

**COUNCIL MEETING
AGENDA
MONDAY, 26 FEBRUARY 2024**



GLENORCHY CITY COUNCIL

QUALIFIED PERSON CERTIFICATION

The General Manager certifies that, in accordance with section 65 of the *Local Government Act 1993*, any advice, information and recommendations contained in the reports related to this agenda have been prepared by persons who have the qualifications or experience necessary to give such advice, information and recommendations.

A handwritten signature in blue ink, likely of Tony McMullen, the General Manager.

Tony McMullen
General Manager
MONDAY, 26 FEBRUARY 2024

Hour: 3:30pm

Present (in Chambers):

Present (by video link):

**In attendance (in
Chambers):**

**In attendance (by video
link):**

Leave of Absence:

**Workshops held since
last Council Meeting**

Date: Monday, 5 February 2024

Purpose: To discuss:

- MI Global Engagement Plan Presentation
- Budget Bids Update
- Future of Local Government Reform Recommendations

Date: Tuesday, 13 February 2024

Purpose: To discuss:

- General Manager Mid-year Performance Review Presentation

Date: Monday, 19 February 2024

Purpose: To discuss:

- Hobart City Deal, Greater Hobart Strategic Partnership

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1. APOLOGIES

2. CONFIRMATION OF MINUTES (OPEN MEETING)

That the minutes of the Council Meeting held on 29 January 2024 be confirmed.

3. ANNOUNCEMENTS BY THE CHAIR

4. PECUNIARY INTEREST NOTIFICATION

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Question without notice – Deanne Gillie/Shaw, Granton

Q1: Currently you are running a paid Facebook ad giving away \$100 vouchers asking people to register their Facebook accounts.

My first question is:

What do you plan to do with this Facebook list? Will you be selling it or is it going to be used for political advertising? Or is it just going to snoop around to see who our friends are or what we're up to?

A: [Mayor]: I am not aware of us collecting Facebook account information.

This question was taken on notice.

Response:

Glenorchy City Council uses Facebook as a communications channel not a community engagement tool. It does not collect personal information via Facebook, nor does it gather personal information from Facebook groups. Council has not asked people to register their Facebook accounts.

Council runs an online engagement platform, Let's Talk, Glenorchy, as a one-stop shop for residents to provide feedback to Council. Users can respond to featured projects and engagement opportunities, check the final outcomes of past projects, and find out how to connect with council representatives.

The Let's Talk, Glenorchy platform is open to the public, meaning anyone can view project information, but there are some features that require registration to participate. For more information on how this ensures Council engages meaningfully please visit: <https://letstalk.gcc.tas.gov.au/why-do-i-need-to-register>.

When community members register for Let's Talk, Glenorchy we ask for contact details so we can keep people informed of opportunities to have their say, and demographic information to ensure we are hearing from a diverse range of people in our community.

This platform provides a clear space for meaningful engagement and ensures we can report back on project and engagement outcomes. Any information gathered via the Let's Talk, Glenorchy platform is treated in accordance with Council's Privacy Policy.

Whilst demographic information from survey participants is beneficial, Let's Talk, Glenorchy also provides the opportunity for people to participate anonymously through quick polls and other on-line tools if that is their preference.

As Let's Talk, Glenorchy is a key platform to conduct meaningful engagement and gain resident feedback, Council aims to continually increase the number of registered participants so the platform is reflective of the community in terms of population demographics, including age and culture. Council sees its online engagement platform as an asset to ensure we are meeting the needs and

expectations of Glenorchy residents. Therefore, we have undertaken a short, low-cost campaign with the aim of increasing registrations during January 2024.

Council allocated a small budget for the campaign. This included \$300 for three shopping vouchers as prizes. With the cost of living crisis currently impacting Glenorchy residents, shopping vouchers are seen as a positive way to encourage registrations and ensure new people from a range of backgrounds are coming onto the platform to have their say.

The campaign budget also included \$50 for paid advertising on Facebook. Paid advertising is a proven effective method as it can target specific demographics to reach a more diverse and representative audience.

This competition's purpose was to increase registrations on Let's Talk, Glenorchy to make sure more people get to have their say.

Let's Talk, Glenorchy is run by Council staff. Council's online engagement works alongside our face-to-face engagement opportunities to provide a range of opportunities for people to have their say. Our Community Engagement Flyer details Council's different engagement tools and communication channels and our Community Engagement Guide provides information on how and when Council will engage with the community and why it is important.

For more information on how this engagement platform works please visit Let's Talk, Glenorchy FAQs <https://letstalk.gcc.tas.gov.au/lets-talk>.

Question without notice – Janiece Bryan, Montrose

Q2: The Lacus report did not recommend the closure of the pool and believed testing was an essential requirement before Council and Aldermen made decisions about the future of the pool. That's testing of the pool shell and the concrete. Why didn't the Council authorise a chemical analysis of the concrete and pool shell to determine its true life expectancy as this was strongly recommended in the Lacus report, page 46? Why did this occur?

A: [Mayor]: This question was taken on notice.

Response:

Council engaged KnowLedge Asset Management Services to undertake the pool assessment and provide advice on the findings. KnowLedge subsequently engaged Lacus Consulting to provide the engineering assessment of the pool. It is important that the Lacus report is read in conjunction with the presentation provided by KnowLedge, as that presentation contextualised their findings. Concrete testing of the pool shell remains an option that could be pursued, however in the context of the overall findings this is not seen as a priority as it is the collective issues associated with a 60-year old asset that are the core concerns.

As Council has previously outlined: It is estimated it would cost several million dollars to repair the pool's current faults and safety issues to an extent it would be safe for public use. Such work would likely see the pool closed this summer and possibly next summer as well, and only provide up to five more years of operational life before redevelopment would be required. The Council does not believe this would be an effective use of ratepayer funds, which is why longer-term options are being explored.

Given the pool shell is 60 years old and leaking, a redeveloped facility would have a new pool shell installed. There are no plans to re-open the pool using the existing shell, as Council does not consider short-term repairs a cost-effective use of ratepayer funds.

Question without notice – Lisa Rime, Goodwood

Q1: As a result of the government's commitment to implement the full 191 recommendations of the Child Abuse Commission of Inquiry, how does the City of Glenorchy monitor the safety of children and youths at the premises they lease to sporting clubs?

A: [Mayor]: This question was taken on notice.

Response:

Under the Child and Youth Safe Organisations Framework (the Framework) sets out the Child and Youth Safe Standards that Council must comply with by 1 January 2024.

Council has a general requirement to provide continuous education, including providing information to the community.

A club, association or cadet organisation that has a significant membership of, or involvement by, children is separately expected to comply with the Act by 1 July 2024.

Leases and licences issued by Council already require tenants to comply with the law, which includes the Child and Youth Safe Organisations Act 2023.

The initial focus of the Framework is on education. Council has conducted a community survey to inform the creation of a Commitment to Child and Youth Safety and design Council's Child Safety procedures, which will cover Council events and activities as well as activities which occur on Council property/venues. This survey was also intended to create a snapshot of community's awareness of existing services.

Survey responses show that children and young people are most likely to ask a trusted adult for information, while adults will generally use an internet search engine or go directly to the Council's website to find information about child safety. This has shown the importance of promotion to teachers and other adults in positions of responsibility in our community. Prior to 1 July 2024,

Council will collate an information package for sporting and community institutions that lease Council property, setting out how they might comply.

Council will further promote information about external emergency child safety response telephone numbers and websites. It was clear in the survey responses that Council should provide clear and simple information on our website. Staff will be provided with training to help people discuss child safety concerns, and a means to discuss them in a private environment.

Q2: Are Working with Vulnerable Children registrations regularly checked and recorded and how are reportable incidents dealt with by the Council?

A: [Mayor]: This question was taken on notice.

Response:

Working with Vulnerable Persons (WWVP) registrations of Childcare educators are regularly checked by the Child Care Delivery Coordinator and the information is managed on a staff register kept for this purpose.

Other Council staff required to hold a valid WWVP registration are managed through their personnel records.

The Department of Justice also send an email to individuals advising when their WWVP is due for renewal.

6. PUBLIC QUESTION TIME (15 MINUTES)

Please note:

The Council Meeting is a formal meeting of the Elected Members elected by the Glenorchy community. It is chaired by the Mayor. Public question time is an opportunity in the formal meeting for the public to ask questions of their elected Council representatives about the matters that affect ratepayers and citizens.

In accordance with regulation 31(2) and (3) (Public question time) Local Government (Meeting Procedures) Regulations 2015, Council will allocate 15 minutes during each Council Meeting to invite members of the public to ask questions relating to the activities of Council.

The following rules and procedures apply to Public Question Time:

1. questions must relate to the activities of Council
2. members of the public are to announce their name and residential address before asking a question (which will be recorded in the minutes)
3. questions are to be put succinctly and in the form of a question, not a comment
4. questions must not be inflammatory, abusive, defamatory, contain a personal attack or otherwise breach any rules of the meeting which have been explained by the Chairperson
5. the Chairperson may limit the number of questions asked by each member of the public in order to ensure that all members of the public wishing to ask questions are given the opportunity within the allocated time
6. the Chairperson will decide the order in which questions are to be asked and may rotate the order between different members of the public if individuals have more than one question to ask
7. the Chairperson may, in their absolute discretion:
 - a) refuse to answer a question if the Chairperson deems that it is inappropriate or does not comply with these rules or the rules of the Council meeting, or
 - b) take a question 'on notice', in which case the answer will be provided in writing prior the next Council meeting and included on the agenda for the next Council meeting
8. if a question is taken on notice, the Chairperson may request that the member of the public submit their question in writing and may refuse to provide a response if the question is not provided as requested, and
9. the 15 minutes allocated for Public Question Time may be extended at the discretion of the Chairperson at the conclusion of the time period. Council is to publish information relating to Public Question Time, including any additional rules and procedures, on Council's website.

Question on notice – Leeanne Rose, Glenorchy

(Received Wednesday, 24 January 2024)

Q1: In the 'Consultant Commission Brief (CCB 953), Contract 953' why do Councils expectations/actions emphasized through-out this document state, 'alternative options' over and over for the pool site, even going as far as stating '(not just aquatic users)' the broader community etc., i.e. under headings: 'Enhanced recreational opportunities' 'Identification and analysis of multiple options to optimize recreational outcomes, (not just aquatic users) the broader community etc. Comprehensive Cost Benefit Analysis' 'analysis and evaluation of the whole-of-life costs and benefits of 'different alternatives' to ensure that the financial implications of each are clearly understood'.

Response:

The brief is clear that the scope of works includes consideration of both pool redevelopment, and alternative options. It is important that a potential investment of this scale is fully evaluated to ensure the costs, benefits and implications are clearly understood and supported by the community. A new aquatic facility will be evaluated in this process. It is possible that some in the community may wish for alternative options, and these should also be considered.

Q2: As per Mayor's previous interview (re. State Governments \$200,000 life line) with ABC's Lucy Breadan why isn't the Mayor sticking with State Fundings original purpose which was to use funding to investigate a 'Pool Recreation Precinct' in Glenorchy? Shouldn't that be the emphasis in all these above-named documents?

Response:

The State Government funding has been provided to undertake a study into the Glenorchy pool recreation precinct (i.e. 2A Anfield Street). This is consistent with the project that is being undertaken - "Investigation into Pool Redevelopment and Alternative Options - 2A Anfield Street Glenorchy".

Question on notice – Andrew Beven, Glenorchy

(Received Monday, 29 January 2024)

Q1: Derwent Valley Mayor Michelle Dracoulis, says she has written to you to offer access to the local facility this summer. I have not seen anything from Glenorchy Council advising residents of the offer of access to the New Norfolk pool. I may have missed it, but have you made any announcements/publications re this and what was the offer?

Response:

Council has not received any correspondence from the Derwent Valley Mayor or Council offering access to the New Norfolk pool.

There are a range of public aquatic facilities available in the region open to the general public, including Glenorchy residents, with associated standard entry fees.

The operators of each of these aquatic facilities have been supportive of helping to absorb potentially increased numbers of Glenorchy residents.

Question on notice – Morris Malone, Glenorchy

(Received Monday, 5 February 2024)

Q1: Would Council consider promulgating Workshop resources for public consumption to increase the transparency of Workshops, where/when it's appropriate to do so?

Response:

Generally, Council workshop materials are prepared for the purpose of briefing elected members and generating discussion that serves as background on matters coming to a Council meeting for decision. Workshops are not decision-making forums and are not a meeting of Council as defined in the *Local Government Act 1993*. Workshops are not compulsory and are not governed by the same requirements which apply to Council meetings.

The refined substance of workshop briefings typically become an attachment to, or text within, the published Council meeting agenda. A recent example was a workshop on the Future of Local Government review where Elected Members provided comment to inform a submission. Along with officer comments, these form part of the draft submission brought to Council for formal consideration and decision at a Council meeting.

Q2: Because the Lacus report is based on assumptions which involved a non-invasive visual inspection not conducted by a qualified Quantity Surveyor, can Council provide any details about the scope of inquiry for the next-phase consultancy that is anticipated to undertake further examination of the pool?

Response:

The pool inspections were undertaken by aquatic engineering specialists Lacus Consulting. The current study, to Investigate Pool Redevelopment and Alternative Options at 2A Anfield Street Glenorchy, includes provisions for a qualified quantity surveyor to ensure that there is a reasonable level of confidence in the cost estimates of concepts that are considered, including a redeveloped aquatic facility.

Question on notice – Nicole Vout, Claremont

(Received Sunday, 18 February 2024)

Q1: Is it professional and ethical for the Mayor to advertise her personal Mental Health First Aid Training Consultancy on the reverse of her Mayoral business cards, that are handed to constituents at meetings in chambers:

Q2: Who in Council/local government approved the above (refer question 1) and when?

Q3: Even if the Mayor paid for these cards personally, is it not considered a Conflict of Interests? Is it registered?

Response [General Manager]:

It is a matter for each elected member to manage their interests in accordance with the *Local Government Act 1993* and the Code of Conduct.

It is not the role of Council officers to adjudicate on the conduct of elected members in relation to how they manage their interests.

If a person asserts there has been a conflict of interest breach, there are avenues available to them, including through Code of Conduct complaints and the Office of Local Government.

I am advised the Mayor privately arranged for the printing of her business cards and paid for them herself.

Q4: Has the Mayor undertaken any such Consultancy for GCC, paid or unpaid?

Response [General Manager]:

No.

7. PETITION / ADRESSING COUNCIL MEETING (DEPUTATION)

Nil.

COMMUNITY

Community Goal – Making Lives Better

7. ACTIVITIES OF THE MAYOR

Author: Mayor (Ald. Bec Thomas)

Qualified Person: General Manager (Tony McMullen)

ECM File Reference: Mayoral Announcements

Community Plan Reference:

Transparent and accountable government

Strategic or Annual Plan Reference:

Leading our Community

Objective We are a leader and partner that acts with integrity and upholds our community's best interests.

Strategy Listen to our community to understand their needs and priorities.

Strategy Communicate effectively with our community and stakeholders about what Council is doing.

Strategy Build and maintain productive relationships with all levels of government, other councils, and peak bodies to achieve community outcomes for Glenorchy and Greater Hobart.

Reporting Brief:

To receive an update on the recent activities of the Mayor.

Proposal in Detail:

The following is a list of events and external meetings attended by Mayor Thomas during the period from Monday, 22 January 2024 to Sunday, 18 February 2024.

Proposal in Detail:

The following is a list of events and external meetings attended by Mayor Thomas during the period from Monday, 22 January 2024 to Sunday, 18 February 2024.

Monday 22 January 2024

- Chaired the Council workshop

Tuesday 23 January 2024

- Attended the National Pies for Local Heros launch
- Hosted the Glenorchy Citizenship ceremony

Monday 29 January 2024

- Chaired the Council meeting

Tuesday 30 January 2024

- Met with local student in relation to school project

Thursday 1 February 2024

- Visited Karadi to celebrate donation of land
- Attended the LGAT Future of Local Government review Mayors Engagement session
- Attended Shrek the Musical at Guilford Young College

Friday 2 February 2024

- Participated in Giblin's Reserve Regional Playspace official opening

Monday 5 February 2024

- Chaired Council workshop

Tuesday 6 February 2024

- Co-judged the MAC's Summer Colouring In competition with artist Adelphie He
- Met with community member

Thursday 8 February 2024

- Chaired Glenorchy Jobs Hub Steering Committee meeting
- Met with Simon Behrakis and visited local businesses in Moonah

Friday 9 February 2024

- Attended Australia Vs West Indies T20 event at Blundstone Arena

Tuesday 13 February 2024

- Attended IML Workshop 1
- Chaired Council workshop

Wednesday 14 February 2024

- Attended TasWater Half-year Briefing to Owners
- Met with Suzanne West from Salvation Army regarding their literacy program
- Met with Imadul Rahat, Manager Humanitarian Settlement Program at MRC regarding immunisation for migrants
- Chaired meeting of local Moonah businesses with Inspector Semmens to discuss recent antisocial behaviour

In addition to the above meetings and events, the Mayor attended numerous internal meetings and performed other administrative duties.

Consultations:

Nil

Human Resource / Financial and Risk Management Implications:

Nil

Community Consultation and Public Relations Implications:

Nil

Recommendation:

That Council:

1. RECEIVE the report about the activities of Mayor Thomas during the period from Monday, 22 January 2024 to Sunday, 18 February 2024.

Attachments/Annexures

Nil.

8. PETITION SEEKING PUBLIC MEETING AND POOL REPAIR AND REOPENING

Author: General Manager (Tony McMullen)

Qualified Person: General Manager (Tony McMullen)

ECM File Reference: 2A Anfield Street

Community Plan Reference:

Community Plan 2015-2040

Leading our community

Provide a safe city with quality open space and community and recreation facilities and services for all age groups.

Strategic or Annual Plan Reference:

Strategic Plan 2023 - 2032

- Objective 4.1 We are a leader and partner that acts with integrity and upholds our community's best interests.
- Strategy 4.1.1 Listen to our community to understand their needs and priorities.
- Strategy 4.1.4 Make informed decisions that are open and transparent and in the best interests of our community.
- Objective 4.2 We responsibly manage our community's resources to deliver what matters most.
- Strategy 4.2.1 Manage the City's assets responsibly for the long-term benefit and growth of the community.
- Strategy 4.2.2 Deploy the Council's resources effectively to deliver value while being financially responsible.
- Strategy 4.2.3 Manage compliance and risk in Council and the community through effective systems and processes.

Strategic or Annual Plan Reference:

Annual Plan 2023/4 to 2026/7

Leading our community

- Action 4.2.1.2 Manage Council's property, parks and recreation infrastructure and facilities sustainably for the benefit of the community by implementing asset management plans that maintain or replace facilities as they reach the end of their useful lives.
- Action 4.2.2.3 Investigate options and advocate for pool upgrades, redevelopment or alternative options that promote the community's health and wellbeing.

Action 4.2.4.1 Implement the WHS Development Framework to support staff in delivering services in a safe workplace that complies with workplace health and safety obligations.

Valuing our environment

Action 5.2.3.6 Investigate the future of the Glenorchy War Memorial Pool, including redevelopment or alternative options that promote the community's health and wellbeing.

Reporting Brief:

For Council to consider a petition tabled at the Council meeting on 29 January requesting a public meeting about the Glenorchy War Memorial Pool and seeking its urgent repair and re-opening.

Proposal in Detail:

Petition Details

On 29 January, Ms Janiece Bryan submitted a petition to Council.

The petition states:

Petition to Glenorchy City Council

We the undersigned, hereby request that Council

- 1. Urgently repair and re-open the Glenorchy War Memorial Pool*
- 2. Hold a public meeting to address the pool related concerns.*

According to the summary from Ms Bryan, the petition contains:

- 4536 signatories
- 1873 signatories with a Glenorchy City Council address
- 1183 signatories with a Glenorchy City Council address (suburb only)
- 1480 signatories from outside the Glenorchy City Council area

On 5 February 2024, an additional four signed petition pages were received, bringing the total numbers to:

- 4586 signatories
- 1903 signatories with a Glenorchy City Council address
- 1185 signatories with a Glenorchy City Council address (suburb only)
- 1498 signatories from outside the Glenorchy City Council area

For the General Manager to be able to table the petition at a Council meeting, the *Local Government Act 1993* (the Act) requires, (under s. 58(3)) that the petition:

- (a) complies with s. 57 (which sets out what the requirements for a petition are); and
- (b) must not be defamatory; and
- (c) must not propose any unlawful action.

The General Manager examined the petition and reported to Council he was satisfied the petition met the requirements to enable it to be tabled.

Under s. 60(2) of the Act, the General Manager is required, within 42 days of the tabling of the petition to advise the Council at a council meeting whether the petition is sufficient to require a public meeting (i.e. complies with s. 59) and the Council is to determine any action to be taken in respect of the petition.

Consideration of petition

1. Request for urgent repair and re-opening of the Glenorchy War Memorial Pool

Council commissioned a detailed pool inspection and full audit of the pool and carried out by aquatic centre and asset specialists, Lacus Consulting and Know-Ledge Asset Management Services (the consultants). Copies of these reports were provided to the open Council Meeting on 31 July 2023 and are also available on Council's website.

The detailed condition assessment revealed that the Glenorchy Pool facilities have reached a condition and age that presents significant health and safety risks.

On 4 July 2023, the General Manager made the decision, in his capacity as "person controlling the business or undertaking (PCBU)" under the *Work Health and Safety Act 2012*, that the Glenorchy Pool not reopen for the pool season and that the pool remain closed until further notice.

The condition assessment consultants identified 5 potential options for the future of the site:

- Option 1 - Business as Usual – Do nothing
- Option 2 - Make the necessary repairs only
- Option 3 - Major overhaul and renewal
- Option 4 - Replace with a new facility
- Option 5 – Close the pool permanently

Option 2 and 3, relating to repair of the existing facility differed in their scope and cost of works from a preliminary estimate of \$1.3M for essential repairs only with a pool closure of two years required to a preliminary estimate of \$5.1M to make the pool safe and improve pool amenity, with a pool closure of at least two years envisaged.

Tellingly, both options would only result in an additional 5 years of operation, given the existing 60 year old facility life. It should also note that the estimates provided were preliminary only and were not quantity surveyor's estimates.

The officers' conclusion was that options 2 and 3 present as financially unsustainable for ratepayers given the large investment required would only provide about five more years of life to the pool leaving Council in the same predicament in five years' time. In addition, repairs would be required to a range of pool assets to make them safe, likely triggering the need to bring those assets up to contemporary standards. As previously stated, Council does not have quantity surveyor's estimates for Options 2 And 3, leading to uncertainty as to the ultimate cost of undertaking repairs.

Council has initiated a pool redevelopment and alternative options project and has appointed MI Global as the consultants to provide it with independent expert advice on the options for the 2A Anfield Street site going forward including those relating to the pool.

This project is currently underway and includes consideration of a redeveloped pool facility, cost benefit analysis of options, and comprehensive community and stakeholder consultation.

In summary, the following response is recommended after considering the petition's call for urgent repair and reopening of the pool:

Council's position to date, based on expert asset management advice, has been that urgent repair and re-opening of the pool is not a realistic or viable option given the extent and cost of the repairs likely to be required, the time required to undertake them and the limited additional asset life it would bring. There are uncertainties about the ultimate extent of works required and the ultimate cost to ratepayers. (On a preliminary estimate only, Option 3 would cost \$5.1M or approximately \$231 per ratepayer.)

However, given the request for urgent repair and reopening of the pool has been made within the petition, there is an opportunity for Council to require the independent expert consultants who are undertaking the current Pool Redevelopment and Alternative Options Project to examine this option in greater detail as part of the project's scope. This could potentially involve redesign and costings for a renewed facility.

There is also an opportunity for the community to put proposals to the independent expert consultants as part of the extensive community engagement process for the Project. The consultants will be carefully considering and analysing the options put to them and will bring their recommendations back to Council for its further consideration.

2. Request for a public meeting to address the Pool Related Concerns

Under s. 59 of the Act, a council must hold a public meeting if the petition complies with s. 57 and is signed by whichever is the lesser of 5% of the electors, or 1000 electors. At the 2022 local government elections, Glenorchy had 33,504 persons enrolled to vote. Therefore, in this case, the petition must contain a minimum of 1,000 electors to require a public meeting.

Electors are persons entitled to vote at local government elections or by-elections. (ss. 3 & 254).

Council officers undertook a due diligence analysis of the petition to ensure that the required minimum number of electors had signed it. (The purpose of this process is to eliminate non-electors such as those outside the municipality not entitled to vote in Glenorchy local government elections, minors, duplicate signatories, and those whose details are illegible or otherwise insufficient to establish that they are electors). It was established that the minimum threshold of 1,000 elector signatories had been surpassed, triggering the requirement for a public meeting to be held.

Under s. 60(3), Council is therefore required to hold a public meeting to discuss the subject matter of the petition within 30 days after this Council meeting. The meeting must be held by Wednesday 27 March 2024.

It is proposed to hold the public meeting on 27 March 2024, at 6.00pm, in the Jack Rough room at KGV, 1A Anfield Street, Glenorchy.

Consultations:

Elected Members
Executive Leadership Team
Manager, Property, Environment & Waste
Senior Legal Counsel & Governance Coordinator

Human Resource / Financial and Risk Management Implications:

Financial

No material financial considerations

Human resources

The organisation of the public meeting will be undertaken within existing Council resources, with some reprioritisation.

Risk management

Staff, elected member, and public safety at the public meeting will be managed through a risk assessment and the implementation of relevant controls.

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation	Moderate (C3)	Unlikely (L2)	Medium	The requirements are complied with and relevant administrative arrangements are made.
Council complies with the Local Government Act requirements for dealing with the petition and request for a public meeting.				
Do not adopt the recommendation	Moderate (C3)	Almost certain (L5)	High	To meet the statutory requirement to hold a public meeting within 42 days after tabling of the petition at the 29 January Council meeting, arrange a Special Council meeting before 11 March 2024 to further consider the Petition.
Council does not comply with the Local Government Act requirements for dealing with the petition and request for a public meeting and suffers reputational damage and compliance risk.				

Community Consultation and Public Relations Implications:Community consultation

Under s. 60(1) of the Act, the General Manager is required to write to the person who lodged the petition and advise them whether the petition is sufficient to require a public meeting and give reasonable notice of when Council is to consider the petition.

A letter was sent to the organiser of the petition on 13 February 2023 advising them that the number of elector signatories was enough to trigger a public meeting and that Council would be considering the petition at its meeting on 26 February 2024.

Public notices advertising the topic, date, time, and venue of the meeting will be distributed as follows:

- Council notice board
- Mercury Newspaper (weekday)
- Mercury Newspaper (weekend)
- Council's website
- Copy provided to Ms Janiece Bryan as the submitter of the petition

Community members will be invited to make a submission to the meeting up until 12 noon 21 March 2024. All submissions will be summarised and made available at the public meeting and will be included in the minutes of the next Ordinary Council Meeting.

Community members wishing to raise a motion at the meeting will be requested to provide a copy of the proposed motion to Council by 12 noon 21 March 2024.

Public relations

This matter is of public interest and all decisions and information will be made available on Council's website.

Recommendation:

That Council:

1. NOTE the receipt and tabling of a petition on 29 January 2024 requesting a public meeting about the Glenorchy War Memorial Pool and seeking its urgent repair and re-opening, which was signed by 4536 signatories of which 3056 had Glenorchy addresses.
2. NOTE the submission of a supplementary petition with the same request on 5 February 2024 which was signed by 50 signatories of which 32 had Glenorchy addresses.
3. DETERMINE that the following actions be taken in response to the petition:
 - a. that a public meeting be held at 6.00pm on 27 March 2024 in the Jack Rough Room at KGV, 1A Anfield Street, Glenorchy to address Glenorchy War Memorial Pool-related concerns including its urgent repair and reopening;
 - b. that the meeting be publicised in accordance with the requirements of the *Local Government Act 1993* including its date, time and place; and inviting written submissions to the General Manager in relation to the subject matter;
 - c. that the petition's request relating to urgent repair and reopening of the pool be referred to the independent expert consultants undertaking the Pool Redevelopment and Alternative Options project with instruction that it be included within the scope of the project.
4. NOTE that there will be extensive opportunities for community input as part of the Pool Redevelopment and Alternative Options project which is currently underway, and that the consultants will carefully consider and analyse the options put to them, before bringing their recommendations back to Council for its further consideration.

Attachments/Annexures

Nil.

9. FUTURE OF LOCAL GOVERNMENT REVIEW FINAL REPORT SUBMISSION

Author: Coordinator Executive and Strategy (Emma Watkins)

Qualified Person: General Manager (Tony McMullen)

ECM File Reference: Local Government Reform

Community Plan Reference:

Leading Our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community Vision a reality.

Strategic or Annual Plan Reference:

Leading Our Community

Objective We are a leader and partner that acts with integrity and upholds our community's best interests.

Objective We responsibly manage our community's resources to deliver what matters most.

Strategy Champion and work together to address our community's needs and priorities.

Strategy Build and maintain productive relationships with all levels of government, other councils and peak bodies to achieve community outcomes for Glenorchy and Greater Hobart.

Reporting Brief:

To seek Council's endorsement of a submission to the Local Government Board about the recommendations of the Future of Local Government Review Final Report.

Proposal in Detail:

Background

The Minister for Local Government wrote to the Mayor on 16 November 2023 providing Council with a copy of the Board's Final Report and inviting comment on the recommendations, by 29 February 2024. ([Attachment 1](#))

The Final Report contain 37 recommendations spanning several areas of local government reform.

In late 2021, the State Government commissioned the Local Government Board to undertake a Future of Local Government Review with the aim of creating a more robust and capable system of local government, for the benefit of all Tasmanians. The Review has been underway since early 2022.

The Board produced four reports:

- Interim Report, June 2022
- Options Paper, December 2022
- Stage 2 Interim Report, March 2023
- Final Report, October 2024 ([Attachment 2](#))

All of the Board's reports and documents are available at:

<https://www.futurelocal.tas.gov.au/>

Elected members participated in a workshop in on 5 February where their views, collective and individual, were sought. Those views have been combined with Officer feedback to form the Glenorchy City Council Submission in Detail ([Attachment 3](#)).

Submission summary

Council welcomes the opportunity to comment on the Future of Local Government Review Final Report and its 37 recommendations for local government reform.

The Review is important for our sector and for the State of Tasmania. Council applauds the Local Government's Board's forensic and consultative approach to the Review as evidenced by the Final Report.

We look forward to working with the Tasmanian Government to ensure a well-resourced implementation of beneficial Review recommendations through an iterative approach that leverages the lived experience of the local government sector and the community.

Council remains dedicated to its own continuous improvement and contributing to the improvement of the local government sector to the extent that this is consistent with the best interests of the Glenorchy community.

Council embraces partnerships and is committed to its obligations under the *Greater Hobart Act 2019*, the Greater Hobart Strategic Partnership, as a signatory of the Hobart City Deal, and as a member of the Local Government Association of Tasmania.

To support the possible future direction of local government, Council is taking concrete steps to further enhance its relationship with Hobart City Council. Our two Cities have worked together in the interests of greater Hobart for decades. Closer ties will only enhance our respective capability to serve our communities. Notwithstanding, Council's submission must necessarily be informed by what is in the best interests of the Glenorchy community.

Council supports most of the 37 recommendations for reform, with some notable exceptions and qualifications. Our major suggestions and concerns are summarised below, with detailed commentary provided in [Attachment 3](#).

Expanded Scope for Local Government

Council is broadly comfortable with the widened scope for local government. The areas of expanded responsibility sit comfortably within local government. However, it is imperative that additional responsibilities are adequately funded. It would be a recipe for increased service delivery gaps and community angst if the sector is given more responsibilities without the matching resources to deliver them.

Amalgamation

Council remains open to contributing to the Tasmanian Government's further exploration of the proposed voluntary structural reform relevant to Glenorchy City Council. However, the level of information is currently insufficient to enable Council to take a fully informed position in relation to amalgamation. The development of a thorough business case is required to understand the economic feasibility and environmental sustainability of any amalgamation project.

Council is open to assisting the Tasmanian Government's development of a business case on the understanding that this work is beyond local government's resourcing levels and would need to be underwritten by the Tasmanian Government.

On the basis that the business case for amalgamation outweighs the status quo, Council opposes the initiation of amalgamation processes via an elector poll.

Following thorough community consultation, the relevant Councils should be empowered to make the best-informed decision for their community without enduring the cost and potential politization of an elector poll.

Shared Services

Mandated shared service or shared staffing arrangements needs to be carefully considered. Interdependencies of delivering a service, costs and benefits, key performance indicators, and costs involved in undertaking a shared service need to be fully understood before any shared services are mandated.

Councils need to be resourced to meet and analyse current service delivery models, explore common areas and delivery barriers, and design shared service models.

Council reiterates that funding to undertake and resource this project needs to be addressed. Resource sharing is not the panacea to reach all efficiency targets and resolve the work force issues that are plaguing local government across Australia.

Voluntary shared service arrangements, although easier to dismantle over time, may still result in a greater uptake and contribute to the goals of the Future of Local Government review.

The onus first needs to be upon the local government sector to explore opportunities for shared services. After all, the sector best knows its own business.

State government intervention needs to be limited to scaffolding a system of shared services and to brokering solutions in situations where a minority of councils might be frustrating a broadly-supported shared service proposal.

Funding

Throughout the report and recommendations, there is a lack of detail on the proposed funding arrangements. Council is not in a position to properly investigate or implement changes without full and adequate funding from the Tasmanian Government. This must also include funding for gathering and collating data to inform the Tasmanian Government's development of relevant business cases and the associated change management processes.

Council appreciates the opportunity to comment on the Final Report into the Future of Local Government Review and looks forward to working collaboratively with the Tasmanian government to implement beneficial recommendations in the best interests of our shared community.

Consultations:

Elected Members via Council Workshop 5 February 2024
Executive Leadership Team
All Managers
Subject matter experts
Hobart City Council Officers
Council staff and Mayor via LGAT

Human Resource / Financial and Risk Management Implications:Financial

Council is not resourced to further investigate structural reform, shared services, or any of the other proposals set out in the recommendations. If Council determines that structural change, or significant change to any of its service delivery models was in the community's best interests to further investigate, Council would require Tasmanian Government resourcing of the investigation.

Human resources

Local government structural reform has the potential to profoundly impact Elected Members and Council staff.

As mentioned throughout the submission, the nationwide workforce shortage continues to impact Council, and although amalgamation and/or shared services may result in some efficiencies, the workforce shortage will likely remain.

Another critical consideration in relation to staffing would be the significant change management process that would be required to support any amalgamation or major shared services initiative.

Risk management

Council's Enterprise Risk Identification, Assessment and Analysis Process has been used to inform the following risk assessment of the decision options in this report.

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation	Minor (C2)	Possible (L3)	Medium (6)	Redouble efforts to maximise influence in the implementation of the recommendations.
Submission is ineffectual.				
Do not adopt the recommendation	Minor (C2)	Possible (L3)	Medium (6)	Council officers seek alternative ways to provide input and guidance to the implementation of the recommendations.
Council fails to make a submission and loses the opportunity to provide its guidance to the Local Government Board on the Future of Local Government Review.				

Community Consultation and Public Relations Implications:

The Local Government Board undertook extensive community consultation during the review to date. The topic is of community concern and feedback from any party can be provided directly to the Tasmanian Government during its current engagement process. Council will carry out community consultation on any of the reform recommendations if or when the eventuate, in line with Council's Community Engagement Policy.

Recommendation:

That Council:

1. MAKE a submission to the Minister for Local Government in response to his invitation to comment on the Local Government Board's Future of Local Government Review Final Report, October 2023 in the terms set out under the heading "Submission summary" in this Report and the Submission in Detail in (Attachment 3).

Attachments/Annexures

- 1 Local Government Minister's letter to Mayor 16 November 2023



- 2 Future of Local Government Review Final Report October 2023



- 3 Glenorchy City Council Submission in Detail



ENVIRONMENT

Community Goal – Valuing our Environment

10. STATEMENT OF LOCAL HERITAGE SIGNIFICANCE FOR GLENORCHY WAR MEMORIAL POOL

Author: General Manager (Tony McMullen)

Qualified Person: General Manager (Tony McMullen)

ECM File Reference: 2A Anfield Street

Community Plan Reference:

Valuing our environment

We celebrate our distinctiveness as a place, shaped by our well-designed buildings – both heritage and modern – and the urban spaces and lifestyle they create.

Strategic or Annual Plan Reference:

Valuing our environment

Objective 5.2 We improve the quality of our urban and rural areas as places to live, work and play.

Strategy 5.2.1 Make our City more liveable by providing and upgrading public places and facilities for people to come together.

Action 5.2.3.6 Investigate the future of the Glenorchy War Memorial Pool, including redevelopment or alternative options that promote the community's health and wellbeing.

Reporting Brief:

To brief Council on a Council-commissioned Statement of Local Cultural Heritage Significance of the Glenorchy War Memorial Pool prepared by Praxis Environment, enabling its release to the public.

Proposal in Detail:

The Statement of Local Heritage Significance (the Statement) was commissioned by Council on 12 September 2023.

The purpose of the study was to assess the historic heritage significance of the pool complex against the criteria set out for local Heritage Places in the Tasmanian Planning Scheme using threshold guidelines established by Heritage Tasmania for use in *Assessing Historic Heritage Significance*.

It was undertaken by Brad Williams, (BA.Hons Archaeology, G.Dip Maritime Archaeology, MA Cultural Heritage Management) Historical Archaeologist, Heritage Consultant and Director of Praxis Environment - an experienced cultural heritage practitioner with the both the qualifications and experience in local heritage planning necessary to undertake such a project to a demonstrably high standard.

The Statement of Local Historic Heritage Significance for the Glenorchy Aquatic Centre was commissioned by Council to help articulate the significance of the Glenorchy War

Memorial Pool in terms of the criteria defined for Local Historic Heritage Places in the *Tasmanian Planning Scheme – Glenorchy*. This forms part of a larger project being undertaken by Council's Strategic Planning Unit and Heritage Officer aimed at evaluating the heritage significance of a number of Council-owned properties that have been previously identified as potentially suitable for heritage listing, along with review of a selection of Places currently listed in the Glenorchy Local Provisions Schedule.

Following a request from a community member, Heritage Tasmania had previously assessed the Pool against the criteria for listing on the Tasmanian Heritage Register and had found that it did not meet the threshold for such a listing.

Bringing this report to Council enables the Study to be publicly-released.

The Statement has been provided to independent expert consultants, MI Global, as part of the background documents for the pool redevelopment and alternative options project to inform their approach to the project.

Conclusion

The conclusion of the Statement, after considering the 7 criteria (A to G) in the threshold guidelines established by Heritage Tasmania for use in *Assessing Historic Heritage Significance* was:

that the place is of some local historic heritage significance against for the following criteria:

Criterion	Statement of significance	Embodied in
<i>A (historical)</i>	<i>The complex is of local historic heritage significance as it demonstrates a part of the suite of public infrastructure that was constructed at the time that Glenorchy transitioned from a rural municipality to a city.</i>	<i>The presence of a sporting facility in this location as part of a suite of civic infrastructure.</i> <i>The relationship of the architectural qualities and location of the main building with the Glenorchy Council Chambers provides some tangible demonstration of this historical association.</i>
<i>F (community)</i>	<i>The complex has community significance as a place that demonstrates community spirit through fundraising to construct a functional war memorial which has provided a place of passive commemoration for several generations.</i>	<i>This is not embodied in the fabric of the place, but the presence, amenity and nomenclature of the complex as a functional war memorial.</i>

Consultations:

Heritage Officer
Director Infrastructure and Development

Human Resource / Financial and Risk Management Implications:

Financial

The cost of the Statement was \$7656.00 including GST.

Human resources

The Study was commissioned within Council's existing staff resources.

Risk management

As the officer's recommendation is to receive and note the Statement, which will enable public release of the report, no risk issues arise.

Community Consultation and Public Relations Implications:

Community consultation

Extensive community consultation is proposed as part of the pool redevelopment and alternative options project to be undertaken by independent expert consultants, MI Global.

A public meeting is also proposed on 27 March in response to a petition. (See separate report on this agenda.)

Release of the Statement will make available to community members the technical assessment of cultural heritage significance undertaken by an expert heritage consultant.

It will increase the level of information available to the community to assist their participation in the forthcoming community engagement processes.

It is envisaged that an officer's report to consider whether or not to prepare a Heritage Amendment (which includes the Glenorchy War Memorial Pool site) will be prepared for the consideration of the Glenorchy Planning Authority in November/December 2024.

Public relations

The presentation of this report to Council effectively publishes it for the benefit of the community.

Recommendation:

That Council:

1. RECEIVE and NOTE a Council-commissioned Statement of Local Heritage Significance for the Glenorchy War Memorial Pool prepared by Brad Williams BA.Hons Archaeology, G.Dip Maritime Archaeology, MA Cultural Heritage Management, Historical Archaeologist, Heritage Consultant and Director of Praxis Environment as set out in Attachment 1.

Attachments/Annexures

- 1 Statement of Local Heritage Significance Glenorchy War Memorial
 Pool

GOVERNANCE

Community Goal – Leading our Community

11. FINANCIAL PERFORMANCE REPORT TO 31 JANUARY 2024

Author: Manager Finance (Allan Wise)
Qualified Person: A/Director Community & Corporate Services (Tracey Ehrlich)
ECM File Reference: Corporate and Financial Reporting

Community Plan Reference:

Leading Our Community

The communities of Glenorchy will be confident that Council manages the community's assets soundly for the long-term benefit of the community.

Strategic or Annual Plan Reference:

Objective: We are a leader and partner that acts with integrity and upholds our community's best interests.

Strategy: Make informed decisions that are open and transparent and in the best interests of our community.

Objective: We responsibly manage our community's resources to deliver what matters most.

Strategy: Deploy the Council's resources effectively to deliver value while being financially responsible.

Reporting Brief:

To provide Council with the monthly Financial Performance Report for the period ending 31 January 2024.

Proposal in Detail:

Council's Financial Performance Report (Report) for the year-to-date ending 31 January 2024 is at [Attachment 1](#).

The Report highlights Council's operating result as at the end of January is \$4.402 million better than budget. The favourable variance is the combined result of \$1.603 million more revenue than budget and \$2.799 million less expenditure than budget.

Executive Summary

The financial position at the end of January continues to report favourable revenue and expenditure results. The forecast for the remainder of the 2023/24 financial year indicates a modest favourable position will continue.

Revenue

Year-to-date operational revenue is \$66.452m compared to budgeted operational revenue of \$64.849m. This represents a favourable result of \$1.603m or 2.5% against budget.

The mid-year budget review to be presented to this meeting will address contributing variances in operating grants, rates, plumbing application fees, landfill fees and other revenue.

Expenditure

Year-to-date operational expenditure is \$39.477m compared to budgeted expenditure of \$42.276m. This represents a favourable result of \$2.799m or 6.6% against budget.

The mid-year budget review to be presented to this meeting will address contributing variances in employee costs, materials and services and other expenses.

Non-operating – Capital Grant Revenue

Capital grants revenue is \$6.394 million against an annual budget of \$9.198 million.

The Federal Government funds the annual budget for capital grants and pays on an arrears basis. Council must undertake the works first and then submit milestone claims to recover the expenditure.

It is anticipated capital grants will not achieve budget until the end of the financial year.

Non-Operating – Net Gain/(Loss) on Disposal of Assets

Disposal of assets currently records a minimal gain of \$9,785 against an annual budget loss of \$0.418 million.

Activities in this area are disposal of obsolete computer equipment, minor plant and vehicle changeovers. Land sales also contribute to the monthly result. The sale price of all disposed assets is tempered by the expense in writing down the book value of those assets.

Non-Operating – Contributions Non-Monetary Assets

No non-monetary assets have been recorded to date against an annual budget of \$3.500 million.

Typically, these are donated / gifted assets received from subdivisions and similar developments, as well as assets found not to be currently recorded in the asset register.

Non-Operating – Assets Written Off

No assets have been written off to date against an annual budget of \$1.920 million.

Typically, this relates to the residual value of assets that have reached the end of their useful lives and have been replaced.

Capital Works

Year-to-date Capital Works expenditure is \$12.661m against a combined annual budget of \$32.686m and a combined annual forecast spend of \$33.471m. At the end of January, \$7.055m or 46% of the annual recurrent budget has been expended on recurrent projects and \$5.606m or 33% of the major projects budget has been expended.

The capital works program is covered in more detail in a separate report presented to this Council meeting.

Further Information

Further information on revenue, expenditure and capital works figures is provided in Attachment 1 to this report.

Consultations:

General Manager

Executive Leadership Team

Officers responsible for Capital and Operational Budget reporting

Human Resource / Financial and Risk Management Implications:

Financial implications are set out in the body of this report and in Attachment 1.

The Financial Performance Report is only for receiving and noting, so no financial issues arise. Risks associated with Council's financial expenditure and sustainability were managed through the process for developing Council's annual budget and are monitored through ongoing monthly reporting and Council's Strategic and Key Operational risk register.

Community Consultation and Public Relations Implications:

Community consultation was not required due to the regular and operational nature of this report. There are no material public relations implications.

Recommendation:

That Council:

1. RECEIVE and NOTE the Financial Performance Report for the year-to-date ending 31 January 2024 as set out in Attachment 1.

Attachments/Annexures

- 1 Attachment 1 - Financial Performance Report - January 2024



12. 2023/24 MID YEAR BUDGET REVIEW

Author: Manager Finance (Allan Wise)

Qualified Person: A/Director Community & Corporate Services (Tracey Ehrlich)

ECM File Reference: 2023/24 Budget

Community Plan Reference:

Leading Our Community

The communities of Glenorchy will be confident that the Council manages the community's assets soundly for the long-term benefit of the community.

Strategic or Annual Plan Reference:

Objective We are a leader and partner that acts with integrity and upholds our community's best interests.

Strategy Make informed decisions that are open and transparent and in the best interests of our community.

Objective We responsibly manage our community's resources to deliver what matters most.

Strategy: Deploy the Council's resources effectively to deliver value while being financially responsible.

Reporting Brief:

To report to Council the review of the 2023/24 budget estimates and pursuant to Section 82(4) of the *Local Government Act 1993* recommend Council approves alterations to the current estimates as detailed in this report.

Proposal in Detail:

Background

Council's 2023/24 Budget Estimates were presented to and approved by Council on 26 June 2023.

Council reviews its financial position mid-year, focussing on the key items of revenue and expenditure where forecasts for the financial year have materially changed.

In summary, the revised Budget estimates for 2023/24 outlined in this report forecast an improvement in the operating result from a deficit of \$1.301 million to a budgeted surplus of \$887,000.

Revised 2023/24 Budget

Section 82 of the *Local Government Act 1993* requires the General Manager to prepare estimates of Council's revenue and expenditure for each financial year. Subsection (4) allows Council to alter any estimate referred to in subsection (2) during the financial year.

Section 82(2) and (4) read as follows:

(2) Estimates are to contain details of the following:

- (a) the estimated revenue of the council;*
- (b) the estimated expenditure of the council;*
- (c) the estimated borrowings by the council;*
- (d) the estimated capital works of the council;*
- (e) any other detail required by the Minister.*

(4) A council may alter by absolute majority any estimate referred to in subsection (2) during the financial year.

The proposed changes to the 2023/24 Budget affect the Comprehensive Income Statement as detailed in Table 1 below:

Table 1 – Summary Changes to the Comprehensive Income Statement

	2023/2024 Revised Budget \$'000	2023/2024 Original Budget \$'000	2023/2024 Change \$'000
Total Operating Income	74,702	72,814	1,889
Total Operating Expenditure	73,815	74,115	(300)
Total Operating Surplus / (Deficit)	887	(1,301)	2,189
Total Non-Operating Income	(2,338)	(2,338)	0
Total Underlying Surplus / (Deficit)	(1,451)	(3,639)	2,189
Capital Income	15,599	12,698	2,901
Result from Continuing Operations Surplus / (Deficit)	14,148	9,059	5,089

Operating Income and Expenditure 2023/24

The revised budget alters the \$1.301 million operating deficit in the original budget to an operating surplus of \$0.887 million. This is due to a \$1.889 million increase in revenue estimates and a decrease of \$0.300 million in expenditure estimates. This also reduces the underlying deficit from \$3.639 million down to \$1.451 million.

Additionally, the revised budget for Capital Income increases by \$2.901 million improving our continuing operations result from \$9.059 million to \$14.148 million.

The forecast Statement of Comprehensive Income is detailed in Table 2

Table 2 – Forecast Statement of Comprehensive Income 2023/24

GLENORCHY CITY COUNCIL 2023/24 REVISED BUDGET ESTIMATES Operational			
<i>s82 Local Government Act 1993</i>			
	2023/2024	2023/2024	
	Revised	Original	Change
	Budget	Budget	
	\$'000	\$'000	\$'000
Operating Revenue			
Rates	42,967	43,138	(171)
State Fire Commission Contribution	6,521	6,521	0
Statutory Charges - Development, Building & Health	1,484	1,676	(192)
User Charges	1,129	1,193	(64)
Waste Charges	9,720	9,535	185
TasWater Investment	2,172	2,172	0
Grants – State and Other	2,840	2,840	0
Grant – Federal Assistance	3,917	2,575	1,342
Interest	1,100	1,100	0
Childcare	768	768	0
Rental	865	785	80
Other	1,219	510	709
Total Operating Revenue	74,702	72,814	1,889
Operating Expenses			
Employee Costs	28,038	28,594	(556)
Materials & Services	19,222	19,188	34
State Fire Commission Contribution	6,521	6,521	0
Depreciation	17,180	17,180	0
Amortisation	0	0	0
Lease Amortisation	1,665	1,665	0
Finance Charges	238	238	0
Other	951	729	222
Total Operating Expenses	73,815	74,115	(300)
OPERATING SURPLUS / (DEFICIT)	887	(1,301)	2,189
Non-Operating Income / (Expenses)			
Assets Written Off	(1,920)	(1,920)	0
Asset Disposal	(418)	(418)	0
Total Non-Operating Income / (Expenses)	(2,338)	(2,338)	0
UNDERLYING SURPLUS / (DEFICIT)	(1,451)	(3,639)	2,189
Capital Income / (Expenses)			
Donated and Found Assets	2,500	2,500	0
Capital Grants	13,099	10,198	2,901
Total Capital Income	15,599	12,698	2,901
RESULT FROM CONTINUING OPERATIONS	14,148	9,059	5,089

The major elements of the 2023/24 revised Budget are:

1. Operating Revenue
2. Operating Expenditure
3. Non-Operating Revenue
4. Capital Expenditure
5. Statement of Financial Position
6. Cash Flow
7. Long Term Financial Management Plan

Key variances in each element which require revision in the 2023/24 budget are identified below.

1. OPERATING REVENUE

The review proposes an increase to the 2023/24 operating budget of \$1.889 million to \$74.702 million.

1.1 Rates

Charitable general rate remissions have increased by \$71,141 due to new applications received after 1 July. Penalty revenue has reduced by \$100,000 due to the halving of the penalty rate and relaxed recovery processes adopted by Council in the 2023/24 budget.

1.2 Statutory Charges

Plumbing application fees have reduced by \$192,396 due to reduced building activity.

1.3 User Charges

Dog registration fees have reduced by \$64,350 due to lower animal registration numbers. The 2024/25 budget will provide additional funding to undertake increased compliance activity in the community.

1.4 Waste

Landfill gate fees have increased by \$184,752 due to continued high patronage from the commercial sector and the recommencement of weekend waste disposal to Council's landfill from the Brighton Council transfer station.

1.5 Grants & Subsidies

An additional budget allocation of \$1.342 million has been provided to cover carried forward grants from last year of \$396,737 and new grants received this year of \$945,120. There is a commensurate operational expenditure budget variation to cover the acquittal of the grant funds.

1.6 Rental

A new lease has been approved for 129 Derwent Park Road which provides an additional \$79,844 in rent for this year.

1.7 Other Revenue

There is increased revenue from a wide range of sources including reimbursements received from insurance claims, workers compensation premium refund, shopping trolley seizure fees and economic stimulus grants.

2. OPERATING EXPENDITURE

The review proposes a decrease to the 2023/24 operating budget of \$300,174 to \$73.815 million.

2.1 Employee Costs

A net reduction in employee costs of \$556,072 is proposed due to vacancy savings while positions undertake sometimes extended recruitment processes in a tight employment market. In addition, the grant funded Glenorchy Jobs Hub has moved from externally contracted to in-house staffing and management as has Immunisation Services undertaken by Council's Environmental Health program.

2.2 Materials & Services

A net increase in materials and services of \$33,888 is proposed across a wide range of programs including:

Increase

Various grant funded program expenditure	\$679,303
Pool feasibility study (grant funded)	\$200,000
McGill Rise emergency works	\$100,000
Glenorchy Jobs Hub (moved in-house)	\$54,109
People & Culture initiatives	\$37,500
Rental expense 129 Derwent Park Rd	\$36,375

Decrease

Glenorchy Jobs Hub (external contractor)	\$473,000
Interdepartmental cost sharing (landfill waste from GCC operations)	\$296,006
Glenorchy Aquatic Centre – management fee	\$200,000
Moonah Taste of the World (reallocated to Cultural Celebration Grants)	\$78,010
Immunisation Services (moved in-house)	\$26,383

2.3 Other Expenses

The proposed budget for Other Expenses is an increase of \$222,010. Land tax has increased by \$122,424 due to higher statutory land valuations without any offsetting reduction to land tax scales. Funding of \$79,586 has been approved for new Cultural Celebration Grants from the former Moonah Taste of the World event.

3. NON-OPERATING REVENUE

3.1 Capital Grants

An additional budget allocation of \$2.901 million has been provided to cover carried forward grants from last year of \$606,109 and new grants received this year of \$2,295,191. There is a commensurate capital expenditure budget variation to cover the acquittal of the grant funds.

4. CAPITAL EXPENDITURE

The Capital works program for 2023/24 has an annual budget of \$32.686 million and there is no proposed change to the total quantum of the program.

However, there is a need for a number of adjustments to projects within the capital program. This is due to inflation impacts, supply chain problems, contractor availability and several unforeseen additional projects. In addition, Council is experiencing some delays to projects in the program because of variations to scope of works and/or contractor delays.

Further detailed information on the capital program is presented in the Capital Works Status Report to this meeting. Changes to the capital program budget are detailed in Attachment 1 to this report.

5. STATEMENT OF FINANCIAL POSITION

The revised budget does not materially alter the Statement of Financial Position presented to Council in the budget papers in June 2023.

6. CASH FLOW

The proposed budget changes do not materially alter Council's cash position other than to marginally improve the original budgeted position for this year.

7. LONG-TERM FINANCIAL MANAGEMENT PLAN

The revised budget does not materially alter the Long-Term Financial Management Plan presented to Council in the budget papers in June 2024. Many of the revisions are relevant to the current year only such as carry forward grants and associated expenditure or have offsetting effects such as the Jobs Hub moving in-house instead of being contracted out.

8. FEES & CHARGES AMENDMENT

Residents are able to purchase Sharps Disposal Containers from our customer service counter. The adopted fees and charges schedule allows for the sale of 1.4 litre and 6 litre capacity containers. However, a shortage of the 1.4 litre size has resulted in a substitute size of 3 litres now being sold.

The Fees and Charges schedule requires amendment to include the sale of 3 litre Sharps Disposal Containers for \$16.70 GST included.

9. STATUTORY CONSIDERATIONS

Under section 82(4) of the *Local Government Act 1993*, Council can approve alterations to any of the budget estimates set out in section 82(2) of the Act, by absolute majority.

The overall effect of the review of the budget set out in Attachment 1 resulting in the alteration of the following estimates for the 2023/24 financial year:

- the estimated revenue of Council would increase by \$1.889 million to \$74.703 million (s82(2)(a) of the Act), and
- the estimated expenditure of Council would decrease by \$0.300 million to \$73.815 million (s82(2)(a) of the Act), and
- the estimated capital works of the Council would remain at \$32.686 million however funding would be reallocated between individual projects as detailed in the Capital Works Status Report to this meeting.

If Council were to adopt the recommendations in this report, the *Local Government Act* requires it to be by an absolute majority of Elected Members.

SUMMARY

The 2023/24 budget papers presented to Council in June 2023 foreshadowed that budget revisions would be presented to Council as required.

As a result, the revised budget proposed in this report contains changes based on information not previously available at the time the original budget was prepared and revised forecasts reflecting Council's position to 30 June 2024.

The forecast underlying result would be improved from an original amount of \$3.639 million down to \$1.451 million.

Consultations:

Executive Leadership Team
Managers and Coordinators

Human Resource / Financial and Risk Management Implications:

Financial

Financial implications of the revised Budget are outlined in detail in the report.

Human resources

Officers have prepared and will implement the revised budget as part of their ordinary duties.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation	Severe (C5)	Unlikely (L1)	Medium	Budget and LTFMP formally reviewed during the year. Prudent debt management and consistent monitoring of financial conditions enabling an appropriate response. LTFMP reviewed annually and adjustments made in future budgets to account for any unforeseen events. The current LTFMP forecasts ongoing modest rate increases.
An underlying budget deficit affecting long-term financial sustainability and the need to borrow or increase rates above community expectations.				
Unforeseen economic changes result in estimates that are not materially accurate, leading to a need to revise estimates either up or down again during the year.	Minor (C2)	Possible (L3)	Medium	Continued prudent debt management and consistent monitoring and reporting of financial conditions, enabling an appropriate response.
Suppliers, contractors and service providers are unable to provide goods and services or at competitive prices.	Minor (C2)	Possible (L3)	Medium	Robust procurements to engage with a broad range of potential suppliers and service providers to minimise dependencies.
An inability to fund repairs caused by damage to Council infrastructure from unpredictable events	Major (C4)	Unlikely (L2)	Medium	Limited insurance coverage in place for some events with Council accepting risk of a significant event where other financial support is not made available (e.g. State Government).
Do not adopt the recommendation	Major (C4)	Likely (L4)	High	A further report and revised recommendation is brought to Council as a priority, addressing any concerns raised by Elected Members.
Budget estimates for the 2023/24 year would not reflect the actual position, leading to less effective financial management and potential breaches of the Act or accounting standards				

Community Consultation and Public Relations Implications:Community consultation

Council undertakes frequent community consultation on a range of projects and programs which helps inform any changes to its budgeted priorities for the year.

Public relations

Council will communicate the key information about changes to the budget through its Facebook page, website and other channels.

Recommendation:

That Council:

1. APPROVE the alterations to Council's 2023/24 Budget estimates set out in Attachment 1 and specifically:
 - (a) An increase in estimated operating revenue from \$72.814 million to \$74.702 million
 - (b) A decrease in estimated operating expenditure from \$74.115 million to \$73.815 million
 - (c) An increase in estimated capital revenue from \$12.698 million to \$15.599 million
2. NOTE no change to the total estimated capital works expenditure of \$32.686 million
3. NOTE the reallocation of budgeted capital expenditure between individual capital works projects resulting in no change to the bottom line, and that details on capital expenditure changes are provided in a report entitled 'Capital Expenditure Status Report' to this meeting.
4. AMEND the 2023/24 Fees and Charges schedule to include 3 litre Sharps Disposal Containers for \$16.70 GST inclusive.

Attachments/Annexures

- 1 Attachment 1 - 2023-24 MYBR Budget Estimates



13. CAPITAL WORKS STATUS REPORT

Author: Director Infrastructure and Development (Emilio Reale)

Qualified Person: Director Infrastructure and Development (Emilio Reale)

ECM File Reference: Capital Works

Community Plan Reference:

Leading Our Community

The communities of Glenorchy will be confident that Council manages the community's assets soundly for the long-term benefit of the community.

Strategic or Annual Plan Reference:

Leading Our Community

Objective	We are a leader and partner that acts with integrity and upholds our community's best interests.
Strategy	Communicate effectively with our community and stakeholders about what Council is doing.
Strategy	Make informed decisions that are open and transparent and in the best interests of our community.
Objective	We responsibly manage our community's resources to deliver what matters most.
Strategy	Manage the City's assets responsibly for the long-term benefit and growth of our community.
Strategy	Deploy the Council's resources effectively to deliver value while being financially responsible.
Action	Manage Council's property, parks and recreation infrastructure and facilities sustainably for the benefit of the community by implementing asset management plans that maintain or replace facilities as they reach the end of their useful lives.

Reporting Brief

To provide a capital works status update report to Council and report changes to the Capital works program budget.

Proposal in Detail

This report is provided to update elected members and the community on the progress and delivery of Council's capital program up to the end of January 2024.

Delivery of an extensive capital work program requires various adjustments during the financial year due to project-related variables and external market factors.

Council is experiencing some variations to the capital program. Some variations are because of required variations to scope of works and/or contractor delays. The affected projects will be outlined in more detail further into the report.

Capital Works and Project Governance

The capital works program and expenditure are reviewed by an internal working group called the Infrastructure Management Group (IMG), at monthly meetings based on monthly financial forecasting reports.

During the financial year, Council officers actively monitor project delivery and budgets, due to some unexpected changes that arise. In some cases, projects exceed their original scope due to reasons that can't be identified until after they commence. These funding variations/reallocations or additional projects are monitored and overseen by the IMG to ensure the total works program does not exceed the available funding, or to bring forward a future project in place of one that can't be delivered. This is done in accordance with IMG's Terms of Reference.

Council also has a Project Control Group in place to oversee major projects that exceed \$1 million in value or have a high level of complexity, or public interest.

Any notable adjustments are reported to Council through the monthly financial performance reports or via this Capital Status Report.

Capital Works Status

Council's Capital Works program for this year has an annual budget of \$32.686 million with the major grant funded projects making up close to half of the annual capital works program and delays to these can negatively impact reported overall expenditure. At the end of the January, \$7.054 million has been expended on Council funded recurrent projects and \$5.605 million for Grant Funded / Major Projects. Total expenditure of overall capital works program of \$12.659 million.

Currently, the recurrent capital works program is reporting actual expenditure slightly behind budget at quarter end. However much of the road resealing program takes place in the months of February and March.

Several adjustments are needed in the recurrent capital works program, due to inflation impacts, contractor availability as well as a number of additional projects, such as contaminated soil removal.

The table below outlines and confirms the required changes to the program budget that will form part of the mid-year budget review.

Table 1**Proposed Variations**

Account number	Project	Not budgeted or Variation amount	Status	Notes/Reason
101282	Montrose Bay skatepark irrigation system	\$90,000	Not budgeted - additional works required due to skatepark construction	Need to renew the irrigation system due to the relocation of skate park from original design location
To be created	Structural roof works, (hold down points) for Solar Panels	\$50,000	Not budgeted – inadequate tie down points on Chambers roof identified during structural engineering assessment	Additional works identified due to the Chambers roof - requiring additional tie downs for wind rating
101931	MTB Park (contaminated soil removal and park signage)	\$84,000	Variation to project cost	Unexpected find of asbestos fragments in localised pile of soil (Merton house ruins) and renewed signage for Mountain Bike Park
101767	Council Chambers office alterations to create additional workstations	\$278,000	Variation to project cost	Due to ceasing the lease on the Terry St building and relocating staff within the Council Chambers additional works were required to create new workstations. Additional works required that were not included in the budget were upgrade of fire protection systems, switchboard upgrades, asbestos removal, and new bin enclosure
101979	Moonah Arts Centre structure maintenance and plaster repairs	\$45,000	Not budgeted – required works to repair cracked plaster walls and replacement ceiling.	This was an unbudgeted project that was required due to cracking from ground movement and increased opportunity to rent out meeting rooms
101967	Wilkinsons Point Pavilion handrail	\$33,000	Not budgeted – To reduce the incidence of ongoing vandalism	This was an unbudgeted project to replace the ongoing vandalised rose-coloured glass with an open handrail
101517	KGV (AFL) interchange boxes	\$55,000	Variation to project cost	This project is grant funded through Community Sport and Recreation. From the time the

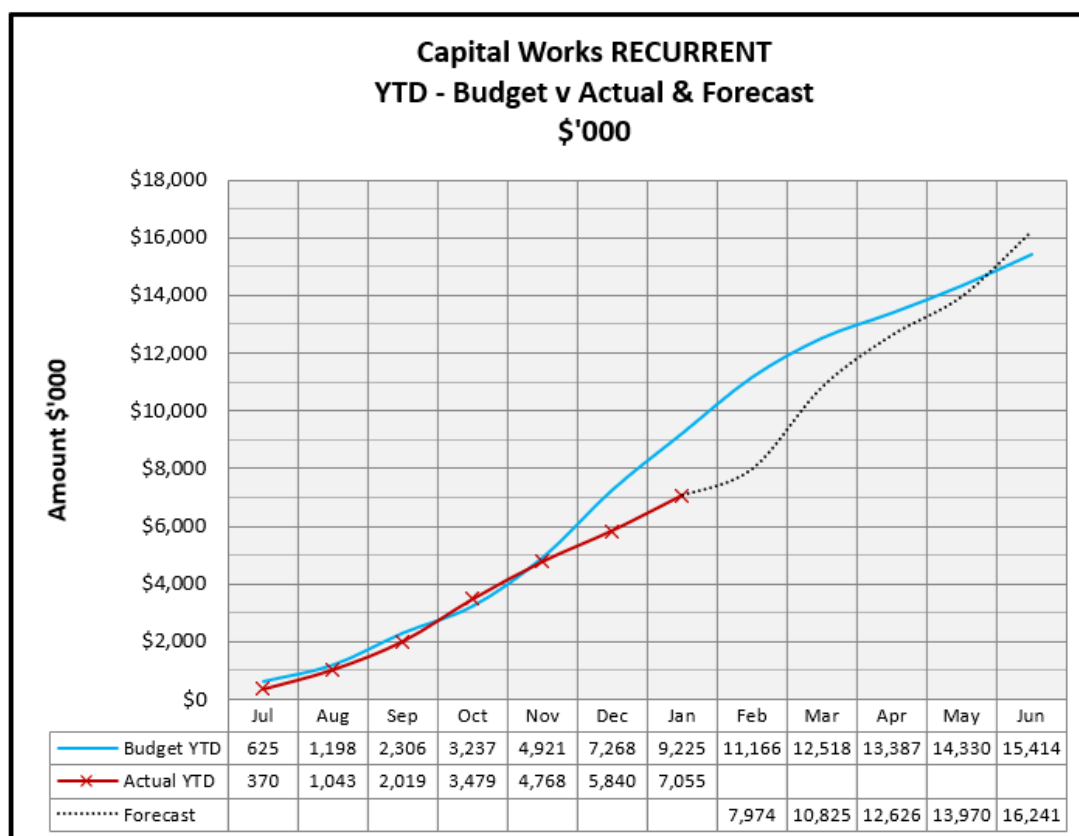
				grant was announced to the time the construction can commence there has been a cost escalation. However the AFL will contribute a grant of \$20K which will reduce the overall cost
101914	Benjafield Playground renewal/upgrade	\$245,900	Variation to project cost	Final contracts awarded were slightly higher than original estimates, plus inclusion of additional seating, accessible We-go swing, additional pathway works and excavation. Council has received a bequest donation of \$128,000 for the We-go swing and accessible spinner which will reduce overall cost
101956	Cadbury Change rooms upgrade/addition	\$93,000	Variation to project cost	This project is grant funded through Community Sport and Recreation. From the time the grant was announced to the time the construction can commence there has been cost escalation. Managed to secure \$50k grant from AFL Tas which will reduce overall cost.
101978	Tolosa St Bus Interchange Cladding Replacement	\$61,000	Not budgeted - works required due to broken glass panels	Almost all glass panels were missing from bottom of shelters, this has been replaced with metal sheets to reduce vandalism
101246	Additional BBQ and shelter at Giblins Reserve Playspace	\$75,000	Not budgeted – this was not included in the original scope of works	Works to be undertaken to provide more shelter and BBQ facilities
101512	Tolosa St Shared path link (Dominic to Tolosa Park)	\$98,100	Not Budgeted – in this year's program. Was included in last year's capex program	Due to the delayed start last FY the project has stretched into this FY without an allocated budget
Not created	Foamstream weed killer	\$73,000	Not Budgeted – in this year's program	This item is for chemical free weed control in public places such as Giblins Reserve playspace and CBDs. It uses heated canola oil as the active agent.
	Subtotal of Variations	\$1,281,000		

Table 1 continued

Summary of savings and/or deferrals

Account Number	Project	Saving/Deferral	Status	Notes/Reasons
101644	General Signage	\$20,000	Reallocate Budget	This budget will be allocated towards MTB park signage to offset overall additional cost
101906	Eady St Demolition	\$40,000	Defer until next FY	The existing light controller is attached to this building and needs additional funding to make it stand alone, defer to next year
101917	Childcare extension/upgrade	\$357,000	Reallocate Budget	This project is mostly grant funded from the Local Roads and Community Infrastructure Program. Council's contribution won't be spent this financial year. Can reallocate this amount and re-budget next financial year
101645	Fencing and gates budget	\$30,000	Reallocate Budget	Reallocate this budget to Benjafield playground fencing so it can be completed this financial year
101918	Playspace Renewal	\$204,200	IMG Variation	Reallocate this amount to Benjafield playground so it can be completed this financial year, noting the renewal program is concurrently delivering 10 other local playspaces with \$1.5M Federal grant support.
101631	Renfrew Circle Road Reconstruction	\$700,000	Reallocate Budget	Due to a delayed start the total budget will not be expended this year, leaving a saving of \$700k that can be reallocated. This project will/has commenced and will span two financial years
	Subtotal Savings/deferrals	\$1,351,200		
	Difference	\$70,200	Surplus (Allocated to Unallocated Capital Account for unforeseen expenditure or Projects)	

The graph below indicates that at the end of the January 2024, \$7.055 million has been expended on Council funded recurrent projects. Currently, the recurrent capital works program is reporting actual expenditure behind the year to date budget at quarter end.



Status of Major and Grant Funded Projects

As well as Council's recurrent renewal projects, Council is undertaking a large program of grant funded major projects which involves some major sporting facility redevelopments. While Council is completing many of the small to medium size projects, the two larger ones at North Chigwell soccer and KGV soccer continue to be progressed.

While Council is continuing to experience delays in the supply of materials and contract services due to market constraints, along with increases in construction costs and the availability of contractors, the market does appear to be improving.

The majority of these projects will be completed in the 2023/24 financial year with only the soccer projects extending into 2025. These have been budgeted accordingly.

A summary of these projects is provided below.

Gibblins Reserve Playspace

The Australian Government is contributing \$2 million and Council is contributing \$1.4 million. A variation of scope was approved by Government on 10 March 2022.

Works on this Project commenced in late March 2023, and are now completed.

An additional shelter and BBQ will be installed in the next month. These additions were not part of the original scope of works.

Montrose Bay Foreshore Skatepark

The skatepark was funded through a grant of \$250,000 from the Department of Communities Tasmania and \$250,000 from a grant from the Department of Health and Human Services. The remaining \$120,000 is being funded from the Federal Government's Local Roads and Community Infrastructure Grant Program.

Whilst there is some remaining irrigation to be completed adjacent to the skatepark the project is complete and open for public use.

Council Chambers Solar Panel Installation and Roof Upgrades

Council officers investigated the benefits of installing solar panels on high daytime use buildings such as the Council Chambers. A cost benefit analysis based on quotes received indicated the solar panels cost was \$95,000 but will save up to approximately \$25,000 per annum (depending on the time of year and weather conditions) in electricity costs, putting the payback time for the panels themselves at around five to six years.

Some engineered roof tie downs are required in a section of the building which are currently under design. The tie down points are required due to the wind loading for this area. Once the tiedown points are completed the solar panel installation can be completed.

Football Packages

KGV

To date, the synthetic pitch replacement at KGV has been completed and certified to FIFA standards along with all fencing surrounding the pitch. The new LED lighting is complete and operational.

Construction of the new changerooms and public toilets has commenced and is well underway, all framework and roofing is now complete ready for external cladding

North Chigwell

Ground works and new LED lighting are now complete at the North Chigwell and the new natural turfs are in use.

The tender for the construction was advertised in early October 2023 and is being presented to this Council meeting seeking approval to award the contract.

Tolosa Park Dam Reintegration Project

TasWater and Glenorchy City Council are jointly funding the first stage of works under the master plan for the former reservoir area to transform it into an open parkland. Under the agreement, TasWater will contribute \$3.2 million of the estimated \$6.208 million cost of the Stage A works, with Council funding the balance.

The initial dam decommissioning and remediation works, to be carried out by TasWater, will see the 20-metre-high dam wall partially demolished with the fill from the wall used to create an open parkland with completed earthworks, levelled, usable areas, water features, established grassed areas and the formation of future walking trails (to be completed in future stages). TasWater will then hand the area back to the Council to continue to develop as funding becomes available.

Works commenced in September 2023 and are now well underway with a large section of the earthen dam wall being relocated into the site. The completion of earthworks is expected in April.

Playground Renewal Program

Council has completed playspace replacement works at Booth Avenue, Barry Street Reserve, Collinsvale Reserve and Cairnduff Reserve and is on the verge of completing a major accessible playspace at Giblins Reserve.

Council is also progressing the replacement of the Benjafield playground in Moonah which is funded from \$1m from the Property Disposal Reserve fund. The expected completion will be around the end of March 2024.

Council has also received a grant deed from the Australian Government for a \$1.5 million election commitment for playground renewals that was made at the last federal election. These funds will provide a further acceleration of the playground renewal program and includes the renewal of the following Playspaces:

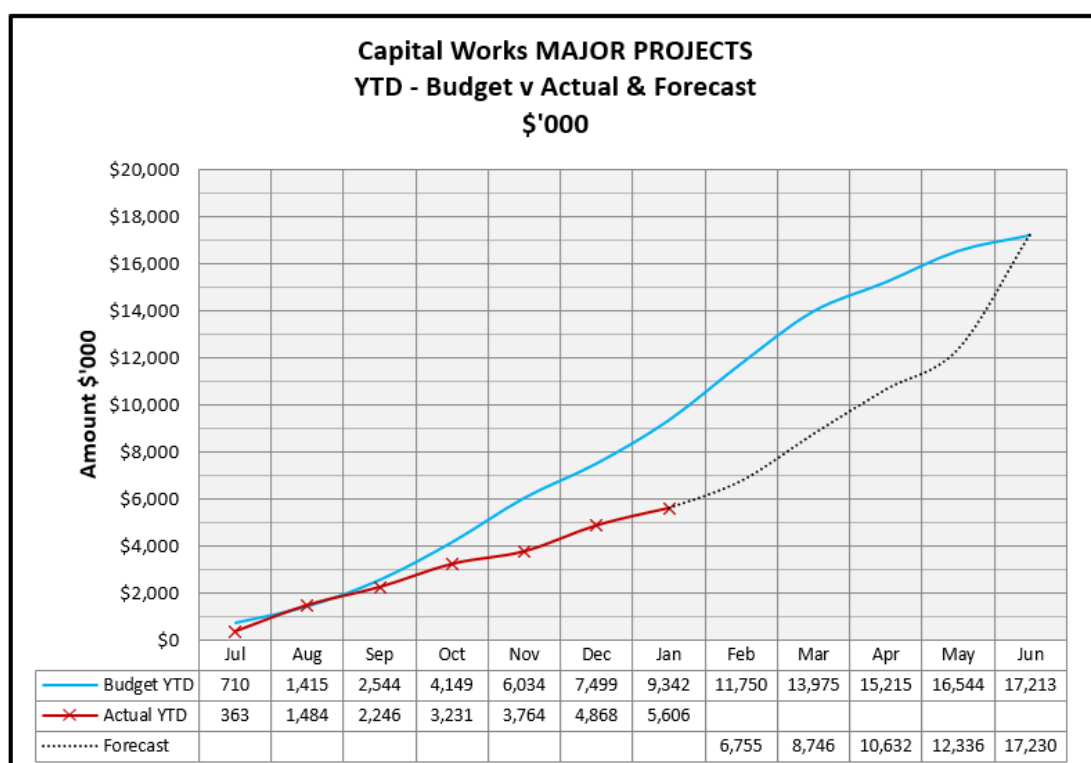
Playspace Location	Planned Commencement Date
Alroy Court Reserve, Rosetta	February 2024
Cooinda Park, West Moonah	June 2024
Roseneath Reserve, Austins Ferry	April 2024
Chandos Drive Reserve, Berriedale	March 2024
Pitcairn Street Reserve, Glenorchy	April 2024
Battersby Drive Reserve, Claremont	May 2024
Collinsvale Reserve, Collinsvale	Completed
Lutana Woodlands, Lutana	May 2024
Barossa Road Reserve, Glenorchy	April 2024
International Peace Park, Berriedale	March 2024

It is planned for the Playspaces to be completed in the current financial year.

Summary of Grant Funded Capital Projects

Major grant funded projects make up close to half of the annual capital works program.

The end of January actual expenditure is \$5.606 million versus a budget forecast of \$9.342 million for the major/grant funded projects shown in the graph provided below, which is reflecting some delays Council has experienced in expenditure in these projects. Some of the major projects have been programmed over multiple years. This will result in financial statements showing underspends in this year's program that will be carried forward into next financial year due to the projects being substantial in size and value. Although the current forecast is in line with budget, many of the major projects reported will be completed next financial year with an updated forecast becoming clearer during the March quarter.



Consultations:

Consultation has been undertaken with Directors, Managers and Coordinators within the relevant Departments and external agencies such as TasWater, Community Sport and Recreation and numerous sporting clubs and community groups.

Human Resource / Financial and Risk Management Implications:

Financial

It is important to note that for every new asset created by Council there will be additional, ongoing operational costs. New assets should therefore be treated as a new service to the community which incurs additional cost. On current estimates and experience, the cost of new assets to Council's ongoing operational budget over the life of the asset is around 2.5% for maintenance and 2.5% for depreciation. This could be equated to a percentage of rates that need to be allocated to keep new assets in a good state of repair and renewed when they reach the end of their useful life.

Delivery of a capital works program within budget is essential to ensure that Council is financially sustainable, and that Council's assets are being renewed, maintained, and developed to meet the current and future needs of the Glenorchy community. Failing to maintain and renew assets can lead to environmental impacts and assets not delivering the required level of service to the community. Poorly maintained assets can also have impacts on energy and resource use. Communities expect assets such as recreational facilities, roads, bridges, and stormwater systems to be safe and maintained to necessary standards.

The financial sustainability of the Council would be at risk if capital works programs are not kept within budget or are not undertaken.

Human resources

The delivery of the capital works program (including project management of outsourced works) is managed within Council's existing resources.

Risk management

Council must plan and deliver a suitable capital works program to ensure that its assets are able to service the needs of the community. Council's reputation and the community's amenity would suffer if assets and service levels are not maintained at necessary standards. The consequence of inadequate maintenance and upgrade of capital assets will be increased costs in the future.

Risks associated with Council's financial expenditure and sustainability are managed through the process for developing Council's annual budget and are monitored through ongoing reporting on Council's Strategic and Key Operational risk register.

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation	Severe (C5)	Unlikely (L2)	Medium	Budget and LTFMP formally reviewed during the year. Prudent debt management and consistent monitoring of financial conditions enabling an appropriate response. LTFMP reviewed annually and adjustments made in future budgets to account for any unforeseen events. The current LTFMP forecasts ongoing modest rate increases. However, this may be subject to review depending on prevailing market conditions and construction indexes.
Ongoing substantial budget deficits leading to depleted cash reserves as a result of changes to economic conditions or other unforeseen events, leads to a loss of financial sustainability or the need to borrow or increase rates above community expectations.				
Further economic changes result in estimates that are not materially accurate, leading to a need to revise estimates either up or down again during the year.				
Suppliers, contractors and service providers are unable to provide goods and services or at competitive prices.				
Damage to Council infrastructure from unpredictable events resulting in significant costs to repair or replace.	Major (C4)	Unlikely (L2)	Medium	Limited insurance coverage in place for some events with Council accepting risk of a significant event where other financial support is not made available (e.g. State Government).

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Do not adopt the recommendation	Major (C4)	Likely (L4)	High	A further report and revised recommendation is brought to Council as a priority, addressing any concerns raised by Aldermen.
Budget estimates for the 2023/24 year would not reflect the actual position, leading to less effective financial management and potential breaches of the Act or accounting standards				

Community Consultation and Public Relations Implications:

Community consultation

Community consultation is undertaken on specific projects as required. There are several projects included in this report where specific community engagements have been undertaken to determine the final outcomes to be achieved.

Recommendation:

That Council:

1. RECEIVE and NOTE the capital works status report to 31 January 2024 with the budget variation table.
2. APPROVE changes to the composition of the 2023/24 capital expenditure budget as detailed in Table 1, noting there is no change in overall expenditure.

Attachments/Annexures

Nil.

14. QUARTERLY REPORT - Q2 - PERIOD ENDING 31 DECEMBER 2023

Author: Coordinator Executive and Strategy (Emma Watkins)

Qualified Person: General Manager (Tony McMullen)

ECM File Reference: Corporate Reporting

Community Plan Reference:

Leading Our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

Leading Our Community

Objective	We responsibly manage our community's resources to deliver what matters most.
Strategy	Deploy the Council's resources effectively to deliver value while being financially responsible.
Action	Prepare Council's Annual Plan and monitor the progress of actions.

Reporting Brief:

To present Council's Quarterly Report for the quarter ending 31 December 2023.

Proposal in Detail:

The Quarterly Report for the period ending 31 December 2023 details Council's key strategic projects, core business activities, financial performance and forecasting and monitoring of Council's Annual Plan.

The Quarterly Report comprises:

- Glenorchy City Council Quarterly Report ([Attachment 1](#)), and
- Quarterly Annual Plan Progress Report ([Attachments 2 and 3](#)).

The purpose of the report is to assist Council in its strategic oversight of Council operations and to advise progress in implementing the Council's Annual Plan.

A further benefit of this reporting is that it helps to make Council's operations more transparent to the community.

Quarterly Report

The Quarterly Report ([Attachment 1](#)) contains a comprehensive summary of Council's performance over the first quarter of the financial year. The report consists of the:

- General Manager's summary of strategic and operational highlights
- Council's Quarterly Financial Performance Report, and
- Reporting against Annual Plan Measures.

Financial PerformanceExecutive Summary

Council's operating result as at the end of the December 2023 quarter was \$3.714m better than the budgeted position. The favourable variance was the combined result of \$1.139m more revenue than budgeted and \$2.575m less expenditure than budgeted.

This favourable Q2 result is noteworthy given there are still tight economic influences to navigate, in addition to ongoing recruitment and retention of staff challenges. Regardless, the forward forecasts currently report a consistent favourable position through to the end of the financial year. However, constant monitoring and revision of budgets may be required to reflect the financial position more accurately.

Revenue

Year-to-date operational revenue at the end of Q2 was \$65.153m compared to budgeted operational revenue of \$64.014m. This represents a favourable result of \$1.139m or 1.8% against budget.

All classes of revenue reported a materially stable position with only \$0.396 million in unspent grants carried forward from last year distorting the true position.

Expenditure

Year-to-date operational expenditure at the end of Q2 was \$32.727m compared to budgeted expenditure of \$35.302m. This represents a favourable result of \$2.575m or 7.3% against budget.

Employee costs reported an underspend of \$0.641 million which is due to positions remaining vacant during the recruitment process, which is expected to continue for some time.

Materials and services also reported an underspend in the amount of \$1.497 million, noting underspends in waste management \$242k, regional contributions awaiting invoices \$270k, public utility charges timing \$195k and internal cross-program cost recovery \$249k.

Non-operating – Capital Grant Revenue

Capital grants revenue was favourable against the year-to-date \$5.540m budget by \$516k, noting \$606k of unspent grants from the previous financial year were carried forward, federal government LRCI grants of \$679k and state government grants for various projects \$763k received, less federal major projects grant yet to receive \$1.232m.

Non-Operating – Net Gain/(Loss) on Disposal of Assets

At the end of Q2, disposal of assets recorded favourably against the year-to-date \$205k budget loss by a \$4k gain, noting upfront expenditure has been incurred on properties identified as being eligible for disposal \$61k, less minor assets sales of \$75k.

Non-Operating – Contributions Non-Monetary Assets

No donated assets have been recognised yet against an annual budget of \$3.500 million.

Capital Works

Year-to-date Capital Works expenditure at the end of Q2 was \$10.708 million against a combined annual budget of \$32.686 million and a combined annual forecast spend of \$30.989 million. At the end of December, \$5.840 million had been expended on Council funded recurrent projects and \$4.868 million for Major projects.

As indicated in previous reports, delivery of the capital program continues to face challenges. Management is taking proactive action to redetermine priorities and implement project substitution initiatives.

Summary

Further information on revenue, expenditure and capital works financials is provided in Attachment 1 to this report.

Annual Plan Progress

The Annual Plan Progress Report (Attachment 2 and 3) records the status and commentary on the 16 priority actions with indicators for the remaining Annual Plan actions, including 'business as usual' items.

Consultations:

General Manager
Executive Leadership Team
All Managers

Human Resource / Financial and Risk Management Implications:

The Quarterly Report assists in Council's active risk management by monitoring and reporting on the progress of Annual Plan actions, major projects, key activities of Council and financial performance.

This enables Council to have oversight of the performance of the organisation, enabling informed decision-making and appropriate risk mitigation.

Given the report is for receiving and noting, there are no material risks in adopting the recommendations.

Recommendation:

That Council:

1. RECEIVE and NOTE Council's Quarterly Report and Quarterly Annual Plan Progress Reports for the quarter ending 31 December 2023.

Attachments/Annexures

- 1 Annual Plan Quarter 2 Report



- 2 Annual Plan Progress Report PRIORITY 31 December, 2023



- 3 Annual Plan Progress Report ALL 31 December, 2023



15. PROCUREMENT AND CONTRACTS EXEMPTIONS REPORT

Author: Manager Finance (Allan Wise)
Qualified Person: A/Director Community & Corporate Services (Tracey Ehrlich)
ECM File Reference: Procurement

Community Plan Reference:

Transparent and accountable government

Strategic or Annual Plan Reference:Open for Business

Objective: We encourage responsible growth for our City.
Strategy: Maintain a progressive approach that encourages investment and jobs.

Leading our Community

Objective: We are a leader and partner that acts with integrity and upholds our community's best interests.
Strategy: Make informed decisions that are open and transparent and in the best interests of our community.
Objective: We responsibly manage our community's resources to deliver what matters most.
Strategy: Manage compliance and risk in Council and our community through effective systems and processes.

Reporting Brief:

To inform Council of a procurement exemption under Council's Investment of Short-Term Funds policy and to recommend an increase to the maximum individual investment exposure.

Proposal in Detail:Temporary Quote Variation Exemption

The Investment of Short-Term Funds Policy provides the framework for the prudent investment of Council's funds, with the aim of maximising investment returns within the approved risk profile and legal responsibilities.

The investment institutions Council utilise are CBA, NAB, ANZ, Westpac and TasCorp.

Investment guideline 4(d) of the Policy requires three interest rate quotes when an investment is proposed. In addition, guideline 4(h) limits the individual exposure to each of the major banks at no more than \$10 million with unlimited exposure for TasCorp.

Because of the maximum exposure guideline, it is not always possible to obtain three interest rate quotes from the five available institutions because some of those are already at their maximum investment. This is a problem when investments mature as the only option is to reinvest with the same institution or move the investment to TasCorp for a lower return.

In these instances, the maturing investment has been rolled over with the maturing institution provided it remains within the \$10 million maximum. This is the preferred risk minimisation strategy rather than the General Manager exercising his discretion to go above the \$10 million maximum with another institution.

The Policy states the General Manager and Chief Financial Officer are authorised to approve temporary variations to this policy in exceptional circumstances if the investment is to Council's advantage and consistent with the Policy.

Such variation will be reported to Council as soon as practicable.

A review of investments undertaken in the current financial year indicate the following temporary quote variations to the Policy have been approved:

Date	Investment Institution/s Utilised	Alternative Institution/s Available	Reason
13/7/2023	Westpac	TasCorp	Higher rate
28/7/2023	TasCorp	None	Other institutions maximised
21/8/2023	NAB ANZ Westpac	TasCorp	Higher rate
31/8/2023	ANZ TasCorp	TasCorp	Higher rate Other institutions maximised
11/10/2023	Westpac	TasCorp	Higher rate
4/12/2023	ANZ	TasCorp	Higher rate
14/2/2024	ANZ	TasCorp	Higher rate

In all instances, the investment decisions are to Council's advantage and consistent with the Policy and only relate to a reduction in the number of interest rate quotes required.

Maximum Investment Exposure

It is becoming increasingly difficult to work within the existing \$10 million maximum investment exposure while still obtaining the best interest return for Council. For the year to date, the higher rating institutions of CBA, NAB, ANZ and Westpac have continually been at their investment maximum resulting in surplus funds being invested elsewhere for lower rates.

To free up additional investment capacity, it is proposed to increase the maximum investment exposure to \$15 million as an interim measure until the Policy is next reviewed upon expiry in 2025.

The current Policy is Attachment 1 to this report.

Consultations:

Acting Director Community and Corporate Services

Human Resource / Financial and Risk Management Implications:

Financial

Investments to which a temporary quote variation has been applied generate a higher rate of interest return while remaining within the \$10 million maximum investment exposure.

Increasing the maximum investment exposure to \$15 million will free up investment capacity with each institution generating stronger investment returns through the ability to seek three investment rate quotes.

Human resources

There are no material human resources implications.

Risk management

The temporary variation to the number of interest rate quotes recommended mitigates the risk of exceeding the \$10 million maximum investment per institution.

The increase to the maximum investment exposure to \$15 million does not materially increase financial risk as there is no change to the other control measures in the policy.

Community Consultation and Public Relations Implications:

Community consultation was not required or undertaken. There are no material public relations implications.

Recommendation:

That Council:

1. RECEIVE and NOTE the Procurement and Contracts Report relating to approved temporary quote variations to investments required in clause 4(d) of the Investment of Short-Term Funds policy.
2. APPROVE an interim variation to the Investment of Short-Term Funds Policy to increase the maximum individual investment exposure to \$15 million pursuant to clause 4(h) of the Policy, to be in force until the policy review date of 29 November 2025.

Attachments/Annexures

- 1 Investment of Short-Term Funds Policy



16. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE

CLOSED TO MEMBERS OF THE PUBLIC

17. CONFIRMATION OF MINUTES (CLOSED MEETING)

That the minutes of the Council Meeting(Closed Meeting) held on 29 January 2024 be confirmed.

18. APPLICATIONS FOR LEAVE OF ABSENCE

GOVERNANCE

Community Goal – Leading our Community

19. AUDIT PANEL MINUTES

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(g) (Information of a personal and confidential nature or information provided to the Council on the condition it is kept confidential).

20. REQUEST FOR TENDER NO. 918 NORTH CHIGWELL SOCCER CLUBROOMS AND CHANGEROOMS CONSTRUCTION - REQUEST FOR APPROVAL TO AWARD THE CONTRACT

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(d) (Contracts and tenders, for the supply and purchase of goods and services and their terms, conditions, approval and renewal).

21. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE (CLOSED)
