

**COUNCIL MEETING
AGENDA
MONDAY, 29 APRIL 2024**



GLENORCHY CITY COUNCIL

QUALIFIED PERSON CERTIFICATION

The General Manager certifies that, in accordance with section 65 of the *Local Government Act 1993*, any advice, information and recommendations contained in the reports related to this agenda have been prepared by persons who have the qualifications or experience necessary to give such advice, information and recommendations.

A handwritten signature in blue ink, likely of Tony McMullen, the General Manager.

Tony McMullen
General Manager
MONDAY, 29 APRIL 2024

Hour: 3:30pm

Present (in Chambers):

Present (by video link):

**In attendance (in
Chambers):**

**In attendance (by video
link):**

Leave of Absence:

**Workshops held since
last Council Meeting**

Date: Monday, 8 April 2024

Purpose: To discuss:

- Conducted a visit of the Glenorchy War Memorial Pool Site
- Establishment of Committees
- Youth Engagement Options including PCYC and Security
- Glenorchy Jobs Hub

Date: Monday, 15 April 2024

Purpose: To discuss:

- Communication/Media Policy and Framework
- Support for AFL Teams Advocacy

Date: Monday, 22 April 2024

Purpose: To present:

- Budget Meeting #5 Opex

ELECTED MEMBER STATEMENT OF INTENT

November 2022

| We will... | By... |
|---|---|
| Be curious, open to change and difference | Being progressive, proactive, and innovative Taking calculated risks Asking questions before offering opinions or solutions Debating ideas without getting personal Remembering everyone is equal Always having an open mind |
| Be authentic and act with integrity | Being accessible Being honest and trustworthy Demonstrating transparency and accountability |
| Be respectful to each other | Going to the source, in person, early Assuming good intent, always Acting with good intent, always Actively listening, seeking to understand Valuing other's opinions Being prepared |
| Own and right our wrongs | Self-reflecting Being open to feedback Being brave enough to be vulnerable |
| Show strong leadership | Challenging the status quo Continually learning and practicing good governance Striving for financial sustainability and strength Having clarity on role and purpose |
| Consider the impact we have on others | Practicing emotional intelligence Hearing both sides before making judgement Remembering our behaviour and words matter to staff |



ELECTED MEMBER LEGACY

November 2022

**At the end of our term, we will have made a real difference because,
together:**

We deliver

We're active and present

We put people first

We are inclusive

We are future focussed and brave

We improved communication and community engagement

We empowered our community

We rebuilt pride

We were accountable

We created a safe, clean, equitable city

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1. APOLOGIES

2. CONFIRMATION OF MINUTES (OPEN MEETING)

That the minutes of the Council meeting held on 25 March 2024 be confirmed.

3. ANNOUNCEMENTS BY THE CHAIR

4. PECUNIARY INTEREST NOTIFICATION

**5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON
NOTICE**

6. PUBLIC QUESTION TIME (15 MINUTES)

Please note:

The Council Meeting is a formal meeting of the Elected Members elected by the Glenorchy community. It is chaired by the Mayor. Public question time is an opportunity in the formal meeting for the public to ask questions of their elected Council representatives about the matters that affect ratepayers and citizens.

In accordance with regulation 31(2) and (3) (Public question time) Local Government (Meeting Procedures) Regulations 2015, Council will allocate 15 minutes during each Council Meeting to invite members of the public to ask questions relating to the activities of Council.

The following rules and procedures apply to Public Question Time:

1. questions must relate to the activities of Council
2. members of the public are to announce their name and residential address before asking a question (which will be recorded in the minutes)
3. questions are to be put succinctly and in the form of a question, not a comment
4. questions must not be inflammatory, abusive, defamatory, contain a personal attack or otherwise breach any rules of the meeting which have been explained by the Chairperson
5. the Chairperson may limit the number of questions asked by each member of the public in order to ensure that all members of the public wishing to ask questions are given the opportunity within the allocated time
6. the Chairperson will decide the order in which questions are to be asked and may rotate the order between different members of the public if individuals have more than one question to ask
7. the Chairperson may, in their absolute discretion:
 - a) refuse to answer a question if the Chairperson deems that it is inappropriate or does not comply with these rules or the rules of the Council meeting, or
 - b) take a question 'on notice', in which case the answer will be provided in writing prior the next Council meeting and included on the agenda for the next Council meeting
8. if a question is taken on notice, the Chairperson may request that the member of the public submit their question in writing and may refuse to provide a response if the question is not provided as requested, and
9. the 15 minutes allocated for Public Question Time may be extended at the discretion of the Chairperson at the conclusion of the time period. Council is to publish information relating to Public Question Time, including any additional rules and procedures, on Council's website.

**Question on notice – Nicole Vout, Claremont
(Received Saturday, 20 April 2024)**

Q1: What was the actual catalyst for commissioning the Lacus report when it did, if Council believed it had two years (through engaging Knowledge Asset Management who then engaged Lacus)?

A: The catalyst for commissioning the Lacus report was a budget bid presented to Council two years ago. This budget bid noted the age of the pool, water loss, temperature maintenance and standard of the change rooms.

Funds were requested for a project that would include:

- a condition assessment of the plant and facilities to determine what investments were required;
- engagement with community on the future of the pool; and
- concept designs and a business plan for that future facility.

The aim of the project was to plan ahead on the belief that, whilst the facility was dated, there would likely be several years to complete the studies and seek funding before the pool would potentially need to close.

The budget bid was approved by Council and the first stage of the work – the condition assessment was commissioned and carried out by Lacus Consulting and Know-Ledge Asset Management Services.

This assessment unfortunately revealed that the pool facilities presented significant health and safety risks that prevented the pool from reopening until they were addressed.

External funding (State election) has since been committed to undertake these works, which are currently being planned. MI Global is currently undertaking the other components of the project, which includes community engagement on the long-term future of the facility, preparing concept designs and developing a business case for seeking funding.

**Question on notice – Clare Lond-Caulk, Collinsvale
(Received Sunday, 21 April 2024)**

Q1: Can the acting mayor please give an update of her engagement with each of the relevant new State Ministers to discuss the future of the pool and to secure the \$5million committed without delay?

A: Council has sought and received advice from the relevant State Government Department regarding the \$5M funding to repair and reopen the pool. Acting upon this advice, the A/Mayor has phoned both Premier Rockliff and Minister for Sport and Recreation, Nic Street and has followed this phone call up with a letter, signed by all Elected Members requesting that the funding be released as soon as possible so that work can commence on repair and reopening of the pool.

Q2: If the State Govt funding will have some delay will Council commit to using some of the money from the sale of the DEC to progress works in the interim?

A: Council has already undertaken some urgent works with its own funds as detailed below, and is continuing to fund some of the planning and preparatory works to ensure that it is well placed to deliver the project as soon as the grant funds are provided. Council does however need to be cautious of funding elements of the project that have significant costs before finalising a grant deed with the State Government as any such expenditure will not be able to be claimed back through the grant and would need to be borne by the ratepayer.

Q3: Can we please get a public update on the works to reopen the pool including next steps and timing?

A: Council is currently undertaking planning works around these repairs and upgrades. Council has also sought expert advice on any urgent works that should be undertaken to protect any of the facilities. As a result, Council has recently had core holes drilled into the pool's base for hydrostatic relief valves that will help to protect the pool shell structure whilst empty. Further information on these works is available here: www.gcc.tas.gov.au/discover-glenorchy/venues-and-facilities/glenorchy-pool/.

Council has also engaged aquatic engineering specialists (Lacus) to develop a preliminary scope of priority repair and upgrade works to ensure that Council is well placed to deliver the project as soon as the grant funds are provided. Regular updates will be provided on the above website as the project progresses.

7. PETITIONS/ADDRESSING COUNCIL MEETING (DEPUTATION)

COMMUNITY

Community Goal – Making Lives Better

8. ACTIVITIES OF THE MAYOR

Author: Acting Mayor (Sue Hickey)

Qualified Person: General Manager (Tony McMullen)

ECM File Reference: Mayoral Announcements

Community Plan Reference:

Transparent and accountable government

Strategic or Annual Plan Reference:

| | |
|-----------|--|
| Objective | We are a leader and partner that acts with integrity and upholds our community's best interests. |
| Strategy | Listen to our community to understand their needs and priorities. |
| Strategy | Communicate effectively with our community and stakeholders about what Council is doing. |
| Strategy | Build and maintain productive relationships with all levels of government, other councils, and peak bodies to achieve community outcomes for Glenorchy and Greater Hobart. |

Reporting Brief:

To receive an update on the recent activities of the Mayor and Acting Mayor.

Proposal in Detail:

The following is a list of events and external meetings attended by:

Mayor Thomas during the period from

- Monday, 18 March 2024 to Thursday, 28 March 2024

Acting Mayor Hickey during the period from

- Wednesday, 3 April 2024 to Sunday, 21 April 2024

Monday 18 March 2024

- Participated in ABC Radio interview
- Chaired the Council workshop

Tuesday 19 March 2024

- Officially opened the Glenorchy Jobs Fair 2024

Wednesday 20 March 2024

- Attended Harmony Week event held on Council lawns

Monday 25 March 2024

- Chaired the March Council meeting

Tuesday 26 March 2024

- Chaired Glenorchy Jobs Hub Steering Committee meeting
- Attended Official Retirement Luncheon for Mr David Owen, Official Secretary at Government House.

Wednesday 27 March 2024

- Attended first meeting of 'Cuppa with a Cop' at Glenorchy Central
- Participated in the Project Control Group Meeting
- Participated in a Public Meeting regarding Glenorchy War Memorial Pool related concerns held at KGV Sport and Community Centre

Thursday 28 March 2024

- Participated in Southern Tasmanian Regional Waste Authority and Local Board meeting
- Attended a Rotary Club of Hobart presentation on Population Ageing: *Redefining the World of work and Investing in Young People*
- Attended a Tasmanian Jack Jumpers game at MyState Bank Arena

Wednesday 3 April 2024

Acting Mayor Sue Hickey Commenced Acting Mayor arrangements

- Participated in the Greater Hobart Mayors Forum

Thursday 4 April 2024

- Met with Senator Tammy Tyrrell and attended a site visit of Glenorchy Jobs Hub
- Attended a GCC and Neighbourhood Watch *Neighbours Day* event held on GCC Lawn

Monday 8 April 2024

- Attended the Launch of Youth Week Tasmania 2024 at Lower Mathers House
- Participated in a 'Q&A' filming for Acting Director of Infrastructure and Development, Patrick Marshall's presentation at Institute of Public Works Engineering Australasia Conference
- Attended a site inspection of Glenorchy War Memorial Swimming Pool
- Chaired a Council Workshop

Thursday 11 April 2024

- Participated in a GCC Community Pop-Up at Claremont Plaza

Friday 12 April 2024

- Officially opened the Glenorchy Youth Open art exhibition at Moonah Arts Centre

Monday 15 April 2024

- Chaired a Council workshop

Tuesday 16 April 2024

- Hosted the April Glenorchy Citizenship Ceremony

Wednesday 17 April 2024

- Attended the meeting of the Committee for Greater Hobart

Saturday 20 April 2024

- Attended the Punjabi Society of Tasmania Cultural New Year Celebration
- Attended the Rotary Club of Glenorchy 60th Anniversary Dinner

In addition to the above meetings and events, the Mayor and Acting Mayor attended numerous internal meetings and performed other administrative duties.

Consultations:

Nil

Human Resource / Financial and Risk Management Implications:

Nil

Community Consultation and Public Relations Implications:

Nil

Recommendation:

That Council:

1. RECEIVE the report about the activities of Mayor Thomas and Acting Mayor Hickey during the period from Monday, 18 March 2024 to Sunday, 21 April 2024.

Attachments/Annexures

Nil.

9. COMMITTEES, REFERENCE AND WORKING GROUPS REVIEW

Author: Director Community and Corporate Services (Tracey Ehrlich)

Qualified Person: Director Community and Corporate Services (Tracey Ehrlich)

ECM File Reference: Committees

Community Plan Reference:

Making Lives Better

We continue to be a safe, inclusive, active, healthy, and vibrant community. We will focus on developing hub of multiculturalism, arts and culture.

Building Image and Pride

We will show our pride as a city and others will see it.

Leading our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

Strategic or Annual Plan Reference:

Making Lives Better

Objective We deliver services to meet our community's needs

Strategy Deliver services to our community at defined levels.

Objective We champion greater opportunities for our community.

Strategy In partnership with others, facilitate and advocate for a welcoming, inclusive, healthy and learning community.

Building Image and Pride

Objective We nurture and celebrate our proud and vibrant City with its strong sense of belonging.

Strategy Welcome diversity and inclusion in our community, creating connections that enable a sense of belonging and acceptance.

Strategy Deliver or facilitate events to strengthen our community's sense of pride and belonging.

Leading our Community

| | |
|-----------|--|
| Objective | We are a leader and partner that acts with integrity and upholds our community's best interests. |
| Strategy | Listen to our community to understand their needs and priorities. |
| Strategy | Champion and work together to address our community's needs and priorities. |
| Strategy | Communicate effectively with our community and stakeholders about what Council is doing. |
| Strategy | Build and maintain proactive relationships with all levels of government, other councils and peak bodies to achieve outcomes for Glenorchy and Greater Hobart. |

Reporting Brief:

To recommend the establishment of a Safer Communities Working Group and the reform of the existing Glenorchy Jobs Hub Steering Committee into an Economic Development Committee, aligned to Council's current Strategic and Annual Plans and consistent with workshop feedback from Elected Members.

Proposal in Detail:

A review of Committees and Council Groups was undertaken in May 2021 with a report approved at Council's meeting on 31 May 2021 that adopted a revised Committees Policy and approved the inclusion of Reference and Working Groups to which an Elected Member is appointed. A toolkit was also developed to assist staff in ensuring a comprehensive process and that Council requirements were met.

The 2021 review identified:

- a need for greater flexibility in the governance arrangements relating to the organisation, membership and functions of Council's existing Committees Policy which referred solely to s 23 and s.24 Committees as provided in the *Local Government Act 1993* (the Act), and
- a need to address potential conflicts where Elected Members, due to their role on a committee or group, may appear to direct staff in contravention of s.28(3) of the Act.

Reference Groups and Working Groups were included as options to achieve this flexibility.

At a Council workshop on 18 September 2023 Elected Members considered what committees needed to be established that were aligned to achieving the objectives contained in Council's Strategic and Annual Plans. The Access and Inclusion Committee was identified as a priority.

At its meeting on 29 January 2024 Council approved the establishment of the Access and Inclusion Committee as a s.24 Committee under the Act. This Committee is now being formed with community members and subject matter experts having been invited to express their interest in participating.

Considerations

A further Council workshop on 8 April 2024 discussed the community feedback provided to Council officers in establishing the Access and Inclusion Committee.

This feedback included:

- In general people are time poor and commitment to a committee over multiple years is a significant time obligation for them and a disincentive to engage;
- Some individuals indicated that they viewed Council committees as being vague and lacking in targeted outcomes; and
- A preference for focussed working groups that were undertaken in a shorter timeframe and addressed key issues for the community.

Given this feedback Elected Members reviewed their committee preferences and identified the following priorities:

1. Initiate a Safer Communities Working Group. This working group would target the following community issues:
 - a. aggression and abuse in public places;
 - b. graffiti;
 - c. vandalism; and
 - d. public events within the city; and
2. Reform the existing Glenorchy Jobs Hub Steering Committee into an Economic Development Committee that considers both employment and business/ industry issues within Glenorchy.

It was also proposed that the Environment Committee (or Working Group) be deferred until the current consultation and finalisation of the Glenorchy City Climate Change Adaptation Plan 2024.

The proposed Safer Communities Working Group terms of reference would be used to consult with community and subject matter experts regarding issues of crime and safety in the Glenorchy community, including:

- Providing advice to Council regarding public safety, including youth and other crime;
- Promoting safety within the Glenorchy community;

- Providing advice to Council regarding graffiti and vandalism issues within Glenorchy; and
- Providing advice to Council regarding public events within the municipal area.

The draft terms of reference for the Safer Communities Working Group are included as Attachment 1 to this report.

The Economic Development Committee's proposed terms of reference would encompass the existing Glenorchy Jobs Hub operations and State Government grant compliance, as well as the promotion of sustainable business and industry engagement. Its terms of reference includes the following:

- i. A focus on local employment for Glenorchy municipality residents;
- ii. Increasing workforce participation of Glenorchy residents;
- iii. Increasing engagement by Glenorchy residents in formal education and training;
- iv. Identifying key employee skills required by local business and industry to assist with business sustainability in the municipality; and
- v. Establishing a forum to enable effective consultation with Glenorchy's business and industry.

The draft terms of reference for the Economic Development Committee are included as Attachment 2 to this report.

Next Steps

If this report is approved by Council, work will begin to progress establishment of the committee and working group. This will include seeking Elected Member nominations and relevant community / subject matter expert membership and/or involvement.

Elected Members will be provided opportunity to become members of these committees through the usual appointment process as set out in Council's Committee Nominations and Appointments Policy.

Consultations:

General Manager
Director Infrastructure and Development
Director Community & Corporate Services
Elected Members
Acting Manager People & Governance

Human Resource / Financial and Risk Management Implications:Human resources

Every Committee will require Council resourcing. Most Committees will have the capacity within the project manager / lead role to chair and attend meetings. The administration of agendas, minutes and actions will need to be monitored.

Financial

There are no financial considerations at this stage.

Risk management

| Risk Identification | Consequence | Likelihood | Rating | Risk Mitigation Treatment |
|---|---------------|---------------|--------|---|
| Adopt the recommendation <ul style="list-style-type: none"> The Committees do not achieve greater stakeholder engagement between Council and its community and other stakeholders. The terms of reference are unclear and lead to confusion and lack of informed stakeholder engagement. Insufficient Elected Members nominate to allow co-chairing of the committee or working group. There is a lack of community and subject matter expertise willing to participate on a committee or working group. | Moderate (C3) | Possible (L4) | Medium | <ul style="list-style-type: none"> The revised Toolkit has been simplified for easier implementation. Committees will be promoted to stakeholders and the community to encourage engagement. Committees will be aligned to Council's Strategic Plan and Annual Planning to ensure continued relevance of their Terms of Reference. Elected Members have been engaged in the development of the committee / working group. |
| Do not adopt the recommendation <ul style="list-style-type: none"> Insufficient Committees to enable Elected Members and staff to engage with the community and stakeholders on issues relevant to the Community and Council's Strategic Plan. | Minor (C2) | Likely (L4) | Medium | <ul style="list-style-type: none"> A further review of these Committees is undertaken by Council Officers to identify progressive improvements. |

Community Consultation and Public Relations Implications:Community consultation

Nil – future engagement will occur with the community when the working groups and/or committees are established.

Public relations

Future promotion of various working groups and committees, including calls for community membership, will be available.

Recommendation:

That Council:

1. Approve the establishment of a Safer Communities Working Group and the draft terms of reference included at Attachment 1 to this report; and
2. APPROVE the establishment of an Economic Development Committee and its draft terms of reference included at Attachment 2 to this report.

Attachments/Annexures

- 1** Safer Communities Working Group Terms of Reference
- 2** Economic Development Committee Terms of Reference

10. BUSINESS UNIT REVIEWS - QUARTERLY UPDATE

Author: Manager Community (Ron Petterson)
 Qualified Person: Director Community & Corporate Services (Tracey Ehrlich)
 ECM File Reference: Quarterly Report

Community Plan Reference:

Making Lives Better

We continue to be a safe, inclusive, active, healthy, and vibrant community. We will focus on developing a hub of multiculturalism, arts, and culture.

Building Image and Pride

We will show our pride as a city and others will see it.

Leading our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

Strategic or Annual Plan Reference:

Making Lives Better

| | |
|-----------|---|
| Objective | We deliver services to meet our community's needs. |
| Strategy | Identify and engage in partnerships that provide services effectively to our community. |
| Objective | We champion greater opportunities for our community. |
| Strategy | In partnership with others, facilitate and advocate for a welcoming, inclusive, healthy and learning community. |

Building Image and Pride

| | |
|-----------|---|
| Objective | We work for a safe and clean City. |
| Strategy | Work proactively with other governments, service providers and the community to improve public safety in our city. |
| Objective | We nurture and celebrate our proud and vibrant city with its strong sense of belonging. |
| Strategy | Encourage creative expression and participation in our community. |
| Strategy | Welcome diversity and inclusion in our community, creating connections that enable a sense of belonging and acceptance. |
| Strategy | Deliver or facilitate events to strengthen our community's sense of pride and belonging. |

Leading our Community

| | |
|-----------|---|
| Objective | We are a leader and partner that acts with integrity and upholds our community's best interests. |
| Strategy | Listen to our community to understand their needs and priorities. |
| Strategy | Make informed decisions that are open and transparent and in the best interests of our community. |

Community Strategy 2021-40

| | |
|---------|---|
| Outcome | Accessible, inclusive, and diverse, safe, healthy, education and learning for life. |
|---------|---|

Reporting Brief:

To present the quarterly report, for noting by Council, regarding Project Hudson, Moonah Arts Centre (MAC) Business Plan, Childcare Connections, and progress on the Community Development Action Plan.

Report in Detail:Project Hudson

During the January 2024 to March 2024 quarter, the project resumed following the Christmas/New Year holiday break and concentrated on the planned go-live of Phase 1 and the commencement of the overlapping Phase 2.

For Phase 1 this meant working with the business areas involved with the project's Phase 1 system modules of Finance, Cash Receipting, Property & Rating, Payroll and Human Resources, to refine the configuration of the systems, and plan for their go-live and transition to the new system modules. The go-live of all the Phase 1 modules is scheduled for 20 May 2024, a move back of four weeks to allow for the vendor to finalise the product readiness for GCC. This move does not affect the final deadline for completion of Project Hudson which is scheduled for early 2025.

The focus for Phase 1 of the project now moves to the final configuration, testing, end user training, and completing and refining the planning of the go-live activities to align with Council's regular business activities.

Specific to the Payroll Module, payroll staff will be running 6 parallel pay runs to validate and reconcile the payroll in both systems.

The Project has also developed a comprehensive data assurance and quality control (QA) process over migration of data from TechnologyOne (TechOne), in consultation with the business. This ensures appropriate financial controls and check points are in place to meet audit and financial reporting requirements. The plan outlines the key areas of focus and the approach towards ensuring integrity over the migrated data from TechOne into the ReadyTech solution. The following key areas have been considered:

- Data migration planning
- Data quality assessment, and
- Data mapping.

Phase 2 configuration workshops commenced on the 14 February 2024. The Phase 2 implementation approach will involve a series of incremental release drops including Animal Management, Building Applications, Customer Services, Environmental Health, Events & Facilities Management, Fleet Booking, Infringements, and Town Planning.

The project's spending continues to track to its allocated budget. A predicted carry forward of funds from the Project Budget from 2023/24 will occur, as more informed refinement of the project's timeline indicates more resource requirements moving to the 2024/25 financial period.

Moonah Arts Centre Business Plan

The Moonah Arts Centre is currently working on multiple projects to increase revenue and attract more patrons to the facility. These efforts align with the Business Plan 2023/24 to 2027/28, and we are beginning to see positive results.

Corporate Venue Hire

As previously reported, the Moonah Arts Centre had engaged Episteme Consulting to provide a report on various commercial opportunities and corporate venue hire packages. The report included recommendations to expand the centre's offerings in this space. Progress is being made in creating packages that reflect the Moonah Arts Centre's offerings. Once established, these packages will be marketed to a broader audience.

Meeting Room and Kitchen Tenants

The meeting room at Moonah Arts Centre has been leased for this quarter and will remain leased until 30 June 2024. There is also an option to extend the lease. Currently, work is being done to develop the kitchen space and additional amenities to make it more marketable. The goal is to create a proposal that would appeal to a prospective tenant, while being flexible enough to cater to the diverse nature of Moonah Arts Centre. Once the proposal is ready, the centre will obtain market valuations before seeking expressions of interest.

Program & Exhibitions

During the first quarter of the 2024 season, Creative Communities continued its industry partnerships to expand the breadth and quality of its events programming. Highlights of the quarter were, in February, partnering with MONA FOMA Festival to present The Shruti Sessions – bringing ten of the world's most talented and celebrated musicians from India and Australia. The week-long residency included three sold-out concerts, three open rehearsals, and a special event attended by the Consul-General of India, celebrating the ongoing cultural contributions of our local Indian community. The Shruti Sessions (free events) were proudly funded by Glenorchy City Council's Cultural Celebration Grants program.

Also in February, Moonah Arts Centre presented its first sold-out event at a 300-person capacity, featuring South Sudanese funk and blues legend Ajak Kwai and a Guinean fusion/groove ensemble. In March, Moonah Arts Centre partnered with DRILL Performance to present Kaleidoscope, three dance performances from their junior company's annual performance. Another major event this quarter was Moonah of the World, a free Harmony Week event celebrating the rich cultural diversity of Southern Tasmania. Over 800 people participated in and witnessed 18 cultural performances and six workshops.

From January to March 2024, Moonah Arts Centre hosted seven exhibitions featuring the work of 24 artists. This included a partnership with the MONA FOMA festival in February, bringing Goan artist TextaQueen's work, Bollywouldn't, to MAC's exhibit space. This work mapped vibrant portraits of South Asian folk onto monumental colonial structures. It brought together the installation team from Mona with MAC staff to recreate the impressive 4-wall floor-to-ceiling mural.

Alongside this exhibition, Tasmanian Aboriginal artists Nunami Sculthorpe-Green and Josua Santospirito, in collaboration with the TAC's Palawa Kani Language program, presented Lutruwita: All roads lead to home. Through an interactive community installation, this exhibition shares Palawa Kani place names across Lutruwita.

In March, the Outlier Artist Studio launched its exhibition, Outliers 24, showcasing the work of artists who had attended the weekly facilitated studio program at Moonah Arts Centre over the past year.

MAC E-newsletter:

Our General E-newsletter audience is 2990 subscribers. During this quarter, we received 71 new members, 22 unsubscribes and 18 hard bounces). A 2% audience increase, but a 7% decrease in signup rate since last quarter.

The source location of signups for this quarter are:

- 64% WordPress Sign Up form (through the website),
- 18% direct copy-paste (hard copy signup form at MAC),
- 18% hosted signup form (social media, QR code on program and DL).

The open rate of each email campaign for this quarter is 40% of our email list, which is an average of 1177 people per email (a 7.5% increase since last quarter).

Social Media followers at the end of Qtr. 3.

Facebook: 8351 (Increase of 264)

Instagram 4380 (Increase of 258)

Increased Marketing Resource

The budget for social media advertising has increased by 66% since last quarter. Paid campaigns boost brand awareness among new and existing followers. Due to the number of paid advertising campaigns we ran between December and February, we expected our organic social following and engagement to have grown during this quarter.

Moonah Arts Centre Website

During this quarter, the MAC website had 4333 unique people visit the site (an increase of 429 from last quarter, which is a 10% increase from the previous quarter) and 27,283 page views (an increase of 6711 visits since the last quarter, which is a 24% increase in visitation).

Financials

Year to date figures at 31 March 2024 show user revenue of \$79,205 has achieved 97% of the projected annual budget and is tracking 28.7% above budget against an adjusted budget quarterly target of \$61,523.25. Total revenue (inc. grants) year to date is \$162,782 against an adjusted budget target of \$109,206. Year to date expenditure at 31 March 2024 of \$476,504 is also tracking 12.4% below the adjusted half year budget of \$543,748.50 and at 61% of the annual expenditure budget.

We are currently continuing the process of implementing the business plan of Moonah Arts Centre, along with the recommendations provided by Episteme Consulting. We are optimistic that this effort will continue to produce positive outcomes and increased return on investment in the 2024/2025 year. However, although it is too early to calculate the full impact of the closure of Mona Foma (the summer festival), we are hopeful that suitable replacement events will be sourced to fill the void created by this cancellation in 2025, and that there will not be any major impact.

| Moonah Arts Centre | Actual YTD 31 March 2023 | Actual YTD 31 March 2024 | Annual Budget 2023/24 | Annual Budget Consumption YTD |
|-----------------------------|---------------------------------|---------------------------------|------------------------------|--------------------------------------|
| Revenue | | | | |
| User Charges | (\$81,068) | (\$79,205) | (\$82,031) | 97% |
| State Government Grants | \$0 | \$0 | \$0 | NA |
| State Government Grants c/f | (\$95,001) | (\$83,577) | (\$63,577) | 131% |
| Other Revenue | \$0 | \$0 | \$0 | NA |
| TOTAL REVENUE | (\$176,069) | (\$162,782) | (\$145,608) | 121% |
| Expenditure | | | | |
| Employee Costs | \$344,812 | \$367,491 | \$510,292 | 72% |
| Administration | \$24,760 | \$25,030 | \$35,842 | 70% |
| Materials and Contractors | \$69,481 | \$83,153 | \$177,759 | 47% |
| Plant Depn/Expense | \$830 | \$830 | \$1,105 | 75% |
| Internal Expenditure | \$276 | \$0 | \$0 | NA |
| TOTAL EXPENSES | \$440,159 | \$476,504 | \$724,998 | 61% |

Childcare Connections

In the January to March 2024 quarter, Childcare Connections continued to witness a high level of utilisation, with a considerable number of parents showing interest in our services. The waitlists at both facilities are extensive, indicating a strong demand for quality childcare in the area.

The kitchen renovation at Benjafield Child Care Centre was completed and planning was initiated to look at additional improvements which ensure compliance, provide access to natural light, an outdoor space for infants, provide a nappy change area, and provide new sleep spaces and outdoor storage.

Under the National Law, Benjafield Child Care Centre is approved to accept up to 43 children per day and Berriedale Child Care Centre, up to 53 children per day. However, due to National workforce constraints in the sector our services are capped at slightly below this number to accommodate required staff to child ratios. Equivalent Full-Time places (EFT) utilisation for the period 1 January 2024 to 29 March 2024 was as follows:

- Benjafield EFT 32.28
- Berriedale EFT 41.67

It is worth noting that January to March quarter utilisation is always lower due to children ceasing care and transitioning to kindergarten with early February start dates and new children arriving through a staggered start to enable time and care to settle in.

All educators have completed first aid training and online Red Nose Safe Sleep training. This forms part of mandatory training requirements under the education and care service national regulations for diploma qualified educators. Educators have also received specialised training in equipment as well as manual handling for children with additional needs.

Recruitment continued in Diploma, Cert III, and Casual educator positions. Management participated in Move Well Eat Well (MWEW) review of program, providing feedback and suggestions for the continued program in Early Education and Care Services. Both Services have MWEW certification

Both services received visits from the Department for Education, Children and Young People (DECYP) just prior to the close of 2023 to conduct an Assessment and Rating process. Outcomes were confirmed with Benjafield achieving a 'Meeting' rating which shows that Benjafield meets the National Quality Standard and provides quality education and care in all seven quality areas. Berriedale achieving an 'Exceeding' rating. Exceeding National Quality Standard – Berriedale goes beyond the requirements of the National Quality Standards in at least four of the seven quality areas.

National and state workforce issues in the sector continue to be challenging for the education and care sector with the Service continuing with a rolling recruitment process.

Financials

Year to date figures to 31st March 2024 show the following:

Total revenue is on track with Berriedale showing year to date revenue of \$1,206,231 against adjusted budget of \$1,194,696.

Expenditure is under budget at \$1,016,681 against an adjusted budget of 1,197,814.50.

Benjafield reporting indicates revenue is slightly below target, with \$940,551 in revenue against adjusted budget \$982,070.

Expenditure is also under at \$814,142 against an adjusted budget of 1,197,814.50.

The year to date and annual budget position for both centres is as follows:

| BERRIEDALE | Actual YTD 31 March 2023 | Actual YTD 31 March 2024 | Annual Budget 2023/24 | Annual Budget Consumption YTD |
|--------------------------------|-------------------------------------|-------------------------------------|----------------------------------|--|
| Revenue | | | | |
| Parent Fees | (\$235,280) | (\$201,123) | (\$427,697) | 47% |
| Commonwealth Subsidy | (\$573,191) | (\$741,752) | (\$997,958) | 74% |
| State Government Grants | (\$49,786) | (\$116,965) | (\$57,583) | 203% |
| State Government Grants c/f | (\$48,414) | (\$109,690) | (\$109,690) | 100% |
| Other Revenue | (\$5,198) | (\$36,701) | \$0 | NA |
| TOTAL REVENUE | (\$911,869) | (\$1,206,231) | (\$1,592,928) | 57% |
| Expenditure | | | | |
| Employee Costs | \$676,628 | \$963,605 | \$1,351,101 | 71% |
| Administration | \$4,234 | \$5,530 | \$24,619 | 22% |
| Materials and Contractors | \$71,773 | \$44,812 | \$218,033 | 21% |
| Vehicle | | | | |
| Depreciation/Expense | \$56 | \$2,734 | \$3,333 | 82% |
| TOTAL EXPENSES | \$752,691 | \$1,016,681 | \$1,597,086 | 47% |

| BENJAFIELD | Actual YTD 31 March 2023 | Actual YTD 31 March 2024 | Annual Budget 2023/24 | Annual Budget Consumption YTD |
|--------------------------------|-------------------------------------|-------------------------------------|----------------------------------|--|
| Revenue | | | | |
| Parent Fees | (\$198,110) | (\$221,869) | (\$340,412) | 65% |
| Commonwealth Subsidy | (\$403,655) | (\$472,294) | (\$794,293) | 59% |
| State Government Grants | (\$54,231) | (\$134,052) | (\$72,438) | 185% |
| State Government Grants c/f | (\$28,481) | (\$102,284) | (\$102,284) | 100% |
| Other Revenue | (\$13,064) | (\$10,052) | \$0 | NA |
| TOTAL REVENUE | (\$697,541) | (\$940,551) | (\$1,309,427) | 53% |
| Expenditure | | | | |
| Employee Costs | \$626,770 | \$770,910 | \$1,076,656 | 72% |
| Administration | \$4,342 | \$4,898 | \$22,000 | 22% |
| Materials and Contractors | \$35,996 | \$38,334 | \$204,754 | 19% |
| TOTAL EXPENSES | \$667,108 | \$814,142 | \$1,303,410 | 51% |

Community Development Action Plan

The period January to March 2024 was a positive month in the Community Development area with all new team members completing their first quarter.

With the Coordinator Community Development retiring in December the position was supported by an Acting Coordinator and a recruitment process was put in place.

During this period, progress on the Community Development Plan included:

26TEN

During this period, the 26TEN Community Coordinator was on higher duties as the Acting Coordinator for Community Development. As a result, the outcomes were slightly lower than expected. However, overall, the project continues to be on track. Additionally, the 26TEN Coordinator has now inducted the Digital Trainer and supported them in carrying out the project plan.

The key outcomes achieved during this time:

- The GCC, Digital Ready, and 26TEN projects were promoted at one community event/pop-up in Glenorchy (Jobs Fair at KGV).
- A total of 27 individuals from 16 organisations attended training either delivered or hosted by the 26TEN Community Coordinator, including two Plain English workshops.
- The Digital Trainer provided 152 digital skills training sessions to individuals at seven community organisations and businesses.
- The midterm report for the 26TEN project was submitted to funders on 4 March 2024.

Multicultural Hub

The Stakeholder Engagement team advocated across all parties in the lead-up to the March State election regarding the community consultation submission made to the State Government requesting four-year funding for the Multicultural Hub.

The activity workplan was also completed for Federal funding regarding the commercial kitchen project. A variation of TCF deed was fully executed to reflect revised timelines with the commercial kitchen completion scheduled for the end of May 2024

Procurement required a pre-tender estimate for the kitchen, which has been completed and the budget estimates match the estimated budget. The site inspection was completed as part of the tender process and tenders were opened for submission closing on 10 April 2024.

Glenorchy City Council representatives from Community Development, Infrastructure and Environmental Health have been recruited to serve on the Kitchen Steering Committee (led by MCOT).

The Inclusive City Officer is now meeting fortnightly with the MCOT project team to establish a volunteer committee to manage the commercial kitchen. The project team have identified eight people to lead the process of establishing this volunteer committee.

Health and Wellbeing

Teen Mental Health First Aid training was delivered in March 2024 at Cosgrove High School with 78 students registered to undertake the training.

A total of 47 walkers attended the Glenorchy on the Go and Heart Foundation walk at Tolosa Park on 19 February 2024.

The Health, Wellbeing and Resilience Officer is now working one day per week on the Full Gear program until the end of this current deed (August 2025). The Full Gear program was delivered in Huonville in February/March with eight young people attending.

Social Planning and Policy

This role has now been expanded to include Council's implementation of the Child and Youth Safety Framework. The Social Planning and Policy Officer published the Child & Youth Safety Community Survey Report and produced three fact sheets to accompany the report.

The Social Planning and Policy Officer reviewed the Tasmanian Government's Tasmanian Housing Strategy Action Plan and collated media relating to affordable housing and the housing market.

The Housing Working Group met on 28 February 2024, chaired by the Manager Community and attended by the Social Planning and Policy Officer. The next meeting will be the 24 April 2024.

Community Development

The Community Development Officer has completed training two new mentors for the Happy Mentors program which started on 25 March 2024 at Montrose Bay High School and will start at Cosgrove High School in April 2024

Safe City

The Healthy Tasmania grant was utilised to run a Neighbourhood Watch recruitment event on the 4 April 2024 at Glenorchy City Council Lawns.

From January to March, a trial using the Community Development Officer conducting youth engagement practices, was held in the CBD. During this time, together with the Safe City Lead and the Health and Wellbeing Officer, a program was implemented including activities to engage youth.

These efforts have led to increased youth engagement and as result the Community Development Officer has been allocated to work 10 hours per week (until 30 June 2024) to provide active outreach and refer young people to social services, education, employment, and diversional programs.

Consultations:

Elected Members
Executive Leadership Team
Business Transformation Manager
Acting Coordinator Community Development
Coordinator Creative Communities
Coordinator Child Care Delivery
26TEN Community Coordinator
Digital Training Officer
Social Planning and Policy Officer
Safe City Lead
Youth Engagement Worker
Health Wellbeing and Resilience officer
Access and Inclusion Officer

Human Resource / Financial and Risk Management Implications:

There are no material financial, risk management, or human resources implications.

Community consultation

The report relates to an internal operational matter. Accordingly, it was not necessary to undertake any public consultation.

Recommendation:

That Council:

1. RECEIVE AND NOTE the quarterly report on Project Hudson, Moonah Arts Centre Business Plan, Childcare Connections, and progress on the Community Development Action Plan.

Attachments/Annexures

Nil.

ENVIRONMENT

Community Goal – Valuing our Environment

11. STORMWATER SYSTEM MANAGEMENT PLAN

Author: Manager Asset, Engineering and Design (Patrick Marshall)

Qualified Person: Director Infrastructure and Development (Emilio Reale)

ECM File Reference: Storm Water

Community Plan Reference:

Valuing Our Environment

We will value and enhance our natural and built environment. Our central business district (CBD) areas of Glenorchy, Moonah and Claremont will be revitalised, with a strong emphasis on great design, open spaces and public art.

Strategic or Annual Plan Reference:

Building Image and Pride

Objective We work for a safe and clean city

Strategy Maintain our roads, footpaths, trails, parks, playgrounds, open spaces, stormwater and building assets so they are functional, safe and clean

Leading Our Community

Objective We responsibly manage our community's resources to deliver what matters most

Strategy Manage the City's assets responsibly for the long-term benefit and growth of our community

Reporting Brief:

To recommend that Council adopts the Stormwater System Management Plan (SSMP) set out in Attachment 1 of this report.

Proposal in Detail:

Background

Parts of the Glenorchy municipal area are subject to flooding in high rainfall events. Major flooding has occurred in 1995, 1996, 2007, 2011, 2018 and more recently in February 2021 and 2022. Each time this occurs, it results in significant loss and damage to infrastructure and property.

Council engaged SMEC in 2018 to undertake flood modelling of the CBD catchments including Humphreys Rivulet, Barossa Creek, and Little John Creek. The results of that modelling, including flood maps was released to the public in 2019.

The remaining 15 catchments were modelled internally at Council and the resulting flood maps released to the public in 2021. Following that the flood maps were adopted in the Local Provisions of the Tasmanian Planning Scheme.

The final step in the process in the adoption of the overarching Stormwater System Management Plan (SSMP).

The SSMP has been prepared by Council's Assets, Engineering and Design Department in collaboration with consulting Engineers – Entura, SMEC, and Flussig.

The aim of the SSMP is to comprehensively address flood behaviours within the Glenorchy municipal area. The key components of the SSMP are to foster a deep understanding of flood impacts in present and future scenarios and to align with the requirements of the Urban Drainage Act 2013.

Benefits

The preparation and adoption of a SSMP has the following benefits:

- Aligns with the *Urban Drainage Act 2013* requirements
- Ensures legal compliance and regulatory standards
- Assesses inundation extents for various design flood events
- Delivers critical information on flood flows, velocities, levels, and extents
- Facilitates effective planning controls and establishment of safe minimum floor levels
- Identifies flood mitigation measures with benefit-to-cost ratios exceeding 1.0
- Ensures sound safety and investment decisions for flood risk mitigation
- Maps flood extents and assesses risks during 1% Annual Exceedance Probability (AEP) rainfall events
- Outlines a pragmatic strategy for mitigating flood-related risks
- Addresses potential structural damage, inventory loss, rental/business income, and risk to life
- Considers Sea Level Rise and Storm Surge projections for the 2100's
- Prepares for future challenges and ensures adaptability
- Integrates overland flow paths and flood hazard areas into Planning Controls
- Explores upgrades and flood mitigation measures
- Prioritises infrastructure upgrades for systematic and sustainable management

Contents of the SSMP

The Local Government Association of Tasmania has prepared a guide for local government preparing a SSMP. It outlines that a comprehensive SSMP is expected to encompass:

- An identification of objectives and outcomes for management of stormwater in the designated urban areas
- A description of the catchment to which the SSMP applies, including a definition of the urban area

- A description of the existing public stormwater system, including identification of current condition and ownership of assets, where known
- An identification of stormwater management problems and opportunities for achieving outcomes for public and environmental benefit in the urban areas
- An identification of strategies to meet specified management objectives for the urban areas
- Determination of capital and maintenance (including recurring) costs associated with identified management strategies
- An assessment of the benefits to be derived by implementation of proposed management strategies
- Prioritisation of the strategies and a timeframe for implementation
- Assignment of responsibilities for implementing the strategies and meeting any costs
- A communication / consultation strategy for the SSMP

Objectives of the SSMP

The following objectives have been outlined in the SSMP:

- Develop flood inundation maps for the 1% Annual Exceedance Probability (AEP) design event, illustrating flood extents, depth, flood hazard, and maximum velocities
- Provide recommendations for modifications to the State Planning Provisions of the Tasmanian Planning Scheme, along with assessing the extent of existing planning overlays within the study area
- Propose and prioritise mitigation solutions for recognised flood risk areas, contingent upon resource availability
- Foster resilience and incorporate considerations for climate change impacts to proactively address future demands on the urban stormwater system.
- Cultivate community awareness and engagement, promoting effective participation in the appropriate management of stormwater

Strategies

The SSMP incorporates several flood mitigation strategies that have been modelled for the impact they have on the downstream network. This enables a comparison of flood damage pre and post implementation of the flood mitigation strategies. A cost benefit analysis has been undertaken on the strategies, to allow them to be prioritised accordingly.

Some of the strategies involve large capital projects, which can be built into the Asset Management Plan and Long-Term Financial Management Plan. Other strategies are purely operational and involve the maintenance of existing stormwater infrastructure including creeks and rivulets.

Consultations:

Council Workshop
 Executive Leadership Team
 Management Team
 Elected Members
 Works Centre
 Engineering

Human Resource / Financial and Risk Management Implications:Financial

The SSMP includes several flood mitigation strategies, both capital and operational. The capital projects will need to be incorporated into Council's Asset Management Plan and funded over the long term, to ensure the strategies remain sustainable. The operational projects should be able to be funded within Council's current operations and maintenance budget.

Human resources

Nil.

Risk management

| Risk Identification | Consequence | Likelihood | Rating | Risk Mitigation Treatment |
|--|------------------|-------------------|-----------|--|
| Adopt the recommendation Council is committed to funding the flood mitigation strategies leading to an increased capital budget and rates. | C1 Insignificant | L2 Unlikely | Low (2) | Strategies are to be incorporated in the AMP and LTMFP, projects to be prioritised in accordance with results from the Cost- benefit analysis. |
| Do not adopt the recommendation Council does not meet its legislative requirements and does not plan flood mitigation measures. | C3 Moderate | L5 Almost Certain | High (15) | Continue with ad-hoc flood mitigation projects on a case by-case basis. |

Community Consultation and Public Relations Implications:

Community consultation

Two rounds of consultation on the flood maps have already been undertaken in 2019 and 2021. The flood maps are already available to view online, either via a GIS viewer or downloadable.

Council has also previously prepared a detailed FAQ document to answer questions to public may have in regard to flooding in the municipal area. This consultation is in line with Clarence City Council, City of Hobart and Kingborough Council. No further consultation is recommended as part of the adoption of this plan.

Public relations

As the current process is effectively being formalised through the adoption of this Policy, we expect no negative community impact. The Policy is in line with other Tasmanian councils and relevant legislation and is therefore already a widely accepted practice.

Recommendation:

That Council:

1. ADOPT the Stormwater System Management Plan set out in Attachment 1 of this report.

Attachments/Annexures

- 1 GCC Stormwater System Management Plan
- 2 Appendix 1 - Critical Event Maps
- 3 Appendix 2 - Inundation Depth Maps
- 4 Appendix 3 - Inundation Hazard Maps
- 5 Appendix 4 - Economic Impacts of Flooding Maps
- 6 Appendix 5 - Flood Mitigation Option Maps
- 7 Appendix 6 - Glenorchy CBD Stormwater System Management Plan

GOVERNANCE

Community Goal – Leading our Community

12. PUBLIC MEETING: REPAIR AND REOPEN THE GLENORCHY WAR MEMORIAL POOL

Author: Coordinator Executive and Strategy (Emma Watkins)

Qualified Person: General Manager (Tony McMullen)

ECM File Reference: Glenorchy War Memorial Pool

Community Plan Reference:

Community Plan 2015-2040

Leading our community

Provide a safe city with quality open space and community and recreation facilities and services for all age groups.

Strategic or Annual Plan Reference:

Strategic Plan 2023 - 2032

- Objective 4.1 We are a leader and partner that acts with integrity and upholds our community's best interests.
- Strategy 4.1.1 Listen to our community to understand their needs and priorities.
- Strategy 4.1.4 Make informed decisions that are open and transparent and in the best interests of our community.
- Objective 4.2 We responsibly manage our community's resources to deliver what matters most.
- Strategy 4.2.1 Manage the City's assets responsibly for the long-term benefit and growth of the community.
- Strategy 4.2.2 Deploy the Council's resources effectively to deliver value while being financially responsible.
- Strategy 4.2.3 Manage compliance and risk in Council and the community through effective systems and processes.

Annual Plan 2023/4 to 2026/7

Leading our community

- Action 4.2.1.2 Manage Council's property, parks and recreation infrastructure and facilities sustainably for the benefit of the community by implementing asset management plans that maintain or replace facilities as they reach the end of their useful lives.

Action 4.2.2.3 Investigate options and advocate for pool upgrades, redevelopment or alternative options that promote the community's health and wellbeing.

Action 4.2.4.1 Implement the WHS Development Framework to support staff in delivering services in a safe workplace that complies with workplace health and safety obligations.

Valuing our environment

Action 5.2.3.6 Investigate the future of the Glenorchy War Memorial Pool, including redevelopment or alternative options that promote the community's health and wellbeing.

Reporting Brief:

For Council to note the minutes from the public meeting held on 17 March 2024 (the Meeting) in relation to the Glenorchy War Memorial Pool, and to consider the motions carried at the Meeting.

Proposal in Detail:

Background

On 29 January, community member Ms Janiece Bryan submitted a petition to Council. The petition stated:

Petition to Glenorchy City Council

We the undersigned, hereby request that Council

- 1. Urgently repair and re-open the Glenorchy War Memorial Pool*
- 2. Hold a public meeting to address the pool related concerns*

Under s. 59 of the *Local Government Act 1993* (the Act), a council must hold a public meeting if the petition complies with s. 57 and is signed by whichever is the lesser of 5% of the electors, or 1000 electors. At the 2022 local government elections, Glenorchy had 33,504 persons enrolled to vote. Therefore, in this case, the petition needed to contain a minimum of 1,000 electors to require a public meeting. The petition was verified to have met the threshold, and therefore Council was required to hold Meeting to discuss the subject matter of the petition.

At its 26 February 2024 meeting, Council determined to hold a public meeting (the Meeting) on 27 March 2024, at 6.00pm, in the Jack Rough room at KGV, 1A Anfield Street, Glenorchy.

On 18 March 2024, Elected Members participated in a workshop to discuss the proposed Meeting arrangements, and on 27 March 2024, the Meeting was held.

Facilitator

The meeting was facilitated by an external facilitator. Adrian Smith of CorComms was engaged due to his experience and expertise in managing complex and sensitive engagements. He is also a Glenorchy resident, has been a ratepayer for over 20 years, and spent his school years as a club swimmer, so has a good understanding of the Glenorchy swimming community. The facilitator met with Council officers, Elected Members, and conducted phone catch ups with community members in advance of the meeting. This allowed for information to be shared and the Meeting to be tailored to meet the needs of all parties.

Meeting materials

The following materials are attached for consideration:

- summary of submissions created for attendees (Attachment 1);
- Pool FAQs available at the meeting (Attachment 2);
- Councils responses to all questions received in advance (Attachment 3)
- Meeting agenda (Attachment 4);
- Minutes from the Meeting (Attachment 5) comprising a summary of verbal submissions, questions asked, and motions moved at the Meeting; and
- A summary of each public resolution and a Council officer's appraisal of these resolutions

The Council's administration of the meeting complies with the requirements of Section 59 of the *Local Government Act 1993*.

Summary of Public motions

The Council is now required by Section 60A(5) of the *Local Government Act 1993* to record in its minutes, a summary of the submissions received and any decisions made at this public meeting. These decisions are not binding on Council.

Council officers have reviewed the decisions and conclude that they demonstrate that the attendees have a passionate commitment to the reopening of the Glenorchy pool, and show that considerable effort has been put into these contributions.

Council officers submit that the recommended resolutions will reasonably address the concerns raised.

Consideration of Motions

Motion 1

Moved: Janiece Bryan

Seconded: Mala Crew

That Council:

1. Make the immediate repair of the pool site their major priority, and
2. Commit to immediately research and produce quality submissions for state and federal funding for an upgraded public aquatic facility at the current Anfield Street site, and
3. Immediately apply to the State government for the promised \$5 million finding to urgently commence repairs to the pool, and
4. Commit to providing regular monthly reports on this project at Council meetings.

Motion Carried

Officer Advice:

Item 1

Council resolved at its Council Meeting of 26 February 2024 that:

"In light of the bipartisan election commitments of \$5m funding, DIRECT the General Manager to identify priority works required and start planning to safely repair and reopen the Glenorchy War Memorial Pool, while long-term solutions are being explored."

Item 2

Council has engaged MI Global Partners to undertake a study into the long-term future of the pool site, including cost benefit analysis and business case preparation of the preferred option. This process will be critical to supporting any potential funding submissions and needs to be completed prior to further funding submissions.

Item 3

Council has been engaging with the new State Government at a senior level in order to confirm funding and arrange a grant deed for the \$5M election commitment to repair and reopen the pool.

Item 4

The pool repair process may take up to two years to complete, and long-term redevelopment options could, if funded, take a decade to be realised. Council will continue to provide the community with updates as and when relevant information comes to light and/or as significant progress is made. At a minimum, this will be provided in the quarterly capital works reports to Council, standalone Council reports as needed, and updates on significant matters on the Council website.

As the MI Global project progresses, monthly updates will be provided to Council and community. A communication plan is currently being developed to support the delivery of timely and clear project updates.

Motion 2

Moved: Nicole Vout

Seconded: Cathy Williams

That Council:

1. Make all Council workshops open to the community and ratepayers for observation.

Motion Carried

Officer Advice:

Generally, Council workshop materials are prepared for the purpose of briefing Elected Members and generating discussion that serves as background on matters coming to a Council meeting for decision. Workshops are not decision-making forums and are not a meeting of Council as defined in the *Local Government Act 1993*. Workshops are not compulsory and are not governed by the same requirements which apply to Council meetings. In the majority of cases, inputs to workshop briefings become attachments to, or text within, a published Council meeting agenda.

Motion 3

Moved: Leeanne Rose

Seconded: Deanne Gillie

That Council:

1. Immediately after MI Global submit their recommendation, lobby the State Government for funding for a state-of-the-art facility to be run and managed by a management team with wisdom to make the pool more viable.

Motion Carried

Officer Advice:

Council has engaged MI Global Partners to undertake a study into the long-term future of the pool site, including cost benefit analysis and business case preparation of the preferred option. This process will be critical to supporting any potential funding submissions. Once this process is complete, Council will consider the outcome and will prepare an advocacy plan which will include lobbying the State and Federal governments. The \$5 million election promise will extend the life of the pool for another 5+ years. It defers the requirement for redevelopment and provides an opportunity to complete the MI Global process and develop and implement the advocacy plan.

Once a new facility is developed, Council will be required to tender for the management of the facility, in line with its Code for Tenders and Contracts.

Motion 4

Moved: Leeanne Rose, on behalf of Bradley McDougall

Seconded: Nicole Vout

That Council:

1. Require Elected Members intending to nominate for positions outside of their Council position will not prepare on council time, and
2. Require Elected Members nominating for political positions outside of their Council position to resign their current position in its entirety before nominating.

Motion Carried

Officer Advice:

If an Elected Member is standing for State or federal election, they are not required under the *Local Government Act 1993* to stand down from their position on Council during election period.

However, at the July 2018 Local Government Association of Tasmania (LGAT) General Meeting, the following resolution was supported:

That LGAT pursue legislative changes which would:

1. *Require a councillor who is standing for State or Federal Parliament to take a leave of absence from Council for the period between issuing of the writ and declaration of the poll.*

This resolution has been raised with the Tasmanian Government during the recent review of the *Local Government Act 1993*. However, no legislative changes have been proposed at this time.

During this Council term, two Elected Members have taken a leave of absence to campaign for election at the State level.

Motion 5

Moved: Sally Hill

Seconded: Tracey Smith

That Council:

1. Be upfront and honest about the minimum amount of works required to open the pool, including the costs for the minimum viable repairs and the timeframe for the works.

Motion carried

Officer Advice:

Council has released all reports it has regarding pool works required and potential costs, including the Lacus report that is available on the Council website: www.gcc.tas.gov.au/discover-glenorchy/venues-and-facilities/glenorchy-pool/.

Council has previously released the cost estimates for works required to repair the pool being between \$1.3M to \$5.1M, depending on the scale of works undertaken. Council has also previously advised a timeframe of approximately two years is required to undertake the works. Given the \$5M State Government funding commitment is at the upper end of the estimate, there is reasonable confidence there will be sufficient funds to undertake the required works.

Council has contracted Lacus to define the scope of the priority repair works to be undertaken within the \$5M budget, in preparation for receiving the funding. As the MI Global project progressed, monthly updates will be provided to Council and community. A communication plan is currently being developed to support the delivery of timely and clear project updates.

Motion 6

Moved: Mala Crew

Seconded: Leeanne Rose

That Council:

1. Maintain our facilities responsibly using local Tasmanian contractors, and
2. Investigate sustainable options for the future of the pool.

Motion Carried

Officer Advice:

Item 1

Council is bound by its Procurement Policy and the Code of Tenders and Contracts. The Code allows for consideration of Tasmanian businesses to enhance the capabilities of local business and industry. However, this does not guarantee that a Tasmanian business will be awarded a project. The tender process must also consider other factors such as price and experience/capability.

Item 2

Through the MI Global project, Council is investigating sustainable options in both the pool repair works and any longer-term redevelopment of the site e.g. modern heat pumps and solar power for the heating system.

Motion 7

Moved: Lisa Rime

Seconded: Sally Hill

That Council:

1. Does not hold any meetings about the pool in secret or any closed meetings regarding the pool, and
2. Does not hold any meetings about the pool where certain Councillors or Aldermen are not included.

Motion Carried

Officer Advice:

Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015* provides for meetings to be closed to the public in certain circumstances, for example when considering a matter that is commercial in confidence. Council will not hold Closed Council Meetings unless in accordance with those regulations.

All decisions regarding the pool have been held in open Council, except for the selection of the winning tenderer to conduct the community engagement and options analysis project. This decision was made public immediately following that meeting.

All Elected Members are invited to each and every Council workshop and Council meeting.

Motion 8

Moved: Nicole Vout

Seconded: Angela Strk

That the attendees at this public meeting:

1. Have no confidence in this Council.

Motion Carried

Officer Advice:

The motion is noted.

Motion 9

Moved: Janiece Bryan

Seconded: Leeanne Rose

That Council:

1. Complete concrete analysis asap to determine the life expectancy of the pool.

Motion Carried

Officer Advice:

The core holes for the hydrostatic relief valves in the floor of the pool that were discussed at the Public Meeting have since been drilled and the cores have been retained for potential concrete analysis, if deemed necessary.

Council has received the following advice from Marcus Lightfoot (author of the Lacus report) on 8 April 2024 following a recent inspection of the pool whilst it is empty:

“Typically, concrete testing of the pool shells includes chloride penetration profiling and carbonation testing, as these are the two main mechanisms in which concrete will degrade over time. Both of which will ultimately lead to the corrosion of the steel reinforcement, which will result in cracking and spalling of the concrete. Once the concrete begins to spall, the maintenance costs begin to rise dramatically. In a well-maintained pool, it is usually the top of the pool walls that will degrade quickest. This is due to the wetting and drying of the concrete surface, which will lead to a buildup of chloride ions on the top of the wall, which will be able to migrate through the pool tiling and into the concrete structure.

Testing of the concrete will usually involve taking samples from site in the form of concrete cores and/or dust samples, which are sent to a NATA registered laboratory for testing. The results are reviewed by an engineer experienced in this field who will use the laboratory results to determine the health of the concrete structure which can then be used to determine the expected life left in the structure.

The testing of the pool shell can become very expensive. The cost depends on how many cores are taken and how much laboratory work is required. Based on what we have seen on site, the pool shell is generally in good condition based on a visual appraisal, as it is not showing cracking, spalling, or rust stains. There has been some work done previously to the top of the pool wall and the scum gutter, which was likely to address issues associated with the degradation of the concrete. Testing of the concrete may confirm this, however, if the proposed repair/remediation works include the removal of this section of the wall, then the testing in this location would be a poor use of available funding. Once the proposed works for the site have been agreed, a cost benefit analysis can be undertaken to determine if concrete testing of the pool structure is worthwhile, and any proposed testing can be aligned with the project to yield the maximum benefit.”

In short, the expert advice from Lacus Consulting is to wait until the full scope of the repair/remediation works are known before deciding on whether or not to undertake concrete testing.

Consultations:

Elected Members
Executive Leadership Team
Manager, Property, Environment & Waste
Senior Legal Counsel & Governance Coordinator

Human Resource / Financial and Risk Management Implications:

Financial

No material financial considerations

Human resources

The organisation of the public meeting was undertaken within existing Council resources, with some reprioritisation.

Risk management

| Risk Identification | Consequence | Likelihood | Rating | Risk Mitigation Treatment |
|--|---------------|---------------------|--------|--|
| Adopt the recommendation | Moderate (C3) | Unlikely (L2) | Medium | The requirements are complied with, and relevant administrative arrangements are made. |
| Council complies with the <i>Local Government Act 1993</i> requirements for dealing with a petition, holding of a public meeting, submissions made to a public meeting, and decisions arising from the public meeting. | | | | |
| Do not adopt the recommendation | Moderate (C3) | Almost certain (L5) | High | N/A |
| Council does not comply with the <i>Local Government Act 1993</i> and suffers reputational damage and compliance risk. | | | | |

Community Consultation and Public Relations Implications:

Community consultation

The minutes of the Meeting will be provided to MI Global, who have been contracted to undertake community engagement in relation to the Glenorchy War Memorial Pool Site, to ensure that they are aware of outcomes from the public meeting.

Public relations

This matter is of public interest and all decisions and information will be made available on Council's website.

Recommendation:

That Council:

1. RECEIVE and NOTE the summary of submissions received in relation to the public meeting held in relation to the Glenorchy War Memorial Pool on 27 March 2024 ('the public meeting') at Attachment 1.
2. RECEIVE and NOTE the questions received in advance of the public meeting and the answers provided to those questions at Attachment 3.
3. RECEIVE and NOTE the minutes of the public meeting at Attachment 5.
4. RECEIVE and NOTE Motion 1 put by Janiece Bryan and passed by a majority of participants present at the public meeting, that Council:
 - A. Make the immediate repair of the pool site their major priority, and
 - B. Commit to immediately research and produce quality submissions for state and federal funding for an upgraded public aquatic facility at the current Anfield Street site, and
 - C. Immediately apply to the State government for the promised \$5 million finding to urgently commence repairs to the pool, and
 - D. Commit to providing regular monthly reports on this project at Council meetings.
5. REITERATE Council's resolution of 26 February 2024, namely: *in light of the bipartisan election commitments of \$5m funding, DIRECT the General Manager to identify priority works required and start planning to safely repair and reopen the Glenorchy War Memorial Pool, while long-term solutions are being explored.*
6. NOTE that the current MI Global project will involve the preparation of a detailed business case for the future of the Anfield Street site, informed by community engagement.
7. NOTE that a letter signed by all Elected Members was sent to the State Premier and Minister for Sport and Events on 23 April 2024, seeking confirmation of the timing of the funding deed.
8. RECEIVE and NOTE Motion 2 put by Nicole Vout and passed by a majority of participants present at the public meeting, that Council:
 - A. Make all Council workshops open to the community and ratepayers for observation.

9. MAINTAIN the current practice of holding Council workshops closed to the public.
10. RECEIVE and NOTE Motion 3 put by Leeanne Rose and passed by a majority of participants present at the public meeting, that Council:
 - A. Immediately after MI Global submit their recommendation, lobby the State Government for funding for a state-of-the-art facility to be run and managed by a management team with wisdom to make the pool more viable
11. CONTINUE to focus on completing the MI Global study into the long-term future of the pool site and CONSIDER advocacy options to most effectively promote the funding of a new facility.
12. RECEIVE and NOTE Motion 4 put by Leeanne Rose on behalf of Bradley McDougall and passed by a majority of participants present at the public meeting, that Council:
 - A. Require Elected Members intending to nominate for positions outside of their council position will not prepare on council time, and
 - B. Require Elected Members nominating for political positions outside of their council position to resign their current position in its entirety before nominating.
13. NOTE that the propositions in Motion 4 are legislative matters for the Tasmanian Parliament.
14. RECEIVE and NOTE Motion 5 put by Sally Hill and passed by a majority of participants present at the public meeting, that Council:
 - A. Be upfront and honest about the minimum amount of works required to open the pool, including the costs for the minimum viable repairs and the timeframe for the works.
15. CONTINUE to provide timely and relevant information to the community about the works required to open the pool, including the costs and timeframe for the works.
16. RECEIVE and NOTE Motion 6 put by Mala Crew and passed by a majority of participants present at the public meeting, that Council:
 - A. Maintain our facilities responsibly using local Tasmanian contractors, and
 - B. Investigate sustainable options for the future of the pool.

17. NOTE that while the Council's Code for Tenders and Contracts supports Tasmanian businesses to enhance the capabilities of local business and industry, procurement provisions must consider other criteria such as price and experience/capability.
18. NOTE that the MI Global project brief includes consideration of sustainable options in both the pool repair works and any longer-term redevelopment of the site.
19. RECEIVE and NOTE Motion 7 put by Lisa Rime and passed by a majority of participants present at the public meeting, that Council:
 - A. Does not hold any meetings about the pool in secret or any closed meetings regarding the pool, and
 - B. Does not hold any meetings about the pool where certain Councillors or Aldermen are not included.
20. NOTE that all Council meetings to date involving the Glenorchy pool have been held in open Council, with the exception of the selection of the successful tenderer for the Pool Redevelopment and Alternative Options Project, which was appropriately held in closed Council.
21. CONTINUE to conduct Council meetings and workshops with appropriate governance, including compliance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015* which governs the conduct of closed meetings.
22. NOTE that all Elected Members are invited to each and every Council meeting and Council workshop.
23. RECEIVE and NOTE Motion 8 put by Nicole Vout and passed by a majority of participants present at the public meeting, that attendees at this public meeting have no confidence in this Council.
24. RECEIVE and NOTE Motion 9 put by Janiece Bryan and passed by a majority of participants present at the public meeting, that Council:
 - A. Complete concrete analysis asap to determine the life expectancy of the pool.
25. Based on the expert advice, CONSIDER the need and benefit of concrete testing once the full scope of the pool repair/remediation works are known, in accordance with the recent advice from Lacus Consulting received 8 April 2024.

Attachments/Annexures

- 1 Summary of Submissions
- 2 Glenorchy War Memorial Pool FAQs
- 3 Summary of Questions and Answers
- 4 Public Meeting Agenda
- 5 Public Meeting Minutes

13. QUARTERLY REPORT - Q3 - PERIOD ENDING 31 MARCH 2024

Author: Coordinator Executive and Strategy (Emma Watkins)

Qualified Person: General Manager (Tony McMullen)

ECM File Reference: Corporate Reporting

Community Plan Reference:Leading Our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

Leading Our Community

Objective We responsibly manage our community's resources to deliver what matters most.

Strategy Deploy the Council's resources effectively to deliver value while being financially responsible.

Action Prepare Council's Annual Plan and monitor the progress of actions.

Reporting Brief:

To present Council's Quarterly Report for the quarter ending 31 March 2024.

Proposal in Detail:

The Quarterly Report for the period ending 31 March 2024 details Council's key strategic projects, core business activities, financial performance and forecasting, and monitoring of Council's Annual Plan.

The Quarterly Report comprises:

- Glenorchy City Council Quarterly Report ([Attachment 1](#)), and
- Quarterly Annual Plan Progress Reports ([Attachments 2 and 3](#)).

The purpose of the report is to assist Council in its strategic oversight of Council operations and to advise progress in implementing the Council's Annual Plan.

A further benefit of this reporting is that it helps to make Council's operations more transparent to the community.

Quarterly Report

The Quarterly Report contains a comprehensive summary of Council's performance over the first quarter of the financial year. The report consists of the:

- General Manager's summary of strategic and operational highlights
- Council's Quarterly Financial Performance Report, and
- Reporting against Annual Plan Measures.

Financial Performance

Executive Summary

Council's operating result as at the end of the March 2024 quarter is \$2.050 million better than the budgeted position. The favourable variance is the combined result of \$0.408 million more revenue than budgeted and \$1.642 million less expenditure than budgeted.

The mid-year budget review presented to Council in February, which incorporated selected budget revisions, has assisted to eliminate one-off variances from previous months. This has resulted in a more accurate budget-to-actual result.

This favourable Q3 result is noteworthy given there are still tight economic influences to navigate, in addition to ongoing recruitment and retention of staff challenges. Regardless, the forward forecasts currently report a consistent favourable position through to the end of the financial year. Constant monitoring and revision of budgets may be required to reflect the financial position more accurately.

Revenue

The year-to-date operational revenue is \$68.995 million compared to a budgeted operational revenue of \$68.586 million. This represents a favourable result of \$0.408 million or 0.6% against budget.

Revenue received is stable against budget, with additional interest on investments contributing largely to the result. The forecast to 30 June indicates an increased favourable result of \$1.161 million.

Expenditure

The year-to-date operational expenditure is \$52.838 million compared to budgeted expenditure of \$54.479 million. This represents a favourable result of \$1.641 million or 3.0% against budget.

The expenditure budget is heavily influenced by timing of the actual spend and non-cash calculations, such as monthly depreciation and amortisation. For example, the materials and services underspend has been reduced by around 30% in the past month. The forecast to 30 June indicates an almost balanced expenditure result.

Non-operating – Capital Grant Revenue

Capital grants revenue is \$7.030 million against an annual budget of \$11.972 million.

The Federal Government funds the annual budget for capital grants and pays on an arrear's basis. Council must undertake the works first and then submit milestone claims to recover the expenditure.

It is anticipated capital grants will not achieve budget until the end of the financial year and therefore a carry forward into next financial year may be required.

Non-Operating – Net Gain/(Loss) on Disposal of Assets

Disposal of assets currently records a small gain of \$9,000 against an annual budget loss of \$0.418 million.

Activities in this area are disposal of obsolete computer equipment, minor plant and vehicle changeovers. Land sales also contribute to the monthly result. The sale price of all disposed assets is tempered by the expense in writing down the book value of those assets.

Non-Operating – Contributions Non-Monetary Assets

No non-monetary assets have been recorded to date against an annual budget of \$3.500 million.

Typically, these are donated / gifted assets received from subdivisions and similar developments, as well as assets found not to be currently recorded in the asset register.

Non-Operating – Assets Written Off

No assets have been written off to date against an annual budget of \$1.920 million.

Typically, this relates to the residual value of assets that have reached the end of their useful lives and have been replaced.

Capital Works

Year-to-date Capital Works expenditure is \$16.042 million against a combined annual budget of \$32.686 million and a combined annual forecast spend of \$28.573 million. At the end of March, \$8.537 million or 56% of the annual Recurrent projects budget has been expended and \$7.505 million or 43% of the Major projects budget has been expended.

There have been some delays in the contract procurement process for the North Chigwell soccer clubrooms redevelopment however the procurement process is now completed, and the project site works are about to commence. All other associated works such as new LED lighting, new playing surface turf and irrigation upgrades are complete. This is the last phase of the major Federally funded projects which will be completed during next financial year.

Further Information

Further information on revenue, expenditure, and capital works figures is provided in Attachment 1 to this report.

Annual Plan Progress

The Annual Plan Progress Reports (Attachment 2 and 3) record the status and commentary on the 16 priority actions with indicators for the remaining Annual Plan actions, including 'business as usual' items.

Consultations:

General Manager
Executive Leadership Team
All Managers

Human Resource / Financial and Risk Management Implications:

The Quarterly Report assists in Council's active risk management by monitoring and reporting on the progress of Annual Plan actions, major projects, key activities of Council and financial performance.

This enables Council to have oversight of the performance of the organisation, enabling informed decision-making and appropriate risk mitigation.

Given the report is for receiving and noting, there are no material risks in adopting the recommendations.

Recommendation:

That Council:

1. RECEIVE and NOTE Council's Quarterly Report and Quarterly Annual Plan Progress Reports for the quarter ending 31 March 2024.

Attachments/Annexures

- 1 Q3 GCC Quarterly Report
- 2 Annual Plan Progress Report [PRIORITY] 31 March 2024
- 3 Annual Plan Progress Report [ALL] 31 March 2024

14. PRIVATE WORKS POLICY

Author: Manager Asset, Engineering and Design (Patrick Marshall)

Qualified Person: Director Infrastructure and Development (Emilio Reale)

ECM File Reference: Council Policy

Community Plan Reference:

Leading our Community

We are a progressive, positive community with strong Council leadership, striving to make our Community's Vision a reality.

Strategic or Annual Plan Reference:

Making Lives Better

Objective We deliver services to meet our community's needs.

Strategy Deliver services to our community at defined levels.

Leading Our Community

Objective We are a leader and partner that acts with integrity and upholds our community's best interests.

Strategy Communicate effectively with our community and stakeholders about what Council is doing.

Strategy Make informed decisions that are open and transparent and in the best interests of our community

Reporting Brief:

To recommend that Council adopts the Private Works Policy set out in Attachment 1 of this report as a new Council policy.

Proposal in Detail:

Background

In October 2023, Council received a report with Preliminary Findings from the Tasmanian Audit Office (TAO) regarding a review of the management of private works that was undertaken in July 2023.

The objective of the review was to form a limited assurance conclusion on the effectiveness of Councils' management of private works in Tasmania.

The audit found that Glenorchy City Council had formed a position to not utilise its resources to undertake private works.

The TAO recommended that Council would benefit from developing a publicly available private works policy which supports transparent decision making and gives priority to the Council's own work program.

To formalise the process and increase transparency for the community, a Private Works Policy (Policy) (Attachment 1) has been developed and is now presented to Council for adoption.

The Policy

Key features of the Policy are:

- Council does not generally undertake private works except under special circumstances as approved by the relevant Manager, Director or General Manager.
- Priority for use of Council's plant, equipment, labour and other resources is to be given to Council's own work program.
- A preference that all private works be undertaken by private contractors in the first instance.
- Requests for private works must be made in writing to the General Manager.
- Council reserves the right to refuse a request for private works, specifically if it is deemed to be outside of Council's capabilities or resource availability and with consideration to section 9.
- Occasional works for State government departments or service authorities
- Circumstances where private works will be considered.
- Works agreements
- Payment arrangements
- Avoidance of conflict of interest.

Consultations:

Council Workshop
Executive Leadership Team
Management Team
Elected Members

Human Resource / Financial and Risk Management Implications:

Financial

There is no financial impact or required budget change in the formalisation of the policy.

Human resources

Nil.

Risk management

| Risk Identification | Consequence | Likelihood | Rating | Risk Mitigation Treatment |
|--|------------------|-------------------|-----------|--|
| Adopt the recommendation Community does not agree with the Private Works Policy. | C1 Insignificant | L2 Unlikely | Low (2) | Communicate policy to community to help them understand the content of the policy. |
| Do not adopt the recommendation | C3 Moderate | L5 Almost Certain | High (15) | Continue with an informal policy, and ensure no private works are undertaken. |

Community Consultation and Public Relations Implications:

Community consultation

No specific community consultation was conducted for this Policy development. The policy is in line with other Councils in Tasmania and in accordance with the TAO recommendations.

Public relations

As the current process is effectively being formalised through the adoption of this Policy, there is not expected to be any negative community impact. The Policy is in line with other Tasmanian Councils and relevant legislation and is therefore already a widely accepted practice.

Recommendation:

That Council:

1. ADOPT the Private Works Policy set out at Attachment 1 of this report.

Attachments/Annexures

- 1 Private Works Policy

15. PROCUREMENT AND CONTRACT EXEMPTIONS REPORT

Author: Acting Manager People & Governance (Michael Jacques)
Qualified Person: Director Community & Corporate Services (Tracey Ehrlich)
ECM File Reference: Procurement

Community Plan Reference:

Transparent and accountable government

Strategic or Annual Plan Reference:Open for Business

Objective We encourage responsible growth for our City.
Strategy Maintain a progressive approach that encourages investment and jobs.

Leading our Community

Objective We are a leader and partner that acts with integrity and upholds our community's best interests.
Strategy Make informed decisions that are open and transparent and in the best interests of our community.
Objective We responsibly manage our community's resources to deliver what matters most.
Strategy Manage compliance and risk in Council and our community through effective systems and processes.

Reporting Brief:

To inform Council of a procurement exemption from Council's legislated procurement requirements.

Proposal in Detail:

Council's Code for Tenders and Contracts (the Code) has been made and adopted by Council as required under section 333B of the *Local Government Act 1993*.

Under the Code - Annex A – Procurement Reporting Requirements, the General Manager is required to report to Council any purchases in circumstances where a normally required public tender or quotation process is not used. Instances of non-application of the quotation or public tender process are to be reported at ordinary Council meetings as soon as possible after a contract is executed or a purchase order is issued.

The information reported for each contract or purchase order will include:

- the contract or purchase order value (excluding GST)
- the circumstances for engaging the contractor or supplier without seeking the required number of quotes
- the date approval was given to engage the contractor or supplier
- the date of the contract or purchase order
- if the contract or purchase order was as a result of a prescribed situation or prescribed contract under regulation 27 of the *Local Government (General) Regulations*, the sub regulation relied on for not calling for public tenders.

Weedingtech Australia Pty Ltd were engaged for the Purchase of 1 L12 Foamstream weed killer unit and accessories. The required equipment item is of a specialised nature, that only a limited number of suppliers are capable of supplying. There is only one supplier of the Foamstream unit in Australia and only one foaming unit is available in Australia targeted for municipal weed eradication. That is the Foamstream unit by Weedingtech. This unit utilises heat and foamed canola oil to eradicate weeds without the use of herbicides, and will be utilised in play spaces that have landscaping needing ongoing maintenance.

This exemption is permitted under s27(i) of the *Local Government (General) Regulations 2015* which applies in circumstances where there is a lack of alternative tenderers.

The sum for the purchase is \$74,336.00 ex GST. The goods were ordered by the Fleet, Workshop and Store Coordinator after only being able to obtain one quotation on 27 March 2024.

Consultations:

Director Infrastructure and Development
Fleet, Workshop and Store Coordinator
Procurement and Contracts Coordinator

Human Resource / Financial and Risk Management Implications:

Financial

The report documents expenditure of \$74,336.00 ex GST in budgeted operational costs.

Human resources

There are no human resources implications.

Risk management

As this report is recommended for receiving and noting only, no risk management issues arise. Risks around procurement are monitored and reported on a continuous basis as part of standard processes and procedures.

Community Consultation and Public Relations Implications:

Community consultation was not required or undertaken. There are no material public relations implications.

Recommendation:

That Council:

1. RECEIVE and NOTE the exemption approved by the Director Infrastructure and Development for the Foamstream week killer unit and accessories. The expenditure totals \$74,336.00 excluding GST

Attachments/Annexures

Nil.

16. ACTING GENERAL MANAGER ARRANGEMENTS

Author: General Manager (Tony McMullen)

Qualified Person: General Manager (Tony McMullen)

ECM File Reference: Mayor-General Manager Liaison

Community Plan Reference:

Leading our community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

Strategic or Annual Plan Reference:

Leading our community

Objective We responsibly manage our community's resources to deliver what matters most.

Strategy Be a healthy, proactive, and forward-looking organisation with a strong safety culture and a skilled and adaptable workforce.

Reporting Brief:

To streamline Council's administrative arrangements and increase Council's organisational resilience by seeking Council's decision to appoint a person to act in the office of general manager during his every absence.

Proposal in Detail:

S. 61B(4) of the *Local Government Act 1993* (the Act) provides Council with the discretion to appoint a person to act in the office of general manager during every absence of the general manager.

An appointment is for a term not exceeding 5 years which ceases on expiry or revocation of the appointment or the office holder ceasing to hold the office. [s. 61B(5)]

The current practice when the General Manager is absent, - particularly during periods of leave - is for the General Manager to recommend to the Mayor a person to act in the role. Upon approval, a letter of appointment is prepared for that term of absence. This is consistent with s. 61B(2) of the Act.

Appointment of a "standing" Acting General Manager would streamline these processes and provide more organisational agility in the event of unscheduled General Manager absences.

Consultations:

ELT members

Council workshop 13 February 2024

While feedback was generally supportive at the workshop, a concern was raised that such an arrangement might discourage applicants from applying for the (then) vacant Director Community and Corporate Services position. This matter is now resolved as the position has been filled.

Human Resource / Financial and Risk Management Implications:Financial

No change to existing remuneration arrangements is proposed.

Human resources

It is recommended that Council's Director Infrastructure and Development, Emilio Reale be appointed to the proposed s. 61B(4) role.

Mr Reale is an experienced and well-respected local government senior manager and was a past General Manager of Huon Valley Council. He has previously acting in the General Manager role at Glenorchy City Council on a number of occasions. Mr Reale has Masters in Public Policy and Leadership, Post Graduate Diploma in Public Sector Management and GAICD qualifications.

Risk management

| Risk Identification | Consequence | Likelihood | Rating | Risk Mitigation Treatment |
|--|--------------------|-------------|------------|---|
| Adopt the recommendation | Insignificant (C1) | Rare (L1) | Low (1) | No mitigation required. |
| No risks identified. | | | | |
| Do not adopt the recommendation | Minor (C2) | Likely (L4) | Medium (8) | Continue with existing arrangements for appointment of an Acting General Manager. |
| The opportunity to streamline the Acting GM appointment process is lost and Council's agility in responding to unplanned absences of the GM remains lower than possible. | | | | |

Community Consultation and Public Relations Implications:

Community consultation

As this is a personnel matter, no community consultation is proposed.

Public relations

The appointment is likely to be well-received in the community.

Recommendation:

That Council:

1. APPOINT Mr Emilio Reale to act in the office of general manager during every absence of the general manager for a five year term pursuant to s. 61B(4) of the *Local Government Act 1993*.

Attachments/Annexures

Nil.

17. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE

Question with notice – Alderman Dunsby (Received Sunday, 14 April 2024)

Q: Could a report be prepared to inform of any potential opportunity to introduce large vehicle / trade vehicle parking in major car parks in Glenorchy?

A: The planning scheme does not provide the planning authority with an ability to require a developer to provide larger parking spaces for use by motorhomes and car-trailer or car-caravan combinations. The Tasmanian Planning Scheme regulates the number of parking spaces that are required and the dimensions of those spaces to ensure they can accommodate a single standard sized vehicle through its Parking and Sustainable Transport Code (which is a state provision, not a local provision). While a developer cannot be required to provide larger parking spaces, if they choose to do so as part of their development proposal these spaces would need to be considered as a single space for the purpose of calculating parking numbers and would need to be designed in conjunction with adjacent access aisles to ensure the types of vehicles that will use them are able to manoeuvre safely and easily into and out of these spaces.

Almost all premises in Glenorchy City that provide on-site parking will have a planning approval that approves a particular parking layout and may also include conditions that specify the number of parking spaces to be provided and kept available for use. There is no ability for the planning authority to require a business to alter an parking layout approved as part of a planning permit. If the owner or operator of a business premises did want to change the parking layout to provide some spaces for larger vehicles or vehicle combinations, this would, depending on the impact of the change on the number of parking spaces available, require an amendment of the existing planning approval or a require a new planning permit to be obtained.

As with private car parks, on street parking and Council owned car parks need to comply with the Australian Standards and Road Rules, in which there is no requirement or regulation for larger parking spaces. If a larger car parking space was provided, it would be unable to be enforced and would need to ensure that a larger vehicle could safely turn in and out of that space. A larger car parking space would also mean the loss of one car parking space and so would not be implemented on street where parking is highly used.

A review of Council's car parks in the Glenorchy CBD and Moonah CBD, showed that there are no spaces that could be converted to a larger space (combining two spaces together) and provide an adequate turning area for the larger vehicle. However, we recognise the need for these larger vehicles to be able to park and suggest that Council write to property owners of the bigger car parks such as Northgate, Glenorchy Plaza, Glenorchy Central, Moonah Woolworths, Harris Scarfe and Claremont Plaza, with the suggestion for them to provide

larger parking spaces to assist their customers, subject to planning requirements.

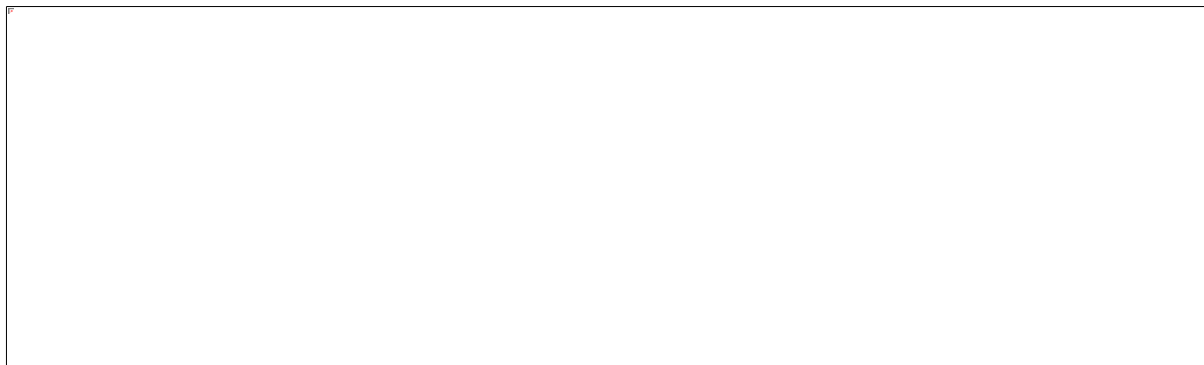
**Question with notice – Alderman Dunsby
(Received Friday, 19 April 2024)**

Q: Based on multiple observations, could a Traffic Engineer evaluate the below and provide advise?

Barry Street car park has two entry/exit points onto Barry Street. The exit that faces the Glenorchy Community Health Centre currently allows vehicles to make both left and right hand turns. This can be a very tricky manoeuvre, given the volume and build-up of traffic during peak times. To complicate matters, pedestrians often cross the road (albeit illegally) at this point, as they leave the building via the stairs.

I believe this is an accident waiting to happen.

There is potential to alleviate some of the risk by making it a left-turn exit only. Vehicles can still enter Barry Street to access Main Road by turning right at the exit just a few metres away.



A: Council's Transport Engineer will investigate the safety and suitability of the current entry / exit arrangements from the Barry Street car park to determine whether any improvements can be made to the facility. This will require undertaking a traffic survey to understand the current traffic numbers and turning movements. Council's Transport Engineer will report back with findings once the traffic survey has been undertaken.

**17.1 NOTICE OF MOTION - ALDERMAN STUART SLADE -
GLENORCHY WAR MEMORIAL SWIMMING POOL**

Author: General Manager (Tony McMullen)

Qualified Person: General Manager (Tony McMullen)

ECM File Reference: Notice of Motion

Community Plan Reference:Leading Our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

Strategic or Annual Plan Reference:

Objective: Building image and pride

Strategy: We nurture and celebrate our proud and vibrant City with a strong sense of belonging

Action: Welcome diversity and inclusion in our community, creating connections that enable a sense of belonging and acceptance

Reporting Brief:

To consider a notice of motion by Alderman Stuart Slade submitted in accordance with the requirements of regulation 16(5) of the *Local Government (Meeting Procedures) Regulations 2015*.

Motion:

In accordance with the Notice given, Alderman Slade intends to move the following Motion:

- (1) That the Council elected members apologise to the greater Glenorchy City community, including pool supporter groups, for not initiating a public meeting as per their requests sooner.
- (2) That Council will ensure that all communications about the pool are conveyed promptly to the pool supporter groups and other members of the community – where it is clearly relevant and not breaching legislation.
- (3) That a letter is sent to the State Premier signed by all elected members requesting the \$5 million Glenorchy Pool election pledge is released to Council as soon as possible to expedite the earliest reopening of the pool.
- (4) That Council officers consider, during the pool planning and redevelopment stage, the possibility of extended hours of operation (up to eight months annually) with an improved heating system.
- (5) That the Council establishes a Glenorchy Pool Liaison Group (by the May 2024 Council Meeting) in consultation with pool supporter groups, State government and other stakeholders to discuss ongoing pool information and progress.

Reasons:

- (1) Recently several Glenorchy City Council elected members attended the *Save the Glenorchy Pool* public meeting and were able to fully understand why pool supporter groups initiated the meeting and how the sudden closure of the pool had affected the local community. In hindsight, delays in some communications about the pool and not selecting more appropriate communication tools may have contributed to pool supporters calling for a public meeting.
- (2) Under these circumstances elected members now have a better understanding of why the pool closure has caused so much frustration. The elected members now have the opportunity to recognise this breakdown and be willing to offer an apology with the ambition to do better for the greater Glenorchy City community.
- (3) Alderman Slade claims he is one Council elected member who knows what it feels like not being heard by Council and other tiers of government. He led the Rosetta Landslip battle in the early 1990's and fought consistently for rescue packages for affected landowners. He is pleased the Rosetta Landslip Committee obtained major gains for affected landowners under very difficult circumstances.
- (4) During the recent State election campaign both Liberal and Labor pledged \$5 million to reopen the Glenorchy pool. It is so important that Council follow up this pledge with vigour so necessary planning and redevelopments can not only happen but be seen to happen.
- (5) During the pool planning and redevelopment stage, Council officers should consider the possibility of extending the pool's hours of operation (up to eight months annually) with an improved heating system.
- (6) The establishment of a Glenorchy Pool Liaison Group by Council should be considered to provide ongoing nexus between the Council and all pool supporter groups. It is essential that this group has representation by all interested parties – Council, pool supporter groups, State government and other stakeholders.
- (7) Ald Slade is seeking support from his fellow elected members, to succeed in working towards one goal – the early reopening of the Glenorchy pool. This requires a genuine partnership approach with regular meetings and timeframes for a positive community outcome.

Qualified Advice

Motion 1

The public meeting help on 27 March 2024, was the third public meeting held on the pool (MAC yarn, MI Global one, and this one). Earlier offers by Council officers to attend community meetings about the pool were rejected by those community groups.

Motion 2

All available information regarding the Glenorchy War Memorial Pool project is loaded on our pool website page as soon as it is available:

www.gcc.tas.gov.au/discover-glenorchy/venues-and-facilities/glenorchy-pool/ .

Motion 3

A letter, signed by all Elected Members, was sent to the State Premier and Nic Street, the Minister for Sport and Events on 23 April 2024, requesting confirmation of funding and the timeframe for a funding deed.

Motion 4

The scope of the MI Global project includes exploring the possibility of extended hours of operation for the pool.

Motion 5

On 25 August 2023, Council officers met with the inaugural pool action group in person to explain the issues and the reason for the closure.

Further, when the pool action groups began meeting, Council officers offered to attend on two occasions, and we were asked not to attend both times.

Council had originally made the considered decision to not form a focus group, but instead provide opportunities for the whole community to have input and get the same updates. Council provides regular communications and updates, and this is best done to the whole community (as per Point 2) rather than to a select group.

All available information regarding the Glenorchy War Memorial Pool project is on our pool website page:

www.gcc.tas.gov.au/discover-glenorchy/venues-and-facilities/glenorchy-pool/ .

At each Council meeting, if there is new information to share, it is included in the updates from the Mayor at the beginning of the meeting. This includes the Council meeting held on 25 March 2024, where the Mayor provided up to date information on the Hydrostatic Relief Valves.

Glenorchy Pool Liaison Group

There are challenges to forming a Glenorchy Pool Liaison Group by the 27 May 2024 Council meeting. Further detail is required, and a prior Council workshop is recommended to help determine the format and clarify the goals of the group. Matters for the workshop could include:

- Format of the group – will the group carry out any actions or make any decisions?
- What is the purpose of the group?
- What outcomes are sought that are not already being realised?
- Who will sit on the group?
- Recruitment of members for the group
- Duration – when will the group no longer be required?

Attachments/Annexures

Nil.

CLOSED TO MEMBERS OF THE PUBLIC

18. CONFIRMATION OF MINUTES (CLOSED MEETING)

That the minutes of the Council meeting(Closed meeting) held on 25 March 2024 be confirmed.

19. APPLICATIONS FOR LEAVE OF ABSENCE

COMMUNITY

Community Goal – Making Lives Better

20. BRIDGEWATER P.C.Y.C. CONTRACT

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(c) (Commercial information of a confidential nature that, if disclosed, is likely to: prejudice the commercial position of the person who supplied it; confer a commercial advantage on a competitor of the Council; or reveal a trade secret).

21. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE (CLOSED)
