

**COUNCIL MEETING
AGENDA
MONDAY, 30 OCTOBER 2023**



GLENORCHY CITY COUNCIL

QUALIFIED PERSON CERTIFICATION

The General Manager certifies that, in accordance with section 65 of the *Local Government Act 1993*, any advice, information and recommendations contained in the reports related to this agenda have been prepared by persons who have the qualifications or experience necessary to give such advice, information and recommendations.

A handwritten signature in blue ink, appearing to read 'Tony McMullen', is positioned above a horizontal line.

Tony McMullen
General Manager
MONDAY, 30 OCTOBER 2023

Hour: 3.30pm

Present (in Chambers):

Present (by video link):

**In attendance (in
Chambers):**

**In attendance (by video
link):**

Leave of Absence:

**Workshops held since
last Council Meeting**

Date: Monday, 2 October 2023

Purpose: To discuss:

- One on One conversation session

Date: Monday, 9 October 2023

Purpose: To discuss:

- Tas Community Fund options
- Financial Management Strategy 4-year review (2023-2032)

Date: Monday, 23 October 2023

Purpose: To discuss:

- Hobart Northern Suburbs Rail Action Group
- Customer Service Charter, Customer Service Annual Report, Complaints Management Policy
- LGAT General Meeting discussion

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1. APOLOGIES

2. CONFIRMATION OF MINUTES (OPEN MEETING)

That the minutes of the Council Meeting held on 25 September 2023 be confirmed.

3. ANNOUNCEMENTS BY THE CHAIR

4. PECUNIARY INTEREST NOTIFICATION

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Question without notice - Paul Campton, Claremont

Q1: Given McDonalds and Council have been in communication, have McDonalds indicated when they intend to supply Council with the additional material requested by the planning team?

A: [Mayor] Not to my knowledge.

Response provided:

Officers confirmed that as at 28 September 2023 the applicant has not indicated when they expect to respond to the request.

Q2: How long does Council typically wait for requests to applicants for such information?

[Director Infrastructure and Development] I believe the Act allows for up to 5 years. This will be confirmed.

Response provided:

Section 40(3) of the *Land Use Planning and Approvals Act 1993* provides an applicant 5 years to respond to a request for additional information relating to a planning scheme amendment.

Question without notice - Pauline Elliott, Claremont

Q1: The Environmental Site Assessment Report of 2018 for 8-10 Main Road, Claremont concludes on page 9 that “the site is suitable for is suitable for on-going ‘commercial/industrial’ use (bolded in actual report) without an unacceptable level of risk posed to either:

- the human health of site workers or customers; or
- to the surrounding environment.

The report conclusions are made against the existing commercial/industrial land use. Further assessment may be required if a change to a more sensitive land use is proposed.

Is Council content to accept that a food service/restaurant at 8-10 Main Road, is an on-going ‘commercial/industrial’ use and to ignore the recommendation that further assessment is required for more sensitive land use?

Response provided:

An Environmental Site Assessment report is required to assess if land is suitable for 'sensitive use'. A 'sensitive use' is defined in the Tasmanian Planning Scheme – Glenorchy as a residential use or a use involving the presence of people for extended periods except in the course of their employment such as a caravan park, childcare centre, dwelling, hospital, or school. The proposal **is not** classified as a 'sensitive use' and therefore further assessment of the land for a sensitive use is not required.

- Q2: Given the Environmental Site Assessment (ESA) Report of 10 August 2018 was solely for Cooper Automotive and on page 33 it states, "solely for use by the Client and EM&C accepts no responsibility for its use by other parties". Will Council be seeking an ESA from the McDonalds developers for the application lodged in April 2023 or is Council to content to accept a report in which the consultants accept no responsibility for what is written?**

Response provided:

While the proposal is not a sensitive use, the application must satisfy the requirements under the Potentially Contaminated Land Code if there is more than 250m³ of site disturbance. A site assessment report has been provided and will be assessed against the provisions of this Code.

- Q3: The McDonalds application on Westbury Road, Launceston, which also uses an old service station site, encountered problems with the EPA (Environment Protection Authority) due to contamination. In light of this, will Council undertake due diligence to ensure that the Claremont site is not similarly contaminated by liaising with the EPA is or will it just accept the report provided by the developers?**

Response provided:

If the planning scheme amendment and planning permit is approved and works occur on decommissioning any underground fuel storage tanks, further engagement with the EPA would occur at that stage.

Question without notice – David Kernke, Claremont

- Q1: In today's agenda, page 5, there was a response to question 1 (a) posed by Paul Campton "*In terms of the zoning amendment request for 8 to 10 Main Road, what additional information was required*". The response did not answer the question. We do not wish to view the documents or information. Can you please just name the information requested? Is it about traffic, the environment, noise, signage, landscaping, light?**

- A:** [Mayor] Confirming that you are after details of the nature of the information requested?

Response provided:

As per the response provided to the Questions on Notice from David Kernke at the 31 July 2023 meeting:

Council has issued a request for additional information to the applicant. This request was in respect to satisfying the statutory requirements and Schedule 1 Objectives of the *Land Use Planning and Approvals Act 1993*, and further information required for the development proposal in respect of noise, odour, traffic safety, traffic volume, parking shortfalls, traffic light spill and lighting.

Generally, this letter exchange would be between a permit applicant and Glenorchy City Council, where the collection, use and disclosure of information would be protected by the Personal Information Protection Act 2004.

Any further requests for this information will need to be applied for under the *Right to Information Act*.

Question without notice – Janiece Bryan, Montrose

Q1: When the Derwent Entertainment Centre (DEC) was sold the Council promised on page six of the Annual General Report (AGR) that the \$8M received would be spent on community projects. Will Council and Alderman please commit to spending the community money from the DEC sale to repairing and re-opening the Glenorchy Pool as soon as possible, or will this be a repeat of the loss of the BMX Track and the Skate Park from nine years ago?

A: Derwent Entertainment Centre (DEC) and Proceeds of Property Disposal Policy

Council made the official decision to sell the DEC and Wilkinsons Point to the Tasmanian Government in February 2020, ultimately achieving a sale price of \$8 million. After deducting costs associated with the sale, the net proceeds to Council were \$7,933,699.

The funds from the sale of the DEC and Wilkinsons Point were deposited into a separate term deposit account, which is currently earning interest.

The conditions for expenditure are governed by the Proceeds of Property Disposal Policy (the Policy) and require Council's express prior consideration.

As part of the sale negotiation, Council committed \$2.4 million of the proceeds to the upgrade of Loyd Road as part of its future development, meaning the net proceeds available for other community projects are approximately \$5.53 million.

Having considered the intent and requirements of the Policy, the Council, at its December 2021 meeting, resolved to allocate up to \$3,003,962 from the DEC sale proceeds to the Tolosa Dam reintegration project.

This commitment results in the remaining proceeds from the DEC sale being \$2.529 million.

The remaining funds can be allocated to community projects only through a resolution of Council.

The remaining funds are not sufficient to complete a pool redevelopment project.

Council has recently completed a new skatepark at Montrose Bay Foreshore Park and upgrades to the Glenorchy Mountain Bike Park, providing facilities that are openly accessible to all skate, scooter and bike enthusiasts in the community, free of charge and without membership fees.

6. PUBLIC QUESTION TIME (15 MINUTES)

Please note:

In accordance with regulation 31(2) and (3) (Public question time) Local Government (Meeting Procedures) Regulations 2015 (Regulations), Council will allocate 15 minutes during each Council Meeting to invite members of the public to ask questions relating to the activities of Council (Public Question Time).

The following rules and procedures apply to Public Question Time:

1. questions must relate to the activities of Council
2. members of the public are to announce their name and residential address before asking a question (which will be recorded in the minutes)
3. questions are to be put succinctly and in the form of a question, not a comment
4. questions must not be inflammatory, abusive, defamatory, contain a personal attack or otherwise breach any rules of the meeting which have been explained by the Chairperson
5. the Chairperson may limit the number of questions asked by each member of the public in order to ensure that all members of the public wishing to ask questions are given the opportunity within the allocated time
6. the Chairperson will decide the order in which questions are to be asked and may rotate the order between different members of the public if individuals have more than one question to ask
7. the Chairperson may, in their absolute discretion:
 - (a) refuse to answer a question if the Chairperson deems that it is inappropriate or does not comply with these rules or the rules of the Council Meeting, or
 - (b) take a question 'on notice', in which case the answer will be provided in writing prior the next Council Meeting and included on the agenda for the next Council Meeting
8. if a question is taken on notice, the Chairperson may request that the member of the public submit their question in writing and may refuse to provide a response if the question is not provided as requested, and
9. the 15 minutes allocated for Public Question Time may be extended at the discretion of the Chairperson at the conclusion of the time period. Council is to publish information relating to Public Question Time, including any additional rules and procedures, on Council's website.

Question on notice – Adrian Gordon, Glenorchy
(received Monday, 18 September 2023)

Glenorchy has a graffiti problem – the streets are covered in spray paint on power poles and utility boxes. Recently this has escalated into expressions of hate speech – with nazi symbols being spray painted in public spaces. The Council's Graffiti Management Policy states that offensive material will be removed from Council assets as a priority – but that does not appear to include third-party assets such as the power poles owned by TasNetworks which have much of the graffiti. Without action taken – Glenorchy could be branded by this graffiti – and in effect be a perpetrator of hate speech.

Q1: What processes does the Council have to manage the growing graffiti problem, such as monitoring, tracking and reporting?

A: Council has a work program that prioritises areas prone to frequent graffiti.

Areas are identified as graffiti prone using Council's graffiti recording mechanism.

Where graffiti is found on Council assets this is promptly removed and logged in Council's maintenance management system, which can be retrieved and shared with Tasmania Police.

Council receives minimal reports of graffiti from the public – most of it is identified by Council officers in the course of their duties. Most of the requests that do come in from the public are regarding graffiti deemed offensive.

Q2: What steps does the Council take to remove reported graffiti?

A: Council has one dedicated staff member for graffiti removal. Contractors are used for heritage and significant assets. Council officers also work with Community Corrections to remove graffiti in certain locations.

Graffiti on Council's assets that contains racist, obscene or offensive material will be removed as a priority upon notification or discovery.

Council may assess, advise and assist property owners to remove such graffiti from private property that shares a boundary with Council property.

Council does not remove graffiti from private property unless it is bordering directly with Council property (as per above).

Council works with owners and occupiers of private property to encourage the prompt removal of graffiti.

Council offers general advice to the community on graffiti removal and what products to use.

Q3: For offensive material on third-party assets, does the Council take additional steps to remove the graffiti – such as seeking permission for Council staff to do the work?

- A: Council has powers in the Environmental Amenity By-law to make the property owner remove the Graffiti. Extract from by law included below.

34 Graffiti prohibited

An owner or occupier of property must ensure that graffiti placed on their property is removed, painted over, or otherwise permanently blocked from being viewed from a public place.

Penalty: Fine not exceeding 10 penalty units.

35 Compliance

- (1) An authorised officer may direct a person whom they believe on reasonable grounds is marking or attempting to mark graffiti Council property to leave the property.
- (2) An authorised officer may remove any person from Council property if the authorised officer reasonably believes the person is marking or attempting to mark graffiti.
- (3) An authorised officer may issue a verbal direction to the owner or occupier of property containing graffiti setting out remedial action to be taken and the date and time by which the remedial action must be taken to remove any graffiti.
- (4) Where property is not maintained free of graffiti an authorised officer who reasonably believes that a contravention of this Part has occurred may give written notice to the owner or occupier of the property requiring compliance with this Part within the time period specified in the notice but no sooner than 7 calendar days after notice is given.
- (5) Where property is not maintained free of offensive graffiti, an authorised officer who reasonably believes that a contravention of this Part has occurred may give written notice to the owner or occupier of the property requiring compliance with this Part within the time period specified in the notice but no sooner than 3 calendar days after notice is given.

Q4: Will the Council consider seeking ongoing approval from TasNetworks to remove graffiti from their assets in public spaces?

- A: TasNetworks advises it will only remove graffiti that is racist, abusive, religious, or of a political nature. They also require that any work on a TasNetworks asset is done by an authorised, trained and competent person – unlicensed and untrained people cannot perform work on their assets under any circumstances.

Additional resources would be required for Council to takeover responsibility for removal of graffiti from TasNetwork assets. It is unlikely TasNetworks would be prepared to fund Council to undertake this work.

Council will consider the scope for additional resources to be allocated to graffiti removal through its 2024/25 budget process.

Question on notice – Natalie Larter, Montrose

(received Saturday, 23 September and Sunday, 24 September respectively 2023)

Q1: Does Glenorchy City Council have any intention to contribute funding the Hobart City Council for Hobart Aquatic Centre at any time in the foreseeable future?

A: Council has not considered contributing funding to the Hobart City Council for the Hobart Aquatic Centre.

Q2: The Glenorchy War Memorial Pool Discussion document outlines 5 options for the future of Glenorchy War Memorial Pool. Options 1-4 outline scenarios which involve maintaining or refurbishing the Glenorchy War Memorial Pool. Would you kindly inform what the “estimated ongoing” refers to in scenarios 1-4 and what the likely cost of that will be, per scenario, per rate payer of Glenorchy City Council per year.

A: The consultant’s report/presentation was attached to the July Council meeting report and included these estimates which can be found on Glenorchy City Council’s website:
http://glenorchy.infocouncil.biz/Open/2023/07/OC_31072023_ATT.PDF

The “estimated ongoing costs” refer to the expenses expected to be incurred every year in operating and maintaining the facility, on top of the initial outlay required to maintain, refurbish or replace the pool facilities.

There are approximately 22,000 rateable properties in the Glenorchy municipality. The breakdown of estimated costs for each option per rateable property is provided below.

Option 1: estimated ongoing costs at a “minimum” of \$800,000 p/a, noting this option has a “risk profile that is not tolerable nor sustainable”, and hence could not be realistically considered.

- Ongoing cost to ratepayer - $\$800,000 / 22,000$ properties = \$36.36 per year.

Option 2: estimated initial outlay of \$1.35M and ongoing costs estimated at \$600,000 p/a, noting “operational costs will continue to rise” under that option.

- Upfront cost to ratepayer - $\$1.35M / 22,000$ properties = \$61.36.
- Ongoing cost the ratepayer - $\$600,000 / 22,000$ properties = \$27.27 per year and increasing.

Option 3: estimated initial outlay of \$5.133M and ongoing costs estimated at \$500,000 p/a.

- Upfront cost to ratepayer - $\$5.133\text{M} / 22,000 \text{ properties} = \233.32 .
- Ongoing cost to ratepayer - $\$500,000 / 22,000 \text{ properties} = \22.73 per year .

Option 4: is not for maintaining or refurbishing, but complete replacement with a new facility, at an estimated initial outlay of \$27M-\$30M and ongoing costs estimated at \$300,000 p/a (plus depreciation costs of between \$750,000 to \$1.5M p/a).

- Upfront cost to ratepayer - $\$30\text{M} / 22,000 \text{ properties} = \$1,363.64$.
- Ongoing cost to ratepayer - $\$300,000 / 22,000 \text{ properties} = \13.64 per year .
- Depreciation cost to ratepayer - $\$1.125\text{M} / 22,000 \text{ properties} = \51.14 per year .

As has been outlined previously by Council, and also by the consultants who undertook the condition assessment, a key issue is that even if the repair options were taken up (i.e., option 2 or 3 above) then the pool would need to remain closed for two seasons whilst these works were undertaken.

Further, repair works are only estimated to provide up to an additional five more years of life to the pool given the facility is already 60 years old. After these five years the community would still be facing the costs of fully redeveloping the site (i.e., option 4 above).

For these reasons Council has focused its attention immediately on the redevelopment option, rather than making a significant investment of community funds and taking the two years required for the repair option, only to be back to needing the full redevelopment costs in five years' time.

The project Council has committed to undertaking this financial year will investigate various redevelopment options, including cost-benefits analysis and the exploration of a potential rates levy to fund redevelopment of the site, as well as evaluating other potential funding options.

Question on notice – Angela Strk, Rosetta**(received Sunday 22 October 2023)**

Q1: How much did the Glenorchy City Council pay Knowledge Asset Management Services for consulting services and workshops as related to the Lacus report on the Glenorchy War Memorial Pool?

A: The assessment and associated report and workshop was \$31,300 (excluding GST).

Q2: Given the current mental health outcomes for youth, what are the formal qualifications of the tutor, HK Vermeulen who was recently employed (14 April 2023) by Glenorchy City Council, at the Moonah Art Centre, to run a holiday workshop for 12-17 year olds "...learning drag makeup, performance techniques and movement"?

A: HK Vermeulen is an accomplished and respected performance artist, choreographer, dancer and vocalist.

Their CV includes teaching and choreography work for DRILL Performance Company and Creative Producing for Second Echo Ensemble.

HK, like all workshop facilitators contracted by the Moonah Arts Centre, holds a working with vulnerable people's card.

Both HK's lived experience as a non-binary performance artist and their passion for authenticity, creative expression and providing platforms for others to share their stories and voices makes them an ideal candidate to deliver these workshops.

The content and conversations explored in these workshops is endorsed by Working it Out Inc. and was programmed in response to Objectives and Strategies in Council's Annual Plan.

Building Image and Pride

Objective	We nurture and celebrate our proud and vibrant City with its strong sense of belonging.
Strategy	Encourage creative expression and participation in our community
Strategy	Welcome diversity and inclusion in our community, creating connections that enable a sense of belonging and acceptance
Strategy	Deliver or facilitate events to strengthen our community's sense of pride and belonging.
Action	Deliver events such as International Day for People with a Disability, Disability Awareness workshops, LGBTQIA+ safety and easy English training.

Q3: How much was HK Vermeulen paid to run this particular workshop at the MAC, 14 April 2023?

A: HK was paid a total of \$550 (\$100/hour + flat \$50 set-up/pack-down fee) to deliver a 5 hour workshop at Moonah Arts Centre, as part of its April school holiday program. These are Moonah Arts Centre's standard rates, that seek to align with industry award rates e.g., NAVA code of practice and live performance award.

7. PETITIONS/ADDRESSING COUNCIL MEETING (DEPUTATION)

COMMUNITY

Community Goal – Making Lives Better

8. ACTIVITIES OF THE MAYOR

Author: Mayor (Ald. Bec Thomas)
Qualified Person: General Manager (Tony McMullen)
ECM File Reference: Mayoral Announcements

Community Plan Reference:

Under the City of *Glenorchy Community Plan 2015 -- 2040*, the Community has prioritised 'transparent and accountable government'.

Strategic or Annual Plan Reference:

Leading our Community

- Objective: We are a leader and partner that acts with integrity and upholds our community's best interests.
- Strategy: Listen to our community to understand their needs and priorities.
- Strategy: Communicate effectively with our community and stakeholders about what Council is doing.
- Strategy: Build and maintain productive relationships with all levels of government, other councils and peak bodies to achieve community outcomes for Glenorchy and Greater Hobart.

Reporting Brief:

To receive an update on the recent activities of the Mayor.

Proposal in Detail:

The following is a list of events and external meetings attended by Mayor Thomas during the periods from Monday, 18 September to Sunday, 22 October 2023.

Monday 18 September 2023

- Participated in the Sparking Conversations Igniting Action Emergency Ready Week event on Council lawns
- Chaired the Council workshop

Tuesday 19 September 2023

- Met with Siobhan Fernantzen and Kelsey Timms from Faction Consulting
- Hosted the Glenorchy Citizenship Ceremony

Wednesday 20 September 2023

- Attended the opening of the Country Care Groups Derwent Park store

Thursday 21 September 2023

- Participated in the Southern Tasmanian Regional Waste Authority Board meeting
- Attended Belle Parker Homes 7HOFM broadcast

Friday 22 September 2023

- Participated in a Community Pop-Up at Coffee on Wyndham
- Attended a dinner at Government House in honour of Local Government Representatives in Tasmania hosted by the Governor of Tasmania

Sunday 24 September 2023

- Attended the Collinsvale Market

Monday 25 September 2023

- Met with Inspector Jim Semmens, Glenorchy Police
- Chaired the Council meeting

Tuesday 26 September 2023

- Attended a 26TEN Plain English workshop
- Participated in a 26TEN Sector Plan meeting

Wednesday 27 September 2023

- Met with Eddy Steenbergen regarding traffic calming policy

Friday 29 September 2023

- Participated in the opening ceremony of the Bhutanese Community Association of Southern Tasmania 10th Grand Sporting Event
- Attended the Regional Jobs Hub Chair meeting

Monday 2 October 2023

- Participated in the Glenorchy Mountain Bike Track Opening Media event
- Chaired the Glenorchy Planning Authority meeting
- Chaired the Council workshop

Tuesday 3 October 2023

- Chaired the Glenorchy Jobs Hub Steering Committee meeting
- Met with Russell Baldock regarding Faulkner Cottage
- Met with Stuart McDougall, President of the Northern Suburbs Table Tennis League
- Attended the Antarctic Season Opening event

- Attended the Local Government Association of Tasmania Mayors' workshop dinner

Wednesday 4 October 2023

- Attended the Local Government Association of Tasmania Mayors' workshop

Friday 6 October 2023

- Participated in the Montrose Foreshore Skate Park Opening event

Saturday 7 September 2023

- Officially opened the Historical Arms and Military Society of Tasmania's Annual Military History Fair
- Officially launched the Understorey Network Nursery Home Grower program

Monday 9 October 2023

- Chaired the Council workshop

Tuesday 10 October 2023

- Met with Eddy Steenbergen regarding general matters
- Visited the Rockit Climbing Derwent Park facility

Wednesday 11 October 2023

- Attended the Wellways Annual Dog Walk for 2023 Mental Health Week
- Attended the Mental Health Week Expo "Awareness, Belonging, Connection" event on the Glenorchy Council lawns

Friday 13 October 2023

- Participated in the Family Fun Open Day at the Moonah Arts Centre

Monday 16 October 2023

- Chaired the Council workshop
- Attended the joint Glenorchy City Council and Hobart City Council meeting

Tuesday 17 October 2023

- Chaired the Community Yarn at the Moonah Arts Centre

Wednesday 18 October 2023

- Attended the Golden Years Club Croon performance for Seniors Week
- Met with Peter Bell from the Citizens Party regarding community banking
- Met with Peter Vogalsanger regarding litter clean-ups
- Met with Joe Fennessy, Executive Officer, Greater Hobart Strategic Partnership

Friday 20 October 2023

- Attended the Official Unveiling of the Geeves-Eade Stand at KGV

In addition to the above meetings and events, the Mayor attended numerous internal meetings and performed other administrative duties.

Consultations:

Nil.

Human Resource / Financial and Risk Management Implications:

Nil.

Community Consultation and Public Relations Implications:

Nil.

Recommendation:

That Council:

1. RECEIVE the report about the activities of Mayor Thomas during the period from Monday, 18 September to Sunday, 22 October 2023.

Attachments/Annexures

Nil.

9. COMMUNITY AND VOLUNTEER AWARDS

Author: Executive Manager Stakeholder Engagement (David Ronaldson)

Qualified Person: Executive Manager Stakeholder Engagement (David Ronaldson)

ECM File Reference: Volunteer Awards

Community Plan Reference:

Building Image and Pride - We will show our pride as a city and others will see it.

Strategic or Annual Plan Reference:

Building Image and Pride

Objective We nurture and celebrate our proud and vibrant City with its strong sense of belonging

Strategy Deliver or facilitate events to strengthen our community's sense of pride and belonging

Action Plan and support the delivery of Civic events and awards programs

Reporting Brief:

This report briefs Council on the outcome of the Community and Volunteer Awards trial and recommends that the combined event continue.

Proposal in Detail:

At Council's August 2022 meeting, Council resolved to:

TRIAL a combined annual Volunteer and Community Awards ceremony (incorporating Glenorchy Citizen of the Year, Glenorchy Young Citizen of the Year, Community Group of the Year, School of the Year, Sports Achievement of the Year and All Abilities Award) during National Volunteer Week in May of 2023.

This decision was taken as Council looked to find efficiencies across all its operations and to explore maximising value in the programs and celebrations Council delivers.

For the 2023 trial, a Council working group was established with Mayor Thomas, Alderman Slade, Alderman Yaxley as members and facilitated by Council's Events Officer who oversaw the nomination and selection process for award recipients.

The Working Group met prior to the awards nomination period to discuss the community and volunteer award classifications and made the decision to align with the Tasmanian Volunteering Awards and the Tasmanian/Australian of the Year Awards categories. Sports Achievement and Business Person categories were also added to ensure a wide range of achievements could be acknowledged.

Twenty-five of Glenorchy's highest achievers and volunteers were recognised at the Glenorchy Community and Volunteer Awards held during National Volunteer Week in May 2023 ([Attachment 1](#)).

Awards were presented for six categories to the following recipients:

- Glenorchy Citizen of the Year– Lucy Baker
- Glenorchy Young Citizen of the Year– Emily Gamez
- Glenorchy Senior Citizen of the Year– Corrie Bartle
- Glenorchy Local Hero Award– John Shooobridge
- Glenorchy Sports Achievement of the Year Award– Arielle Cannell
- Glenorchy Business Person of the Year– Belle Parker

Commentary:

The combined trial event ran smoothly and was well received by recipients and the community.

As with this type of event, a number of small tweaks to the format were identified and will be implemented for the proposed combined 2024 awards ceremony.

However, it is noted that it takes significant effort to generate nominations for a number of the categories and this needs to be considered by the Working Group into the future.

Consultations:

Consultation has occurred with the following internal stakeholders:

Executive Leadership Team
Manager Community
Community Department Coordinators
Stakeholder Engagement Department
Community and Volunteer Awards Working Group

Human Resource / Financial and Risk Management Implications:

Financial

The 2023 combined trial event cost \$7,380 to deliver.

The budget to deliver this event in 2024 is \$7,466 plus the human resource outlined below. The budget covers support materials, publicity and marketing for the awards nominations/event, awards, trophies and venue hire.

Human resources

This event was delivered by Council's Events Officer and overseen by the Coordinator Communications and Engagement. The Communications Officer and members of the broader department assist in the delivery of the event on the night.

The Events Officer is currently contracted until 30 June 2024 and thus this needs to be considered into Council's next budget cycle when determining the future of this event.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation	C 1 (Insignificant)	L3 (Possible)	Low	Clear communication identifying why Council holds award ceremonies, maximising public value for expenditure, when they are held and maximising exposure for recipients is required.
Awards Ceremonies – combining the Volunteer and Community Awards ceremonies could be perceived as under valuing each award event.				
Do not adopt the recommendation	C3 (Moderate)	L3 (possible)	Medium	Communications campaign is developed to ensure the Community Awards are understood and valued by the community.
Awards Ceremonies continue to be held separately thus duplicating effort and costs and lessening the opportunity for broader exposure for the Citizen of the Year etc.				

Community Consultation and Public Relations Implications:Community consultation

There has been no community consultation on the combination of this event as a trial. However, feedback from awards recipients and supporters was very positive of the 2023 trial. There have been no requests from the community to revert to the previous format of two separate awards events.

Public relations

Council continues to review and refine its service delivery ensuring best public value for ratepayer outlay while balancing local government's role in the delivery of civic functions and events.

Recommendation:

That Council:

1. RECEIVE and NOTE the attached report on the trial combined annual Community and Volunteer Awards ceremony.
2. APPROVE the holding of a second combined annual Community and Volunteer Awards ceremony during National Volunteer Week in May 2024.
3. ENDORSE the continuation of Glenorchy Citizen of the Year, Glenorchy Young Citizen of the Year, Glenorchy Senior Citizen of the Year, Local Hero Award, Sports Achievement Award and Business Person of the Year award categories for that ceremony.

Attachments/Annexures

- 1 2023 Community and Volunteer Awards Program



10. TASMANIAN COMMUNITY FUND GRANT OPPORTUNITY: COMMUNITY PROGRAM - YOUTH ENGAGEMENT

Author: Manager Community (Marina Campbell)
Community Development Coordinator (Jill Sleiters)

Qualified Person: General Manager (Tony McMullen)

ECM File Reference: TCF Grant

Community Plan Reference:

Making Lives Better

We continue to be a safe, inclusive, active, healthy, and vibrant community. We will focus on developing a hub of multiculturalism, arts and culture.

Building Image and Pride

We will show our pride as a city and others will see it.

Strategic or Annual Plan Reference:

Making Lives Better

Objective	We deliver services to meet our community's needs.
Strategy	Identify and engage in partnerships that provide services effectively to our community.
Objective	We champion greater opportunities for our community.
Strategy	In partnership with others, facilitate and advocate for a welcoming, inclusive, healthy and learning community.

Building Image and Pride

Objective	We work for a safe and clean City.
Strategy	Work proactively with other governments, service providers and the community to improve public safety in our City
Action	Work in collaboration with government agencies and community organisations to deliver diversional programs that aim to improve youth and community safety, resilience, and engagement

Community Strategy 2021-40

Priority Outcome	Accessible, inclusive and diverse, safe, healthy, education and learning for life.
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Reporting Brief:

To seek Council's approval to submit an expression of interest (EOI) to the Tasmanian Community Fund to deliver supported projects that remove barriers to enable 8 to 19 year-olds to stay engaged with and connected to learning.

Proposal in Detail:

The Tasmanian Community Fund (TCF) provides grants to community organisations to support positive social change and meet community needs. The TCF recently opened the Expression of Interest process to submit a proposal as outlined on its website.

<https://www.tascomfund.org/what-we-fund/community-wellbeing>

TCF Funding Details

- The TFC grant is \$100,000 up to \$1,000,000 for projects over 5 to 7 years with a required cash co-contribution of 10%.
- The EOI closing date is 15 November 2023. Successful EOI will be advised mid December 2023; and
- Once the EOI have been assessed by the TCF the successful applicant will be supported by TCF to develop and refine their stage two application. Stage two applications close mid November 2024; however, can be submitted earlier if fully developed.

Projects with the following focus areas will be eligible for consideration:

- innovative solutions to support the continued engagement of children and young people (8 to 19 year-olds) with learning
- enabling 8 to 19 year-olds to transition between the learning stages (primary to secondary, secondary to college, college to TAFE, Uni, work)
- increasing the digital literacy and access of 8 to 19 year-olds and enabling their families to support them
- collaborative community solutions that increase literacy and numeracy including financial literacy of children and young people (8 to 19 year-olds)
- community solutions that increase happiness, wellbeing and resilience of children and young people (8 to 19 year-olds)
- ensuring every 8 to 19 year-old has access to at least one nutritious meal a day at school, home or in the community
- increasing the number of 16 to 19 year-olds with pathways to employment; and
- increasing the capacity of employers to engage young people in employment.

For the purpose of this grant, children are 8 to 12 years-old and young people are 12 to 19 years-old.

Stage One Expression of Interest

What is the problem?

We have heard from community, service providers, schools and government that families are struggling and struggling to support their children and government are challenged to coordinate services to effect change. Furthermore, we have heard from Elected Members at the workshop of 9 October 2023.

- concerns about young person safety (both victims and those being coerced into antisocial behaviour)
- anti-social behaviour is publicly visible and threatens community safety and local businesses, as well social media facilitates gatherings, and quickly
- behaviours are possibly fuelled by alcohol and/or drug use
- youth disengagement in education
- systemic disadvantage
- lack of trusted mentors and positive role models
- the impact of food security on children, young people and families; and
- access to appropriate child and youth mental health services.

Who does it affect?

- 10 – 18-year-olds in Glenorchy
- children and young people living with trauma backgrounds
- some drug and alcohol use
- some with known engagement with police
- some not engaged with education

Our initial engagement in the Claremont area has highlighted a similar community profile and a reduction in community connectedness. This is supported by recent ABS data as follow:

Population

- at last Census, Claremont's population was 8,480 people
- there was an increase in young people 10–14-years
- there was an increase of people 25-29 years, 30-34 years, and 35-39 years
- there are increases in young people and people in the parenting phase of their lives; and
- supportive projects for young people and families match demographic changes in the Claremont community <https://profile.id.com.au/glenorchy/five-year-age-groups?WebID=120>

Needs

- At the 2021 census, 40.2 per cent of the Claremont community has an identified long term-health condition which is higher than the Glenorchy average
- the most identified health condition is mental health at 13.7 per cent of long-term conditions. The Glenorchy average is 12.6 per cent of long-term health conditions <https://profile.id.com.au/glenorchy/long-term-health?WebID=120>
- 64.9 % of 15–24-year-olds in Claremont were fully engaged in school or work
- 16.6 per cent of 15–24-year-old in Claremont were partially engaged
- 14.1 per cent were disengaged from school or work. This is slightly higher than the Glenorchy average for 2021 <https://profile.id.com.au/glenorchy/disengagement-by-age?WebID=120>; and
- 4.5 per cent of 15–24-year-olds in Claremont did not identify their status.

What does Council want for our children and young people?

These issues are not unique to Glenorchy and this funding prospect presents Council with the opportunity to lead action in developing a collective impact, trauma-informed and place-based approach.

Our research and meetings held with key stakeholders in preparation for developing a potential model for the delivery of programs that support children, young people and their families describe the outcomes as follows:

- service providers and community taking a trauma informed, connected approach in responding to the needs of children, young people and families
- children and young people have a sense of feeling safe and being part of the community
- children and young people have a sense of purpose
- children and young people are supported to have access to vocational training/alternative education pathways
- food security for children, young people and families; and
- young people demonstrating positive civic behaviour.

Community Development Principles

In local government, Community Development is how the Council works with residents, business, community groups and organisations to build a connected, healthy and safe community. It is a blend of local actions driven by the community and partnerships with resourcing, assistance and coordination by Council. An example of this approach is Council's funded HAPPY youth mentor program, delivered from Montrose Bay High School over the past two years. This program has been funded by the Alcohol and Drug Foundation and Council has now supported Montrose Bay and Cosgrove High Schools with a further grant application to deliver the program for another 12 months. Outcomes from the program have included increased

engagement within the school and development of leadership skills within the students, who are now providing peer support to others.

Next steps

Recently, Council officers presented three models to a Council workshop on 9 October 2023. While understanding not one model addresses the problems as identified in this report, we will explore the preferred elements of each of the models. Further discussions and feedback from potential partners and engagement with children, young people and families will contribute to Council's EOI.

Guidance from Elected Members to officers during the workshop was that any project needed to:

- demonstrate strong outcomes
- avoid cost shifting from other tiers of government
- enable Council to operate as a facilitator and connector to address community issues

The EOI process provides a significant opportunity for Council to access a pool of operational funding to address an issue that is of concern to the Glenorchy community.

The feedback provided by Elected Members will be used to refine the design of the project, in consultation with the community, over 12 months as Council moves from EOI to application process.

If Council's EOI is successful, the design of the project would progress towards a formal application and Council will be provided with a further opportunity to confirm their intention to proceed.

Consultations:

Elected Members
Executive Leadership Team
Social Planning and Policy Officer
Safe City Lead
Health Wellbeing and Resilience officer
Youth Engagement Worker
26TEN Community Coordinator
Full Gear Project Officer

Human Resource / Financial and Risk Management Implications:Financial

The TFC grant is up to \$1,000,000 over a 5 to 7-year period with a required cash co-contribution of 10%. This funding is an opportunity for Council to obtain funds for an operational program and is not intended to be an impost on Council funds. The funding would maximise Council impact and effectiveness in tackling challenges faced by community.

Human resources

Council's Community Development Coordinator oversees the delivery of the Community Development Action Plan which would include the delivery of this grant funded program.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation Community expectation of an ongoing program beyond the 5 to 7-year funding.	C2 Minor	L3 Possible	Medium (6)	Embed practices and supports across service delivery and community to improve ongoing outcomes for children, young people and families.
Do not adopt the recommendation The opportunity for Council to obtain significant external funding to deliver a leading project is impeded.	C3 Moderate	L3 Possible	Medium (9)	Maintain presence such as PCYC and security provider. Maintain open communication with community.

Community Consultation and Public Relations Implications:Community consultation

During the development of the EOI, Council officers have consulted with staff of the Tasmanian Community Fund, engaged with service providers, community and Elected Members. Engagement with children, young people and families which will be conducted during November 2023.

Public relations

This is a positive program for the Glenorchy community, in particular children, young people and families, delivering on Councils Strategic Plan objectives.

Recommendation:

That Council:

1. NOTE the Tasmanian Community Fund's grant program to deliver supported projects that remove barriers to enable 8 to 19-year-olds to stay engaged with and connected to learning with a significant opportunity for funding of up to \$1,000,000 with a 10% cash co-contribution over 5 to 7 years.
2. AUTHORISE submission of an Expression of Interest to the Tasmanian Community Fund to progress the design of a suitable project in consultation with the community and other partners.
3. NOTE that, if the EOI is successful, officers would progress the project design and resubmit it to Council for consideration before it becomes a formal application to the Tasmanian Community Fund.

Attachments/Annexures

Nil.

11. BUSINESS IMPROVEMENT QUARTERLY UPDATE

Author: Manager Community (Marina Campbell)
Chief Information Officer (Craig Pitt)

Qualified Person: Corporate Services Director (Jenny Richardson)

ECM File Reference: Quarterly Report

Community Plan Reference:

Making Lives Better

We continue to be a safe, inclusive, active, healthy, and vibrant community. We will focus on developing a hub of multiculturalism, arts and culture.

Building Image and Pride

We will show our pride as a city and others will see it.

Leading our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

Strategic or Annual Plan Reference:

Making Lives Better

Objective	We deliver services to meet our community's needs.
Strategy	Identify and engage in partnerships that provide services effectively to our community.
Objective	We champion greater opportunities for our community.
Strategy	In partnership with others, facilitate and advocate for a welcoming, inclusive, healthy and learning community.

Building Image and Pride

Objective	We work for a safe and clean City.
Strategy	Work proactively with other governments, service providers and the community to improve public safety in our City
Objective	We nurture and celebrate our proud and vibrant City with its strong sense of belonging.
Strategy	Encourage creative expression and participation in our community.
Strategy	Welcome diversity and inclusion in our community, creating connections that enable a sense of belonging and acceptance.

Strategy Deliver or facilitate events to strengthen our community's sense of pride and belonging.

Leading our Community

Objective We are a leader and partner that acts with integrity and upholds our community's best interests.

Strategy Listen to our community to understand their needs and priorities.

Strategy Make informed decisions that are open and transparent and in the best interests of our community.

Community Strategy 2021-40

Priority Outcome Accessible, inclusive and diverse, safe, healthy, education and learning for life.

Reporting Brief:

To present the quarterly report for noting regarding Project Hudson, Moonah Arts Centre (MAC) Business Plan, Child Care Connections and progress on the Community Development Action Plan.

Proposal in Detail:

Project Hudson

For Project Hudson, a joint project schedule was developed that was signed off by the joint Project Steering Committee in July 2023. The project schedule is based around three overlapping phases and their respective "go-live" dates:

1. Community Finance Modules (April 2024): Finance, Receipting, Payroll, Human Resources, and Property & Rates
2. Community Modules (August 2024): Licensing & Compliance, and Service Management; and
3. Community Assets Modules (November 2024): Fleet Management, Fixed Assets, and Work Orders.

Since the Project Hudson update at the Council workshop held on 7 August 2023, extensive resource planning has been undertaken to ensure the business areas within council have the capacity to actively engage in the business led change processes. The resource plan also pays consideration to key periods in Council's calendar, such as end of financial year and rates notice runs, to ensure delivery of key Council tasks is not impacted, and to allow Council subject matter experts to participate fully in the workshops run by the vendor's specialised consultants.

A Change Management Approach and an Engagement and Communication Action Plan have been developed and signed off by the Project Hudson Steering Committee and are both now being enacted.

Over 90 workshops have been scheduled with Council staff and the vendor's implementation consultants, with workshops commencing in the first week of October. A first pass of data migration activities has been undertaken to support these workshops and to test the data migration processes.

Project Hudson remains on budget and continues to stay focused on transforming Council's core system to improve:

- our customer experience
- our productivity; and
- our employee experience.

A full budget summary will be provided at the December quarter update.

Moonah Arts Centre Business Plan

Work has commenced on several new projects in response to key actions outlined in Moonah Arts Centre's Business Plan 2023-24 to 2027-28. These projects seek to proactively configure operations to attract and deliver increased revenue and patronage outcomes for the facility.

A Corporate Events Supply and Demand Analysis report has been commissioned to determine how to cost and proactively target new corporate events packages. Outcomes for this report are expected in late December and will assist in costing and developing new corporate venue hire packages that are responsive to the local market and intended use. These packages and data on demand will inform 2024-25 venue hire projections.

In an effort to increase MAC's public profile and physical presence in the community, resources have been allocated to assist in scoping some of the following initiatives:

- a 7 metre 'Moonah Arts Centre' sign on the Albert Road façade
- revision of the Moonah Arts Centre's style guide, establishing design conventions for 'Glenorchy City Council' co-branding
- development and design of collateral for commercial clientele e.g., function package prospectus, regular e-newsletters
- additional branding and wayfinding signage for MAC's forecourt and foyer, increasing welcoming and inclusive signifiers; and
- redesign www.moonahartscentre.org.au to increase accessibility, functionality and further align with revised branding conventions.

A number of additional information and reporting tools will be deployed at Moonah Arts Centre in the new year with the advent of ReadyTech, including new Venue Bookings and Customer Relationship Management modules. It is expected these tools will greatly increase the venue's capacity for communicating with and maintaining client profiles.

This update does not include financial reporting as the Business Plan was only adopted at the 28 August 2023 Council meeting. A financial update will be provided at the December quarter update.

Child Care Connections

Child Care Connections utilisation remains strong with the services accepting enrolments of children at a level that ensures compliance with staffing requirements. Both services have extensive waitlists with daily enquires for care, immediate and in the future.

Currently there are 39 educators employed and actively working at the services. Due to changes in some staff VISA requirements, these educators have reduced their working hours and there is a need to continue to advertise positions to fill the number of hours across the roster. The sector continues to experience significant workforce issues; attracting suitably qualified and experienced educators is challenging.

Continuous quality improvement has been a focus of both services with the coaching and mentoring of new educators, revisiting service processes and procedures, mandatory professional development updates, review of policies and assessment and rating preparation. Benjafield had an assessment and rating visit by the Education and Care Unit (ECU) in August and has received the draft report which details all areas have achieved the rating of 'meeting' the requirements with themes in some areas noted as "exceeding". This is an excellent result. Berriedale educators continue their work to support an anticipated assessment and rating visit prior to the year end.

Facility improvements recently completed include a new play space at the front of Berriedale. This is an area that provides an accessible environment for children to play and learn which is an essential component of children's healthy holistic development.

In relation to the capital redevelopment at Benjafield, a site survey has been conducted and a Traffic Impact Assessment (TIA) has been received which is being integrated with the design. Next steps include consent for a planning permit and application for planning approval.

The year to date and annual budget position for both centres is as follows:

BERRIEDALE	Actual YTD 30 Sept 2022	Actual YTD 30 Sept 2023	Annual Budget 2023/24	Annual Budget Consumption YTD
Revenue				
Parent Fees	(\$89,436)	(\$68,824)	(\$427,697)	21%
Commonwealth Subsidy	(\$213,092)	(\$267,156)	(\$997,958)	21%
State Government Grants	(\$40,502)	(\$43,617)	\$0	NA
State Government Grants c/f	(\$48,414)	(\$109,690)	\$0	NA
Other Revenue	\$0	(\$23,258)	\$0	NA
TOTAL REVENUE	(\$391,444)	(\$512,545)	(\$1,425,655)	27%
Expenditure				
Employee Costs	\$222,756	\$286,176	\$1,351,101	16%
Administration	\$2,845	\$2,308	\$24,619	12%
Materials and Contractors	\$8,925	\$11,006	\$108,343	8%
Vehicle Depreciation	\$0	\$616	\$3,333	0%
TOTAL EXPENSES	\$234,526	\$300,106	\$1,487,396	16%

BENJAFIELD	Actual YTD 30 Sept 2022	Actual YTD 30 Sept 2023	Annual Budget 2023/24	Annual Budget Consumption YTD
Revenue				
Parent Fees	(\$75,337)	(\$76,676)	(\$340,412)	22%
Commonwealth Subsidy	(\$141,664)	(\$158,406)	(\$794,293)	18%
State Government Grants	(\$44,866)	(\$51,315)	\$0	NA
State Government Grants c/f	(\$28,481)	(\$102,284)	\$0	NA
Other Revenue	(\$2,185)	(\$4,348)	\$0	NA
TOTAL REVENUE	(\$292,533)	(\$393,029)	(\$1,134,705)	26%
Expenditure				
Employee Costs	\$197,195	\$262,414	\$1,076,656	18%
Administration	\$2,221	\$1,736	\$22,000	10%
Materials and Contractors	\$7,967	\$10,565	\$102,470	8%
TOTAL EXPENSES	\$207,383	\$274,714	\$1,201,126	17%

Community Development Action Plan

In addition to the regular monthly briefing sent to all Elected Members, we highlight the following for the quarter:

- building a 26TEN Community Program has involved 220 people in a variety of programs, workshops and events. In July, 72 local business and community members attended a business breakfast aimed to inspire employers to invest in improving workplace literacy and numeracy. A further State Growth grant has been received to deliver a digital literacy program for community to complement the program
- the Multicultural Hub had an estimated 3,828 people involved in a range of cultural activities. Workplans have been finalised in preparation for the upgrade of the kitchen to commercial standard

- research undertaken and meetings held with key stakeholders in preparation for three potentials models for the delivery of programs that support children, young people and their families and/or specifically engage young people aged 15 to 24 years in diversional and pathway planning programs
- commenced working with people who have lived experience of disability, and key organisations to plan activities for International Day for People with Disability (IDPWD) in December
- finalised Council's first Reconciliation Action Plan, including the commissioning of a significant artwork for display at Council Chambers. A celebratory launch was held on 5 September at the Moonah Arts Centre
- drafting Council's first Child and Youth Safe Framework action plan and developing an engagement plan and tools for community consultation
- partnering with PCYC to deliver the high visibility program on weekday afternoons, with 33 young people receiving intensive support and a further 30 engaging at a level of support and connection; and
- collaborated with City of Hobart, Clarence City and Kingborough Councils to deliver the Sparking Conversations, Igniting Action bushfire resilience project. This included partnering with Red Cross to host an Emergency Ready Week event on Council lawns on 18 September 2023.

Consultations:

Elected Members

Executive Leadership Team

Coordinator Community Development

Coordinator Creative Communities

Child Care Delivery Coordinator

Social Planning and Policy Officer

Safe City Lead

Health Wellbeing and Resilience officer

Youth Engagement Worker

26TEN Community Coordinator

Full Gear Project Officer

Human Resource / Financial and Risk Management Implications:

There are no material financial, risk management or human resources implications.

Community Consultation and Public Relations Implications:

Community consultation

The report relates to an internal operational matter. Accordingly, it was not necessary to undertake any public consultation.

Public relations

Not applicable

Recommendation:

That Council:

1. RECEIVE AND NOTE the report on Project Hudson, Child Care Connections, the Moonah Arts Centre Business Plan and progress on the Community Development Action Plan.

Attachments/Annexures

Nil.

ECONOMIC

Community Goal – Open for Business

12. ENGAGEMENT WITH STATE GOVERNMENT ON THE AFL HIGH PERFORMANCE CENTRE PROPOSAL

Author: General Manager (Tony McMullen)

Qualified Person: General Manager (Tony McMullen)

ECM File Reference: Proposals - economic development

Community Plan Reference:

Our Community's Goals

Making Lives Better

Our social, recreational and cultural facilities, events and experiences will attract and retain people in Glenorchy to share our wonderful way of life.

Strategic or Annual Plan Reference:

Leading Our Community

Objective	We are a leader and partner that acts with integrity and upholds our community's best interests.
Strategy	Build and maintain productive relationships with all levels of government , other councils and peak bodies to achieve community outcomes for Glenorchy and Greater Hobart.
Objective	We responsibly manage our community's resources to deliver what matters most.
Strategy	Manage the City's assets responsibly for the long-term benefit and growth of our community.
Strategy	Deploy the Council's resources effectively to deliver value while being financially responsible.

Reporting Brief:

To outline the steps taken by Council to engage with the State government about the AFL High Performance Centre Proposal.

Proposal in Detail:

A High Performance Centre (Centre) is required to be developed as part of the establishment of a Tasmanian team in the AFL.

The Centre is considered by the AFL project team to be a critical part of player attraction and retention in terms of location and quality of built environment.

State government officials met with a number of Greater Hobart councils to seek information on potential sites and to “create competitive tension” between councils who might seek to host the Centre.

The State is seeking submissions by the end of November.

Council engagement

State government officials met with relevant Glenorchy City Council officers on 8 August 2023 to brief them on the likely requirements for such a Centre. These requirements were subsequently released by the State government. (Refer to Attachment 1).

Council officers invited the State government officials to attend a Council workshop on 4 September 2023 to outline those requirements.

This was followed by a presentation from Council staff which displayed the size and location of a range of sportsgrounds in the City overlaid with the likely footprint that would be required for a Centre.

After considering those sites, the State’s guidance was that the only potentially viable site in the City was a split site involving the KGV precinct and the Eady Street precinct.

Council officers invited State government officials to visit the sites on 14 September 2023 to see them “first hand”.

State government feedback

State government officials took the site to a Project Steering Committee meeting on 25 September 2023 and provided the following feedback.

The site, as a split site, would be a lower priority to explore than other sites under consideration elsewhere in Greater Hobart. Split sites were not ruled out as being potentially acceptable, but other significant site benefits would need to justify acceptance of such a compromise.

For the site to proceed, the following format would be preferred:

- A main, MCG sized oval to be provided at Eady Street, along with a 9000m² building – to be provided by way of donation or 27 year nominal value lease.
- KGV Oval to be a secondary training oval so that it may remain available for shared use by GDFC.

Consequences

The consequences of a proposal in this format would be:

- A requirement to relocate Wellington Cricket Club, Glenorchy Stags Rugby Union Football Club and Glenorchy Knights Junior Football (soccer) Club from Eady Street
- A requirement to relocate Glenorchy Cricket Club from KGV Oval.
- Potential restrictions on GDFC use of KGV Oval.
- Redevelopment of facilities for those clubs on alternative sites (to be determined).
- Acceptance of asset management (maintenance and renewal) obligations by the Council at the end of the lease period.

Issues arising from such a scenario are:

- Disruption of existing established, community-based sporting clubs
- Scarcity of alternative relocation sites. According to Council's recreation strategy, Active Glenorchy 2040, we currently have 6 multi-purpose fields and 8 rectangular fields in the City, a shortfall of 13 against estimated current demand.
- Cost, resources and time associated with designing, procuring and building new facilities on other sites.
- Potential constraints for GDFC in use of the "secondary" facility.
- Continued Council maintenance obligations for KGV Oval.

The State Government has made it clear through these consultations that, although a formal site assessment is not planned to be undertaken until December 2023, the site is considered to present greater challenges and constraints than a number of other sites currently under consideration.

Conclusion

Council has worked closely with the State government to explore opportunities to locate an AFL High Performance Centre in the City. Despite the obvious attractions of hosting such a Centre, the reality is that there are few, if any, suitable sites in the City that would meet the strict criteria.

It would not be a sensible use of Council resources to make a submission to put forward Eady Street/KGV Oval split site. This is for two reasons. First, preliminary advice is that the site is seen as a lower priority by the Project Steering Committee. Second, it would involve the significant costs and disruption associated with relocating four established community sporting clubs – assuming that scarce alternative sites could be found to relocate them.

Consultations:

ELT

Manager Property Environment and Waste

State government officials

Council workshop

Human Resource / Financial and Risk Management Implications:Financial

Relocation of community sporting clubs would require development of a new sports amenity building at an estimated cost of \$1.3 million each. Acquisition of land for and development of new sporting fields would be additional to that if suitable site(s) could be located. Whilst difficult to estimate without a defined site, developing a new/upgraded sporting field is likely to be in the order of \$1 million+, noting that multiple grounds would be necessary under the above scenario.

Development of a project bid would likely require additional consultancy resources including graphic design at an estimated cost of \$20,000.

Human resources

The investigations to date in relation to the proposal have been carried out within existing resources.

Risk management

The risks associated with the recommendation were assessed using Council's Enterprise Risk Identification, Assessment and Analysis Process:

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation	C2 Minor	L3 Possible	Medium (6)	Provide media and communications to explain the deep Council engagement with the State government on these issues, the low priority attached to the nominated site in Glenorchy and the fact that, if such a site were to be selected, multiple community sporting clubs would need to be relocated.
Community criticism that Council has not capitalised on the proposal				
Do not adopt the recommendation	C3 Moderate	L4 Likely	High (12)	Dedicated Council working group set up as a matter of urgency.
The bid would need to proceed as a matter of urgency to meet the 30 November deadline. Extensive stakeholder engagement would be required with affected clubs and alternative club relocation sites identified.				

Community Consultation and Public Relations Implications:Community consultation

Consultation has occurred with the following key stakeholders to advise them of project investigations to date and the report recommendation.

- Glenorchy District Football Club
- Glenorchy Cricket Club
- Glenorchy Stags Rugby Union Football Club
- Wellington Cricket Club
- Glenorchy Knights Football Club

Public relations

A media release will be prepared in conjunction with this report.

Recommendation:

That Council:

1. NOTE:
 - (a) the State government's call for bids from councils in the Greater Hobart area for development of an AFL High Performance Centre;
 - (b) that Council has worked closely with State government officials to explore the opportunity for a Centre in Glenorchy;
 - (c) that the State government's preferred option for Glenorchy has preliminary ranking as a lower priority option, would involve the Eady Street reserve / KGV AFL oval split site and would require a 27 year lease or donation of the land and relocation of four community sporting clubs;
 - (d) that there are not enough sites in the City to relocate all of the community sporting clubs that would need to relocate and that new sporting facilities would need to be built for them at significant cost.
2. RESOLVE NOT TO SUBMIT a bid to the State government for the AFL High Performance Centre for the above reasons.

Attachments/Annexures

- 1 AFL High Performance Centre Site Assessment Process document



GOVERNANCE

Community Goal – Leading our Community

13. FINANCIAL MANAGEMENT STRATEGY

Author: Manager Finance (Allan Wise)
Chief Financial Officer (Paul Gimpl)

Qualified Person: Director Community and Corporate Services (Jenny Richardson)

ECM File Reference: Financial Management Strategy

Community Plan Reference:

Leading Our Community

The communities of Glenorchy will be confident that Council manages the community's assets soundly for the long-term benefit of the community.

Strategic or Annual Plan Reference:

Objective: We are a leader and partner that acts with integrity and upholds our community's best interests.

Strategy: Make informed decisions that are open and transparent and in the best interests of our community.

Objective: We responsibly manage our community's resources to deliver what matters most.

Strategy: Deploy the Council's resources effectively to deliver value while being financially responsible.

Reporting Brief:

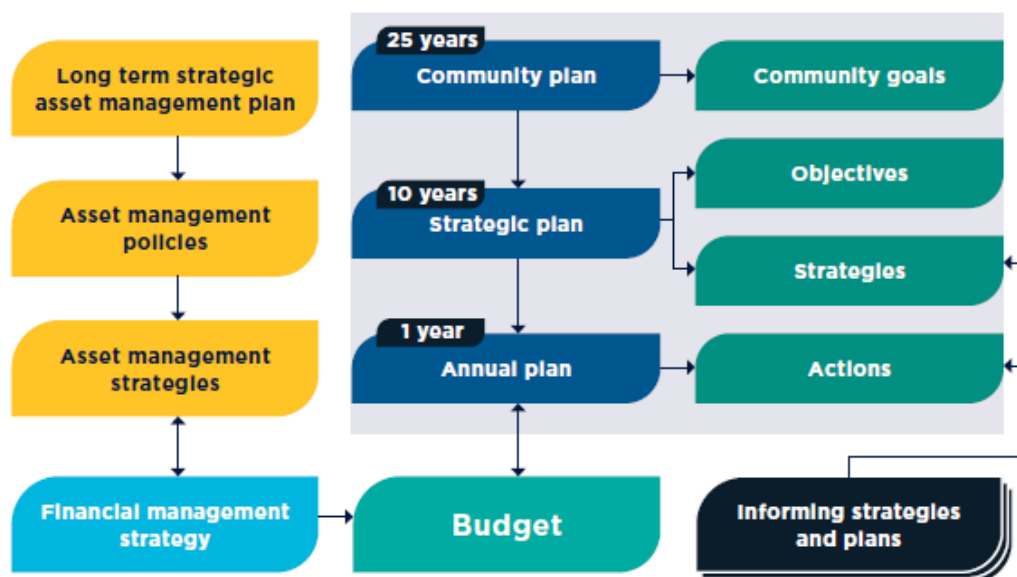
To present an updated Financial Management Strategy 2023 - 2032 for adoption.

Proposal in Detail:

Council is required to have a Financial Management Strategy and review it periodically.

Strategic financial management is the process of managing the finances of the organisation and to assist in the achievement of objectives set out in the Strategic Plan. It documents essential principles and a range of techniques that guide Council in the development of budgets and long-term financial planning which in turn leads to financial sustainability over the term of the strategy.

The hierarchy of and interoperability of the various components that impact on financial decision making and outcomes, of which the Financial Management Strategy is one, are demonstrated as follows:



History

Council first adopted a single Financial Management Strategy in 2017, which replaced several financial strategies that were fragmented across a number of policy documents at the time.

The Ministerial directions issued to Council in January 2018 required Council to review its Financial Management Strategy during the 2018/19 budget year. This resulted in an updated Financial Management Strategy being adopted in June 2019 for the period 2019-2028.

The legislation requires the strategy to be reviewed every four years, even though it covers a ten year period.

Legislation

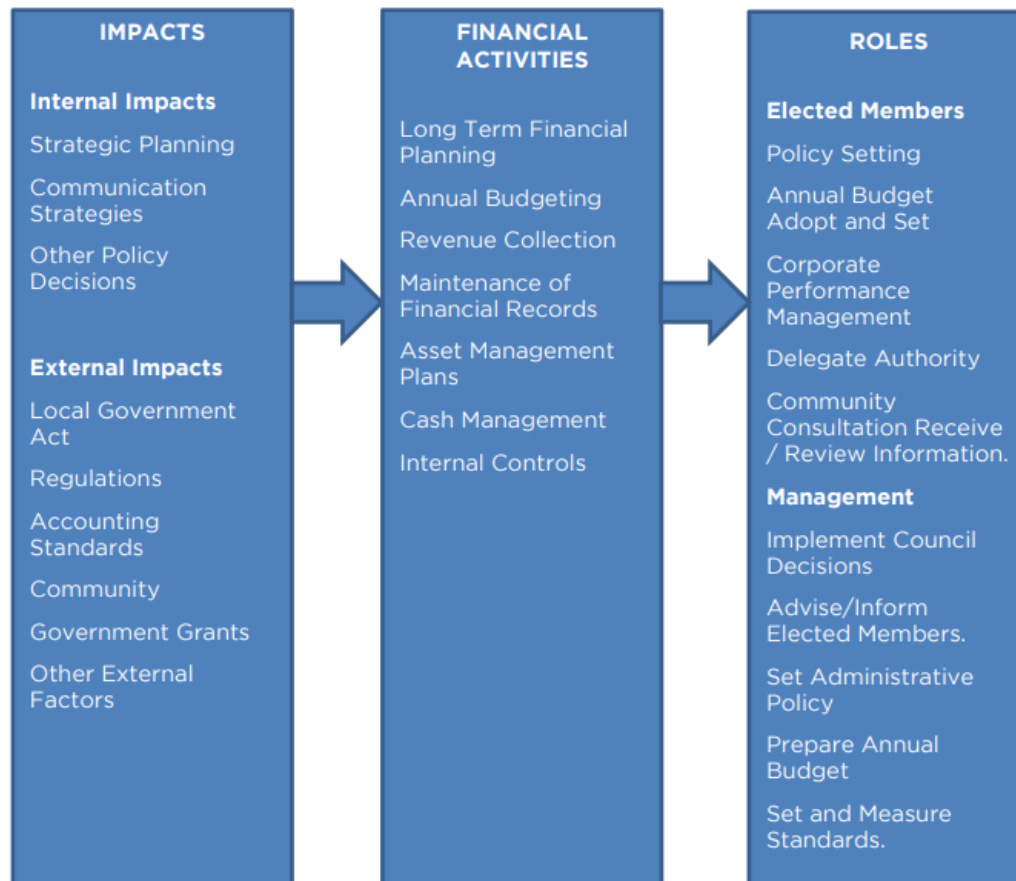
The Financial Management Strategy has been prepared in accordance with section 70A of the *Local Government Act 1993* supported by section 6 of the *Local Government (Content of Plans and Strategies) Order 2014* which states a financial management strategy of a Council is required to include the following matters:

- (a) an overview of the purpose and intent of the strategy;
- (b) the financial principles that are to guide the determination of the financial management strategies;
- (c) the key financial management strategies that are to be employed;
- (d) the financial aims and targets of the council.

Key Inputs

Financial outcomes and sustainability are influenced by fixed and variable interests that fall under the auspices of three key drivers:

- Impacts
- Financial Activities
- Roles



While the Financial Management Strategy is not the overarching controller of the individual attributes within each driver, it does require synergy between all of them to ensure the Financial Management Strategy is not adversely impacted.

Principles

The Financial Management Strategy contains the four guiding principles carried forward from the 2019 strategy:

1. The community's finances will be managed responsibly to enhance the wellbeing of residents;
2. Council will maintain a vision of ongoing sustainability so that the wealth enjoyed today can also be enjoyed by future generations;

3. Council's financial position will be robust enough to recover from unanticipated events and absorb the volatility inherent in revenues and expenses; and
4. Resources will be allocated in a transparent and equitable manner.

These carried forward principles are considered to be sufficiently robust, measurable and relevant for inclusion unchanged in the 2023-2032 strategy. The updated document is included as **Attachment 1**.

Proposed Changes

The updated Financial Management Strategy presented to Council does not propose any major changes as the review identified it remained relevant and compliant with Council's existing plans and strategies. However, changes of particular note are:

- legislative requirement now narrates the *Local Government (Content of Plans and Strategies) Order 2014* so as to be more relevant to the content of the strategy;
- graphics for the component hierarchy and three key drivers have been modernised;
- Asset management now refers to the Strategic Asset Management Plan;
- reference to the Community Plan and Strategic Plan have been added pursuant to an audit action item;
- the definition of differential rating has been updated to be in line with the legislation;
- the format of the financial sustainability measures has been updated to be in line with the Management Indicators required to be reported in the Annual Report; and
- the description of the financial sustainability measures are those used by the Tasmanian Audit Office

The marked-up document with recommended changes is included as **Attachment 2**.

Summary

In committing to financial sustainability, no policy or other decisions will be made without considering the long-term financial impact of those decisions. Together, the Financial Management Strategy and Long-term Financial Management Plan work in unison to (a) guide the strategic financial considerations and (b) report the financial impacts.

Consultations:

Elected Members
General Manager
Chief Financial Officer
Director Community and Corporate Services
Director Infrastructure and Development

Human Resource / Financial and Risk Management Implications:Financial

The adoption of an updated Financial Management Strategy does not by itself lead to immediate financial implications. Instead, the strategy will be relevant in future decision making processes and financial implications will be considered at the time.

Human resources

There are no immediate human resources implications created by adopting the Financial Management Strategy.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation	Moderate (C3)	Unlikely (L2)	Medium	The Financial Management Strategy: - is subject to annual review as part of the budget development process; and - is a referral mechanism as part of ordinary Council operations.
The Financial Management Strategy fails to provide relevant / sufficient financial assurance and requires revision before the next scheduled review.				
Do not adopt the recommendation	Moderate (C3)	Almost certain (L5)	High	Discuss changes with elected members and prepare a further updated Strategy to the next Council meeting.
Failure to comply with the requirement to have an adopted Financial Management Strategy leading to a regulatory breach.				

Community Consultation and Public Relations Implications:Community consultation

Community consultation was not required or undertaken. However, the Financial Management Strategy will be a public document, available on the Council's website.

Public relations

Key messages are:

- Council has adopted an updated Financial Management Strategy as required by the legislation, and
- the Financial Management Strategy will contribute to Council's financial sustainability and decision-making processes.

Recommendation:

That Council:

ADOPT the Financial Management Strategy 2023-2032 in the form set out in
Attachment 1

Attachments/Annexures

1 Financial Management Strategy 2023-2032



2 Financial Management Strategy 2019-2028 (tracked changes)



14. NEW AND UPDATED COUNCIL POLICIES

Author: Senior Legal Counsel (Michael Jacques)
Qualified Person: Director Community & Corporate Services (Jenny Richardson)
ECM File Reference: Council Policies

Community Plan Reference:

Under the *City of Glenorchy Community Plan 2015 - 2040*, the Community has prioritised 'transparent and accountable government'.

Strategic or Annual Plan Reference:Leading our Community

Objective: We are a leader and partner that acts with integrity and upholds our community's best interests.

Strategy: Make informed decisions that are open and transparent and in the best interests of our community.

Strategy: Manage compliance and risk in Council and our community through effective systems and processes.

Reporting Brief:

To present the following updated policies for review and adoption:

- Gifts and Benefits Policy
- Disposal of Council Land Policy
- Helicopter and other Aircraft Operations on Council Property Policy
- Privacy Policy
- Rates and Charges Policy

Several policies are now due for review and have been through a standard process or consultation and review.

Proposal in Detail:

Several policies are now due for review and have been through a standard process or consultation and review.

Gifts and Benefits Policy

After a detailed review, only minor clarifying changes are proposed, shown in the tracked version as Attachment 1. The final policy is shown at Attachment 2.

Disposal of Council Land Policy

Changes to this policy include minor amendments such as a new template and the re-ordering of paragraphs. For clarity, an additional appendix has been added to the policy identifying the land disposal process with a flowchart.

The more significant changes are the removal of the recommended sale prices and valuations, from Council report requirements. Council will still be advised separately of the valuation report. The Public Land Disposal reports must be in Open Council as per the *Local Government (Meeting Procedures) Regulations 2015*. Publishing land values at that stage potentially disadvantages Council in a sale process. The valuation report will be made available to Council out of session. Although the process is a public one, we are not obliged to disclose the price at a commercially disadvantageous time. Sale prices are all reported later in the annual Proceeds of Property Disposal Reserves report. The policy amendments can be found as [Attachment 3](#) and the final version as [Attachment 4](#).

Helicopter and other Aircraft Operations on Council Property Policy

This policy is required by our insurers to cover operations such as bushfire management use of helicopters in the Wellington Park. The changes are minor and include a new template and updated legislation links. The policy also makes it clearer that General Manager consent is required unless in a rescue or emergency scenario. The policy amendments can be found as [Attachment 5](#) and the final version as [Attachment 6](#).

Privacy Policy

The changes are minor and relate to a new template and clarification of some terms. The policy amendments can be found as [Attachment 7](#) and the final version as [Attachment 8](#).

Rates and Charges Policy

Pursuant to section 86B of the *Local Government Act 1993*, Council is required to maintain a Rates and Charges Policy and undertake a review every four years. The current version was adopted in June 2019 and is due for review.

The review has updated the policy into the new format, but otherwise only minor changes have been made including:

- adding definitions for frequently used rates and charges terminology;
- expanding the definition of differential rating to reflect the wording in the Act;
- clarifying the requirement for Council to issue a reminder account before charging interest or penalty on overdue instalments; and
- clarifying that no interest or penalty will apply where a ratepayer has an up to date direct debit arrangement in place that results in full payment of the rates balance by the end of the current rating year

The policy amendments can be found as [Attachment 9](#) and the final version as [Attachment 10](#).

Consultation

Elected Member workshop
Executive Leadership Team
Management Team
Corporate Governance
Senior Legal Counsel
Council officers

Financial

There are no material human resources or financial implications.

Human resources

There are no material human resources or financial implications.

Risk management

Risk Identification		Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation	The amended policies do not represent any significant departure from established practices or statutory requirements. There is a chance that procedural difficulties may be identified once they are implemented, leading to operational inefficiencies.	Minor (C2)	Unlikely (L2)	Low	Responsible officers continue to monitor compliance with policies and ensure that any amendments are made in a timely manner, as required.
Do not adopt the recommendation					
	Governance administration would be less optimal due to the presence of outdated and less effective policies.	Minor (C2)	Likely (L4)	Medium	Council officers are instructed to review the policies and implement any changes requested by Council as soon as practicable.

Community Consultation and Public Relations Implications

The policies, when updated, will be published on Council's website.

Recommendation:

That Council:

1. ADOPT the Gifts & Benefits Policy as set out in Attachment 2.
2. ADOPT the Disposal of Council Land Policy as set out in Attachment 4.
3. ADOPT the Helicopter and Other Aircraft Operations on Council Property Policy as set out in Attachment 6.
4. ADOPT the Privacy Policy as set out in Attachment 8.
5. ADOPT the Rates and Charges Policy as set out in Attachment 10.

Attachments/Annexures

- 1 Gifts & Benefits Policy - Tracked Changes
[!\[\]\(b1b781be830eb908d845c527ab08d5f8_img.jpg\)](#)
- 2 Gifts & Benefits Policy - Final Version
[!\[\]\(2176a4ba510fa27404d783166e891577_img.jpg\)](#)
- 3 Disposal of Council Land Policy - Tracked Changes
[!\[\]\(a3b1c8d49688274496e55f2751cb8993_img.jpg\)](#)
- 4 Disposal of Council Land Policy - Final Version
[!\[\]\(428d7e9195be7f8a26074c24b6c91839_img.jpg\)](#)
- 5 Helicopter and Other Aircraft Operations on Council Property Policy -
[!\[\]\(ed97b77223b22ee5f7630fce8232c643_img.jpg\)](#) Tracked Changes
- 6 Helicopter and Other Aircraft on Council Property Policy - Final
[!\[\]\(09fbf882b1c74e1d905570cb87137f75_img.jpg\)](#) Version
- 7 Privacy Policy - Tracked Changes
[!\[\]\(38a5711a91e51bcf581270eb937dfb8f_img.jpg\)](#)
- 8 Privacy Policy - Final Version
[!\[\]\(77ca010aba4da5e8432b17ebfa836139_img.jpg\)](#)
- 9 Rates and Charges Policy - tracked changes
[!\[\]\(487663b347e68df8fff3380f58dc0cc7_img.jpg\)](#)
- 1 Rates and Charges Policy - Final
0
[!\[\]\(ba6309ee69e3329bacc81ec8acea4b7a_img.jpg\)](#)

15. CAPITAL WORKS STATUS REPORT

Author: Director Infrastructure and Works (Emilio Reale)
 Qualified Person: Director Infrastructure and Development (Emilio Reale)
 ECM File Reference: Capital Works

Community Plan Reference:

Leading Our Community

The communities of Glenorchy will be confident that Council manages the community's assets soundly for the long-term benefit of the community.

Strategic or Annual Plan Reference:

Leading Our Community

Objective	We are a leader and partner that acts with integrity and upholds our community's best interests.
Strategy	Communicate effectively with our community and stakeholders about what Council is doing.
Strategy	Make informed decisions that are open and transparent and in the best interests of our community.
Objective	We responsibly manage our community's resources to deliver what matters most.
Strategy	Manage the City's assets responsibly for the long-term benefit and growth of our community.
Strategy	Deploy the Council's resources effectively to deliver value while being financially responsible.
Action	Manage Council's property, parks and recreation infrastructure and facilities sustainably for the benefit of the community by implementing asset management plans that maintain or replace facilities as they reach the end of their useful lives.

Reporting Brief

To provide a quarterly capital works status update report to Council and report changes to the Capital works program budget.

Proposal in Detail

This report is provided to update elected members and the community on the progress and delivery of Council's capital program for the first quarter of the 2023/24 financial year.

Delivery of an extensive capital work program requires various adjustments during the financial year as there are a large range of potential project-related variables and external market factors that come into play.

Council is already experiencing some variations to the capital program. Some variations are because of market cost escalations, variations to scope of works and/or contractor delays. The affected projects will be outlined in more detail further into the report.

Capital works and project governance

The capital works program and expenditure are reviewed by an internal working group, the Infrastructure Management Group (IMG), at monthly meetings based on monthly financial forecasting reports.

During the financial year, Council officers actively monitor project delivery and budgets, due to some unexpected changes that arise. These may require immediate attention such as the recent flooding issues. In some cases, projects exceed their original scope due to reasons that can't be identified until after they commence. These funding variations/reallocations or additional projects are monitored and overseen by the IMG to ensure the total works program does not exceed the available funding, or to bring forward a future project in place of one that can't be delivered. This is done in accordance with IMG's Terms of Reference.

Council also has a Project Control Group in place to oversee major projects that exceed \$1 million in value or have a high level of complexity, or public interest.

Any notable adjustments are reported to Council through the monthly financial performance reports or via this Quarterly Report.

Capital works status

Council's Capital Works program for this year has an annual budget of \$32.686m with the major grant funded projects making up close to half of the annual capital works program and delays to these can negatively impact reported overall expenditure. At the end of the September quarter, \$2.019m has been expended on Council funded recurrent projects and \$2.246m for Grant Funded / Major Projects.

At this time, the recurrent capital works program is reporting actual expenditure slightly behind budget at quarter end.

There is a need for a number of adjustments in the recurrent capital works program, due to inflation impacts as well as a number of additional projects, and contaminated soil removal from the Wellington Park Mountain Bike track.

Some of the final costs are not yet available. However, the table below foreshadows the likely changes that will be presented to Council at a future Council meeting.

Summary of variations and foreshadowed changes				
Account number	Project	Overspends/ unbudgeted	Status	Notes/Reason
101282	Montrose Bay skatepark irrigation system	\$25,000	Foreshadowed for future report	Additional works required after skatepark construction. Final cost TBC when tender completed
To be created	Structural roof works, (hold down points) for Solar Panels	\$48,000	Foreshadowed for future report	Additional works identified due to the Chambers roof - requiring additional tie downs for wind rating. Cost TBC, awaiting quotes. Potential grant opportunity.
101931	MTB Park (contaminated soil removal and park signage)	\$73,000	IMG Variation	Unexpected find of asbestos fragments in localised pile of soil. (Merton house ruins) and renewed signage for Mountain Bike Park.
101767	Council Chambers office alterations to create additional workstations	\$300,000	Foreshadowed for future report	Due to ceasing the lease on the Terry St building and relocating staff within the Council Chambers additional works were required to create new workstations. Additional works required that were not included in the budget was upgrade of fire protection systems, switchboard upgrades, asbestos removal and bin enclosure. Final cost TBC
101979	Moonah Arts Centre structure maintenance and plaster repairs	\$45,000	IMG Variation	This was an unbudgeted project that was required due to ground movement and opportunity to rent out meeting rooms
101967	Wilkinsons Point Pavilion handrail	\$35,000	IMG Variation	This was an unbudgeted project to replace the ongoing vandalised rose-coloured glass with an open handrail
101517	KGV (AFL) interchange boxes	\$40,000	Foreshadowed for future report	This project is grant funded through Community Sport and Recreation. From the time the grant was announced to the time the construction can commence there has been a cost escalation.

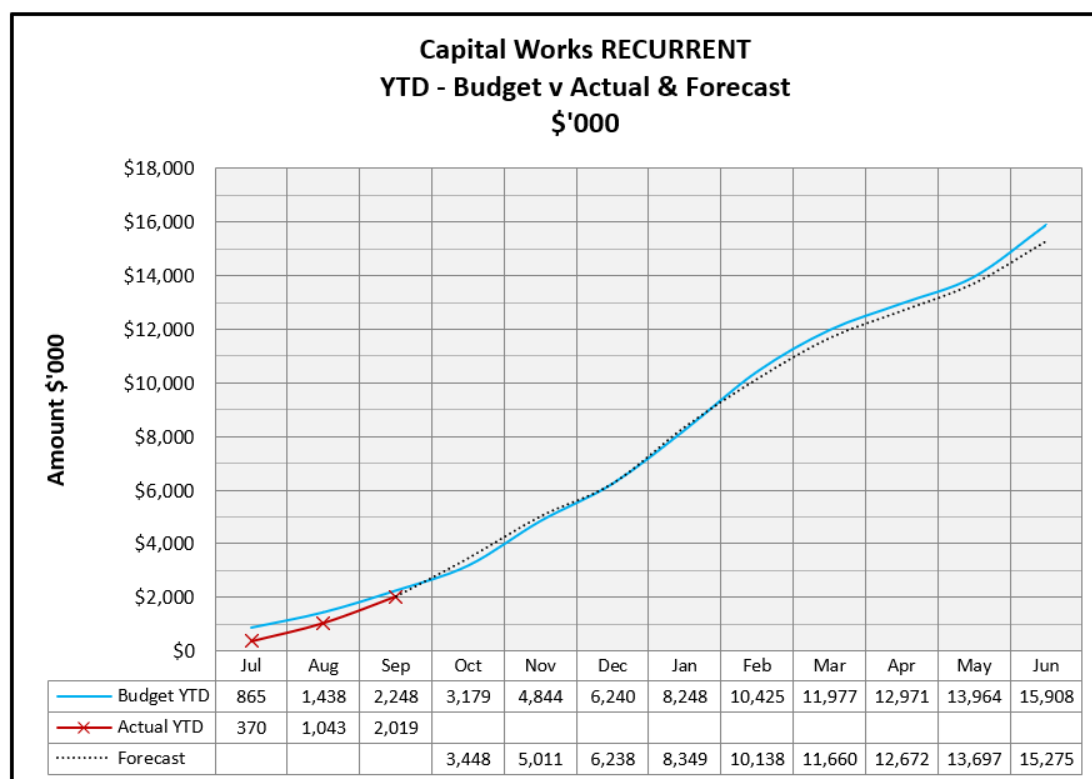
101914	Benjafield Playground renewal/upgrade	\$234,138	IMG Variation	Final contracts awarded were slightly higher than original estimates, plus inclusion of additional seating, accessible We-go swing, additional pathway works and excavation.
101956	Cadbury Change rooms upgrade/addition	\$90,000	Foreshadowed for future report	This project is grant funded through Community Sport and Recreation. From the time the grant was announced to the time the construction can commence there has been cost escalation.
	Subtotal of Variations	\$890,138	This amount to be confirmed once final pricing is obtained	

Summary of savings and/or deferrals

Account Number	Project	Saving/Deferral	Status	Notes/Reasons
101644	General Signage	\$20,000	Foreshadowed for future report	This budget will be allocated towards MTB park signage to offset overall additional cost
101906	Eady St Demolition	\$40,000	Foreshadowed for future report	The existing light controller is attached to this building and needs additional funding to make it stand alone, defer to next year
101917	Childcare extension/upgrade	\$357,000	Foreshadowed for future report	This project is mostly grant funded from the Local Roads and Community Infrastructure Program. Council's contribution won't be spent this financial year Can reallocate this amount and re-budget next financial year
101645	Fencing and gates budget	\$30,000	IMG Variation	Reallocate this budget to Benjafield playground fencing so it can be completed this financial year
101918	Playspace Renewal	\$204,138	IMG Variation	Reallocate this amount to Benjafield playground so it can be completed this financial year, noting the renewal program is concurrently delivering 10 other local playspaces with \$1.5M Federal grant support.

101631	Renfrew Circle Road Reconstruction	\$700,000	Foreshadowed for future report	Due to a delayed start the total budget will not be expended this year, leaving a saving of \$700k that can be reallocated. This project will/has commenced and will span two financial years
	Subtotal Savings/deferrals	\$1,351,138	This amount to be confirmed once final pricing is obtained	
	Difference	\$460,999		
Foreshadowed Additional Unprogrammed Projects				
101536	Tolosa Park Irrigation Possible future budget requirement this financial year (or access DEC reserve funds)	\$450,000	Foreshadowed for future report	Council has made a request to TasWater to include the irrigation system in the Tolosa Dam Project scope, or within the contingency amount. More efficient to install irrigation as site is being developed rather than re-excavate the finished surface level
To be created	McGill Rise rockfall protection barrier	\$100,000	Foreshadowed for future report	Council is currently waiting on a cost proposal for the installation of a rockfall protection barrier. Council will seek the recovery of this amount

The graph below indicates that at the end of the September quarter, \$2.019m has been expended on Council funded recurrent projects. Currently, the recurrent capital works program is reporting actual expenditure slightly behind budget at quarter end.



Status of Major and Grant Funded Projects

As well as Council's recurrent renewal projects, Council is undertaking a large program of grant funded major projects, which involves some major sporting facility redevelopments. While Council is completing many of the small to medium size projects the two larger ones at North Chigwell soccer and KGV soccer continue to be progressed.

While Council is continuing to experience delays in the supply of materials and contract services due to market constraints, along with increases in construction costs and the availability of contractors, the market does appear to be levelling out.

The majority of these projects will be completed in the 2023/24 financial year with only the soccer projects extending into 2025. These have been budgeted accordingly.

A summary of these projects is provided below.

Gibbins Reserve Playspace

The Australian Government is contributing \$2m and Council is contributing \$1.4m. The variation of scope was approved by Government on 10 March 2022.

Works on this Project commenced in late March 2023, with earthworks and the installation of a number of pieces of play equipment substantially complete.

The new public toilets are completed, and this project is expected to be fully complete near the end of the calendar year.

Montrose Bay Foreshore Skatepark

The skatepark was funded through a grant of \$250,000 from the Department of Communities Tasmania and \$250,000 from a grant from the Department of Health and Human Services. The remaining \$120,000 is being funded from the Federal Government's Local Roads and Community Infrastructure Grant Program.

Whilst there is some remaining irrigation to be completed adjacent to the skatepark the project is complete and open for public use.

Council Chambers Solar Panel Installation and Roof Upgrades

Council officers investigated the benefits of installing solar panels on high daytime use buildings such as the Council Chambers. A cost benefit analysis based on quotes received indicated the solar panels cost was \$95,000 but will save up to approximately \$25,000 per annum (depending on the time of year and weather conditions) in electricity costs, putting the payback time for the panels themselves at around five to six years.

Some engineered roof tie downs are required in a section of the building which are currently under design. The tie down points are required due to the wind loading for this area. Once the tiedown points are completed the solar panel installation can be completed.

Football Packages

KGV

To date, the synthetic pitch replacement at KGV has been completed and certified to FIFA standards along with all fencing surrounding the pitch. The new LED lighting is complete and operational.

Construction of the new changerooms and public toilets has commenced and is well underway. Floor slabs have been poured in early October 2023.

North Chigwell

Ground works and new LED lighting are now complete at the North Chigwell and the new natural turfs are in use.

A development application for the new club house facilities has been approved by Council and the tender for the construction was advertised in early October 2023.

Tolosa Park Dam Reintegration Project

TasWater and Glenorchy City Council are jointly funding the first stage of works under the master plan for the former reservoir area to transform it into an open parkland. Under the agreement, TasWater will contribute \$3.2 million of the estimated \$6.208m cost of the Stage A works, with Council funding the balance.

The initial dam decommissioning and remediation works, to be carried out by TasWater, will see the 20-metre-high dam wall partially demolished with the fill from the wall used to create an open parkland with completed earthworks, levelled, usable areas, water features, established grassed areas and the formation of future walking trails (to be completed in future stages). TasWater will then hand the area back to the Council to continue to develop as funding becomes available.

Works commenced in September 2023 and are now well underway with a large section of the dam wall being relocated into the site. The completion of earthworks is expected in April 2024.

Playground Renewal Program

Glenorchy City Council has completed playspace replacement works at Booth Avenue, Barry Street Reserve, Collinsvale Reserve and Cairnduff Reserve and is on the verge of completing a major accessible playspace at Giblins Reserve.

Council is also progressing the replacement of the Benjafield playground in Moonah which is funded from \$1m from the Property Disposal Reserve fund. The expected completion will be around the end of this calendar year.

Council has also received a grant deed from the Australian Government for a \$1.5m election commitment for playground renewals that was made at the last federal election. These funds will provide a further acceleration of the playground renewal program and includes the renewal of the following playspaces:

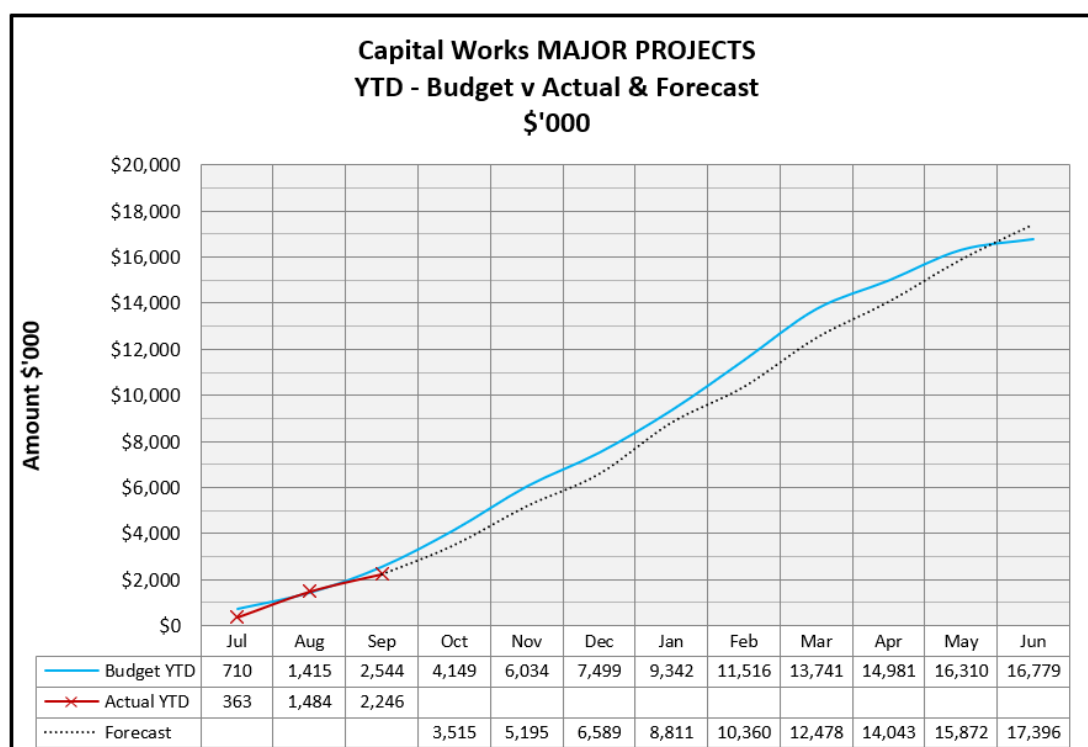
1. Alroy Court, Rosetta
2. Cooina Park, West Moonah
3. Roseneath Reserve, Austins Ferry
4. Chandos Drive Reserve, Berriedale
5. Pitcairn Street Reserve, Montrose
6. Battersby Drive, Claremont
7. Collinsvale Reserve, Collinsvale (completed)
8. Lutana Woodlands, Lutana
9. Barossa Road, Glenorchy
10. International Peace Park, Berriedale

Many of these playspaces will be completed in the current financial year. The majority of these playspaces are currently out for pricing, and construction timeframes will be confirmed following this.

Summary of Grant Funded Capital Projects

Major grant funded projects make up close to half of the annual capital works program.

The end of September actual expenditure is \$2.246m versus a budget forecast of \$2.544m for the major/grant funded projects shown in the graph provided below, which is reflecting that Council has experienced some minor delays in expenditure in these projects. Some of the major projects have been programmed over multiple years. This will result in financial statements showing underspends in this year's program that will be carried forward into next financial year due to the projects being substantial in size and value. Many of the major project reported above will be completed next financial year.



Consultations:

Consultation has been undertaken with Directors, Managers and Coordinators within the relevant Departments and external agencies such as TasWater, Community Sport and Recreation and numerous sporting clubs and community groups.

Human Resource / Financial and Risk Management Implications:Financial

It is important to note that for every new asset created by Council there will be additional, ongoing operational costs. New assets should therefore be treated as a new service to the community which incurs additional cost. On current estimates and experience, the cost of new assets to Council's ongoing operational budget over the life of the asset is around 2.5% for maintenance and 2.5% for depreciation. This could be equated to a percentage of rates that need to be allocated to keep new assets in a good state of repair and renewed when they reach the end of their useful life.

Delivery of a capital works program within budget is essential to ensure that Council is financially sustainable, and that Council's assets are being renewed, maintained, and developed to meet the current and future needs of the Glenorchy community. Failing to maintain and renew assets can lead to environmental impacts and assets not delivering the required level of service to the community. Poorly maintained assets can also have impacts on energy and resource use. Communities expect assets such as recreational facilities, roads, bridges, and stormwater systems to be safe and maintained to necessary standards.

The financial sustainability of the Council would be at risk if capital works programs are not kept within budget or are not undertaken.

Human resources

The delivery of the capital works program (including project management of outsourced works) is managed within Council's existing resources.

Risk management

Council must plan and deliver a suitable capital works program to ensure that its assets are able to service the needs of the community. Council's reputation and the community's amenity would suffer if assets and service levels are not maintained at necessary standards. The consequence of inadequate maintenance and upgrade of capital assets will be increased costs in the future.

Risks associated with Council's financial expenditure and sustainability are managed through the process for developing Council's annual budget and are monitored through ongoing reporting on Council's Strategic and Key Operational risk register.

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation	Severe (C5)	Unlikely (L2)	Medium	Budget and LTFMP formally reviewed during the year. Prudent debt management and consistent monitoring of financial conditions enabling an appropriate response. LTFMP reviewed annually and adjustments made in future budgets to account for any unforeseen events. The current LTFMP forecasts ongoing modest rate increases. However may need to be reviewed based on market conditions and construction indexes.
Ongoing substantial budget deficits leading to depleted cash reserves as a result of changes to economic conditions or other unforeseen events, leads to a loss of financial sustainability or the need to borrow or increase rates above community expectations.				
Further economic changes result in estimates that are not materially accurate, leading to a need to revise estimates either up or down again during the year.				
Suppliers, contractors and service providers are unable to provide goods and services or at competitive prices.				
Damage to Council infrastructure from unpredictable events resulting in significant costs to repair or replace.	Major (C4)	Unlikely (L2)	Medium	Limited insurance coverage in place for some events with Council accepting risk of a significant event where other financial support is not made available (e.g. State Government).

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Do not adopt the recommendation	Major (C4)	Likely (L4)	High	A further report and revised recommendation is brought to Council as a priority, addressing any concerns raised by Aldermen.
Budget estimates for the 2022/23 year would not reflect the actual position, leading to less effective financial management and potential breaches of the Act or accounting standards				

Community Consultation and Public Relations Implications:

Community consultation

Community consultation is undertaken on specific projects as required. There are several projects included in this report where specific community engagements have been undertaken to determine the final outcomes to be achieved.

Recommendation:

That Council:

1. RECEIVE and NOTE the capital works status report to 30 September 2023 with foreshadowed budget variation.
2. NOTE that confirmed budget changes will be returned to the Council in the next quarterly report, with formal endorsement of budget variations to be sought at that time.

Attachments/Annexures

Nil.

16. QUARTERLY REPORT - QUARTER 1 ENDING 30 SEPTEMBER 2023

Author: Executive Manager Stakeholder Engagement (David Ronaldson)
Manager Finance (Allan Wise)

Qualified Person: General Manager (Tony McMullen)

ECM File Reference: Corporate Reporting

Community Plan Reference:

Leading Our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

Strategic or Annual Plan Reference:

Leading Our Community

Objective	We responsibly manage our community's resources to deliver what matters most
Strategy	Deploy the Council's resources effectively to deliver value while being financially responsible
Action	Prepare Council's Annual Plan and monitor the progress of actions

Reporting Brief:

To present Council's Quarterly Report for the quarter ending 30 September 2023.

Proposal in Detail:

The Quarterly Report for the period ending 30 September 2023 details Council's key strategic projects, core business activities, financial performance and forecasting and monitoring of Council's Annual Plan.

The Quarterly Report comprises:

- Glenorchy City Council Quarterly Report ([Attachment 1](#)),
- Quarterly Annual Plan Progress Report ([Attachments 2 and 3](#)), and
- Planning Program Quarterly Report ([Attachment 4](#)).

The purpose of the report is to assist Council in its strategic oversight of Council operations and to advise progress in implementing the Council's Annual Plan.

A further benefit of this reporting is that it helps to make Council's operations more transparent to the community.

Quarterly Report

The Quarterly Report ([Attachment 1](#)) contains a comprehensive summary of Council's performance over the first quarter of the financial year. The report consists of the:

- General Manager's summary of strategic and operational highlights
- Council's Quarterly Financial Performance Report, and
- Reporting against Annual Plan Measures.

Financial Performance

Executive Summary

Council's operating result as at the end of the September 2023 quarter is \$1.943 million better than the budgeted position. The favourable variance is the combined result of \$0.556 million more revenue than budgeted and \$1.387 million less expenditure than budgeted.

The favourable result is noteworthy given there are still tight economic influences to navigate, in addition to ongoing recruitment and retention of staff challenges. Regardless, the forward forecasts currently report a consistent favourable position through to the end of the financial year. However, constant monitoring and revision of budgets may be required to reflect the financial position more accurately.

Revenue

Year-to-date operational revenue is \$60.167 million compared to budgeted operational revenue of \$59.611 million. This represents a favourable result of \$0.556 million or 0.9% against budget.

All classes of revenue report a stable position with only \$0.396 million in unspent grants carried forward from last year distorting the true position.

New Overdue Rate Procedures for Instalment One

As part of setting the 2023/24 rates and charges, Council also adopted new procedures for overdue instalments. This included halving the penalty charge from 10% to 5% and the sending of an overdue reminder 7 days after the due date that provided a further 14 days before any penalty is applied or other recovery action is taken.

These new procedures were used for the first rate instalment due on 15 August 2023 and have proven to be of financial benefit to many ratepayers.

The decision to implement relaxed overdue instalment procedures in acknowledgement of the difficult economic environment faced by the ratepaying community has to date proved successful.

In the previous 2022/23 year, there was 2745 penalties applied after 7 days at 10% resulting in an average of \$51.20 per rate account. This year, there were 1406 penalties applied after 21 days at 5% resulting in an average of \$20.90 per account.

Based on these comparative figures over the two years, approximately 1339 ratepayers avoided penalties because of the extended time. Those ratepayers upon whom a penalty was imposed saved around \$30.30 due to the reduced percentage.

Expenditure

Year-to-date operational expenditure is \$15.144 million compared to budgeted expenditure of \$16.531 million. This represents a favourable result of \$1.387 million or 8.4% against budget.

Employee costs report an underspend of \$0.363 million which is due to positions remaining vacant during the recruitment process, which is expected to continue for some time.

Materials and services also report an underspend in the amount of \$0.743 million. However, much of this can be attributed to expenditure being delayed beyond the budgeted month. It is expected these timing differences will be resolved in the second quarter.

Non-operating – Capital Grant Revenue

Capital grants revenue is \$5.168 million against an annual budget of \$9.198 million.

Substantial capital grants have been received in the first quarter, including \$1.242 million in unbudgeted capital grants. In addition, \$0.606 million in unspent grants carried forward from last year distort the true position.

Non-Operating – Net Gain/(Loss) on Disposal of Assets

Disposal of assets currently records a loss of \$28,000 in the operating statement against an annual budgeted loss of \$0.418 million.

The property at 1 Bellette Place sold to Catholic Care has recently settled and the proceeds of sale are currently held in our suspense account awaiting reconciliation prior to the transfer to the Gain/(Loss) on Disposal of Assets account.

Non-Operating – Contributions Non-Monetary Assets

No donated assets have yet been recognised against an annual budget of \$3.500 million.

Capital works

Year-to-date Capital Works expenditure is \$4.265 million against a combined annual budget of \$32.686 million and a combined annual forecast spend of \$32.670 million. At the end of September, \$2.019 million has been expended on Council funded recurrent projects and \$2.246 million for Grant Funded / Major Projects.

A separate detailed capital works update report will be presented to this Council meeting.

Summary

Further information on revenue, expenditure and capital works financials is provided in Attachment 1 to this report.

Annual Plan Progress

The Annual Plan Progress Report ([Attachment 2 and 3](#)) currently records the status and commentary of the 16 priority actions with indicators for the remaining Annual Plan actions, including 'business as usual' items.

Planning Program Quarterly Report

The Planning Program quarterly report ([Attachment 4](#)) is included covering the period from 1 July 2023 to 30 September 2023 (Q1).

In summary there are a few noteworthy details to highlight.

The number of applications received in Q1 was 27 higher than the previous quarter. This includes an increase of 43% for discretionary applications from the previous quarter and an increase of 52% for no permit required applications.

There was an increase in the number of planning applications determined in Q1 of 2023/24 compared to the previous quarter by 35 applications which is a 39% increase. An additional 19 discretionary applications were determined compared to the previous quarter.

The average processing time for discretionary applications in Q1 was 34 days which is equal to the shortest which was Q2 of 2022/2023, and 5 days less than the previous quarter.

For permitted applications, the average processing time was 16 days for this quarter which is a decrease from 17 in Q4 of 2022/23. This is similar to the average processing times dating back to Q1 of 2018/2019.

The average processing time for minor amendment applications (s56) in Q1 of 2023/24 was 16 days which is a decrease of 11 days from the previous quarter. The average processing times for Q1 are well within the 28-day statutory time limits that apply to s56 minor amendment applications and permitted applications. The average of 34 days for discretionary applications is within the 42-day statutory time limit for these applications.

The report also details the status of planning scheme amendments and a list of applications decided under delegation for the quarter.

Consultations:

General Manager
Executive Leadership Team
Capital and Operational Budget Responsible Officers

Human Resource / Financial and Risk Management Implications:

The Quarterly Report assists in Council's active risk management by monitoring and reporting on the progress of Annual Plan actions, major projects, key activities of Council and financial performance.

This enables Council to have oversight of the performance of the organisation, enabling informed decision-making and appropriate risk mitigation.

Given the report is for receiving and noting, there are no material risks in adopting the recommendations.

Community Consultation and Public Relations Implications:

Community consultation

As this is a status report on the outputs and outcomes of Council services and activities, no community consultation was undertaken.

Public relations

There are no material public relations implications.

Recommendation:

That Council:

RECEIVE and NOTE Council's Quarterly Report, Quarterly Annual Plan Progress Report and Planning Program Report for the quarter ending 30 September 2023.

Attachments/Annexures

- 1 GCC Quarterly Report Q 1
[!\[\]\(c25df6c57dccd81095d14ed16c5e6013_img.jpg\)](#)
- 2 GCC Annual Plan Progress Report (Priorities)
[!\[\]\(427093379526118120820e4db9055b93_img.jpg\)](#)
- 3 GCC Annual Plan Progress Report (All)
[!\[\]\(5d2c8dc5cc493c54db7941bf203eaae6_img.jpg\)](#)
- 4 Planning Program Quarterly Report
[!\[\]\(047d36fa1d62f1184657f2fe2435d4b3_img.jpg\)](#)

17. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE

Question without notice – Alderman Dunsby

Q1: When is the report on the trial of Citizen of the Year processes coming back to Council?

A: A report is being prepared as soon as practical for Council to consider – at the latest, the report will be on the agenda for the November Council meeting.

CLOSED TO MEMBERS OF THE PUBLIC

18. CONFIRMATION OF MINUTES (CLOSED MEETING)

That the minutes of the Council Meeting(Closed Meeting) held on 25 September 2023 be confirmed.

19. APPLICATIONS FOR LEAVE OF ABSENCE

20. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE (CLOSED)
