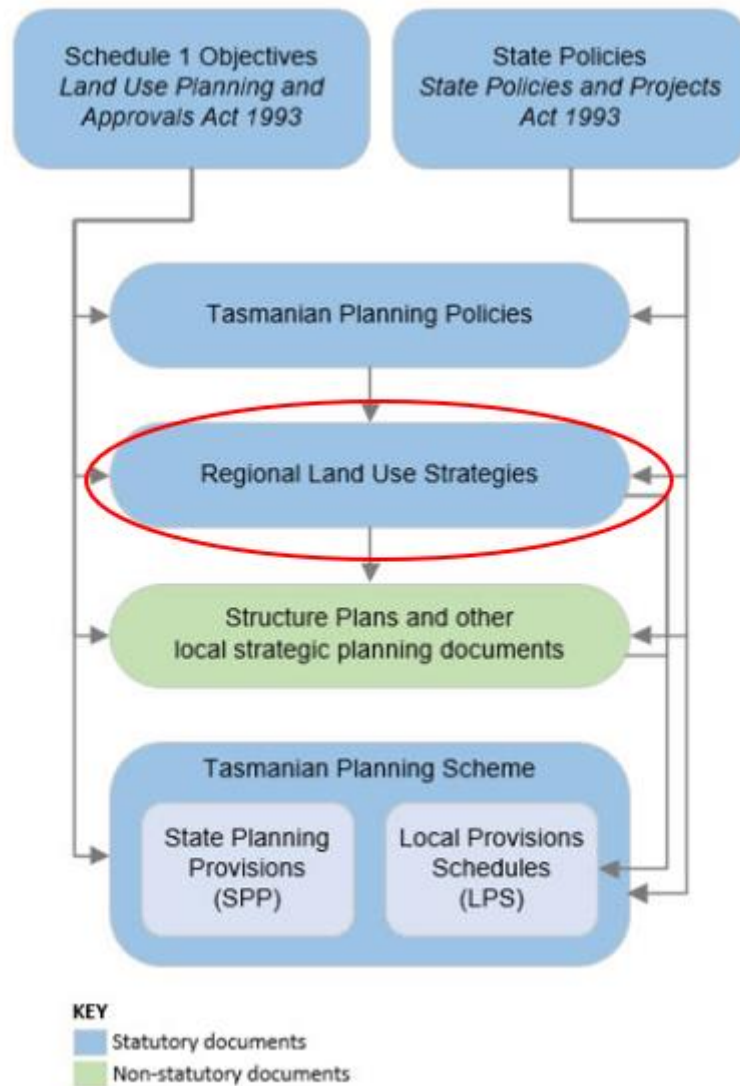


Figure 1 – the Resource Management and Planning System framework

The Southern Tasmania Regional Land Use Strategy 2010 - 2035 (STRLUS) is our regional strategy. It is a long-term plan to facilitate and manage change, growth, and development, while still protecting our natural values and assets.

Since the preparation of the STRLUS more than a decade ago, the Southern Tasmanian region has experienced population growth, and new economic and social conditions are driving change.

There have also been changes to the Tasmanian planning framework including the introduction of the Tasmanian Planning Scheme and preparation of draft Tasmanian Planning Policies (TPPs), with which a RLUS must be consistent.

The 12 southern region councils and the State government have co-funded a review and update of the STRLUS.

A steering committee was established in February 2023 to:

- Deliver project outcomes
- Approve the release of project deliverables
- Establish communication channels
- Maintain regular project updates with the elected members and executives of the Councils

The steering committee is:

- Robert Higgins (chair), General Manager, Sorell Council
- Cr Daniel Hulme, Clarence
- Mayor Rod MacDonald, Tasman
- Mayor Leigh Gray, Brighton
- Tony McMullen, General Manager Glenorchy City Council
- James Dryburgh, General Manager, Brighton Council
- Neil Noye, Director City Futures, Hobart City Council

In August 2023, a Regional Planning Coordinator was appointed to work with the southern councils and the State Planning Office to coordinate the review and development of the updated STRLUS.

A working group was created in December 2023, consisting of the regional planning coordinator, one senior planning advisor from the State Planning Office, two state agency/authority representatives and 12 council planners. The working group provides advice to the Regional Planning Coordinator on technical matters and regional planning matters relevant to the review.

A planning consultant from ETHOS Urban has also been appointed to support the delivery of the updated STRLUS.

Capire Consulting Group has been engaged for communication and engagement requirements.

STRLUS Review

The first step in the STRLUS review has been to summarise available data, issues and information particularly around the causes of growth and change and develop a State of Play report (the report) (**Attachment 1**).

The report documents the aspects of the region that make it unique, that the community values, and that are important to address for the benefit of people, the economy, and the climate and landscape that shapes the region.

Data for the State of Play report has been gathered from several sources including:

- Residential demand and supply study
- Economic profile
- ABS data
- State data including LISTmap and plans such as Tasmania's Climate Change Action Plan 2023-25
- Local Planning Provisions
- Council officer input through the working group

In drafting the State of Play, the following key principles for shaping the region have emerged:

- Planning for the Region is grounded in understanding of, respect for, and connections to culture, history, and Country.
- Land use and economic activity respect, respond sustainably to and protect the Region's unique natural environment.
- Communities across Southern Tasmania are safe and resilient to natural hazards and climate change.
- Communities in the Region are sustainable, connected, and diverse.
- Social services and infrastructure are planned and delivered to support a growing and changing community.
- Employment and economic clusters are accessible and transport networks support how, where, and why people and goods move within, to and from the Region.
- The Region's economy leverages its unique strengths and provides a stable base for employment growth and diversification.

Sustainability is recognised as a key principle for shaping the region within the State of Play and is embedded through all chapters of the report.

The STRLUS review project intends to use the State of Play report as the evidence base that will act as a catalyst for community discussion on directions for the region.

The State Planning Office is preparing an engagement plan for the review of all three RLUSs across the State. The STRLUS steering committee will use that work to prepare an engagement plan for the southern region.

Next steps

After the State of Play report is noted by the southern Councils and the Minister for Housing and Planning, it will be placed on the project website (around mid-September 2024). Feedback gathered through consultation will be used to inform the STRLUS review.

It is anticipated that a draft revised STRLUS will be provided to Council for endorsement in late 2024 - early 2025. It will then be placed on formal public exhibition, giving the community opportunity for input.

It is anticipated the final STRLUS will be provided to the Minister for consideration in mid-2025.

Consultations:

Council workshop
General Manager
Manager Development

Human Resource / Financial and Risk Management Implications:

Financial

Funding for the STRLUS review project was allocated under the 23/24 budget.

There are no asset related implications associated with the project.

Proposed community engagement and consultation costs would occur via Council's website with documentation prepared through the review project. No additional consultation costs are anticipated.

Human resources

The participation of the General Manager in the Steering Committee and the Senior Strategic Planner in the Planners Working Group are within existing staff resources.

Risk management

This report provides an update on the STRLUS review project and requires Council to note the finalisation of the State of Play report document. There are no material risk management implications.

Community Consultation and Public Relations Implications:

Opportunity for Council and the community to be involved in the STRLUS review project is anticipated to occur later this year.

Recommendation:

That Council:

1. NOTE the progress of the Regional Land Use Strategy Review project; and
2. RECEIVE and NOTE the attached State of Play report.

Attachments/Annexures

- 1 STRLUS Review State of Play Report July 2024



GOVERNANCE

Community Goal – Leading our Community

12. ELECTION OF ELECTED MEMBER TO THE OFFICE OF DEPUTY MAYOR

Author: Coordinator Executive and Strategy (Emma Watkins)

Qualified Person: General Manager (Tony McMullen)

ECM File Reference: Local Government Election 2024

Community Plan Reference:

Leading our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality

Strategic or Annual Plan Reference:

Leading our Community

Objective 4.1 Govern in the best interests of our community

Strategy 4.1.1 Manage Council for maximum efficiency, accountability and transparency

Strategy 4.1.3 Maximise regulatory compliance in Council and the community through our systems and processes

Reporting Brief:

To elect an Elected Member to the Office of Deputy Mayor.

Reporting Brief:

The position of Deputy Mayor has become vacant as a result of the election of former Deputy Mayor Sue Hickey as Mayor of Glenorchy, effective from 24 June 2024.

The position is to be filled by an election by the Elected Members in accordance with Section 44(4) of the *Local Government Act 1993* and clauses 4 to 8 of the *Local Government (General) Regulations 2005* (Regulations).

A Notice of Election for the office of Deputy Mayor (**Attachment 1**) was issued to Elected Members, together with a nomination form, on 22 July 2024 (**Attachment 2**). Nominations were sought during the statutory nominating period which commenced at 9:00 am on Tuesday, 23 July 2024 and finished at 12:00 noon on Friday, 26 July 2024.

Regulation 4(2) of the Regulations precludes the General Manager from releasing the names or details of any Elected Member who nominates until after the end of the nominating period.

At the time of publication of the Council agenda, more than one nomination had been received. A ballot to elect the Deputy Mayor will be conducted at the Council meeting in accordance with the procedure set out in Regulations 4 to 8.

Candidates may appoint a person who is not an Elected Member as a scrutineer by written notification to the General Manager prior to the commencement of the ballot.

At the appropriate time during the meeting, as provided for by the agenda, the Chairperson is to seek a motion to suspend the operation of Regulation 22 of the *Local Government (Meeting Procedures) Regulations 2015* to enable the holding of the ballot.

Each candidate will be provided with 3 minutes to present to the Council in support of their nomination.

The ballot will be a secret ballot.

The names of all candidates will appear on the ballot paper in alphabetical order.

- Each Elected Member is to vote for one candidate by striking through the names of all of the other candidates for whom the Elected Member does not intend to vote
- If there are more than two candidates and no candidate receives a simple majority, the candidate with the smallest number of votes will be excluded
- If two candidates receive an equal number of votes and that number is the smallest, the first name drawn on a drawing of lots will be excluded
- New ballot papers will be printed with the names of the remaining candidates in alphabetical order and the process will be repeated until one candidate has a simple majority
- If there are only two candidates left, or if only two candidates nominate, and each receives an equal number of votes, a new ballot is to be conducted. If that ballot still leads to an equal number of votes, the successful candidate will be the first name drawn on the drawing of lots.

The General Manager will then declare the successful candidate elected and ensure the result of the ballot is recorded in the minutes.

The Chairperson will then call for a motion to resume the operation of Regulation 22 of the *Local Government (Meeting Procedures) Regulations 2015*.

Consultations:

Elected Members

Executive Leadership Team

Tasmanian Electoral Commission

Human Resource / Financial and Risk Management Implications:

Financial

The process for electing the Deputy Mayor will be managed within existing resources.

Human Resources

There are no material human resources implications.

Risk Management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
The election process for the Deputy Mayor is not conducted in accordance with the process under the Regulations, leading to the result being challenged and reputational damage to Council.	Moderate (C3)	Rare (L1)	Low	Each step in the process is verified by at least two officers. The process is conducted as clearly as possible, and each step is explained to Council meeting attendees before commencement, and recorded for future reference.

Community Consultation and Public Relations Implications:

Community consultation

The election of the Deputy Mayor will be communicated with the community via various channels and may attract media interest.

Public relations

Council will release a media statement announcing the result of the election and the new Deputy Mayor.

Recommendation:

That Council:

1. NOTE [Name]’s election as Deputy Mayor for the balance of the current Council term, in accordance with s. 44(4) of the *Local Government Act 1993*.

Attachments/Annexures

- 1 Notice of Election - Deputy Mayor



- 2 Call for Nominations



13. APPOINTMENT OF ELECTED MEMBER(S) TO VACANT COMMITTEE POSITIONS

Author: Coordinator Executive and Strategy (Emma Watkins)

Qualified Person: General Manager (Tony McMullen)

ECM File Reference: 2024 Committees

Community Plan Reference:

Leading our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

Strategic or Annual Plan Reference:

Leading our Community

Objective Govern in the best interests of our community.

Strategy Manage Council for maximum efficiency, accountability and transparency.

Strategy Manage the City's assets soundly for the long term benefit of community.

Objective Build strong relationships to deliver our communities' goals.

Strategy Foster productive relationships with other levels of government, other councils and peak bodies to achieve community outcomes.

Reporting Brief:

The purpose of the report is to recommend that Council appoints Elected Member(s) to Council's Audit Panel, General Manager's Performance Review Committee (GMPRC), and Glenorchy Carols Grants Working Group to fill vacancies created by the resignation of former Mayor Bec Thomas and the election of the former Deputy Mayor to the position of Mayor.

Proposal in Detail:

To assist Council to achieve its goals and objectives and comply with its statutory responsibilities, Council has established and maintains several committees and an Audit Panel.

Following a General Council election, Council appoints Elected Members to a range of internal and external bodies at its first Ordinary Council meeting. This occurred at the 28 November 2022 meeting.

Following the resignation of Bec Thomas and subsequent By-Election for Mayor and Councillor, the constitution of the Glenorchy City Council has changed. Sue Hickey has been elected as Mayor, and Justin Stringer has been elected as Alderman. This has resulted in committee vacancies.

Reasons for Vacancies

Audit Panel

Mayor Sue Hickey was previously appointed to the Audit Panel. However, in accordance with the Glenorchy City Council Audit Panel Charter 2024, now that she has been elected as Mayor, she is no longer eligible to be a member of the Audit Panel and therefore a vacancy has been created. The Audit Panel Charter is **Attachment 1** to this report.

General Manager's Performance Review Committee

Mayor Sue Hickey was previously appointed as a general member of the GMPRC.

Under section 27 of the *Local Government Act 1993*, the functions of the Mayor include:

“(g) to lead and participate in the appointment, and the monitoring and performance, of the General Manager...”

That provision necessitates the ex-officio appointment of the Mayor as the chairperson of the GMPRC. Therefore, following Mayor Hickey's election, a committee vacancy has been created. The GMPRC Details Sheet is **Attachment 2** to this report.

Glenorchy Carols Grants Working Group

To support the Glenorchy Carols Grants program, an internal Working Group comprising of three elected members and staff has been created. The primary role of the Working Group is to review the grant applications and allocate the funding. Following the resignation of Bec Thomas, a committee vacancy has been created. The 2024 Glenorchy Carols Grants Working Group terms of Reference are at **Attachment 3** to this report.

Nominations Process

The nomination and appointment process is set out in Council's *Nominations and Appointments to Committees and Other Bodies Policy*, a copy of which is **Attachment 4** to this report.

This report identifies the candidates nominated for each available position and provides the information required for Council to consider and determine appointments.

Notice to Elected Members Calling for Nominations

In accordance with clause 5 of the Policy, a Notice was circulated to Elected Members on 15 July 2024 calling for nominations to:

1. General Manager’s Performance Review Committee, and
2. Audit Panel
3. Glenorchy Carols Grants Working Group

A copy of the Notice is **Attachment 5** to this report.

Nominations Received

The nominations received (in alphabetical order) are set out in the following table:

Committee / Body	Positions Available (not inc. Mayor)	No. of nominees	Ballot Required?	Nominees	Automatic Appointments
Audit Panel	1	1	No	Alderman Russell Yaxley	None
General Manager’s Performance Review Committee	1	2	Yes	Alderman Russell Yaxley Alderman Shane Alderton	Mayor
Glenorchy Carols Grants Working Group	1	1	No	Alderton Justin Stringer	None

Procedural Requirements

Clauses 1(6) and (7) of the Policy set out the process for appointing nominees for committees, as follows:

- (6) *Where the number of nominees for a position does not exceed the number of positions available, the Council will decide the nominees in accordance with its ordinary meeting procedures.*
- (7) *If the number of nominees for a position exceeds the number of positions available—*
 - (a) *a ballot will be held to select the nominee or nominees, and*
 - (b) *once the result of the ballot is determined, the chair will call for the nomination to be confirmed in accordance with Council’s ordinary meeting procedures.*

As the number of nominees exceeds the number of positions available, a ballot is required to determine the membership of the General Managers Performance Review Committee.

Ballots must be conducted in accordance with Part 3 of the Policy. Ballot papers will be distributed to Elected Members prior to the meeting and will be destroyed as soon as practical after the conclusion of the meeting.

The following information about each committee is provided below, as required under the Policy:

- the information specified in clause 1(1)(b) of the policy, and
- a list of the nominations received and the statements provided by the nominees in support of the nomination.

Clause 2(5)(b) requires that “the documentation in support” of each nomination is provided in this report. All information relevant to each candidate’s nomination has been included in this report, in lieu of providing copies of the nomination forms themselves.

1. Appointment of an Elected Member to Audit Panel

Committee Information

Audit Panel	
Committee type	Audit panel established under s. 85 of the <i>Local Government Act 1993</i>
Committee composition	2 Elected Members, 3 independent members
No. of Elected Member positions available	1 panel member
Meeting frequency	Not less than 4 ordinary meetings per financial year (not including any special meetings).
Ex-officio appointments	Nil
Proposed term of appointment	Elected Members of the Audit Panel hold office from the date of their appointment to the Audit Panel, until the termination or expiry (whichever occurs earlier) of their term as an Elected Member.
Role and purpose of Committee	<p>The Audit Panel Charter sets out the functions of the Audit Panel, as follows:</p> <p>4.1 The Audit Panel is to consider in a review of Council's performance:</p> <p>(a) whether the annual financial statements of Council accurately represent the state of affairs of Council</p> <p>(b) whether and how the Part 7 plans are integrated and the processes by which, and assumptions under which, those plans were prepared</p> <p>(c) Council’s financial system, financial governance arrangements and financial management</p>

Audit Panel

- (d) the accounting, internal control, anti-fraud, anti-corruption and risk management policies, systems and controls that Council has in relation to safeguarding its long-term financial position
- (e) whether Council is complying with the provisions of the Act and all other relevant legislation
- (f) whether Council is complying with its internal policies and procedures
- (g) whether Council has taken any action in relation to previous recommendations provided by the Audit Panel to Council and, if it has so taken action, what that action was and its effectiveness, and
- (h) any other matters specified in the Order under section 85B of the Act as matters that the Audit Panel is to consider.

4.2 The Audit Panel is to review the General Manager's corporate credit card expenditure including the relevance and integrity of transactions and the evidence of appropriate and independent authorisation of that expenditure.

In fulfilling its functions, under Part 4, the Audit Panel should consider the following key operational areas within Council:

- (a) corporate governance
- (b) systems of internal controls
- (c) risk management frameworks
- (d) human resource and work health and safety management, including policies, procedures and employee agreements
- (e) information and communication technology governance
- (f) management and governance of the data, information and knowledge, and
- (g) internal and external reporting requirements (both financial and non-financial).

Nature of duties to be undertaken

The duties of a committee member, including (but not limited to):

- attending meetings of the committee, and
- discharging the roles and functions of the committee.

The Charter provides that the responsibilities of Audit Panel members are as follows:

- (a) act in the best interests of Council
- (b) apply sound analytical skills, objectivity and judgment
- (c) express opinions constructively and openly
- (d) raise issues that relate to the Audit Panel's functions
- (e) pursue independent lines of enquiry, and
- (f) contribute the time required to review the papers provided.

Extent of delegated authority

The Audit Panel does not have any executive powers.

However, the Audit Panel has certain powers in respect to the conduct of meetings and discharging its functions, generally. These are set out the Charter.

Nominations Received

Council has received one nomination for the one position available on the Audit Panel. The nominees for the positions are:

- Alderman Russell Yaxley

The statements provided in support of the nomination is as follows:

Alderman Russell Yaxley	Currently a proxy for the Audit Panel Committee, I have experience in examining policy, procedures to ensure that we are operating in line with legislation, ensuring financial stability with a focus on accuracy to provide best practice. Internal processes to maximise effectiveness and efficiencies, I am able to be an asset to the committee and council overall.
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Recommendation

Ballot required: no

Notification of Appointment of Members of Audit Panel

The General Manager is to notify the Director of Local Government of the appointment of each new member of the Audit Panel and the term of his or her appointment, as soon as practicable after making that appointment.

Appointment of Elected Member to General Manager’s Performance Review Committee

Committee Information

General Manager’s Performance Review Committee	
Committee type	Council Committee (s. 23, <i>Local Government Act 1993</i>)
Committee composition	Mayor, 2 Elected Members
No. of Elected Member positions available	1 committee member
Meeting frequency	As required, but at least annually (typically once per quarter)
Ex-officio appointments	Mayor (Chairperson)
Proposed term of appointment	Duration of current Council term
Role and functions of Committee	To coordinate the General Manager’s performance review, including the preparation of Key Performance Indicators and the facilitation of the review process at least annually, and make recommendations for Council’s consideration on the same.
Nature of duties to be undertaken	The duties of a committee member, including (but not limited to): <ul style="list-style-type: none"> • attending meetings of the committee, and • discharging the roles and functions of the committee.
Extent of delegated authority	No delegated authority.

Nominations Received

Council has received two nominations for the one position available on the GMPRC. The nominees for the positions are:

- Alderman Russell Yaxley
- Alderman Shane Alderton

The statements provided in support of the nominations are as follows:

Alderman Russell Yaxley	With my experience in managing staff, setting KPIs, having difficult conversations and overseeing the General Managers performance, I am well equipped to be an asset to the committee. I have proven I am able to maintain confidentiality, crucial in the effectiveness and efficiency of the committee.
Alderman Shane Alderton	<p>I possess the knowledge to effectively and efficiently serve as a member of the General Managers performance review Committee.</p> <p>Listed are some of the tasks and responsibilities I perform on a daily basis in my role as Operations Officer that demonstrate I meet the requirements to be a member of this committee.</p> <p>Monitor the performance of Bus operators and their compliance with Company Procedures and Policies Assist in the Performance Management of Bus operators with a focus on learning outcomes and root cause analysis using KPI, s and Performance Management Systems.</p> <p>Conduct Performance Management Discussions with bus operator staff to improve Performance and behaviours as part of Performance Improvement and Professional Development.</p> <p>Monitor fuelling and cleaning Contractor performance and where issues are identified provide direction/instruction to the contractor to ensure standards are maintained.</p> <p>Assist Bus operators with training and support when necessary.</p> <p>Ensure Company Policies and Procedures are adhered to.</p>

Statutory Requirements

Under section 27 of the Act, the functions of the Mayor include:

“(g) to lead and participate in the appointment, and the monitoring and performance, of the General Manager...”

That provision necessitates the ex-officio appointment of the Mayor to the GMPRC.

Recommendation

Ballot required: Yes

Appointment of Elected Member to the Glenorchy Carols Grants Working GroupCommittee Information

Glenorchy Carols Grants Working Group	
Committee type	Council Working Group as per Committees Policy (2021) <i>Item 14, 31 May 2021.</i>
Committee composition	3 Elected Members
No. of Elected Member positions available	1 committee member
Meeting frequency	Three meetings per year in the lead up to the event and others as required. There may be other information provided to the group via email throughout the year.
Ex-officio appointments	NA
Proposed term of appointment	Duration of Council term / Grants Program
Role and purpose of Committee	The Community Christmas Carols Grants are provided to support community groups and not-for-profit organisations to present free, inclusive events and activities that include Christmas Carols. The primary role of the Working Party is to review the grant applications and allocating the funding.
Nature of duties to be undertaken	The duties of a committee member, including (but not limited to): <ul style="list-style-type: none"> • attending meetings of the committee, and • reviewing the application, eligibility and conducting the selection process, and • discharging the roles and functions of the committee
Extent of delegated authority	No delegated authority

Nominations Received

Council has received one nomination for the one position available on the Glenorchy Carols Grants Working Group. The nominee for the positions is:

- Alderman Justin Stringer

The statement provided in support of the nominations is as follows:

<p>Alderman Justin Stringer</p>	<p>After working in Functions and Events for most of my working life, I've gained the experience and have been exposed to all varieties of affairs, celebrations, events, concerts, sports etc. Now working as an operations manager full-time at BW Events, I continue to indulge in the costings, timings and operational aspects. Also valuing the traditions of the season, participating in carols yearly at a local Society event every Christmas.</p>
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Recommendation

Ballot required: No

Consultations:

- Elected Members
- Executive Leadership Team
- Governance

Human Resource / Financial and Risk Management Implications:

There are no human resource or financial implications resulting from this report. The nominations and appointment processes will be managed within existing resources.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
<p>Do not adopt the recommendation</p> <p>If Council does not appoint Elected Members to fill the vacant positions on the Audit Panel and GMPRC</p> <ul style="list-style-type: none"> - Council will be in breach of its strategic objectives, Policy and various legislative requirements, and - Governance control will be less effective and Council’s ability to discharge its statutory functions will be jeopardised. <p>The above would represent a significant regulatory and policy breach.</p>	Major (C4)	Unlikely (L2)	Medium	Council makes considered appointments to the Audit panel, GMPRC and Glenorchy Carols Grants Working Group in accordance with the procedural requirements set out in this report.

Community Consultation and Public Relations Implications:

There are no material community consultation public relations considerations resulting from this report.

The General Manager is to notify the Director of Local Government of the appointment of each new member of the Audit Panel and the term of his or her appointment, as soon as practicable after making that appointment.

Recommendation:

That Council:

Audit Panel

1. APPOINT Alderman Russell Yaxley to the one available position on the Glenorchy City Council Audit Panel.

General Manager's Performance Review Committee

1. CONDUCT a ballot in accordance with the procedure in Part 3 of the *Nominations and Appointments to Committees and Other Bodies Policy* to determine the member-elect for the one available position on the General Manager's Performance Review Committee
2. APPOINT the member-elect for the one position determined by ballot to the General Manager's Performance Review Committee

Glenorchy Carols Grants Working Group

1. APPOINT Alderman Justin Stringer to the one available position on Glenorchy Carols Grants Working Group

Attachments/Annexures

1 Audit-Panel-Charter-2024



2 GMPRC Information Sheet



3 Terms of Reference 2024 Glenorchy Carols Grants Working Group



4 Committee Nominations and Appointments Policy 2024



5 Call for Nominations



14. END OF FINANCIAL YEAR CAPITAL WORKS STATUS REPORT

Author: Deputy General Manager (Emilio Reale)

Qualified Person: Deputy General Manager (Emilio Reale)

ECM File Reference: Capital Works

Community Plan Reference:

Making Lives Better

Our lives will be enhanced by using good design to create safer, more welcoming public spaces.

Leading Our Community

The communities of Glenorchy will be confident that Council manages the community's assets soundly for the long-term benefit of the community.

Valuing our Environment

We will value and enhance our natural and built environment.

Strategic Plan Reference:

Making Lives better

Objective: We deliver services to meet our community's needs.

Strategy: Deliver services to our community at defined levels.

Strategy: Identify and engage in partnerships that provide services effectively to our community.

Leading Our Community

Objective: We are a leader and partner that acts with integrity and upholds our community's best interests.

Strategy: Listen to our community to understand their needs and priorities

Strategy: Communicate effectively with our community and stakeholders about what Council is doing.

Objective: We responsibly manage our community's resources to deliver what matters most.

Strategy: Manage the City's assets responsibly for the long-term benefit and growth of our community.

Strategy: Deploy the Council's resources effectively to deliver value while being financially responsible.

Valuing our Environment

- Objective: We improve the quality of our urban and rural areas as places to live, work and play.
- Strategy: Make our City more liveable by providing and upgrading public places and facilities for people to come together.
- Strategy: Make our City more liveable by investing in our City's infrastructure.

Reporting Brief:

To provide Council's end of financial year capital works status report for 2023/24.

Proposal in Detail:

Council was able to deliver an extensive capital works program during the 2023/24 financial year. Council officers actively monitored their project delivery and budgets, as some unexpected problems arise that require immediate attention such as when project exceed their original budgets for various reasons.

There are also situations where projects come in under budget or can't be delivered due to other unforeseen circumstances. This is where the Infrastructure Management Group provide the oversight to make decisions to bring forward a future project in place of one that can't be delivered. This is done in accordance with IMG's Terms of Reference. This has provided the ability to ensure the recurrent capital works budget is being expended to provide value to the community in replacing worn out assets or providing new required assets to improve services to the community.

During this financial year, there was strong evidence that the supply chain situation has improved dramatically. Some materials that were hard to obtain last year are now readily available. However, there are still some delays with certain products.

Contractor availability has also improved. Council is receiving strong competition when tendering out many projects. However, cost escalation is still a significant issue in some projects. Previous cost increases have not receded and there are predictions from Quantity Surveyors and Construction Economists, that there will be further construction cost increases this year.

The three-year outlook to 2026 includes an escalation forecast of around 5% per annum on average across capital city markets for Building. For Infrastructure, the expected escalation is around the 5% mark for 2024 before rising closer to 6% per annum on average in capital city markets in 2025 and 2026, driven by the next phase of major projects, which will see escalation strengthen in 2025 and remain elevated in 2026 across most markets.

Capital Works Completed

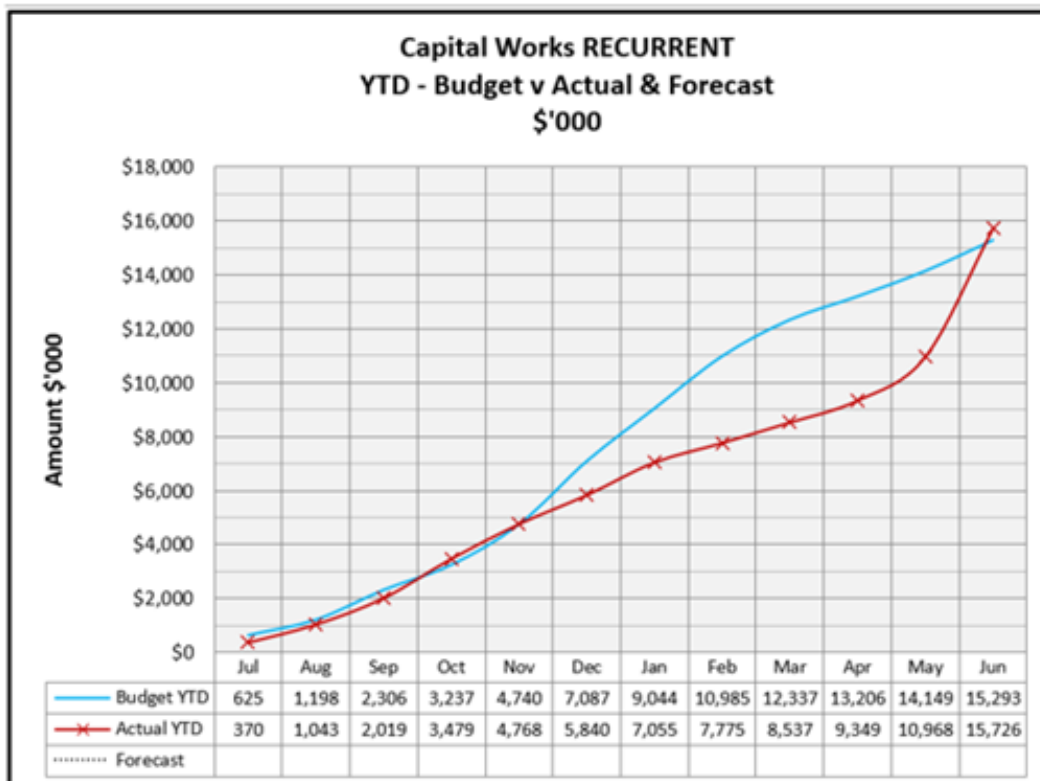
Council’s capital works program budget for last financial year was \$32.687 million. Capital works expenditure was \$27.016 million. Expenditure at 30 June 2024 was:

- Recurrent Capital Program expenditure \$15.726 million or 103% of the \$15.293 million annual budget
- Major Grant Funded Projects expenditure \$11.290 million or 65% of the \$17.394 million annual budget

Recurrent Capital Program Expenditure

The recurrent capital works program was 103% expended with some minor substitutions due to delays in some road projects such as the Renfrew Circle renewal project. This was able to be substituted with additional fencing works and road and carpark reseals.

The majority of roads, footpath, bridge, stormwater and property renewal works that had been planned for this financial year were completed, as well as a number of additional projects.

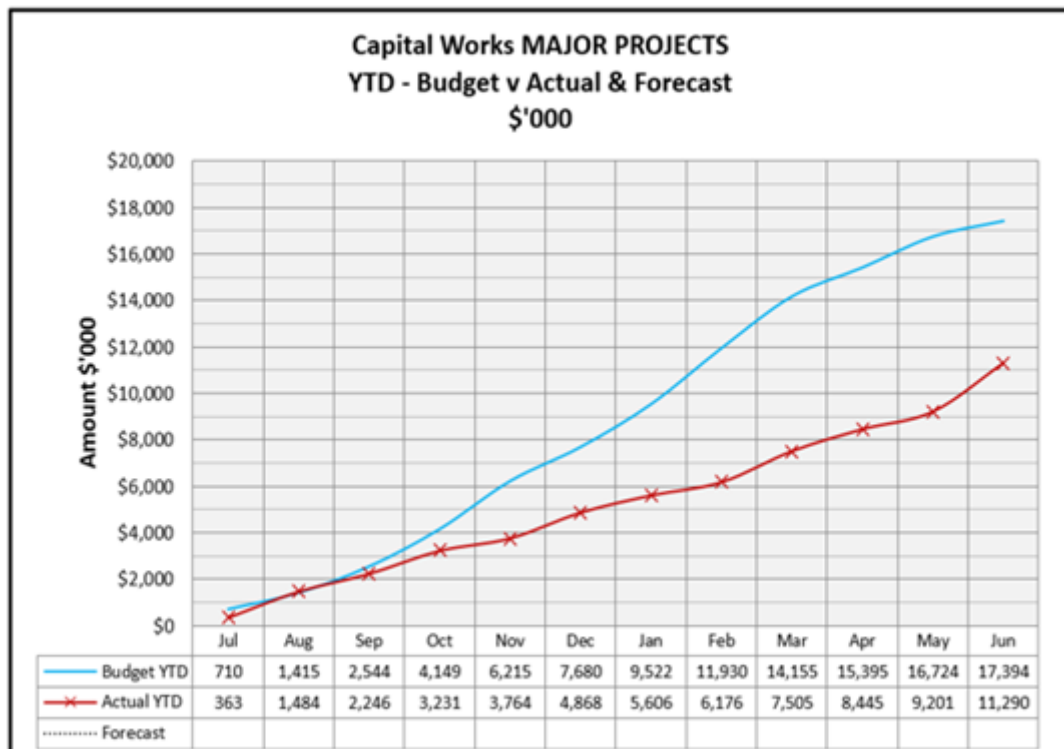


Major Grant Funded Projects Expenditure

As well as Council’s recurrent renewal projects, Council is undertaking a large program of grant-funded major projects, involving major sporting facility redevelopments such as the KGV soccer ground redevelopment and the North Chigwell Junior Soccer Hub.

These projects are well underway and expected to be fully completed by February 2025. Council achieved an expenditure of 65% of the budget. Some of the reasons that the budget was underexpended were due to:

- Delays in the procurement process for the construction of the North Chigwell Junior Soccer Hub
- Delays in TasWater approval for a main water connection to the North Chigwell Junior Soccer Hub
- Tolosa Park redevelopment project taking longer than anticipated



Some major projects are fully funded by grants or other sources, and some, such as the Tolosa Park Redevelopment, have co-contribution amounts from Council.

The current status of projects in the major projects category for 2023/24 is:

- Goblins Reserve Playspace (completed)
- Benjafield Playspace (completed)
- Montrose Bay Skate Park (completed)
- Glenorchy Mountain Bike track redevelopment (completed)
- MCOT Commercial Kitchen (completed)
- Cadbury Oval Changerooms upgrade (completed)
- Upgrade Interchange Facilities at KGV Oval (completed)
- Upgrade Eady Street Sports Field Lighting (completed)
- Soccer redevelopments (under construction)
- Tolosa Park Redevelopment (nearing completion)
- Playground Renewal Program
 - Alroy Court, Rosetta (completed)
 - Cooinda Park, West Moonah (works in progress)
 - Roseneath Reserve, Austins Ferry (works in progress)
 - Chandos Drive Reserve, Berriedale (completed)
 - Pitcairn Street Reserve, Montrose (completed)
 - Battersby Drive, Claremont (completed)
 - Collinsvale Reserve, Collinsvale (completed)
 - Lutana Woodlands, Lutana (works in progress)
 - Barossa Road, Glenorchy (completed)
 - International Peace Park, Berriedale (completed)

Consultations:

Consultation has been undertaken with Directors, Managers and Coordinators within the relevant Departments and external agencies such as TasWater, Community Sport and Recreation and numerous sporting clubs.

Human Resource / Financial and Risk Management Implications:

Financial

It is important to note that for every new asset created by Council there will be additional, ongoing operational costs. New assets should therefore be treated as a new service to the community which incurs additional cost. On current estimates and experience, the cost of new assets to Council's ongoing operational budget over the life if the asset is around 2.5% for maintenance and 2.5% for depreciation. This could be equated to a percentage of rates that need to be allocated to keep new assets in a good state of repair and renewed when they reach the end of their useful life.

Delivery of a capital works program is essential to ensure that Council is financially sustainable, and that Council's assets are being renewed, maintained, and developed to meet the current and future needs of the Glenorchy community. Failing to maintain and renew assets can lead to environmental impacts and assets not delivering the required level of service to the community.

Human resources

The delivery of the capital works program (including project management of outsourced works) is managed within Council's existing resources.

Risk management

Council must plan and deliver a suitable capital works program to ensure that its assets are able to service the needs of the community. Council's reputation and the community's amenity would suffer if assets and service levels are not maintained at necessary standards. The consequence of inadequate maintenance and upgrade of capital assets would be increased costs in the future.

Risks associated with Council's financial expenditure and sustainability are managed through the process for developing Council's annual budget and are monitored through ongoing reporting on Council's Strategic and Key Operational risk register.

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation				
Ongoing substantial budget deficits leading to depleted cash reserves as a result of changes to economic conditions or other unforeseen events, leads to a loss of financial sustainability or the need to borrow or increase rates above community expectations.	Severe (C5)	Unlikely (L2)	Medium	Budget and LTFMP formally reviewed during the year. Prudent debt management and consistent monitoring of financial conditions enabling an appropriate response. LTFMP reviewed annually and adjustments made in future budgets to account for any unforeseen events. The current LTFMP forecasts ongoing modest rate increases, however may need to be reviewed based on market conditions and construction indexes.
Further economic changes result in estimates that are not materially accurate, leading to a need to revise estimates either up or down again during the year.	Minor (C2)	Possible (L3)	Medium	Continued prudent debt management and consistent monitoring and reporting of financial conditions, enabling an appropriate response.
Suppliers, contractors and service providers are unable to provide goods and services or at competitive prices.	Minor (C2)	Possible (L3)	Medium	Robust procurements to engage with a broad range of potential suppliers and service providers to minimise dependencies.
Damage to Council infrastructure from unpredictable events resulting in significant costs to repair or replace.	Major (C4)	Unlikely (L2)	Medium	Limited insurance coverage in place for some events with Council accepting risk of a significant event where other financial support is not made available (e.g. State Government).
Do not adopt the recommendation				
Budget estimates for the 2023/24 year would not reflect the actual position, leading to less effective financial management and potential breaches of the Act or accounting standards	Major (C4)	Likely (L4)	High	A further report and revised recommendation is brought to Council as a priority, addressing any concerns raised by Aldermen.

Community Consultation and Public Relations Implications:

Community consultation

Community consultation is undertaken on specific projects as required. There are several projects included in this report where specific community engagements have been undertaken to determine the final outcomes to be achieved.

Recommendation:

That Council:

1. RECEIVE and NOTE the end of financial year capital works status report for 2023/24.

Attachments/Annexures

Nil.

15. CODE OF CONDUCT AND DISPUTE RESOLUTION AMENDMENTS

Author: Legal Officer (Stella Edwards)
Acting Governance Coordinator (Eliza Ostler)

Qualified Person: Director Community & Corporate Services (Tracey Ehrlich)

ECM File Reference: Governance

Community Plan Reference:

Under the *City of Glenorchy Community Plan 2015 - 2040*, the Community has prioritised 'transparent and accountable government'.

Strategic or Annual Plan Reference:

Objective	We are a leader and partner that acts with integrity and upholds our community's best interests.
Strategy	Make informed decisions that are open and transparent and in the best interests of our community.
Strategy	Manage compliance and risk in Council and our community through effective systems and processes.

Reporting Brief:

To brief Council on proposed amendments to the *Local Government (General) Regulations 2015* (the 'Regulations') and the *Local Government (Model Code of Conduct) Order 2016* (the 'Code of Conduct') as part of a broader Tasmanian Government initiative to address concerns within the current Local Government Code of Conduct framework.

Background:

Minister for Local Government, Hon. Nic Street, has invited Council to make a submission in response to the proposed amendments by **Tuesday, 20 August 2024 (Attachment 1)**.

In 2016, the Tasmanian Government introduced the Local Government Code of Conduct framework which was incorporated into the *Local Government Act 1993*. The framework established processes for the management and investigation of improper conduct by councillors.

In 2022, the Government released the draft *Local Government Amendment (Code of Conduct) Bill 2022*. In response to the Bill, Glenorchy City Council submitted a representation in support of the proposed changes and suggested that further amendments in respect of sanctions and penalties should be made in future to strengthen the framework. The Bill was later passed by Parliament in September 2023.

On 16 July 2024, the Government released draft amendments to the *Local Government (General) Regulations 2015* and a new draft Local Government Code of Conduct Order for public consultation.

The proposed amendments are set out below:

Summary of Changes:

1. Adoption of a uniform code of conduct for all councillors

Under the current Regulations, Councils are required to adopt a model code of conduct to regulate the conduct of its councillors. Councils are permitted to vary this model code as they see fit, provided that any changes remain consistent with the model code.

The proposed amendment seeks to replace the model code with a statewide code of conduct for all councillors. This code will automatically be adopted by all councils and is intended to promote consistency in the assessment and management of complaints.

2. Councillors are not to engage in 'prohibited conduct'

A key amendment to the Code of Conduct is the inclusion of a provision to prevent councillors from engaging in 'prohibited conduct'. The proposed amendment provides:

'A councillor must not, in the councillor's relationships with persons, other councillors, the council, employees of the council or other bodies, engage in conduct that is prohibited conduct.'

The term 'prohibited conduct' will adopt the same meaning as provided in the *Anti-Discrimination Act 1998* (Tas) and will prohibit councillors from engaging in behaviour which:

- i. causes the offence, humiliation, intimidation, insult or ridicule of another person based on attributes including gender, race, age, sexual orientation;
- ii. constitutes the sexual harassment of another person;
- iii. causes the victimisation of another person;
- iv. incites hatred, serious contempt or severe ridicule of a person or group based on their race, disability, sexual orientation, lawful sexual activity, religion, gender identity or sex characteristics; or
- iv. promotes discrimination or prohibited conduct.

3. Use of gender-neutral language

It is proposed that the Code of Conduct be amended to include gender-neutral language when referring to councillors. For example, the term 'the councillor' will replace the use of 'he or she' and other such variations.

4. *Adoption of dispute resolution policies by councils*

To support the change to a uniform Code of Conduct, it is proposed that each council must adopt a dispute resolution policy within 12 months of the amendments. The Regulations will be amended to prescribe certain information that must be contained in each Council's dispute resolution policies, so to ensure further consistency in complaints management processes.

Information that must be included in dispute resolution policies will include:

- i. the methods of dispute resolution available and the circumstances in which they may be used;
- ii. the circumstances in which council may engage external parties to participate in the dispute resolution process;
- iii. the manner in which a complaint is to be lodged and the costs associated;
- iv. the process for resolving a dispute; and
- v. details of how transparency will be maintained throughout the dispute resolution process.

The adoption of dispute resolution policies will empower Councils to resolve complaints in a more constructive and efficient manner. It is also intended that this will, in turn, reduce the number of complaints determined externally.

LGAT advises that they are close to finalising a draft model dispute resolution policy for councils to consider. It will set out alternative dispute resolution processes as well as behavioural requirements such as fairness. The policy will not be mandatory.

It is expected that the draft policy will be released for local government comment in coming weeks.

5. *Annual reporting requirements*

The Regulations will impose further reporting requirements on the Council, with the number of complaints subject to a dispute resolution process and the subsequent cost to Council to be included in the Annual Report.

Proposed Submission:

The proposed response advises that Council is supportive of the suggested changes, even though the amendments do require additional administrative action on the part of the Elected Members and Council Officers. It also makes suggestions regarding the accessibility of the dispute resolution process and highlights that Council would be interested in providing feedback when there is a review of the new statewide Code of Conduct in future.

The proposed response is included as **Attachment 2**. It is recommended that Council endorse this response.

Consultations

Local Government Association of Tasmania
 Executive Leadership Team
 Governance

Human Resource / Financial and Risk Management Implications:

Financial

There are no significant financial implications for Council.

Human resources

There are no significant financial implications for Council.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
<p>Adopt the recommendation</p> <p>The proposed changes do not represent any significant departure from established practices. While there may be some additional processes to adopt, the changes will provide more clarity overall.</p>	Minor (C2)	Unlikely (L2)	Low	Responsible officers will continue to monitor progress and ensure that any amended requirements are handled appropriately.
<p>Do not adopt the recommendation</p> <p>It is unlikely that this will be an option although we can provide feedback.</p>	Minor (C2)	Likely (L4)	Medium	Council officers will forward feedback, then continue to monitor changes and ensure compliance with future mandatory processes.

Community Consultation and Public Relations Implications:

The proposed measures have been the subject of extensive past consultation.

The amendments are expected to improve the Code of Conduct process.

Therefore, it is anticipated that the proposed changes will be well received by the community.

Recommendation:

That Council:

1. RECEIVE and NOTE the Ministerial Letter in Attachment 1.
2. MAKE a submission to the Minister for Local Government as set out in Attachment 2.

Attachments/Annexures

- 1 Attachment 1 - Letter from Minister for Local Government



- 2 Attachment 2 - Proposed Response



16. QUARTERLY REPORT - Q4 - PERIOD ENDING 30 JUNE 2024

Author: Coordinator Executive and Strategy (Emma Watkins)

Qualified Person: General Manager (Tony McMullen)

ECM File Reference: Corporate Reporting

Community Plan Reference:Leading Our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

Strategic or Annual Plan Reference:Leading Our Community

Objective: We responsibly manage our community's resources to deliver what matters most.

Strategy: Deploy the Council's resources effectively to deliver value while being financially responsible.

Action: Prepare Council's Annual Plan and monitor the progress of actions.

Reporting Brief:

To present Council's Quarterly Report for the quarter ending 30 June 2024.

Proposal in Detail:

The Quarterly Report for the period ending 30 June 2024 details Council's key strategic projects, core business activities, financial performance and forecasting, and monitoring of Council's Annual Plan.

The Quarterly Report comprises:

- Glenorchy City Council Quarterly Report (**Attachment 1**), and
- Quarterly Annual Plan Progress Reports (**Attachments 2 and 3**).

The purpose of the report is to assist Council in its strategic oversight of Council operations and to advise progress in implementing the Council's Annual Plan.

A further benefit of this reporting is that it helps to make Council's operations more transparent to the community.

Quarterly Report

The Quarterly Report contains a comprehensive summary of Council's performance to 30 June 2024. The report consists of the:

- General Manager's summary of strategic and operational highlights
- Council's Quarterly Financial Performance Report, and
- Reporting against Annual Plan Measures.

Financial Performance

End of Financial Year Accounting

It is important to note all figures in this report are based on the interim management accounts at 30 June 2024. Our annual financial accounts are being prepared for audit by the Tasmanian Audit Office. It is expected the final result will change due to the application of relevant accounting standards, end of year adjustments, and/or at the request of the Auditors.

The annual accounts must be submitted to the Tasmanian Audit Office by 14 August 2024 to comply with the legislated completion date. It is expected the accounts will be audited in September.

Most revenue and expenditure categories have recorded results that are materially in line with budget. For those categories where the result is outside of material variation, details have been provided to support the validity of the variation. In most cases, there are several specific factors that contribute to the result.

Revenue

Interim operational revenue is \$76.457 million compared to a budgeted operational revenue of \$74.712 million. This represents a favourable result of \$1.745 million or 2.3% against budget.

Contributors to the favourable revenue variation include interest received on investments being \$0.787 million above budget, and a special dividend paid by TasWater of \$0.434 million.

Rate revenue, which includes general rate, waste charges, fire levy and late payment charges, has returned a variance of just \$41,000 against a budget of \$49.488 million.

Expenditure

Interim operational expenditure is \$71.586 million compared to budgeted expenditure of \$73.852 million. This represents a favourable result of \$2.266 million or 3.1% against budget.

Contributors to the favourable expenditure variation include the carryover of \$1.143 million for the core information system replacement project into the next financial year, and an interim saving on depreciation of \$0.912 million for depreciation/amortisation which will be trued-up in the end of year asset reconciliation.

Based on these factors, Council's interim operating result at 30 June 2024 is \$4.011 million better than the budgeted position. This favourable variance combines the \$1.745 million additional revenue and \$2.266 million less expenditure than budgeted.

Non-operating – Capital Grant Revenue

Capital grants revenue is \$9.210 million against an annual budget of \$11.972 million.

The shortfall in grant revenue is primarily related to the North Chigwell Sportsground redevelopment for \$1.200 million and Playground Renewal project for \$1.500 million, both of which are funded in arrears by the Federal Government. The grant revenue budget will be carried over into next year.

Non-Operating – Net Gain/(Loss) on Disposal of Assets

Disposal of assets currently records a loss of \$1.019 million against an annual budget loss of \$0.418 million.

Assets can be disposed of through several methods such as sale by auction or private treaty, derecognition if the asset no longer exists, scrapping if the asset exists but no longer has a value or write-off if the asset has a residual value but is replaced / upgraded with a new value.

Items sold by auction or private treaty usually make a profit, whereas infrastructure assets normally contribute a loss through the elimination of the residual value.

Non-Operating – Contributions Non-Monetary Assets

Non-monetary revenue is \$1.979 million against an annual budget of \$3.500 million.

New assets are recognised through those taken control of through subdivisions and developments as well as existing assets not currently recorded in the asset register. It is difficult to predict the value from year-to-year and the budget represents an average over several preceding years.

Non-Operating – Assets Written Off

Non-operating asset expense write offs are \$0.609 million against an annual budget of \$1.920 million.

Typically, this is represented by roads and stormwater assets that are renewed or upgraded before they reach the end of their expected life. In these instances, there will be a residual value of the asset that needs to be written-off and replaced by the value of the new asset. It is difficult to predict the value from year-to-year as the capital works program is fluid in terms of projects undertaken so the budget represents an average plus any known major planned works.

Capital Works

Capital Works expenditure is \$27.016 million against a combined annual budget of \$32.687 million. Expenditure at 30 June 2024 is:

- Recurrent projects recorded expenditure of \$15.726 million or 103% of the \$15.293 million annual budget.
- Major projects recorded expenditure of \$11.290 million or 65% of the \$17.394 million annual budget.

A separate capital works status update report will be presented to this meeting.

Further Information

Further information on revenue, expenditure, and capital works figures is provided in **Attachment 1** to this report.

Annual Plan Progress

The Annual Plan Progress Reports (**Attachment 2 and 3**) record the status and commentary on the 16 priority actions with indicators for the remaining Annual Plan actions, including 'business as usual' items.

New Budget and Annual Plan

At a Special meeting of the Council on 17 June 2024, Council endorsed the 2024/25 Budget and the 2024/25-2027/28 Annual Plan. The next Quarterly Report will be for Q1 and will report against the new budget and annual plan actions and measures.

Consultations:

General Manager
Executive Leadership Team
All Managers

Human Resource / Financial and Risk Management Implications:

The Quarterly Report assists in Council's active risk management by monitoring and reporting on the progress of Annual Plan actions, major projects, key activities of Council and financial performance.

This enables Council to have oversight of the performance of the organisation, enabling informed decision-making and appropriate risk mitigation.

Given the report is for receiving and noting, there are no material risks in adopting the recommendations.

Recommendation:

That Council:

1. RECEIVE and NOTE Council's Quarterly Report and Quarterly Annual Plan Progress Reports for the quarter ending 30 June 2024.

Attachments/Annexures

- 1 Glenorchy City Council Quarterly Report



- 2 Annual Plan Progress Report [ALL]_ 30 June, 2024



- 3 Annual Plan Progress Report [PRIORITY]_ 30 June, 2024



17. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE

CLOSED TO MEMBERS OF THE PUBLIC

18. CONFIRMATION OF MINUTES (CLOSED MEETING)

That the minutes of the Council Meeting(Closed Meeting) held on 24 June 2024 be confirmed.

19. APPLICATIONS FOR LEAVE OF ABSENCE

20. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE (CLOSED)
