

**GLENORCHY CITY COUNCIL  
ATTACHMENTS  
MONDAY, 29 MARCH 2021**



**TABLE OF CONTENTS:**

**COMMUNITY**

- 9. Investigation into the disposal (long-term lease) of part of public land at 210 Tolosa Street, Glenorchy (Mitchell Range)**
- 1: Engagement Report - S178 Long-term Lease of Mitchell Range ..... 3
- 2: Disposal of Council Land Workflow ..... 11

**ECONOMIC**

- 11. Economic Development Strategy - Year One Update**
- 1: Glenorchy Economic Development Strategy 2020-2025  
Implementation Report - March 2020 to March 2021 ..... 12

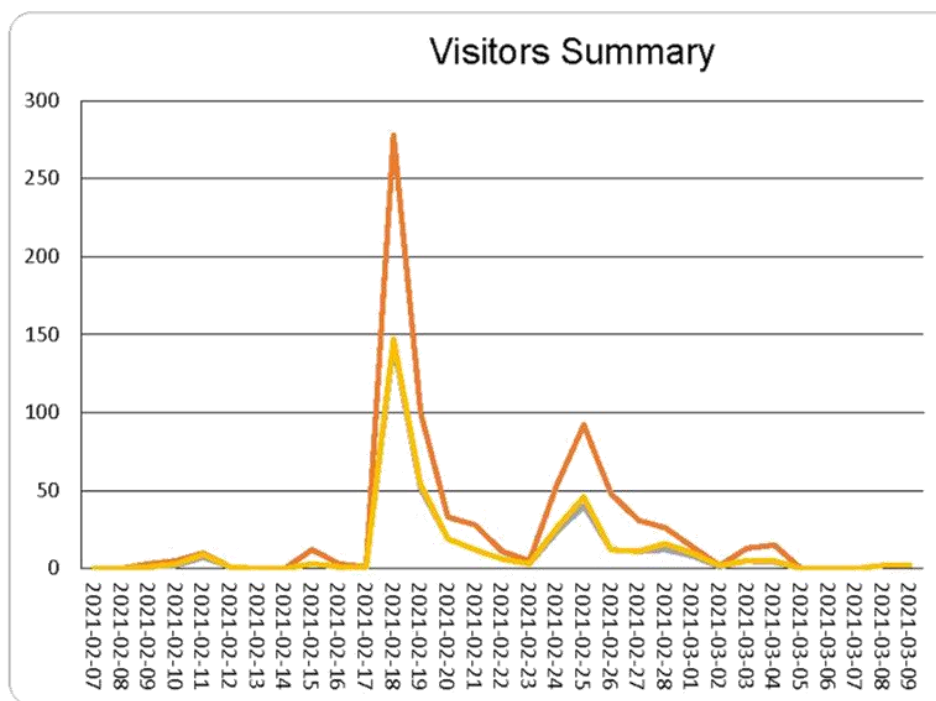
**ENVIRONMENT**

- 12. Memorandum of Understanding with Wellington Park Management Trust**
- 1: MOU Wellington Park Management Trust and Glenorchy City Council 2020/21 to 2022/23 ..... 21

**GOVERNANCE**

<b>13. Nominations for General Management Committee of Local Government Association of Tasmania (LGAT)</b>	
1: Electoral Commissioner's GMC nomination invitation letter .....	24
2: GMC Nomination form .....	26
3: LGAT Rules Adopted July 2018 .....	27
4: Notice for Nomination - LGAT GMC and President.....	64
 <b>14. Updated Open Data Policy</b>	
1: Open Data Policy 2014 .....	68
2: Open Data Policy 2021 .....	74
 <b>15. Petition - Aveo Waters Residents, 57 Cadbury Road, Claremont</b>	
1: Petition - Aveo Waters Residents Committee .....	78
 <b>16. Financial Performance Report to 28 February 2021</b>	
1: Attachment 1 - Financial Performance Report to 28 February 2021 .....	80
 <b>17. Procurement and Contracts - Monthly Report</b>	
1: Code for Tenders and Contracts Reportable Exemption 15 February 2021 .....	89

## Project Report: Investigation into the Long Lease of Mitchell Range



ENGAGED PARTICIPANTS	106			PA
Engaged Actions Performed	Registere d	Unverifie d	Anonymou s	Info
Contributed on Forums	0	0	0	Viewed a
Participated in Surveys	19	0	0	Viewed a
Contributed to Newsfeeds	0	0	0	Downloa
Participated in Quick Polls	11	0	85	Visited th
Posted on Guestbooks	0	0	0	Visited ai
Contributed to Stories	0	0	0	Visited Ir
Asked Questions	0	0	0	Visited M
Placed Pins on Places	0	0	0	Contribut
Contributed to Ideas	0	0	0	

Engagement Tools				
Forum Topics	0	Guestbooks	0	Places
Qandas	1	Quick Polls	1	Stories

Tool Type	Engagement Tool Name	Tool Status
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SurveyTools Take the Survey &/or upload a submission Archived

Qanda Do you have any questions about the proposal? Archived

QuickPolls Do you support the proposed long term lease of Col. Archived

Information Widgets						
DOCUMENTS	1	PHOTOS	2	VIDEOS	0	FAQS

Widget Type	Engagement Tool Name
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Document Glenorchy shooting range - proposed lease area\_.pdf

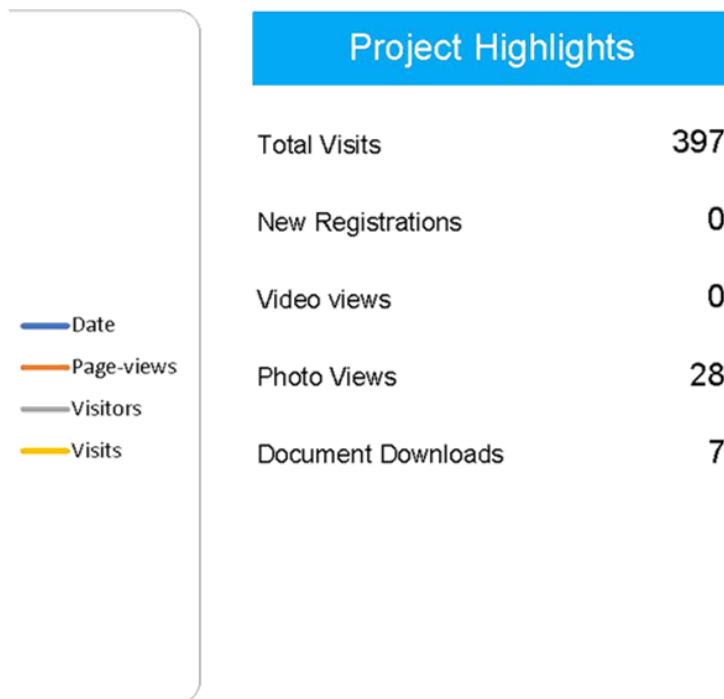
Photo Glenorchy shooting range - proposed site plan

Photo Glenorchy shooting range showing the existing lease and proposed

FAQ faqs



g Term	07-Feb-2021	to	09-Mar-2021
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<b>INFORMED PARTICIPANTS</b>	<b>155</b>
Completed Actions Performed	Participants

1 video	0
1 photo	18
1 document	6
1 Key Dates page	0
1 FAQ list Page	18
1 Instagram Page	0
Multiple Project Pages	50
1ed to a tool (engaged)	106

<b>AWARE PARTICIPANTS</b>
Aware Actions Performed

Visited at least one Page

ENGAGEMENT TOOLS SUMMARY			
0	News Feeds	0	
0	Survey Tools	1	

Visitors	Contributors		
	Registered	Unverified	Anonymous

108 19 0 0

16 0 0 0

96 11 0 85

SUMMARY		
1	KEY DATES	0

	Visitors	Downloads/Views
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6 7

18 18

lease extension. 10 10

18 20

Admin Notes

339

Participants

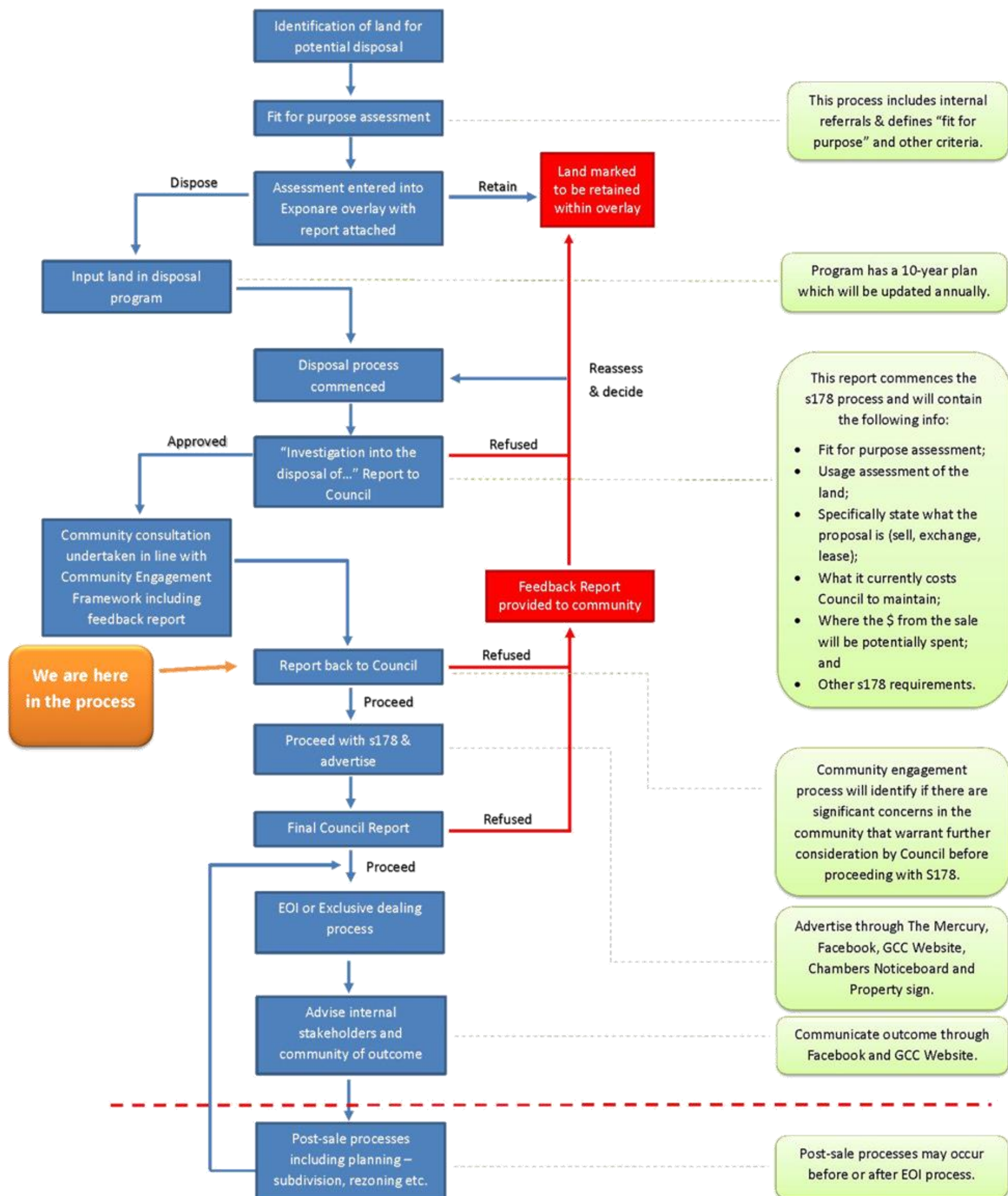
339

Ideas	0





# Disposal of Council Land Workflow



Glenorchy Economic Development Strategy 2020-2025 Implementation Report – March 2020 to March 2021

## PLACES

We will improve our places to reflect who we are and encourage people to stay a while. Our welcoming City will include lively, connected hubs of activity that attracts residents, visitors, businesses, and investors.

Focus	Action Title	Action description	Timeframe	Leader	Status	Delivery Program / Project	Implementation Update
Activation	Establish regular multicultural & maker markets.	Establish regular markets that support local makers, our multicultural community, and producers	S	Council / Private Sector	Commenced	CityScape Showcase	A planning application for the development of a Glenorchy CBD outdoor market is in development, with an Expression of Interest process scheduled for the 2021-22 year.
Activation	Support creative industries	Promote opportunities to establish art studios / maker spaces within the municipality	S		Commenced	COMA Arts & Culture Strategy Showcase	The development of an Arts and Culture Strategy is now complete, and the Showcase Moonah project is underway. The Showcase Moonah project will facilitate maker spaces and art studios if applications to establish these spaces are identified by the community and businesses.
Activation	Activate our CBDs with outdoor eating and night trading	Work with businesses to encourage food vans, outdoor eating, street frontage activation and night trading	S	Council / Local Businesses	On Hold		Impacted by social gathering restrictions.
Placemaking	Undertake business precinct planning	Develop business precinct plans for all key activity centres, leveraging their distinct sense of place	S	Council	Complete	Greater Glenorchy Plan CityScape Phase 2	Precinct plans for all three activity centres complete. Sub-precinct masterplan in development for Glenorchy Civic area.
Placemaking	Create an urban village at Moonah	Investigate the establishment of a business improvement district to attract retail, hospitality and tourism businesses to Moonah and enhance public spaces to create an urban village	M	Council	Task for future year	Greater Glenorchy Plan Showcase	This investigation will occur as part of the Greater Glenorchy Plan implementation commencing in the 2021-22 year.
Placemaking	Update the Glenorchy CBD Strategic Framework	Update the Glenorchy CBD Strategic Framework and advocate for investment with key stakeholders	M	Council	Complete	Greater Glenorchy Plan CityScape Phase 2	Both the GGP and the CityScape Sub-precinct plan will build on and supersede the Glenorchy CBD Strategic Framework.
Connections	Advocate for improved public transport connections	Advocate for improved public transport and measures to reduce congestion, to better connect our people and places	M	Council / Tasmanian Govt. / Metro	Commenced	Hobart City Deal	Delivered through the Hobart City Deal participation in the Transport Working Group.
Connections	Deliver active transport connections	Deliver the Safer Footpath, Linking Glenorchy, and other active transport projects to connect people and places	M	Council	Commenced	Tracks and Trails project	The Greater Glenorchy Plan in conjunction with the Glenorchy Tracks and Trails Project are actively seeking funding through the Hobart City Deal to implement improved cycling/active transport infrastructure upgrades.
Clusters and Hubs	Actively promote industry cluster developments	Identify and actively promote sites for creative, manufacturing, and marine industry cluster developments	M	Council / Industry Sector	Commenced	Marine and innovation	The Prince of Wales Bay is a significant economic cluster in our area specialising in marine services and advanced manufacturing and sits alongside the Tasmanian Technopark. The development of



## Glenorchy Economic Development Strategy 2020-2025 Implementation Report – March 2020 to March 2021

						n Master Plan	the Marine and Innovation Masterplan is identifying the opportunities to enhance the area to attract national and international investment.
Clusters and Hubs	Set up networks to support manufacturing innovation	Set up 'innovation networks' to link local manufacturing firms with researchers	M	Council / Tasmanian Govt.	Commenced	Marine and Innovation Master Plan	Innovation network establishment is likely to be an outcome of the master planning process.
Clusters and Hubs	Build our world-leading marine services sector	Facilitate economic growth opportunities of the Prince of Wales Bay maritime defence precinct	L	Council / Tas Maritime Network	Commenced	Marine and Innovation Master Plan	Ongoing liaison with TMEC <sup>1</sup> , local businesses, TMN <sup>2</sup> , DSG <sup>3</sup> and landowners to identify opportunities, priorities, and support development by the private sector in the area.
Clusters and Hubs	Attract small-scale IT businesses	Attract small-scale IT businesses to Glenorchy and leverage existing information technology activity in the Technopark	M	Council	Task for future year		
Clusters and Hubs	Attract professional and technical services	Actively promote Glenorchy to attract architectural, engineering, and technical service businesses	L	Council / Private Sector	Task for future year		

S = up to 1yr M = 1-4yr L = 5+yr

<sup>1</sup> Tasmanian Minerals, Manufacturing and Energy Council<sup>2</sup> Tasmanian Maritime Network<sup>3</sup> Department of State Growth, Tasmanian Government

## Glenorchy Economic Development Strategy 2020-2025 Implementation Report – March 2020 to March 2021

**PEOPLE**

We will draw on our diversity and entrepreneurship to foster new businesses. We will support learning to ensure our people have the skills they need, for the jobs they want.

Focus	Action Title	Action description	Timeframe	Leader	Status	Delivery Program / Project	Implementation Update
Entrepreneurs	Establish a business incubator	Establish a business incubator to support micro and emerging enterprises	M	Council / Tasmanian & Australian Govt.	Commenced	Green shoots	Scoping and review underway and investigations into co-location with Glenorchy Jobs Hub is ongoing.
Entrepreneurs	Become a centre for small business support	Work with the Tasmanian and Australian governments to relocate small business support services (and other public services) to Glenorchy	M	Council / Tasmanian & Australian Govt.	Commenced	Green shoots Jobs Hub	Federal Government business support facilitators are engaged through the Glenorchy Jobs Hub reference group and will provide services through the Jobs Hub and through Green shoots.
Entrepreneurs	Develop a 'Product of Glenorchy' campaign	Develop a 'Product of Glenorchy' membership campaign to promote and celebrate locally made goods and services	S	Council	Complete	Activity City	Since launching Activity City in May 2020 business engagement has been monitored through: Business support referrals (reported increase from Business South); Activity City page views (over 1,000 per month since launch); Businesses registered (132 of 200 targeted); Activity City monthly EDM <sup>4</sup> newsletter unsubscribe rate; and Social media engagement (Activity City videos 30,000+ views)
Diversity / Entrepreneurs	Support multicultural business development programs	Facilitate networking, business development workshops, business skill development and mentoring for migrants interested in starting a business	M	Tasmanian & Australian Govt. / MRC / MCOT	Commenced	Green shoots Jobs Hub	Facilitation online through Activity City business support page, news page and monthly EDM.
Diversity	Attract social enterprises	Attract social enterprises to Glenorchy to support inclusive employment	M	Council / Social Enterprises / Private Sector	Commenced	Green shoots	Actively seeking opportunities for collaboration with the Migrant Resource Centre in development of their new premises in Goodwood.
Diversity	Develop a Jobs Action Plan / Inclusive Growth	Develop a Jobs Action Plan / Inclusive Growth approach in Glenorchy to help people find employment	M	Council / TasCoSS	Complete	Jobs Hub	A Regional Workforce Development Plan for Glenorchy is complete and implementation will occur through the services provided at the Glenorchy Jobs Hub
Learning	Improve literacy of businesses and workers	Work with businesses, 26Ten and the Tasmanian Government to implement literacy programs for workers	M	Council / 26TEN / Tasmanian Govt.	Commenced	Jobs Hub	Community Development staff have prepared a funding application to fund 26Ten activities from 2021-2026

<sup>4</sup> Electronic Direct Mail

## Glenorchy Economic Development Strategy 2020-2025 Implementation Report - March 2020 to March 2021

Learning	Improve digital literacy of workers	Work with the Tasmanian Government to implement Digital Ready programs for business and improve digital literacy of workers	M	Council / Tasmanian Govt.	Commenced	Activity City	Activity City website Business Support page and monthly EDM newsletter promote the Digital Ready program, providing links and referrals to Activity City businesses.
Learning	Create adult learning programs and centres	Work with Libraries Tasmania, UTAS and the Department of Education to implement adult learning and literacy programs	M	Council / Libraries / Tasmania / Department of Education / University of Tasmania	Task for future year		
Learning	Facilitate hospitality education and training in Glenorchy	Support growing demand in tourism, accommodation, and hospitality by providing vocational education and training for these sectors in Glenorchy	M	Tasmanian Govt.	Commenced		The Glenorchy Jobs Hub Workforce Development Facilitator is working as part of the Tas TAFE Drysdale Centre of Excellence - Northern Suburbs reference group. This group is providing broad direction and feedback on the construction of the centre for excellence at Claremont.
Learning	Advocate for an aged care centre of excellence	Advocate for an internationally renowned dementia and aged care-focused training centre	L	University of Tasmania / Tasmanian Government / Glenview / Council	Task for future year		
Learning	Support programs that provide skills for jobs	Attract construction, hospitality, manufacturing and aged care education and training providers to Glenorchy	M	Council / TasCOSS / Property Developers / Tasmanian Govt.	Task for future year		

S = up to 1yr M = 1-4yr L = 5+yr

## Glenorchy Economic Development Strategy 2020-2025 Implementation Report – March 2020 to March 2021

**PARTNERS**

We will strengthen partnerships to drive economic growth and innovation in our City. Our partners will share our vision and value our collaboration.

Focus	Action Title	Action description	Timeframe	Leader	Status	Delivery Program / Project	Implementation Update
Circular Economy	Support circular economy opportunities	Identify and grow networks to establish the City as a leader in, and centre for, a circular economic hub for major industry sectors	M	Council / Tasmanian & Australian Govts. / Waste and recovery industry	Task for future year		
Circular Economy	Encourage investment in circular retail	Encourage private investment and social enterprise in the high-quality re-use, re-make and repair sector	M	Council / Private Sector / Recovery Tasmania	Task for future year		
Sport, recreation & entertainment	Establish Glenorchy as a regional hub for sport, recreation, and entertainment	Develop Glenorchy as a sport, recreation, and entertainment hub for Tasmania's southern region, leveraging existing assets including KGV, YMCA, Showgrounds, the DEC, Elwick Racecourse, and swimming pool	M	Council / Glenorchy Football Club / YMCA / Elwick Racecourse / RAST / Tasmanian Govt.	Commenced	Sport and Recreation Strategy & Masterplan	The development of a Sport and Recreation Strategy is underway. The strategy will provide analysis and engagement information to form initial basis of the master plan process. Project management plans and stakeholder engagement plans are in development for the master planning process.
City Building	Secure local jobs through major infrastructure investment	Advocate for local employment, including apprenticeships and trainees, when government invests in infrastructure, such as the Bridgewater Bridge	M	Council / Tasmanian & Australian Govt.	Commenced	Jobs Hub	Glenorchy infrastructure projects have been identified for pursuit of a Jobs Pledge as part of the Jobs Hub project. The first Jobs Pledge is near completion and engagement with DSG has commenced with the intention to negotiate a Jobs Pledge with the successful tenderer for the Bridgewater Bridge project.
City Building	Pursue investment in the Northern Transit Corridor	Pursue government investment in the Northern Transit Corridor to see light rail between Hobart and Brighton by 2030	M	Council / Tasmanian & Australian Govt.	Commenced	Hobart City Deal	Delivered through the Hobart City Deal participation in the Transport Working Group.
City Building	A new civic heart for the Glenorchy CBD	Investigate opportunities for a new civic heart for the Glenorchy CBD, linking Council offices, government agencies, Service Tasmania, and the library, with community facilities and attractions. Consider options for activating and repurposing the current Council chambers	L	Council / Tasmanian & Australian Govt.	Commenced	CityScape Phase 2	Analysis and drafting of context maps have commenced, site visits complete and the first round of stakeholder engagement is scheduled for late March. Stakeholders include Tasmanian and Australian government agencies, Libraries Tasmania, on-site building owners and Council representatives.

S = up to 1yr M = 1-4yr L = 5+yr



Glenorchy Economic Development Strategy 2020-2025 Implementation Report – March 2020 to March 2021

## PILLARS

We will grow from our fundamental strengths; our land, natural and built assets, community, diversity, and economy. We will make ruses that our pillars contribute to jobs and opportunities for businesses.

Focus	Action Title	Action description	Timeframe	Leader	Status	Delivery Program / Project	Implementation Update
Developing Land	Facilitate development of the Berriedale Peninsula	Facilitate further development of the Berriedale Peninsula through revisiting and completing the Berriedale Master Plan	M	Council / Mona	Commenced	Berriedale Caravan Park - development ready	The Berriedale Peninsula Master Plan was endorsed by Council in December 2020 and Mona's planning application for the caravan park site has been approved. Council officers have applied to the Federal Government's Building Better Regions Fund (Infrastructure Stream), to fund the development of the caravan park.
Developing Land	Sell and facilitate development of Wilkinsons Point	Sell Wilkinsons Point and facilitate development of a recreation, sports, and entertainment precinct	S	Council	Complete		The Derwent Entertainment Centre was sold to the Tasmanian Government in 2020. The refurbishment of the venue is underway, and the area is within the scope for the Sport and Recreation Master Plan.
Developing Land	Promote opportunities for investment	Identify land suitable for housing, commercial or industrial development and communicate to developers via prospectuses and an online portal	S	Council	Complete		The online portal is now established and available for use through the Glenorchy City Council website.
Developing Land	Repurpose under-utilised Council land	Through the review of the Open Space Strategy, consider repurposing or disposing of under-utilised land	S	Council	Commenced		The Property Team have a land assessment and disposals process underway with seven properties currently on the open market. All land sales information is publicly available on the Glenorchy City Council website.
Facilitating development	Investigate a strategic land use partnership with Brighton	Investigate a partnership with Brighton to encourage relocation of transport, postal and warehousing services to Brighton and identify opportunities for jobs growth and economic intensification for Glenorchy's industrial land	M	Council / Brighton Council / Tasmanian Govt.	Task for future year		
Facilitating development	Identify sites for student accommodation	Work with the University of Tasmania to identify sites for student accommodation along the transit corridor	L	Council / University of Tasmania	Task for future year		
Facilitating development	Facilitate major projects and developments	Establish a major project office in Council to facilitate significant developments	S	Council	Commenced		Senior members of Council staff are now working as assigned 'Client Managers' for large scale or significant developments in the City.
Facilitating development	Promote development along the transit corridor	Develop concept plans for high or medium - density housing and mixed-use development along the transit corridor and actively promote to developers	M	Council / Property Developers / Greater Hobart Act Committee	Commenced	Hobart City Deal	Under the Hobart City Deal, Council is working with partners to commence a 'Northern Suburbs Transit Corridor Growth Strategy'.

## Glenorchy Economic Development Strategy 2020-2025 Implementation Report – March 2020 to March 2021

Facilitating development	Plan for growth	Regularly review the Glenorchy Planning Scheme to ensure zoning provides sufficient and appropriate land for development	M	Council	Commenced		Work underway to develop a structure plan for land within the future residential growth area in Granton. Discussions have initiated with State Growth and TasWater regarding the provision of future infrastructure to support growth in this area. The residential land supply analysis has been undertaken to inform future rezoning of the Granton land, and other areas within the municipality.
Infrastructure	Advocate for essential digital infrastructure	Advocate for strategic investment in high speed internet infrastructure to serve business or industrial precincts	M	Council / Telecomm unication Providers	Task for future year		

S = up to 1yr M = 1-4yr L = 5+yr

**PRIDE**

We will build pride and confidence in our people and our economy. We will embrace who we are and show the world what we do well and where we are going. We will be the best version of ourselves.

Focus	Action Title	Action description	Timeframe	Leader	Status	Delivery / Program / Project	Implementation Update
Pride & Identity	Understand our identity and embrace who we are	Engage with our community to understand and promote our identity	S	Council	Complete	Greater Glenorchy Plan	The Beyond the Curtain campaign was implemented, undertaking intensive engagement through interviews and via social media. These insights formed the basis of the Glenorchy master story and identities for the three activity centres of Claremont, Glenorchy and Moonah. The project provided an authentic community-based identity for our City, from which the Greater Glenorchy Plan was based.
Pride & Identity	Make our City reflect our identity	Use our identity to guide Council's infrastructure and works programs, to make our CBDs, streetscapes, city gateways, public space, assets, and facilities reflect who we are	S	Council	Complete	Greater Glenorchy Plan	Building from the Beyond the Curtain campaign, the Greater Glenorchy Plan informs our priorities and guides implementation of our infrastructure investments outlined in our asset management plans.
Pride & Identity	Design and activate our urban centres and places	Develop a City-wide urban design approach that reflects Glenorchy's identity and supports activation of public spaces both day and night	S	Council	Task for future year		
Culture and creativity	Showcase our creativity	Work with local artists and business to place art in shopfronts, paint murals, install street art and identify locations for maker spaces or art studios	S	Council	Commenced	Showcase	The Showcase Moonah project is an economic development and placemaking project that facilitates local businesses, creatives, and innovators to access seed funding to establish their own Hub of projects in Moonah. These projects must deliver on one or more of the objectives of the Moonah precinct plan, delivering the first stage of implementation for the Greater Glenorchy Plan.

## Glenorchy Economic Development Strategy 2020-2025 Implementation Report – March 2020 to March 2021

Culture and creativity	Implement arts and culture initiatives	Work with MONA, Moonah Arts Centre, GASP and other relevant organisations and individuals to explore opportunities to strategically foster the arts and cultural initiatives in the area, such as an arts and culture trail	M	Council / Mona / GASP	Commenced	COMA	The Corridor of Modern Art (COMA) project is underway to develop an iconic tourist attraction along the InterCity cycleway. The development of such a tourism asset for the City of Glenorchy will contribute to visitor retention and dispersal creating a unique and fun experience between the City's cultural hubs at Moonah and Mona. Council is collaborating with Mona, Destination Southern Tasmania and GACAC <sup>5</sup> on this project. As with many other tourism offerings throughout the state, leveraging the global reputation of Mona will drive economic development outcomes by increasing the visitor market spend in our City.
Culture and creativity	Prepare a Creative and Cultural Economy Growth Plan	Prepare a Creative and Cultural Economy Growth Plan to expand the creative industries sectors	S	Council / Mona / Businesses	On Hold		
Visitors	Understand our visitors and market our attractions	Work with Destination Southern Tasmania to understand what attracts visitors to Glenorchy and market our City	S	Council / Destination Southern Tasmania	On Hold		Covid impacted. Council has worked to provide up to date timely information to Destination Southern Tasmania and facilitate Tasmanian Government support for the Tourism industry.
Visitors	Spread the MONA effect	Work with MONA, other tourism operators and local businesses to encourage visitors to come to Glenorchy when visiting nearby attractions	S	Council / Mona / Small Businesses	Commenced		Council is working to develop an expression of interest for the \$13.5m allocated to Tasmania for the Recovery for Regional Tourism Program. The purpose of the fund is to develop new and/or diversified products and experiences to drive interstate visitation, retain and create jobs in tourism and improve product diversity across Tasmania.
Visitors	Support multicultural visitor attractions	Diversity as a destination - promote and support multicultural initiatives and events that draw visitors to Glenorchy	S	Council / Destination Southern Tasmania	On Hold		

<sup>5</sup> Glenorchy Arts and Cultural Advisory Committee

Glenorchy Economic Development Strategy 2020-2025 Implementation Report – March 2020 to March 2021

### **ECONOMIC GROWTH TARGETS:**

Gross Regional Product: Growth rate in the 12 months to June 2020 2.1% (Target 1.8% per year)

Employment Growth: Growth rate in the 12 months to June 2020 -0.4% (Target 0.6% per year)

Population Growth (Estimated Resident Population) – No Data available at time of reporting (Target 0.7% per year)

Increase in resident workers with post-secondary qualifications: No Data available at time of reporting, awaiting 2021 census

### **COUNCIL WILL ALSO MEASURE:**

Council expenditure on economic development as a proportion of rates revenue: As at February 2021 total expenditure as a proportion of rates revenue was 1.2%

Number and types of engagement with existing businesses:

- Pandemic support emails (2700+),
- pandemic business phone survey (120 respondents),
- registrations on Activity City Website (132),
- Activity City site monthly visitation (1000+)
- EDM monthly (7 x 130),
- business case studies (10),
- business profile videos (30,000+ views), and
- business stakeholder workshops (approx. 40 attendees)

Awareness and satisfaction with Council's economic development activities – survey in progress March/April as a follow up to the pandemic support survey.



Wellington Park Management Trust – Glenorchy City Council**Memorandum of Understanding****2020-21 – 2022-23****1 Introduction**

- 1.1 Wellington Park (**the Park**) is an 18,250 ha peri-urban, multiple land tenure, natural area reserved under the *Wellington Park Act 1993* (**the Act**).
- 1.2 The Act outlines the reasons for which the Park is reserved:
  - the provision of recreational and tourism uses and opportunities consistent with the purposes specified below;
  - the preservation or protection of the fauna or flora contained in or on the land;
  - the preservation or protection of the natural beauty of the land or of any features of the land of natural beauty or scenic interest;
  - the preservation or protection of any features of the land being features of historical, Aboriginal, archaeological, scientific, architectural or geomorphological interest; and
  - the protection of the water catchment values of the land.
- 1.3 The Act establishes the Wellington Park Management Trust (**the Trust**) as the managing authority for Wellington Park, and defines the membership of the Trust.
- 1.4 The *Wellington Park Management Plan 2013, amended October 2015*, (**the Management Plan**) is a statutory plan prepared by the Trust in accordance with the Act. Implementation of the Management Plan is overseen by the Trust, however it relies upon the on-ground implementation of actions by owners and occupiers of land within the Park as outlined in s.27 of the Act. The Glenorchy City Council (**the Council**) is responsible for the on-ground management of those areas prescribed in the Management Plan.
- 1.5 The Council's management of Wellington Park is closely tied to the Council's *Community Plan 2015-2040*, through the involvement of an empowered and environmentally sustainable community, and the creation of an exciting and rewarding lifestyle.

**2 Objectives of the MoU**

- 2.1 The Parties agree to implement the Management Plan and other planning strategies in accordance with the goals and objectives of the Act and the Management Plan.
- 2.2 The Parties agree that this MoU forms the basis for voluntary contributions by the Council to the workings of the Trust and the co-ordination of the implementation of the Management Plan.

**3 Contributions**

- 3.1 The Parties agree that the Trust will continue to provide administrative and financial contributions in accordance with recurrent funding of \$120,000 obtained from the State.
- 3.2 The Parties agree that administrative, strategic and financial contributions will be made by the Council on an annual basis for the period of this MoU commencing in

Wellington Park Management Trust – Glenorchy City Council, Memorandum of Understanding, 2020-21 to 2022-23

the 2020-21 financial year of \$35,191 excluding GST and subject to an annual CPI increase (sourced from the Hobart All Groups CPI March to March period).

- 3.3 The Parties agree that other project contributions by the Council may be negotiated on a case by case basis as and when the need arises.
- 3.4 The Parties acknowledge that Glenorchy City Council prepares strategic, financial management, asset management and annual plans under Part 7 Division 2 of the *Local Government Act 1993* which guide Council's work program and resource allocation, and these may influence its decisions around project contributions.

#### **4 Planning, Roles and Responsibilities**

- 4.1 The Parties will work together on planning of activities and works in the Park including providing opportunities for input into briefs and works specifications.
- 4.2 The Parties will jointly develop a rolling three-year action plan which documents forthcoming initiatives under the MoU as well as implementation of the Management Plan and the Trust's Strategic Plan.
- 4.3 The Trust and Council will support each other in managing the Park through strategic, policy, planning and technical support and provision of technical advice.
- 4.4 Council will provide members for the Trust and committees and working groups in line with their Terms of Reference.
- 4.5 The Council may provide other administrative support as required by, and negotiated with, the Trust.
- 4.6 The MOU will be formally reviewed six months prior to its expiry.
- 4.7 The Trust will provide direct regulatory support to the Council via the employment of an Education and Regulations Coordinator (ERC).
- 4.8 The Council will, subject to the availability of resources, provide direct regulatory support to the Trust through the nomination of Authorised Officers under the Act, and the involvement of these officers in the Regulations Awareness Programme.

#### **5 Acknowledgement**

- 5.1 The Parties acknowledge and agree that this MoU is not intended to be legally binding on either Party but is an accurate reflection of the Parties' good faith intentions.
- 5.2 The parties agree that Council's support and financial contribution to the Wellington Park Office and Council's on-ground management within the Park be appropriately promoted and acknowledged including relevant printed and electronic media relating to Council's management area.

This MoU is made on the \_\_\_\_\_ day of \_\_\_\_\_, 2021

**SIGNED** for and on behalf of  
**WELLINGTON PARK**  
**MANAGEMENT TRUST** by

Wellington Park Management Trust – Glenorchy City Council, Memorandum of Understanding, 2020-21 to 2022-23

Christine Mucha, Chairperson, being  
a duly authorised person.

**SIGNED** for and on behalf of  
**GLENORCHY CITY COUNCIL** by  
Tony McMullen, General Manager,  
being a duly authorised person



Reference: F60.301

Mayor Kristie Johnston  
Glenorchy City Council  
PO Box 103  
Glenorchy Tas 7010

Level 3  
169 Main Road  
Moonah Tasmania 7009  
PO Box 307  
Moonah Tas 7009  
Phone (03) 6208 8700  
Fax (03) 6208 8791  
ballot.box@tec.tas.gov.au  
www.tec.tas.gov.au

Dear Mayor Kristie Johnston

**Local Government Association of Tasmania – 2021 General Management Committee election**

The Tasmanian Electoral Commission has been asked to conduct the 2021 election of President and 6 members of the General Management Committee for a two-year term in accordance with the rules of the Local Government Association of Tasmania (LGAT) adopted at the AGM of the Association on 26 June 2020.

Nominations are now invited from LGAT members and must be received at my office by 5:00 pm Wednesday 21 April 2021.

Candidates will be notified of receipt of their nomination by this office.

**Election timetable**

Nominations open..... Monday 1 March 2021  
Nominations close..... 5:00 pm Wednesday 21 April 2021  
Ballot material posted (if a ballot is required) ..... Monday 26 April 2021  
Close of postal ballot..... 10:00 am Thursday 17 June 2021  
Declaration of the result..... Thursday 17 June 2021

A nomination form and reply-paid envelope are enclosed.

If you would like further information or assistance, please call Kristi Read of this office on 6208 8722.

Yours sincerely

A handwritten signature in blue ink, appearing to read "AH", written over a blue horizontal line.

Andrew Hawkey  
ELECTORAL COMMISSIONER

1 March 2021

# Electoral Districts

(for the purpose of electing members to the General Management Committee)

## NORTH WEST AND WEST COAST ELECTORAL DISTRICT

Members within the electoral district having a population less than 20,000 – **one position**

Burnie City Council

Circular Head Council

King Island Council

Waratah-Wynyard Council

Kentish Council

Latrobe Council

West Coast Council

Members within the electoral district having a population of 20,000 or more – **one position**

Devonport City Council

Central Coast Council

## NORTHERN ELECTORAL DISTRICT

Members within the electoral district having a population less than 20,000 – **one position**

Break O'Day Council

Flinders Council

Meander Valley Council

Dorset Council

George Town Council

Northern Midlands Council

Members within the electoral district having a population of 20,000 or more – **one position**

Launceston City Council

West Tamar Council

## SOUTHERN ELECTORAL DISTRICT

Members within the electoral district having a population less than 20,000 – **one position**

Brighton Council

Glamorgan-Spring Bay Council

Derwent Valley Council

Southern Midlands Council

Central Highlands Council

Huon Valley Council

Sorell Council

Tasman Council

Members within the electoral district having a population of 20,000 or more – **one position**

Clarence City Council

Glenorchy City Council

Kingborough Council



## Local Government Association of Tasmania Nomination Form

Nomination of a candidate for election of President or Committee Member of the General Management Committee, Local Government Association of Tasmania.

Nominations are invited and must be lodged, posted, or emailed to be received by the Returning Officer at the address shown below **before 5 pm on Wednesday 21 April 2021**. This nomination must be accompanied by a copy of the Resolution passed by the Council that lawfully nominated the candidate for election. Candidates will be notified of receipt of the nominations by this office.

It is the responsibility of the candidate to ensure that the nomination form is received by the Returning Officer before the close of nominations. Late nominations cannot be accepted.

Each member is entitled to:

- nominate one elected Councillor of a Member Council for the position of President of the Local Government Association of Tasmania; and
- nominate one elected Councillor of a Member Council for the position of Committee Member of the General Management Committee. Members can only nominate a Councillor within their own electoral district and population category.

### Candidate

Family Name:	Given names:	Member Council:
Position of: <input type="checkbox"/> President <input type="checkbox"/> Committee Member		
Postal address:	Email address:	
Given names for ballot paper: (if different from above)	Contact phone numbers:	
	Mobile	
I accept the nomination as a candidate for election to the position shown above.		
Signature.....		Date.....

### Nominator

Name of Member Council:	
Hereby nominates the above-named candidate for election.	
Name of person authorised to lodge nomination behalf of Member Council:	
.....	Contact mobile number: .....
Endorsed at council meeting held on:	This nomination must be accompanied by a copy of the Resolution passed by the Council that lawfully nominated the candidate for election.
Date: .....	
Signature of authorised person .....	
Date: .....	

The address for lodgement at the Tasmanian Electoral Commission is:

Level 3, TasWater Building, 169 Main Road, MOONAH TAS 7009 Phone: (03) 6208 8722

Postal Address: PO Box 307, MOONAH TAS 7009

Email: [nominations@tec.tas.gov.au](mailto:nominations@tec.tas.gov.au)

PTO

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# ***RULES***

*These Rules were adopted at the Annual General Meeting of the  
Association on 25 July 2018*

## INDEX

<b>PRELIMINARY.....</b>	<b>4</b>
1. THE LOCAL GOVERNMENT ASSOCIATION OF TASMANIA.....	4
2. PURPOSE OF THE RULES .....	4
3. INTERPRETATION AND DEFINITIONS.....	4
<b>PURPOSE AND MEMBERSHIP OF THE ASSOCIATION .....</b>	<b>8</b>
4. OBJECTS OF THE ASSOCIATION .....	8
5. POWERS OF THE ASSOCIATION.....	8
6. MEMBERSHIP OF THE ASSOCIATION.....	8
7. RECOGNITION OF OTHER LOCAL GOVERNMENT ORGANISATIONS .....	9
8. ANNUAL GENERAL MEETING.....	10
9. GENERAL MEETINGS .....	11
10. SPECIAL GENERAL MEETINGS .....	11
<b>CONDUCT OF MEETINGS .....</b>	<b>12</b>
11. WHEN AND WHERE MEETINGS OF THE ASSOCIATION ARE TO BE HELD	12
12. BUSINESS OF MEETINGS OF THE ASSOCIATION .....	12
13. WHO MAY ATTEND A MEETING OF THE ASSOCIATION.....	13
14. PROXIES AT MEETINGS.....	14
15. QUORUM AT MEETINGS .....	14
16. VOTING AT MEETINGS .....	15
<b>GENERAL MANAGEMENT COMMITTEE AND OTHER COMMITTEES .....</b>	<b>17</b>
17. FUNCTION OF THE GENERAL MANAGEMENT COMMITTEE.....	17
18. COMPOSITION OF THE GENERAL MANAGEMENT COMMITTEE .....	18
19. ELECTORAL DISTRICTS FOR THE PURPOSE OF ELECTING MEMBERS TO THE GENERAL MANAGEMENT COMMITTEE.....	19
20. CONDUCT OF ELECTIONS FOR MEMBERSHIP TO THE GENERAL MANAGEMENT COMMITTEE.....	19
21. TERM OF OFFICE.....	22
22. CALLING MEETINGS OF THE GENERAL MANAGEMENT COMMITTEE.....	22
23. QUORUM FOR AND VOTING AT GENERAL MANAGEMENT COMMITTEE...	23
24. WHO MAY ATTEND MEETINGS OF THE GENERAL MANAGEMENT COMMITTEE .....	23
25. PRESIDENT .....	23
26. ELECTION OF PRESIDENT .....	24
27. TERM OF OFFICE OF PRESIDENT .....	25
28. VICE PRESIDENT .....	26
29. DRAWING OR CASTING OF LOTS.....	27
30. AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION .....	27
31. SUB-COMMITTEES .....	28
<b>RULES FOR CONDUCT OF DEBATE .....</b>	<b>29</b>
32. AUTHORITY OF THE CHAIR .....	29
33. ORDER OF BUSINESS .....	29
34. DEBATE OF MOTIONS .....	29
35. AMENDMENT OF MOTIONS .....	29
36. SPEAKING TO MOTIONS.....	30
37. POINTS OF ORDER .....	31
38. CLOSURE OF DEBATE .....	31



39. HOW QUESTIONS ARE TO BE PUT .....	31
40. SUSPENSION OF RULES .....	32
<b>EMPLOYEES .....</b>	<b>33</b>
42. CHIEF EXECUTIVE OFFICER .....	33
43. EMPLOYEES .....	33
<b>FINANCES .....</b>	<b>34</b>
44. FINANCIAL YEAR .....	34
45. SUBSCRIPTIONS .....	34
46. ACCOUNTS.....	35
47. SITTING FEES AND EXPENSES .....	35
<b>MISCELLANEOUS .....</b>	<b>36</b>
48. IMMUNITY PROVISION .....	36
49. LEGAL OPINIONS.....	36
50. NOMINATIONS TO OUTSIDE BODIES .....	36
51. COMMON SEAL OF THE ASSOCIATION.....	37
52. NOTICES AND COMMUNICATIONS.....	37
53. LGAT ASSIST .....	37
54. WINDING UP .....	37

# PRELIMINARY

## 1. *THE LOCAL GOVERNMENT ASSOCIATION OF TASMANIA*

The Local Government Association of Tasmania is a body corporate in accordance with the Act.

## 2. *PURPOSE OF THE RULES*

The purposes of the Rules of the Association are to provide for:

- (a) the management of the Association;
- (b) the appointment of the General Management Committee;
- (c) the membership of the Association;
- (d) the imposition of fees and subscriptions; and
- (e) such other matters concerning the operations of the Association as the Members in general meeting shall determine.

## 3. *INTERPRETATION AND DEFINITIONS*

- (a) Headings inserted are for guidance purposes only and do not affect the interpretation of these Rules.
- (b) Words importing the plural include the singular and vice versa.
- (c) Words importing either gender shall include both genders.
- (d) "Act" means the *Local Government Act 1993* (Tas) or any amendment or substitution thereof.
- (e) "ALGA" means the Australian Local Government Association;
- (f) "Alter" in relation to these Rules includes:
  - (i) the insertion of a new Rule;
  - (ii) the insertion of a new Rule in substitution of an existing Rule;
  - (iii) the amendment of an existing Rule; and
  - (iv) the rescission of an existing Rule.

- (g) "Annual General Meeting" means the meeting of the Association convened in accordance with Rule 11(a).
- (h) "Association" means the Local Government Association of Tasmania.
- (i) "Business Day" means a day on which banks are generally open for business in Tasmania (but does not include a Saturday, Sunday or public holiday).
- (j) "Chair" means the person who chairs a meeting.
- (k) "Chief Executive Officer" means the Chief Executive Officer of the Association appointed in accordance with these Rules.
- (l) "Council" means a council established under section 18 of the Act.
- (m) "Council Cost Index" means the annual index determined by the Association to reflect cost movements in council operations and the provision of services.
- (n) "Council Election Year" means any year in which a Council Election is held.
- (o) "Council Election" means an election held under Part 15 of the *Local Government Act 1993* (Tas).
- (p) "Electoral Commissioner of Tasmania" means the Electoral Commissioner appointed under Section 14(1) of the *Electoral Act 2004* (Tas) and includes a person appointed pursuant to an Act substituted for the *Electoral Act 2004* (Tas) who carries out functions the same as, or similar to, the functions of the Electoral Commissioner of Tasmania under the *Electoral Act 2004* (Tas) as at the date of these Rules.
- (q) "General Management Committee" and "GMC" mean the General Management Committee elected in accordance with these Rules.
- (r) "General Manager" means the person appointed as general manager of a Member in accordance with the Act.
- (s) "General Meeting" means a meeting of the Association convened in accordance with Rule 11(b), other than the Association's Annual General Meeting.
- (t) "LGAT ASSIST" means the Board established to provide Local Government employees with support and assistance in certain circumstances, and includes its successors and assigns.
- (u) "Lord Mayor" means the Lord Mayor of the Hobart City Council.
- (v) "Mayor" means the person appointed as mayor of a Member in accordance with the Act and includes, where relevant, the Lord Mayor.

- (w) "Meeting of the Association" means:
  - (i) an Annual General Meeting;
  - (ii) a General Meeting; and
  - (iii) a Special General Meeting.
- (x) "Member" means a member of the Association.
- (y) "Mid Term Year" means each calendar year occurring two years after the holding of an Ordinary Election immediately following a Council Election Year.
- (z) "Municipal area" has the same meaning as in the Act.
- (aa) "Ordinary Election" means an election of members of the GMC pursuant to these Rules.
- (bb) "Policy" means the principles adopted by the Association, from time to time, to further the objects of the Association as set out in Rule 4.
- (cc) "Population" means the estimate for a municipal area taken closest to the proposed date of the Annual General Meeting in that year by the Australian Bureau of Statistics.
- (dd) "Population category" shall mean a category outlined in Rule 18(b).
- (ee) "President" means the President elected in accordance with these Rules.
- (ff) "Returning Officer" means the person responsible for conducting an election under these Rules.
- (gg) "Rules" means these Rules of the Association.
- (hh) "Sector Matter" includes a subject matter, topic or item for discussion that does not relate to or concern the objects of the Association and, or in the alternative, the Association has little or no power to alter or affect.
- (ii) "Special General Meeting" means a meeting of the Association convened in accordance with Rule 10.
- (jj) "State Grants Commission" means the commission established under the *State Grants Commission Act 1976* (Tas) and includes any body established pursuant to an Act substituted for the *State Grants Commission Act 1976* (Tas), which body carries out functions the same as, or similar to, the functions of the State Grants Commission under the *State Grants Commission Act 1976* (Tas) as at the date of these Rules.
- (kk) "Subscriptions" mean the subscriptions raised and payable in accordance with these Rules and the Act.

- (ll) “Sub-Committee” means a Sub-Committee appointed in accordance with these Rules.
- (mm) “Voting Representative” means a representative of a Member lawfully appointed by the Member and notified to the Association in accordance with Rule 13(f).

# PURPOSE AND MEMBERSHIP OF THE ASSOCIATION

## 4. *OBJECTS OF THE ASSOCIATION*

The objects of the Association are to:

- (a) protect and represent the interests and rights of Councils in Tasmania;
- (b) promote an efficient and effective system of local government in Tasmania;  
and
- (c) provide services to Members, councillors and employees of Councils.

## 5. *POWERS OF THE ASSOCIATION*

The Association has the power to do anything necessary or convenient for the attainment of its objects.

## 6. *MEMBERSHIP OF THE ASSOCIATION*

- (a) Membership of the Association is restricted to Councils.
- (b) Where there is a merger or amalgamation of two or more Councils that are Members, the Council resulting from the merger or amalgamation shall continue to be a Member.
- (c) A Council which is not a member of the Association shall be admitted as a member upon written application by that Council. Upon the Association receiving the application of such a Council, that Council shall be bound by these Rules.
- (d) A Member may resign from the Association provided:
  - (i) that the Member provides written notice of its intention to resign, detailing reasons, addressed to the Chief Executive Officer; and
  - (ii) that such resignation does not take effect until the completion of the Association's financial year following the Association's financial year in which written notice of the intention to resign is provided; and
  - (iii) that until the period referred to in Rule 6(d)(ii) expires, the Member pays the Subscriptions as determined by the Association in accordance with these Rules; and

- (iv) that the notice of intention to resign may be withdrawn at any time in writing by that Member.
- (e) A Member which does not withdraw its notice of intention to resign as permitted by Rule 6(d)(iv) ceases to be a member of the Association at the completion of the period referred to in Rule 6(d)(ii).
- (f) The Association may refuse to renew the membership of a Member which:
  - (i) has not paid any Subscriptions due and owing; or
  - (ii) fails to comply with, or contravenes, these Rules or any other rule of the Association.
- (g) A refusal to renew membership under Rule 6(f) shall not take effect until:
  - (i) the Association has provided the Council with at least one month's written notice; and
  - (ii) the Association has provided an opportunity for the Council to respond to the written notice at a Meeting of the Association.

#### **7. RECOGNITION OF OTHER LOCAL GOVERNMENT ORGANISATIONS**

- (a) The Association recognises that other Council interest and regional groups established throughout Tasmania assist with representing and protecting the rights and interests of Local Government within Tasmania.
- (b) The Association, where appropriate, will work with such other interest and regional groups established throughout Tasmania.

# MEETINGS

## 8. ANNUAL GENERAL MEETING

- (a) The functions of the Annual General Meeting are to:
  - (i) receive the President's report;
  - (ii) confirm the minutes of the previous Annual General Meeting;
  - (iii) receive and adopt the financial statements for the preceding financial year;
  - (iv)
    - (A) determine the President's honorarium for the forthcoming year;
    - (B) determine any honorarium to be paid to the Vice President for the forthcoming year;
  - (v) determine allowances, sitting fees and expenses for attendance by committee members at meetings of the General Management Committee and Sub-Committees for the forthcoming year;
  - (vi) receive the declaration of the poll for the election of the President and General Management Committee elected in accordance with these Rules;
  - (vii) adopt a budget for the forthcoming financial year;
  - (viii) set Subscriptions for the forthcoming financial year in accordance with these Rules;
  - (ix) receive reports from Association representatives; and
  - (x) consider any amendments to these Rules.
- (b) Notice of the Annual General Meeting shall be given to all Members at least 28 days prior to the date of the Annual General Meeting.



**9 GENERAL MEETINGS**

- (a) In addition to the Annual General Meeting, there may be General Meetings.
- (b) General Meetings may be called:
  - (i) by the President; or
  - (ii) by the General Management Committee.
- (c) The functions of General Meetings include:
  - (i) to formulate and ratify policy of the Association;
  - (ii) to consider extending the term of office of the General Management Committee, the President, or the Vice-President for such period as the General Meeting thinks fit; and
  - (iii) subject to Rule 12, to conduct other business.
- (d) Notice of any General Meeting shall be given to all Members at least 14 days prior to the date of the General Meeting.

**10 SPECIAL GENERAL MEETINGS**

- (a) In addition to the Annual General Meeting and General Meetings, there may be Special General Meetings.
- (b) Special General Meetings may be called:
  - (i) by the President; or
  - (ii) by any 3 members of the General Management Committee acting together; or
  - (iii) by 3 or more of the Members in writing to the President stating the reasons for calling a Special General Meeting.
- (c) Notice of any Special General Meeting shall be given to all Members at least 14 days prior to the date of the Special General Meeting.
- (d) Subject to Rule 10(e), at any Special General Meeting, only business of which notice is given shall be transacted.
- (e) The General Management Committee may notify the Members that, due to an emergency, amendments to these Rules will be considered at a Special General Meeting called pursuant to Rule 10(b).

## CONDUCT OF MEETINGS

### 11 WHEN AND WHERE MEETINGS OF THE ASSOCIATION ARE TO BE HELD

- (a) The Annual General Meeting of the Association is to be held, if possible, in July of each year.
- (b) There shall be at least 3 General Meetings in addition to the Annual General Meeting, in every financial year of the Association.
- (c) Meetings of the Association are to be held in a city or town in Tasmania as determined by the General Management Committee.

### 12 BUSINESS OF MEETINGS OF THE ASSOCIATION

- (a) Subject to Rules 12(b) and (d), any Member may bring forward for discussion at a General Meeting any subject connected with the objects of the Association or pertaining to matters of common concern to Members, on giving to the Chief Executive Officer 35 days written notice of such intention.
- (b) In March each year the Chief Executive Officer shall invite each Member to provide written notice to the Chief Executive Officer of items the Member wishes to include in the agenda of the General Meeting to be held immediately following the Annual General Meeting, such items to be received by the date determined by the Chief Executive Officer.
- (c) Within 7 days of receipt of the same, the Chief Executive Officer is to provide to each member of the General Management Committee a copy of written notices the Chief Executive Officer receives pursuant to Rules 12(a) and (b) that the Chief Executive Officer believes (acting reasonably) the General Management Committee should consider pursuant to Rule 12(d).
- (d) The General Management Committee may negotiate with a Member regarding the inclusion, or not, on the agenda of
  - (i) a subject matter sought to be discussed by a Member at a General Meeting in accordance with Rule 12(a); or
  - (ii) items sought by a Member in accordance with Rule 12(b) to be included in the agenda of a General Meeting.if the subject matter or item:
  - (iii) does not advance or concern the objects of the Association;
  - (iv) has been considered at a General Meeting held in the period 12 months before the date of the notice from the Member;

- (v) is considered by the General Management Committee to concern a Sector Matter; or
  - (vi) requires consideration by the Tasmanian Government and should be considered at the General Meeting to be held immediately following the Annual General Meeting.
- (e) The Chief Executive Officer is to prepare an agenda for a Meeting of the Association and provide each Member with the agenda and any supporting documents at least 14 days before the Meeting of the Association (and 28 days before an Annual General Meeting), which agenda is to include the matters and items specified by the General Management Committee (taking into account the notices received pursuant to Rules 12(a) and (b), but subject to Rule 12(d)).
- (f) Provided that the time limit in Rule 12(c) is complied with, the Chief Executive Officer may liaise with a Member in relation to a notice received pursuant to Rules 12(a) or (b) to, with the Member's consent, amend the notice so that its subject matter is connected with the objects of the Association and pertains to matters of common concern to Members.
- (g) The Association is not required to do anything, including taking any action or adopting any procedure, in respect of a resolution passed at a Meeting of the Association that concerns or relates to a Sector Matter, unless the resolution provides otherwise.

### **13. WHO MAY ATTEND A MEETING OF THE ASSOCIATION**

- (a) Subject to Rule 13(f), each Member shall be entitled to send a Voting Representative to any Meeting of the Association, such Voting Representative exercising the number of votes determined according to Rule 16(a).
- (b) In addition to the requirements set out in Rule 13(f), after each ordinary Council Election, the Chief Executive Officer shall request each Member to advise the name of its Voting Representative and the proxy for the Voting Representative for Meetings of the Association until the next ordinary Council Elections.
- (c) Subject to Rule 13(f), Members may change their Voting Representative or proxy at any time by advising the Chief Executive Officer in writing of the Voting Representative prior to that representative taking his or her position at a Meeting of the Association.
- (d) A list of Voting Representatives will be made available at the commencement of any Meeting of the Association.
- (e) Members may send other elected members or Council officers as observers to any Meeting of the Association.

- (f) Each Member must provide the Association with written notice of the details of the Voting Representative who was by a resolution of the Member lawfully appointed as the Voting Representative of the Member at a Meeting of the Association.

#### **14. PROXIES AT MEETINGS**

- (a) Up to 1 hour prior to any Meeting of the Association, a Member may appoint another Member as its proxy.
- (b) The form of the proxy is to be provided by the Chief Executive Officer and is to be signed by either the Mayor or General Manager of the Council appointing the proxy.
- (c) The Chair of the meeting is not entitled to inquire as to whether the proxy has cast any vote in accordance with the wishes of the Member appointing the proxy.
- (d) Proxies count for the purposes of voting and quorum at any meeting.

#### **15. QUORUM AT MEETINGS**

- (a) At any Meeting of the Association, a majority of the Member Councils shall constitute a quorum.
- (b) If a quorum is not present within one hour after the time appointed for the commencement of a Meeting of the Association, the meeting is to be adjourned to a time and date specified by the Chair.

**16. VOTING AT MEETINGS**

- (a) Voting at any Meeting of the Association shall be upon the basis of each Voting Representative being provided with, immediately prior to the meeting, an electronic voting button or placard which is to be used for the purpose of voting at the meeting. The placard will be coloured according voting entitlement and the voting buttons will be coded according to voting entitlement:

Population of the Council Area	Number of votes entitled to be exercised by the Voting Representative	Colour placard to be raised by the Voting Representative when voting
Under 10,000	1	Red
10,000 – 19,999	2	White
20,000 – 39,999	3	Blue
40,000 and above	4	Green

- (b) Electronic voting buttons will be the first choice for voting on all decisions, with placards only to be used if the technology fails.
- (c) Voting buttons allow councils to vote for or against a motion or formally abstain from voting. An abstain is not to be taken as a negative vote.
- (d) The Chair of the meeting shall be entitled to rely upon the electronic vote or the raising of a coloured placard as the recording of the vote for the Member and as evidence of the number of votes being cast.
- (e) Except as provided in sub-rule (f), each question, matter or resolution shall be decided by a majority of the votes for a motion. If there is an equal number of votes upon any question, it shall be declared not carried.
- (f)
- (i) When a vote is being taken to amend a Policy of the Association, the resolution must be carried by a majority of the votes capable of being cast by Members present at the meeting.
  - (ii) When a vote is being taken for the Association to sign a protocol, memorandum of understanding or partnership agreement, the resolution must be carried by a majority of votes capable of being cast by Members and by a majority of Members, whether present at the meeting or not.
  - (iii) When a vote is being taken to amend these Rules of the Association, the resolution must be carried by at least two-thirds of the votes

capable of being cast by Members, whether present at the meeting or not.

- (e) A Voting Representative or his or her proxy in the name of the Member is entitled to vote on any matter considered at a Meeting of the Association.

# GENERAL MANAGEMENT COMMITTEE AND OTHER COMMITTEES

## 17. FUNCTION OF THE GENERAL MANAGEMENT COMMITTEE

- (a) The functions of the General Management Committee include:
  - (i) appointing and reviewing the performance of the Chief Executive Officer of the Association;
  - (ii) determining Association Policy, with such policy to be ratified at a Meeting of the Association;
  - (iii) providing strategic direction to the Association in accordance with policies resolved by Meetings of the Association;
  - (iv) carrying out such delegations as may be made to it by Meetings of the Association;
  - (v) providing for the good management and administration of the Association;
  - (vi) ensuring that the accounts of the Association are:
    - (A) prepared in accordance with these Rules; and
    - (B) circulated to all Members not less than 28 days prior to the date of the Annual General Meeting;
  - (vii) investing the funds of the Association;
  - (viii) borrowing, raising or securing the payment of money in such manner as the General Management Committee may think fit;
  - (ix) taking or holding mortgages, liens, charges, and any other form of security to secure payment of the purchase price or any part thereof;
  - (x) making nominations to various statutory and other bodies related to the operations of Local Government;
  - (xi) nominating representatives to the Australian Local Government Association in accordance with Rule 30;
  - (xii) approving the appointment of the members of the Board of LGAT ASSIST;

- (xiii) nominating Directors for appointment to the Board of Directors of Tasplan Ltd in accordance with the Constitution of Tasplan Ltd as amended from time to time.
- (b) The General Management Committee may, by resolution, delegate with or without conditions any of its powers, functions or delegations other than this power of delegation, to an employee, contractor or other entity.
- (c) The General Management Committee may determine by simple majority in its absolute discretion all matters relating to the setting up or operation of any Board or Committee to which it delegates any of its powers, duties or discretions.

**18. COMPOSITION OF THE GENERAL MANAGEMENT COMMITTEE**

- (a) The General Management Committee shall consist of:
  - (i) the President;
  - (ii) provided the Hobart City Council is a current Member, the Lord Mayor of the Hobart City Council or his or her proxy; and
  - (iii) six members to be elected, as provided in Rule 18(b), from the three electoral districts set out in Rule 19.
- (b) The 3 electoral districts referred to in Rule 19 shall elect 2 members as follows:
  - (i) one from a Member within the electoral district having a population of 20,000 or more; and
  - (ii) one from a Member within the electoral district having a population of less than 20,000.
- (c) Where a member of the General Management Committee is subsequently elected President, a recount of votes for the Population category in the electoral district the President represented shall be held to fill the vacancy. If there are no votes to recount, the Council or Councils concerned shall fill the vacancy in accordance with Rule 20 in so far as practicable.



**19. ELECTORAL DISTRICTS FOR THE PURPOSE OF ELECTING MEMBERS TO THE GENERAL MANAGEMENT COMMITTEE**

The 3 electoral districts for the purposes of electing members to the General Management Committee are as follows:

- (a) NORTH WEST & WEST COAST ELECTORAL DISTRICT comprising the Burnie City Council, the Devonport City Council, the Central Coast Council, the Circular Head Council, the King Island Council, the Waratah-Wynyard Council, the Kentish Council, the Latrobe Council, and the West Coast Council;
- (b) NORTHERN ELECTORAL DISTRICT comprising the Launceston City Council, the Break O'Day Council, the Flinders Council, the Meander Valley Council, the West Tamar Council, the Dorset Council, the George Town Council, and the Northern Midlands Council; and
- (c) SOUTHERN ELECTORAL DISTRICT comprising the Clarence City Council, the Glenorchy City Council, the Kingborough Council, the Brighton Council, the Glamorgan-Spring Bay Council, the Derwent Valley Council, the Southern Midlands Council, the Central Highlands Council, the Huon Valley Council, the Sorell Council, and the Tasman Council.

**20. CONDUCT OF ELECTIONS FOR MEMBERSHIP TO THE GENERAL MANAGEMENT COMMITTEE**

Elections for the General Management Committee shall be conducted in accordance with the following procedures:

- (a) The Chief Executive Officer shall request the Electoral Commissioner of Tasmania to act as Returning Officer for the election unless otherwise determined by the General Management Committee.
- (b) In the month of March:
  - (i) following a Council Election; and
  - (ii) in each Mid Term Year;the Returning Officer shall request nominations for the General Management Committee from Members within the 3 electoral districts.
- (c) Each Member is entitled to make only one nomination and if more than one is received all nominations from that Member will be null and void.
- (d) In making a nomination, a Member is not restricted to nominating an elected member from its own Council provided that the nomination is for an elected member from a Member Council in the same electoral district and the same Population category as the nominating Member.

- (e) Nominations:
  - (i) are to be submitted on a form approved and issued by the Returning Officer;
  - (ii) must be accompanied by a copy of a certified copy of the Resolution passed by the Member at a duly convened meeting of the Member that lawfully nominated the candidate for election to the General Management Committee; and
  - (iii) shall close on a date determined by the Returning Officer;
- (f) Nominations cannot be withdrawn after the closing of nominations.
- (g) If at the end of the time for nominations the number of candidates for any office:
  - (i) does not exceed the number then to be elected, those candidates shall be deemed to be duly elected; or
  - (ii) exceeds that number, a poll shall be conducted by postal ballot in accordance with these Rules.
- (h) The Returning Officer shall prepare a postal ballot paper and material for each electoral district detailing nominations within each Population category. Candidates shall be listed on the ballot paper in alphabetical order.
- (i) The postal voting material shall be posted by registered mail to the Mayor of each Member Council within 10 Business Days of the close of nominations. The Mayor shall complete the ballot paper according to the policy or practice of his or her Council.
- (j) Each Member shall have one vote for both population categories within its electoral district.
- (k) The ballot is to close at a date and time determined by the Returning Officer but at least seven (7) days prior to the Annual General Meeting of that year.
- (l) Procedure for the conduct of the scrutiny shall comply as closely as practicable with that for the election of Mayors of Councils.
- (m) Upon completion of the scrutiny, the Returning Officer shall declare the result of the election and provide written advice of the result including scrutiny details to each candidate and the Chief Executive Officer.
- (n) Where more than 1 nomination is received for a Population category within an electoral district, the person polling second shall automatically be the proxy.

- (o) If at the ordinary elections for the General Management Committee there is only one nomination for a Population category, or if the position of proxy for a Population category becomes vacant and there were no further nominations at the last General Management Committee elections from which to draw a proxy, the Chief Executive Officer is to call nominations from Members in the Population category and, if a ballot is necessary, conduct a ballot as soon as practicable.

**21. TERM OF OFFICE**

- (a) Subject to Rule 21(c), members of the General Management Committee shall take up office at the conclusion of the Annual General Meeting at which his or her election is declared and shall hold office for a 2 year term concluding at the end of the relevant Annual General Meeting or as determined by the Annual General Meeting.
- (b) The office of any member of the General Management Committee shall be vacated if that member:
  - (i) resigns by notice in writing addressed to the Chief Executive Officer;
  - (ii) is absent without leave for three consecutive meetings of the General Management Committee;
  - (iii) ceases to be a Councillor or Alderman; or
  - (iv) has not been lawfully nominated as a candidate for election to the General Management Committee in accordance with Rule 20.
- (c) The term of office of the General Management Committee may be extended by any Meeting of the Association for such periods as it determines.
- (d) A casual vacancy on the General Management Committee shall be filled as soon as practicable by the conduct of a by-election in accordance with Rule 20.

**22. CALLING MEETINGS OF THE GENERAL MANAGEMENT COMMITTEE**

- (a) The General Management Committee shall determine the frequency, date, time and venue of its meetings.
- (b) At least 7 days before the date of holding any meeting of the General Management Committee, notice of the time and place and of the business to be brought forward at the meeting shall be given to each Member by the Chief Executive Officer.
- (c) Meetings of the General Management Committee may be held by telephone or other technology.
- (d) A resolution signed by the majority of members of the General Management Committee or the written acceptance (including by email transmission) of a resolution by the majority of members of the General Management Committee shall be deemed to be a resolution made at a meeting of the General Management Committee.

**23. QUORUM FOR AND VOTING AT GENERAL MANAGEMENT COMMITTEE**

- (a) At any meeting of the General Management Committee, no business shall be transacted unless:
  - (i) there is a majority of the General Management Committee present; and
  - (ii) there is at least one representative of a Member having a population of 20,000 or more; and
  - (iii) there is at least one representative of a Member having a population of less than 20,000.
- (b) Each member of the General Management Committee shall have one vote.

**24. WHO MAY ATTEND MEETINGS OF THE GENERAL MANAGEMENT COMMITTEE**

Meetings of the General Management Committee may be attended by:

- (a) any Councillor or Alderman from any Member Council; and
- (b) such other persons as the Committee determines,

and, with the permission of the President, they may address the Committee.

**25. PRESIDENT**

- (a) The President shall be a Councillor or Alderman of a Member Council.
- (b) The functions of the President are to:
  - (i) chair Meetings of the Association and the General Management Committee;
  - (ii) be the spokesperson of the Association;
  - (iii) provide leadership and direction in furthering the objects of the Association.
- (c) The President has the power to delegate any of his or her functions to other members of the General Management Committee.
- (d) At any Meeting of the Association and of the General Management Committee at which the President is present, he or she:
  - (i) has no deliberative vote on any question at a Meeting of the Association by virtue of being in the chair, but may exercise the vote or votes of a Member as the Voting Representative;

- (ii) in the case of equality of votes on any matter, does not have a casting vote.

## 26. ELECTION OF PRESIDENT

Elections for the President shall be conducted in accordance with the following procedures:

- (a) The Chief Executive Officer shall request the Electoral Commissioner of Tasmania to act as Returning Officer for the election unless otherwise determined by the General Management Committee.
- (b) The Returning Officer shall request nominations for the office of President at the following times:
  - (i) in the month of March following a Council Election;
  - (ii) in the month of March in each Mid Term Year;
  - (iii) where a President vacates the office of President pursuant to Rule 27(b);
  - (iv) where the President gives advance notice that he or she intends to resign or cease to be a Councillor or Alderman pursuant to Rule 27(c).
- (c) Each Member is entitled to make only one nomination and if more than one is received all nominations from that Member will be null and void.
- (d) Nominations for the office of President:
  - (i) shall be submitted on a form approved and issued by the Returning Officer;
  - (ii) must be accompanied by a copy of a certified copy of the resolution passed by the Member at a duly convened meeting of the Member that lawfully nominated the candidate for election as the President; and
  - (iii) shall close on the date determined by the Returning Officer.
- (e) Nominations cannot be withdrawn after the close of nominations.
- (f) If upon the close of nominations:
  - (i) only one nomination has been received, that candidate shall be deemed duly elected; or
  - (ii) more than one nomination has been received, a poll shall be conducted by postal ballot in accordance with these Rules.

- (g) The Returning Officer shall prepare a postal ballot paper and material. Candidates shall be listed on the ballot paper in alphabetical order.
- (h) The postal voting material shall be posted by registered mail to the Mayor of each Member within 10 working days of the close of nominations.
- (i) Each Member is entitled to one vote.
- (j) The Mayor shall complete the ballot paper according to the policy or practice of his or her Council.
- (k) Subject to Rule 26(l) the ballot is to close at a date and time determined by the Returning Officer but at least seven (7) days prior to the Annual General Meeting of that year.
- (l) If an election is called pursuant to Rule 27(b) or 27(c), the ballot shall close at a date determined by the Returning Officer.
- (m) Procedure for the conduct of the scrutiny shall comply as closely as practicable with that for the election of Mayors of Councils.
- (n) Upon completion of the scrutiny, the Returning Officer shall declare the result of the election and provide written advice of the result including scrutiny details to each candidate and the Chief Executive Officer.

#### **27. TERM OF OFFICE OF PRESIDENT**

- (a) Subject to Rule 27(d), the President shall take up office at the conclusion of the Annual General Meeting following his or her election and shall hold office for a two year term concluding at the end of the relevant Annual General Meeting.
- (b) The office of the President shall be vacated if the President:
  - (i) resigns by notice in writing addressed to the Chief Executive Officer;
  - (ii) is absent without leave for three consecutive meetings of the General Management Committee;
  - (iii) ceases to be a Councillor or Alderman; or
  - (iv) has not been lawfully nominated as a candidate for election as President in accordance with Rule 26,

and if the office of President becomes vacant more than twelve months before the next Annual General Meeting where a President is due to take up office in accordance with Rule 27(a), then Rule 27(g) applies.

- (c) If the President gives notice in writing to the Chief Executive Officer that he or she:
  - (i) intends to resign as President; or
  - (ii) intends to cease being a Councillor or Alderman,and if the office of President becomes vacant more than six months before the next AGM where a President is due to take up office in accordance with Rule 27(a), a new President shall be elected in accordance with the procedures in Rule 26.
- (d) Where a President is elected in an election held by operation of Rule 27(b) or 27(c), they shall take up office at the time of declaration of their election or at the date the office of President is vacated, whichever is later.
- (e) If the office of President becomes vacant within six months of the next Annual General Meeting where a President is due to take up office in accordance with Rule 27(a), the Vice President shall assume office as President until a new President is elected at that Annual General Meeting in accordance with Rule 26.
- (f) The term of office of the President may be extended by any Meeting of the Association for such periods as it determines.

## **28 VICE PRESIDENT**

- (a) At its first meeting following the Annual General Meeting, the General Management Committee shall elect one of its members to be the Vice President of the Association.
- (b) Where the President is absent or ill, the Vice President shall be the acting President.
- (c) If the term of office of the General Management Committee is extended under Rule 21(c) the term of office of the Vice-President shall be extended for the same period of time as that of the General Management Committee.
- (d) If, on any count, 2 or more candidates for Vice President have an equal number of votes, the President is to decide which of them is to be elected by the drawing or casting of lots in the manner prescribed in Rule 29(b).



**29. DRAWING OR CASTING OF LOTS**

- (a) If, in an election or appointment under these Rules, 2 or more candidates have an equal number of votes and if applicable, the Returning Officer is unable or not otherwise empowered to resolve which candidate is to be elected or appointed, a drawing or casting of lots in the manner prescribed in Rule 29(b) is to apply.
- (b) To draw or cast lots, the Returning Officer (or President in the appointment of the Vice President) is to –
  - (i) make out, in respect of each candidate to be included in the draw, a slip bearing that candidate's name; and
  - (ii) place each slip in a non-transparent container sufficiently large to allow them to move about freely when shaken or rotated; and
  - (iii) shake or rotate the container and permit any other person present who wishes to do so to shake or rotate the container; and
  - (iv) take out of the container one of the enclosed slips; and
  - (v) record the name of the candidate which appeared on that slip.
- (c) The candidate elected or appointed is the candidate whose name is first recorded in accordance with Rule 29(b)(v).

**30. AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION**

- (a) The President and the Vice President shall be the Tasmanian delegates to the Annual General Meeting of the ALGA unless otherwise determined by a Meeting of the Association.
- (b) The President and the Vice President shall be the Tasmanian delegates to the Executive of the ALGA unless otherwise determined by the General Management Committee
- (c) Due to the absence or incapacity of the President or Vice President, the General Management Committee may nominate alternate delegates to the Executive of the ALGA.

**31. SUB-COMMITTEES**

- (a) The General Management Committee or a Meeting of the Association may appoint Sub-committees as required.
- (b) The composition of Sub-committees shall:
  - (i) include a member of the General Management Committee who shall be the Chair of the Sub-committee;
  - (ii) as far as possible, comprise such elected members and employees from Members as the General Management Committee determines as being appropriate;
  - (iii) be representative of the diversities of the composition of the Association, taking into account population categories, specific interest groups within Member Councils, and regional diversities; and
  - (iv) contain such employees of Members who may be appropriate in assisting with consideration of the specific issue being examined by the Sub-committee.
- (c) A Sub-committee shall:
  - (i) carry out such delegations as may be given to it by a Meeting of the Association, in which case the Sub-committee need only report back to General Meetings upon progress of the matter; or
  - (ii) investigate and report upon the specific issue to a Meeting of the Association; and
  - (iii) act in accordance with policies established by a Meeting of the Association.
- (d) At any meeting of a Sub-committee, no business shall be transacted unless there is a majority of the Sub-committee present.

# RULES FOR CONDUCT OF DEBATE

The rules of procedure for the conduct of debates at Meetings of the Association and within Sub-committees and the General Management Committee shall be as follows:

## **32. AUTHORITY OF THE CHAIR**

- (a) The Chair shall be heard without interruption.
- (b) The Chair may call any representative to order whenever, in the opinion of the Chair, the necessity arises to do so.
- (c) The ruling of the Chair on all questions of order or the proper conduct of the meeting shall be final.

## **33. ORDER OF BUSINESS**

- (a) At every meeting, the first business shall be the confirmation of the minutes of the previous meeting, and no discussion shall be permitted in relation to those minutes except as to their accuracy as a record of proceedings.
- (b) The order of business at any meeting shall be as in the notice of the meeting, but such order may be altered by resolution to that effect.

## **34. DEBATE OF MOTIONS**

- (a) A motion shall not be debated until it has been seconded.
- (b) When a motion has been proposed and seconded, it shall become subject to the control of the meeting, and shall not be withdrawn without the consent of the meeting.
- (c) Nothing shall prevent either a Meeting of the Association or the General Management Committee from dealing with any issue "in committee" and making only its conclusions public.

## **35. AMENDMENT OF MOTIONS**

- (a) When a motion has been proposed and seconded, a Member may move an amendment, but such amendment shall not be debated until it has been seconded.
- (b) A second or subsequent amendment shall not be considered until the previous amendment has been dealt with.

- (c) If an amendment has been carried, the motion as amended shall become the motion before the meeting, whereupon any further amendment upon such motion may be moved.
- (d) If an amendment, whether on the original motion or on an amended motion, is lost, a further amendment to the motion before the meeting may be moved.

### **36. SPEAKING TO MOTIONS**

- (a) A Member who has moved any motion or amendment, other than a motion for adjournment of the debate, shall be deemed to have spoken thereon; but any Member who has seconded any motion or amendment, without any further observation than that they second the same, may speak once on every such motion or amendment.
- (b) Subject to these Rules, every Member, other than the mover of the original motion, shall have the right to speak once upon such motion, and once upon every amendment moved thereto.
- (c) Except with the consent of the meeting, a Member shall not speak more than once on any motion unless misunderstood or misrepresented, in which case the speaker shall be permitted to explain, without adding any further observations than may be necessary for the purpose of such explanation.
- (d) Except with the consent of the meeting, a speaker shall not speak for more than 3 minutes at any one time, except that the mover of the original motion in their opening speech may speak for 5 minutes.
- (e) At the discretion of the Chair, when a motion or amendment has been moved and seconded, further speech in support of such motion shall not be heard until someone shall have spoken in opposition to such motion, and thereafter speakers shall only be entitled to speak for or against the motion in rotation PROVIDED that in any case where the same motion has been submitted by more than one Member, a representative from each Member so submitting the motion shall be entitled to be heard.
- (f) Every speaker shall confine his or her remarks to the matter under consideration.
- (g) The Chair may call the attention of the meeting to continued irrelevance or tedious repetition on the part of any speaker, and may direct the speaker to discontinue.
- (h) No speaker shall make personal reflections on or impute improper motives to any other speaker.
- (i) If 2 or more representatives rise to speak at the same time, the Chair shall decide which shall be first heard.

- (j) A Member shall be represented by the Voting Representative, unless an observer has been introduced to the Chair for that debate.

**37. POINTS OF ORDER**

- (a) Any representative who considers that any other representative is out of order may call the attention of the Chair thereto.
- (b) Upon a question being raised, the representative called to order shall immediately resume his or her seat unless explicitly permitted to offer an explanation, retraction or apology, in which case the representative may explain, retract or apologise for the matter or remark alleged to have been out of order; and if such explanation, retraction or apology is deemed satisfactory, no further discussion on the question of order shall be permitted.

**38. CLOSURE OF DEBATE**

- (a) The closure of a debate may be obtained by a motion, according to the evident sense of the meeting, "that the question be now put", and discussion shall not ensue thereon.

**39. HOW QUESTIONS ARE TO BE PUT**

- (a) The Chair shall put to the meeting all questions on which it is necessary that a vote be taken, first in the affirmative and then in the negative and Voting Representatives shall vote:
  - (i) at a Meeting of the Association, by voting cards identifying their voting entitlements in accordance with these Rules; or
  - (ii) at meetings, other than a Meeting of the Association, by show of hands,and the Chair shall declare the result to the meeting.
- (b) The Chair may put any question as often as is necessary to enable the Chair to form an opinion as to the result of the voting, or the Chair may appoint tellers to count the number of votes for and against the question, and to announce the result to the meeting.
- (c) Alternative methods of putting the question are permissible if deemed appropriate by the Chair.

**40. SUSPENSION OF RULES**

Any one or more of the rules of procedure for debate may be suspended by resolution at any Meeting of the Association PROVIDED that there shall be a distinct statement in every such resolution of the purpose and duration of the suspension, and that for every matter for which suspension is required there shall be a separate resolution.

- (a) In addition to Rule 40(a), the rules of procedure for debate will be automatically suspended:
  - (i) whilst the meeting is being addressed by a guest speaker in respect of a subject matter not the subject of a motion at the meeting and during questioning of the guest speaker; and
  - (ii) during any discussion in respect of a subject matter not the subject of a motion at the meeting and determined by the Chair to not require the rules of procedure for debate to apply.

**41. VALIDITY OF PROCEEDINGS**

Business conducted at any meeting at which a quorum is present is valid notwithstanding:

- (a) that there is some defect in the appointment of any representative present at that meeting; or
- (b) that there is an informality or irregularity in the proceedings to which attention is not called at the time, provided that such want of formality or irregularity does not materially affect the results of such proceedings.

# EMPLOYEES

## 42. CHIEF EXECUTIVE OFFICER

- (a) The Chief Executive Officer has the following powers and functions:
  - (i) to provide advice to Members, Meetings of the Association, the General Management Committee and any Sub-committees;
  - (ii) to co-ordinate the development of objectives, policies and programs for consideration by Meetings of the Association or the General Management Committee;
  - (iii) to prepare strategic and operational plans for the Association;
  - (iv) to manage the resources of the Association;
  - (v) to establish and maintain human resource policies and procedures;
  - (vi) to appoint employees of the Association in accordance with approved organisational structures and policies, to allocate duties to employees, and to suspend or dismiss employees; and
  - (vii) to sign contracts on behalf of the Association.
- (b) The Chief Executive Officer shall be responsible to the General Management Committee.

## 43. EMPLOYEES

The employees of the Association shall be responsible to the Chief Executive Officer.

# FINANCES

## 44. FINANCIAL YEAR

The financial year of the Association shall commence on the 1st day of July and end on the 30th day of June in the following year.

## 45. SUBSCRIPTIONS

- (a) Every Member shall pay such annual subscriptions as are set and determined in accordance with these Rules.
  - (i) Each Council will pay an equal share as a flat fee, with the total to be equal to 40% of the Associations total annual subscriptions, as determined by the budget adopted at the Annual General Meeting.
  - (ii) Each Council will be placed within the appropriate population category as reported by the ABS annually. Each Council will pay an equal share of the category's percentage, with the total to be equal to 30% of the Associations total annual subscriptions, as determined by the budget adopted at the Annual General Meeting.
  - (iii) Each Council will be placed within the appropriate total assessed revenue category, as reported in the Annual Report of the State Grants Commission. Each Council will pay an equal share of the category's percentage, with the total to be equal to 30% of the Associations total annual subscriptions, as determined by the budget adopted at the Annual General Meeting.
  - (iv) At the absolute discretion of the General Management Committee, rounding up or down of the percentages referred to in Rule 45(b)(ii) and 45(b)(iii) may occur in the development of the budget for approval at the Annual General Meeting.
  - (v) The category parameters for Assessed Revenue are to be adjusted in line with the annual Council Cost Index as set by the Association.
- (b) The subscriptions formula as set out above and the average percent payable by each category shall apply as of 1 July 2018.
- (c) The annual subscription is due and payable at the office of the Association on the first day of July in the financial year to which it relates. The subscription must be paid within one month after a written notice specifying the amount payable has been delivered or sent by post to the General Manager of the Member.



**Population Categories**

Population	Category number	Percentage
<1000	1	0
1,000 to 4,999	2	0.5
5,000 to 9,999	3	2.5
10,000 to 14,999	4	3.0
15,000 to 24,999	5	4.5
25,000 to 34,999	6	5.5
35,000 to 54,999	7	6.6
55,000+	8	7.6

**Revenue categories**

Revenue range		Category number	Percentage
\$0.00	\$4,999,999.00	1	0.8
\$5,000,000.00	\$7,999,999.00	2	2.0
\$8,000,000.00	\$9,999,999.00	3	2.5
\$10,000,000.00	\$14,999,999.00	4	3.5
\$15,000,000.00	\$24,999,999.00	5	4.8
\$25,000,000.00	\$34,999,999.00	6	5.8
\$35,000,000.00	\$59,999,999.00	7	6.8
\$60,000,000.00	and above	8	7.0

**46. ACCOUNTS**

The General Management Committee shall ensure that the accounts of the Association comply with relevant requirements prescribed in the Act and are in accordance with relevant current accounting standards.

**47. SITTING FEES AND EXPENSES**

- (a) Members of the General Management Committee and members of Sub-committees shall be entitled to any allowance or sitting fee determined.
- (b) Members of the General Management Committee and members of Sub-committees shall be reimbursed for reasonable expenses incurred in carrying out the duties of office in relation to telephone rental, telephone calls, travelling and care of any child of the member by a licensed carer.

## MISCELLANEOUS

### 48. IMMUNITY PROVISION

A Member, an employee of a Member, an elected representative of a Member and an employee of the Association is not personally liable for an honest act or omission done or made in the exercise or purported exercise of a power or in the performance or purported performance of a function of the Association either under these Rules, the Act or any other Act (whether State or Commonwealth) or Regulations.

### 49. LEGAL OPINIONS

- (a) Where the General Management Committee, on its own behalf or following a submission from a Member, believes that an issue has major ramifications for Local Government within the State of Tasmania, then the General Management Committee may request an opinion upon the matter from any legal advisers of the Association.
- (b) A copy of a legal opinion so obtained by the General Management Committee shall be forwarded to every Member.
- (c) The cost of the opinion and its distribution to every Member shall be met from the general funds of the Association.

### 50. NOMINATIONS TO OUTSIDE BODIES

- (a) Where the Association is requested to make nominations to any body, then the General Management Committee is empowered to nominate such persons as it believes have the requisite knowledge, qualifications, or experience required for the office.
- (b) Where any Act or Regulation states that an Alderman, Councillor, or an employee of a Council, Local Government regional authority or an employee of the Association cannot be a representative upon the subject body, then the General Management Committee shall nominate such persons as it believes have the requisite knowledge, qualifications, or experience required for the office.

**51. COMMON SEAL OF THE ASSOCIATION**

- (a) The Chief Executive Officer shall have the custody of the Common Seal.
- (b) The Common Seal shall not be attached to any document without an express order of the General Management Committee, unless to authenticate any document, or to comply with the provisions of any rule directing that such seal shall be attached to any document.
- (c) In every case where the Seal has been ordered to be attached to any document, such document shall also be signed by the President (or, in the case of the absence or illness of the President, by the Vice President and one member of the General Management Committee) and countersigned by the Chief Executive Officer.

**52. NOTICES AND COMMUNICATIONS**

Any notice or other communication under these Rules shall be in writing and shall be delivered by post or by facsimile or email transmission to a party at the address, facsimile number or email address as the party may from time to time notify to the Association. All notices and communications under these Rules (unless otherwise specified) shall be effective only upon receipt.

**53. LGAT ASSIST**

The General Management Committee is responsible for the management and operation of the monies of the Association identified as LGAT ASSIST, which responsibility will be fulfilled by the General Management Committee:

- (a) approving appointments to the Board of LGAT ASSIST;
- (b) approving the rules to be adopted by LGAT ASSIST;
- (c) approving interest rates in accordance with the rules to be adopted by LGAT ASSIST; and
- (d) other than the matters set out in (a) to (c) above, delegating its powers, duties and discretions in respect of the management and operation of the monies of the Association identified as LGAT ASSIST to the Board of LGAT ASSIST.

**54. WINDING UP**

Upon the winding up and dissolution of the Association, any property that remains after the satisfaction of its debts and liabilities shall be given and transferred to Member Councils in equal shares.



# Notice of Nominations for Appointments to Committees and Other Bodies

*Committees Nominations and Appointments Policy*

## Background

1. Clause 2 of Council's *Committee Nominations and Appointments Policy* (**the Policy**) relevantly provides:

**"PART 1 – NOMINATIONS AND APPOINTMENT FOLLOWING A COUNCIL ELECTION..."**

2. **Procedure**

(1) *Where it is necessary to appoint Aldermen to committees (including as a result of a casual vacancy), the General Manager will circulate a notice to Aldermen which—*

- (a) *notifies Aldermen that appointments, re-appointments and nominations for appointment to council bodies and external bodies are to be made at the relevant meeting, and*
- (b) *lists the appointments and nominations to be made, and, for each, identifies—*
  - (i) *the council body or external body*
  - (ii) *the position available (including, for an external body, whether Council will be making a nomination only)*
  - (iii) *the nature of the duties to be undertaken*
  - (iv) *the proposed term of the appointment*
  - (v) *whether the position is to be held ex-officio by the Mayor or Deputy Mayor, and*
  - (vi) *any other information the General Manager considers relevant.*
- (c) *requests that Aldermen submit nominations for the available positions one (1) week before the next council meeting."*

## Call for Nominations

2. This notice is issued under clause 5 of the Policy.
3. In accordance with clause 5 of the Policy:
  - (a) Aldermen are invited to nominate for positions on the council bodies that are listed below.
  - (b) Nominations must be submitted by 12:00 noon on Monday, **29 March 2021** for consideration at the Council Meeting to be held on Monday, 29 March 2021 (see 'Submission of nominations, below, for details).
  - (c) Candidates may provide a statement in support of their nomination, to a maximum of 150 words.
  - (d) Nominations may be for a position or for a proxy position.
  - (e) Where the number of nominees for a position does not exceed the number of positions, the Council will decide the nominees in accordance with its ordinary meeting procedures
  - (f) If the number of nominees for a position exceeds the number of positions available, a ballot will be held in accordance with the procedure set out in the policy.

## Open Positions

### LGAT General Management Committee

<b>Committee type</b>	External Body
<b>Committee composition</b>	<p>The General Management Committee is made up of:</p> <ul style="list-style-type: none"> <li>(i) the President;</li> <li>(ii) provided the Hobart City Council is a current Member, the Lord Mayor of the Hobart City Council or his or her proxy; and</li> <li>(iii) six members to be elected, as provided in Rule 18(b), from the three electoral districts.</li> </ul>
<b>No. of Aldermanic positions available</b>	<p>It will be recommended at the Council meeting that Council:</p> <ul style="list-style-type: none"> <li>• nominates 1 Alderman for a position on the committee, and</li> <li>• considers nominating 1 Alderman to the position of President.</li> </ul>
<b>Meeting frequency</b>	As determined by the committee.
<b>Ex-officio appointments</b>	None.
<b>Proposed term of appointment</b>	2 years (subject to rule 21(b) of the LGAT Rules)
<b>Role and purpose of Committee</b>	The functions of the GMC include performance review/appointment of the CEO, providing strategic direction, providing for the good management and administration of the Association and nominating representatives to the ALGA Board
<b>Nature of duties to be undertaken</b>	<p><b>Committee position</b></p> <p>The duties of a committee member, including (but not limited to):</p> <ul style="list-style-type: none"> <li>• attending meetings of the committee, and</li> <li>• discharging the roles and functions of the committee.</li> </ul> <p><b>President position</b></p> <p>The functions of the president are to:</p> <ul style="list-style-type: none"> <li>(i) chair Meetings of the Association and the General Management Committee</li> <li>(ii) be the spokesperson of the Association, and</li> <li>(iii) provide leadership and direction in furthering the objects of the Association.</li> </ul>
<b>Extent of delegated authority</b>	None.

## Submission of Nominations

4. Please submit your nominations using the form which is Attachment 1 to this Notice (use a separate form for each nomination).
5. **PLEASE NOTE: You are able to nominate any councillor/alderman from the three Southern District Councils with a population of 20,000 or more people (Glenorchy, Clarence and Kingborough). One nominee will be elected through the voting process.**

6. Nominations forms are to be submitted to the General Manager through Council's Executive Officer, Bryn Hannan:
  - by email to [bryn.hannan@gcc.tas.gov.au](mailto:bryn.hannan@gcc.tas.gov.au) (please attach each completed nomination form as a separate file), or
  - in-person at Mr Hannan's office, located in the General Manager's unit.
7. Please direct any queries to Mr. Hannan on 6216 6752 / 0438 149 371.

Signed:

Date: **23 March 2021**



Tony McMullen  
**General Manager**



## Nomination Form

### *Committees Nominations and Appointments Policy*

#### Clause 2

#### Details

**Alderman:** \_\_\_\_\_

**Nominating for:**  
(committee name)

LGAT General Management Committee; OR  
LGAT President

**As:** ☐ ~~Committee member~~  
☐ Proxy

**Council meeting at which  
nomination will be considered:**

Council meeting, 29 March 2021

#### Statement in Support of Nomination

Please provide a statement in support of the nomination to a maximum of 150 words (attach a separate sheet if necessary):

#### Signature

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## Open Data Policy

**Policy Manual Number** 39-2

Special Council Minutes Ref: Item 5 - 13<sup>th</sup> October 2014

File Ref: Council Policies - Corporate Services

Author: Service Management Coordinator (Vicky Bonwick)

Department: Corporate Services & DEC

## Background

Open data is the practice of proactively publishing data of high value to the public, in its rawest possible form, via easily accessible channels under non-restrictive licensing.

There has been a rapid acceleration in the adoption of open data practices and technologies across both national and state governments during 2013-2014. Council has also successfully piloted the open publishing of some spatial datasets during this period. As a significant collector and manager of data, Local Government has an increasingly important role to play to ensure our data is able to be re-used by the public sector, community and industry to obtain the benefits described within this Policy.

## Benefits

Benefits arising from this Policy include:

- Promotion of open, transparent and accountable local government;
- Contribution to the development of new businesses and industries that make use of government data;
- Promotion of citizen engagement with local government;
- Enabling data sharing between departments, local governments and across jurisdictions;
- Support for evidence-based policy and research.

## Scope

This Policy is restricted to data Council holds copyright over.

Target audiences include Council and other government jurisdictions, academia, industry (including software developers) and members of the public who are interested in or have a specific use for Council data.

## Purpose

The Policy's purpose is to:

- Facilitate the release of high-value datasets by Council departments to the public in a safe and consistent manner;



- Make explicit Councils commitment to open data;
- Support ~~3-the~~ strategies contained in the ~~interim~~ [Glenorchy City Council Strategic Plan 2013-186-25 \(as detailed below\)](#) around accessible information, transparency and efficiency; and
- Comply with our obligations under the [Right to Information Act 2009](#) which mandates the routine and proactive release of information.

## Policy Statement

### 1. Open by default

Data will be open by default unless there is a specific, overriding reason for the data not to be released.

### 2. Protected where required

Data will not be released, or not released in full, where any of the following conditions cannot be avoided:

- \* Privacy Risk – where personal information is involved and an individual's right to privacy is threatened ~~where personal information is involved~~;
- \* Security Risk – because of the nature of the data which may expose citizens to increased risk in some form, at any level of jurisdiction;
- \* Confidentiality Risk – because of the nature of the data or because contractual promise has been made in relation to the data;
- \* Legal privilege exists – attaches to certain legal advice; or
- \* Public interest exists – where public interest considerations against disclosure outweigh public interest considerations in favour of disclosure.

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### 3. Prioritised

High-value datasets will be prioritised for release in line with public and industry demand. This does not preclude perceived low-value datasets from eventually being released, as hidden potential may be revealed by innovative users.

### 4. Discoverable

#### • Discoverable

~~Data will be easily discoverable and searchable through data.gov.au, or the Tasmanian Government equivalent The List. Data will be easily discoverable and searchable through data.gov.au, or a Tasmanian Government equivalent should one be developed.~~

### ~~5-1.~~ Usable

Data will be in standard formats for maximum usability. Characteristics that support usability include:

- ✓ Machine-readable formats;
- ✓ Non-proprietary formats;
- ✓ Provision in its rawest possible form where possible, prior to any aggregation or modification;
- ✓ Structured to support inter-agency data sharing where practical;
- ✓ Completeness; and
- ✓ Good metadata (metadata explains what the data is about and its quality).

Examples of open formats can be viewed at [Ausgoal](#).

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#### 6.2. Data Quality

Data will be collected and maintained of sufficient quality to support publishing as open data to ensure efficacy for users. Where there are limitations in quality or completeness users will be alerted to the limitations via metadata as described in the point above.

#### 7.3. Free where appropriate

Data will be free where appropriate, to encourage widespread use. Where this is not possible, it shall be supplied at a reasonable price based on the public interest rather than income generation or financial gain.

#### 8.4. Timely

Data will be current, and if practicable, live with real time feeds to enhance the utility of the data. Updates of static data will be provided in a timely manner wherever possible

#### 9.5. Licensed

Data will be published under the [Creative Commons](#) licensing framework using the Attribution 3.0 Australia licence ([CC BY](#)). This licence is recommended to all tiers of the public sector as the licence of choice for open data by the Australian Government. Where required an alternative form of open licence may also be applied to enable data to be used more widely such as the [Open Data Commons Open Database License](#) (ODbL).

#### 10.6. Approved

- All data proposed for publishing under these principles will be submitted to the Information Communications and Technology Department for final approval. This ensures expert appraisal and consistent publishing methods are applied under the standard procedures used by the Information Communications and Technology Department. These are guided by best practice and relevant legislation. This encourages the release of data rather than placing onerous compliance responsibilities back onto staff.
- All data to be released will require authorisation from Director Corporate Services before registering, licensing, and publishing occurs.

All data proposed for publishing under these principles will be submitted to the Information Management section for final approval, registering, licensing and publishing. This ensures expert appraisal and consistent publishing methods are applied under the standard procedures used by the Information Management Section. These are guided by best practice and relevant legislation. This relieves general Council staff from the need to be experts in this field and encourages the release of data rather than placing onerous compliance responsibilities back onto staff.

#### Related guidance

This policy should be read in conjunction with relevant guidance provided in:

[Right to Information Act 2009](#);

[The Tasmanian Government Information Management Framework 2020](#)

[Government 2.0 \(Australian Government\)](#); and

[Tasmanian Government Open Data Policy 2016](#)

[Personal Information Protection Act 2004](#)

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#### This policy rescinds

None

#### Review

This Policy will be maintained by the Information Management Section of ICT and will be reviewed at least every ~~two~~ four years or whenever the Tasmanian Government releases its own open data policy.

~~The progress of open data publishing will be reported to ELT on an annual basis.~~

#### Acknowledgements

The author gratefully acknowledges the contributions of both the NSW and Qld Governments in providing policy documents for guidance and the Australian Government's *Opening Government Data Working Group* for advice and mentoring.

Status:

Approved 13/10/14



**POLICY DOCUMENT CONTROL SHEET**

**Policy Name:** Open Data Policy  
**Policy No:** 39-2  
**Department:** Corporate Services & DEC

**Date Policy Approved by Council:**

<b>Reviewed by</b> (Name and Job Title of officer)	<b>Nature of Amendment</b> (List changes made to Policy)	<b>Date Council Endorsed Amendment</b>
ELT	Recommended to Council 05/08/14	
Special Council	Approved	13/10/14

## COUNCIL POLICY OPEN DATA POLICY



### PURPOSE

The policy's purpose is to:

- Facilitate the release of high-value datasets by Council departments to the public in a safe and consistent manner
- Make explicit Council's Commitment to open data
- Support the strategies contained in the Glenorchy City Council Strategic Plan 2016-25 around accessible information, accountability, transparency, and efficiency (as detailed below) and
- Comply with our obligations under the *Right to Information Act* 2009 which mandates the routine and proactive release of information.

### SCOPE

This policy is restricted to data Council holds copyright over.

Target audiences include Council and other government jurisdictions, academia, industry (including software developers) and members of the public who are interested in, or have a specific use for, Council data.

### STRATEGIC PLAN ALIGNMENT

#### Making Lives Better

Objective 1.1 Know our communities and what they value

Strategy 1.1.1 Guide decision making through continued community engagement based on our community plan

#### Leading Our Community

Objective 4.1 Govern in the best interests of our community

Strategy 4.1.1 Manage Council for maximum efficiency, accountability, and transparency

Strategy 4.1.3 Maximise regulatory compliance in Council and the community through our systems and processes

Objective 4.2 Prioritise our resources to achieve our community's goals

Strategy 4.2.1 Deploy the Council's resources effectively to deliver value

### RELATED DOCUMENTS

This policy should be read in conjunction with the relevant guidance provided in:

*Right to Information Act* 2009

The Tasmanian Government Information Licensing Framework 2010



DD Month 20##

Government 2.0 (Australian Government)  
 Tasmanian Government Open Data Policy 2016  
 Personal Information Protection Act 2004

## STATUTORY REQUIREMENTS

Acts	<i>Personal Information Protection Act 2004</i> <i>Right to Information Act 2009</i>
Regulations	
Australian/International Standards	The Tasmanian Government Information Management Framework 2020 Government 2.0 (Australian Government) Tasmanian Government Open Data Policy 2016

## DEFINITIONS

**Data** is defined as facts or figures, or information that's stored in or used by a computer.

**Metadata** is defined as a set of data that describes and gives information about other data.

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DD Month 20##

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#### Benefits

Benefits arising from this policy include:

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- Contribution to the development of new businesses and industries that make use of government data
- Promotion of citizen engagement with local government
- Enabling data sharing between departments, local governments and across jurisdictions
- Support for evidence-based policy and research

### DOCUMENT CONTROL

Version:	2.0	Adopted	DD Month YYYY	Commencement Date	DD Month YYYY
Minutes Reference	#####			Review Period	4 Years from adoption
Previous Versions:	v 1.0 adopted 13 October 2014 (Council meeting, Item 5)				
Responsible Directorate	Corporate Services	Controller:	Manager ICT		
ECM Document No.:					

**Aveo Derwent Waters Residential Club  
Body Corporate Council and  
Residents Committee**  
57 Cadbury Road Claremont Tasmania

The General Manager,  
Glenorchy City Council,  
PO Box 103  
Glenorchy Tasmania 7010  
gccmail@gcc.tas.gov.au

**Cadbury Road Development**

I am writing to express an objection to the proposed development at the old school site on Cadbury Road.

Many of our Residents have signed a petition objecting to the scale of the development – see attached.

Our specific concerns are as follows:

It is noted that apartments are proposed to be built on the old sports ground opposite Bilton Bay. The water table in this location is already near the surface and with the predicted rise in sea level it is inevitable that this area will be flooded. The concern is that if the Council approves this development the Ratepayers of Glenorchy will be exposed to the financial burden of mitigating against this. Our Residents would object to the development unless the Council can protect itself from the impact of the costs incurred due to the rise in sea levels.

Residents have raised concerns regarding the impact of the development on the Derwent Waters Village and Cadbury Estate infrastructure. A development of this size will have serious impacts on water pressure, sewerage pipes (Taswater are constantly getting calls out because the current pipes are not sustainable) and traffic flow.

The Census report for 2016 states the people aged 65 years and over make up 19.7% of the population in the Claremont area. This will have significantly increased over the last 5 years.

Already there is pressure on the Claremont Village shopping centre with insufficient parking that does not support ageing in place and the local community. With the influx of approximately 400+ residents this will make access to local community businesses unsustainable not to mention the effect it will put on the local health services.

As an ageing community there is serious concern about security for current residents. It is a well known fact that developments such as what is being proposed attract people of a low socio-economic background which in turn is a concern for the safety of our residents. Given that the current site has been set afire on numerous occasions what will happen during the construction phase to ensure that the site will remain sealed from potential vandals?

It is assumed that the Council Engineers will ensure that the traffic flow is safe and will allow reasonable access to all residents on Cadbury Point. There is, however, a concern over heavy traffic during the construction phase.

Yours sincerely



**R S COOPER**  
Secretary

## PETITION AGAINST CLAREMONT DEVELOPMENT

Name	Unit No.	Name	Unit No.
Pam Wood	88	Bernie Fuggeman	17
Lorraine Pulford	75	Max KLORENREEK	77
Katrina Bradley	staff.	H Wilson	
JEANNE GREEN	37	D M J OWAL	8
Suzanne Sheppard	46	H Jones	23
JUDY COOPER	59	Doni HELENDAY	111
Tune Pfister	52	Morris MARINA MORRIS	118
R. S. Cooper	58	Heather Buxton	43
NEIL DAVIS	41	St. Lightbody	229
Tom Davis	41		116
S. Schreiber	9	R Hunt	115
M. Schreiber	208	J Hunt	115
B. Humphries	85	K. Coran	83
B. Humphries	85	Sallara K Jensen	50
E. M. Bachauer	42	Pat Ralfe	224
Angela Mitchell	212	Cara M. M. M.	61
Pat Brown	76	Stephen D'Penner	61
Pat Mauronakis	7	Julie Hope	239
Elaine Lawrence	12	Quinn Wright	67
Colleen Buxton	11	Bill Wright	67
Mailee Shields	1	M. Benjamin	39
David J. Shields	1	MARTERIE INGHY	21
Mr Barnett	18		
D Smith			
SUSAN LEWIN. SUFF.	14		
UNA EVANS	202		
JILL SMITH	213		
ROZ & GRAEME KENDALL	57		
Jennifer Fuggeman	17		

Attachment 1



# Monthly Financial Performance Report

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For the year-to-date ending 28 February 2021

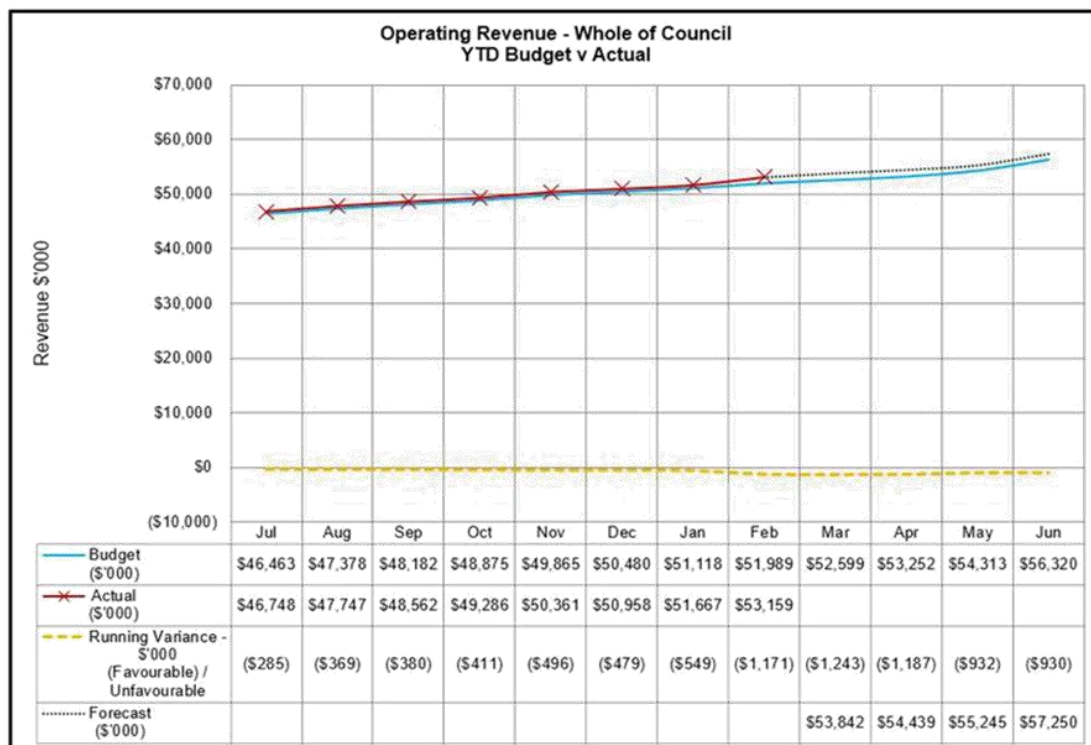
## Statement of Comprehensive Income

Glenorchy City Council Financial Report Statement of Comprehensive Income to 28 February 2021					
Year-to-Date (YTD)	Note	2021 Budget \$'000	2021 Actual \$'000	2020 Actual \$'000	2021 Variance Actual to Budget
<b>Operating Revenue</b>					
Rates	1	39,857	40,056	40,985	↑ 0.5%
User charges and licences	2	9,705	9,897	9,375	↑ 2.0%
Interest	3	20	(5)	225	↓ 100.0%
Grants	4	2,117	2,383	2,406	↑ 12.6%
Contributions - cash	5	46	15	300	↓ 67.4%
Investment income from TasWater	6	-	543	1,086	↑ 100.0%
Other income	7	243	269	295	↑ 10.7%
<b>Total Operating Revenue</b>		<b>51,989</b>	<b>53,159</b>	<b>54,671</b>	<b>↑ 2.3%</b>
<b>Operating Expenditure</b>					
Employment costs	10	15,897	15,692	14,970	↓ 1.3%
Materials and services	11	9,586	9,244	9,197	↓ 3.6%
Depreciation and amortisation	12	9,159	9,088	9,046	↓ 0.8%
State Fire Commission contribution		2,949	2,949	2,949	↔ 0.0%
Finance costs		84	40	63	↓ 52.4%
Assets written off		-	-	-	↔ 0.0%
Bad and doubtful debts		2	-	1	↔ 0.0%
Other expenses	13	1,692	1,629	1,505	↓ 3.7%
<b>Total Operating Expenditure</b>		<b>39,370</b>	<b>38,642</b>	<b>37,731</b>	<b>↓ 1.8%</b>
<b>Total Operating Surplus/(Deficit)</b>		<b>12,618</b>	<b>14,517</b>	<b>16,940</b>	<b>↑ 15.0%</b>
<b>Non Operating Revenue</b>					
Contributions – monetary		-	-	-	↔ 0.0%
Contributions – non-monetary assets		-	-	-	↔ -
Net gain/(loss) on disposal of property, infrastructure, plant and equipment	8	64	689	218	↑ 100.0%
Capital grants received specifically for new or upgraded assets	9	651	488	1,067	↓ 25.0%
<b>Total Non-Operating Revenue</b>		<b>715</b>	<b>1,178</b>	<b>1,285</b>	<b>↑ 64.6%</b>
<b>Total Surplus/(Deficit)</b>		<b>13,333</b>	<b>15,694</b>	<b>18,225</b>	<b>↑ 17.7%</b>
<b>Capital Budget</b>					
Economic Stimulus		349	329		
Transport		4,733	5,225		
Property		1,048	924		
Plant & Equipment		199	126		
Fleet		121	-		
Stormwater		1,261	1,012		
ICT & Other		191	232		
<b>Total Capital Budget</b>		<b>7,902</b>	<b>7,848</b>	<b>8,206</b>	<b>↑ 0.7%</b>

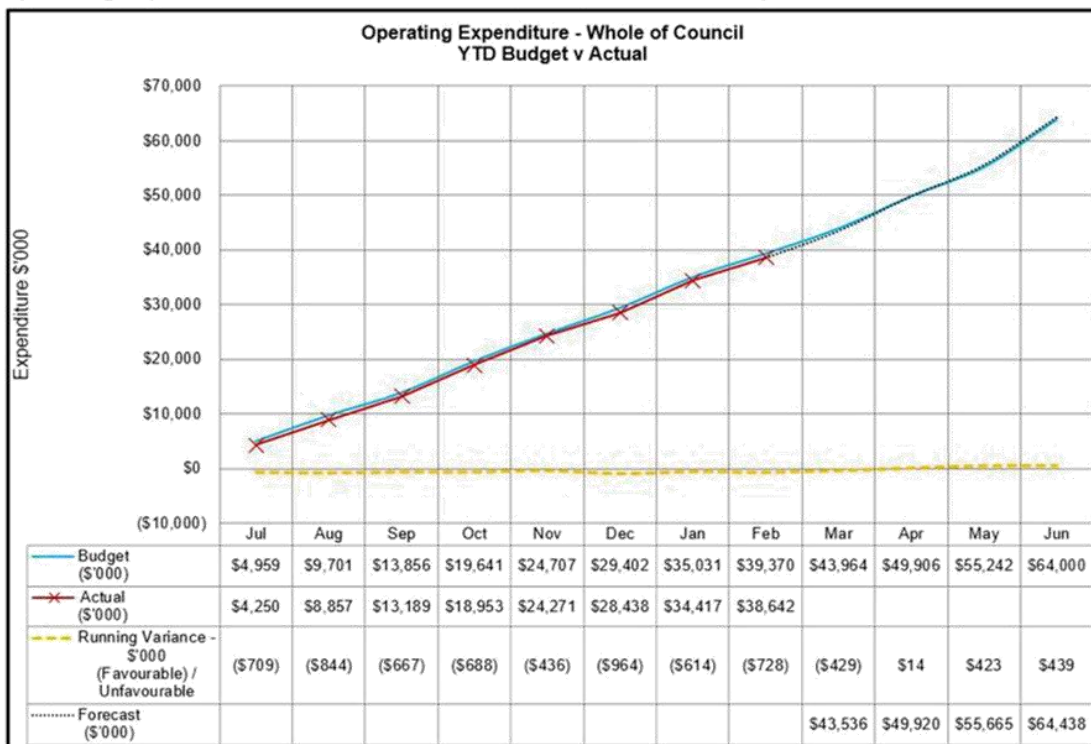


Attachment 1

## Operating Revenue – Whole of Council – \$ YTD Accumulative by Month

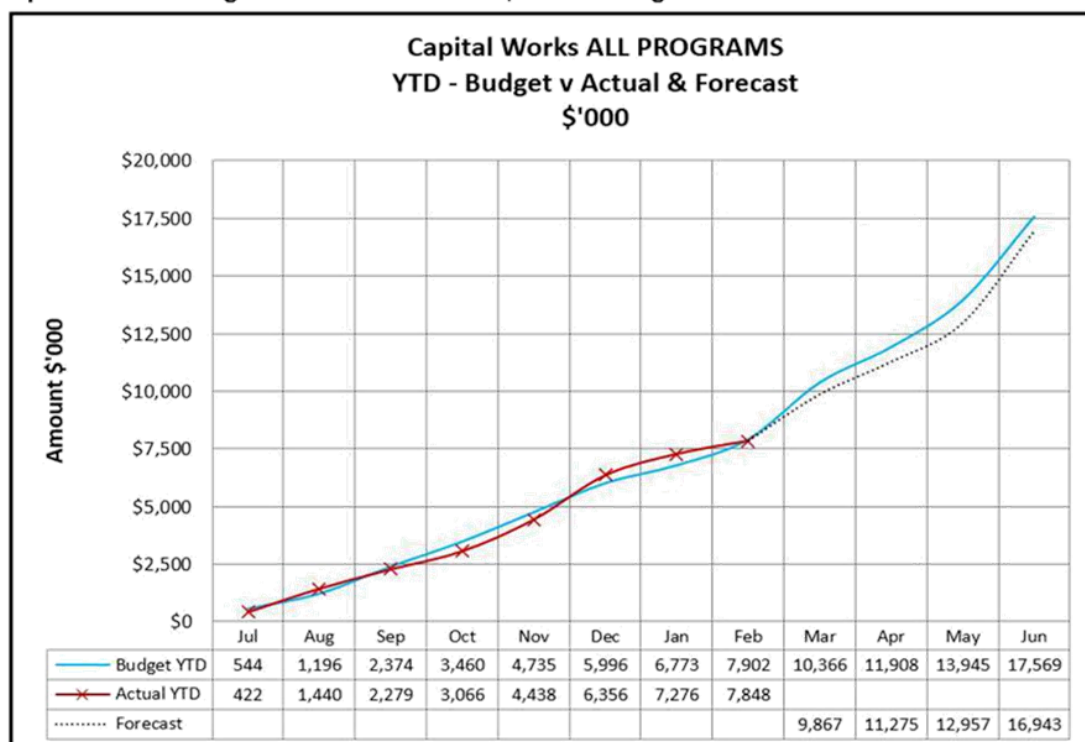


## Operating Expenditure – Whole of Council – \$ YTD Accumulative by Month

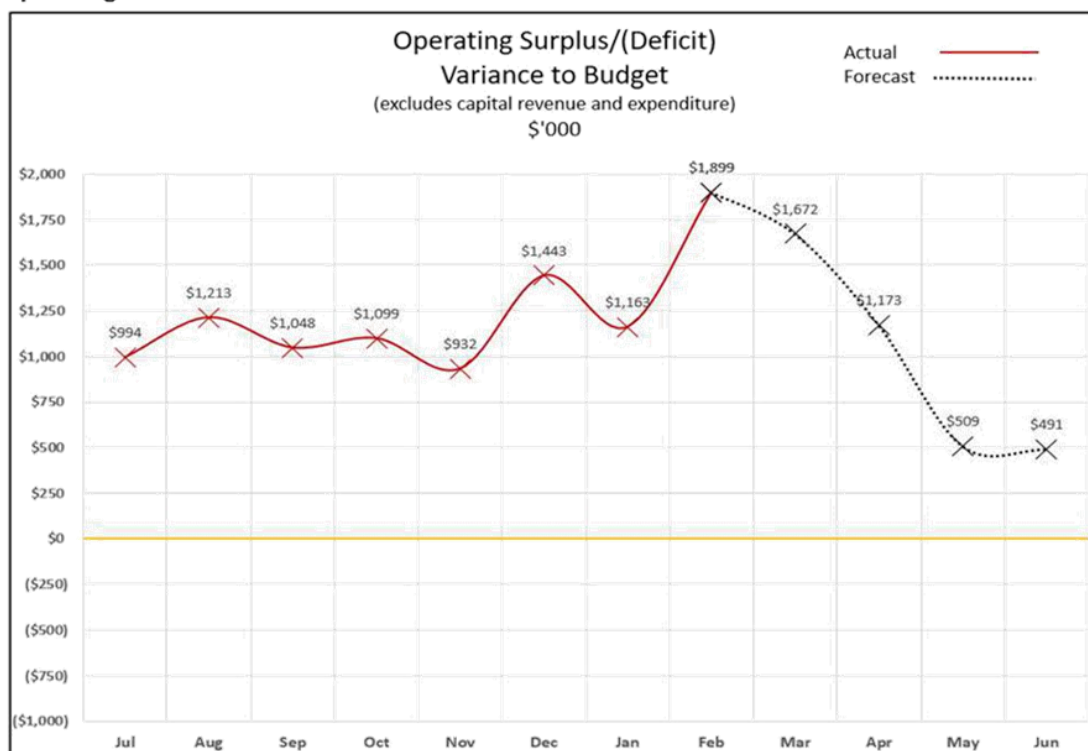


Attachment 1

## Capital Works - Budget v Actual v Forecast - \$ YTD All Programs



## Operating Forecast – to 30 June 2021



## Attachment 1

**Explanatory Notes**

These notes are provided where a single or collective variance within the Statement of Comprehensive Income requires explanation. To enable \$ variances to be contextualised, they are also expressed as a % variance (rounded to a whole number). In most instances, variances are "year-to-date" specific and are not an indicator of potential budget or actual outcomes in the future.

**Notes:**

1. The threshold for variance reporting only details those areas deemed to be significant.
2. Arrow indicators represent:

Revenue higher than budget	↑	Revenue lower than budget	↓
Expense higher than budget	↑	Expense lower than budget	↓

Note	Revenue / Expenditure Item		Variance \$	Variance %
1	<b>Rates:</b>			
	General Rates, Fire Levy, Interest, Penalty and Recovery of Legal Costs	↑	199,781	0%
2	<b>User Charges &amp; Licences:</b>			
	Landfill Operations – disposal fees	↑	95,244	9%
	Waste Management Services – kerbside collection charges	↑	60,551	1%
	Property Services – lease and hire fees	↑	55,827	18%
	Planning Services – application fees	↑	32,151	7%
	Customer Service – hut hire fees	↑	13,180	43%
	Building Governance – application fees	↑	10,732	1%
	Financial Operations – certificate fees	↑	10,375	13%
	Benjafield Childcare Centre – parent fees	↓	(29,811)	22%
	Public Compliance - infringements	↓	(72,655)	10%
3	<b>Interest on Investments:</b>			
	Interest	↓	(25,044)	100%
	The average interest rate across all investments is 0.35%			



## Attachment 1

Attachment 1

4	<b>Grants:</b>			
			<b>Variance \$</b>	<b>Variance %</b>
	Berriedale Childcare Centre – government subsidies	↑	82,031	15%
	Community Development Program – various carried forward 2020/21 grants	↑	48,136	46%
	Learning & Development – 26TEN grant	↑	44,717	100%
	Benjafield Childcare Centre - government subsidies	↑	33,485	12%
	Arts & Cultural Development - various carried forward 2020/21 grants	↑	28,993	100%
	Community Planning and Engagement – Moonah Taste of the World	↑	11,795	100%
5	Waste Management Services – education sponsorship	↑	10,909	100%
5	<b>Contributions – Cash</b>			
			<b>Variance \$,000</b>	<b>Variance %</b>
	Stormwater Private Connections	↓	(30,921)	67%
6				
	<b>Investment in TasWater</b>			
			<b>Variance \$</b>	<b>Variance %</b>
	Dividend	↑	543,000	100%
7				
	<b>Other Income:</b>			
			<b>Variance \$</b>	<b>Variance %</b>
	Governance & Compliance – insurance refunds	↑	11,547	100%
	Berriedale Childcare Centre – staff training sponsorships	↑	11,040	100%
	Benjafield Childcare Centre – staff training sponsorships	↑	10,787	100%
8	Landfill Operations – fuel tax credits and methane gas sale royalty	↓	(14,144)	25%
8	<b>Gain/(Loss) on Disposal of Assets:</b>			
			<b>Variance \$</b>	<b>Variance %</b>
	Sale of Property, Plant, Equipment and Vehicles	↑	625,703	100%
9				
	<b>Capital Grants</b>			
			<b>Variance \$,000</b>	<b>Variance %</b>
	Blackspot Funding – Glenorchy & Collinsvale	↑	149,000	100%
	Roads-2-Recovery – nominated projects	↓	(311,814)	86%

## Attachment 1

Attachment 1

10	<b>Employee Costs:</b>			
			<b>Variance \$,000</b>	<b>Variance %</b>
	Salaries & OnCosts (payroll tax, workers compensation premium, leave accruals, leave loading)	↓	205,041	1%
11	<b>Materials &amp; Services:</b>			
			<b>Variance \$</b>	<b>Variance %</b>
	City Strategy – economic stimulus operational projects	↓	247,022	65%
	Waste Management Services – supplier invoice timing	↓	163,888	10%
	Property Services – supplier and utility invoice timing	↓	130,710	22%
	Asset Management – public street lighting and asset revaluation invoice timing	↓	84,980	18%
	Landfill Operations – various operational variations	↓	68,544	13%
	Community Planning and Engagement – Moonah Taste of the World	↓	66,692	63%
	Corporate Services Administration - consultancies	↓	49,716	35%
	Governance & Compliance – insurance premiums	↓	49,226	7%
	General Manager – professional contractors	↓	44,407	21%
	Infrastructure – utility invoice timing	↓	44,347	42%
	Public Compliance – reduced MPES lodgements	↓	39,897	26%
	Financial Operations – suspension of legal rate recovery action	↓	36,385	15%
	Strategy & Development Administration – staff training	↓	32,335	47%
	Customer Service – customer service strategy consultant	↓	31,306	55%
	Internal Plant Hire – utilisation between programs	↓	26,680	13%
	Development Operations – core technology review	↑	(34,598)	100%
	Land Sales – ancillary expenses	↑	(42,305)	100%
	Glenorchy Jobs Hub – offset by government grant	↑	(63,660)	100%
	Roads & Stormwater Maintenance – labour hire, contractors and external plant hire	↑	(71,315)	18%
	Facilities Maintenance - labour hire, contractors and external plant hire	↑	(78,266)	12%

## Attachment 1

	Bushfire Management - contractors	↑	(85,566)	100%
	Planning Services – temporary qualified staff	↑	(93,438)	100%
	Urban Services - labour hire, contractors and external plant hire	↑	(105,989)	89%
	Vegetation Control - labour hire, contractors and external plant hire	↑	(269,227)	98%
<b>12</b>	<b>Depreciation</b>			
			<b>Variance \$</b>	<b>Variance %</b>
	Depreciation Plant & Vehicles	↓	60,917	20%
	Lease amortisation - IT	↓	14,508	100%
	Depreciation ICT	↓	10,517	2%
	Depreciation Transport Assets	↑	(12,574)	0%
	Depreciation Stormwater & Drainage	↑	(15,098)	1%
<b>13</b>	<b>Other Expenses:</b>			
			<b>Variance \$</b>	<b>Variance %</b>
	Internal Plant Hire – plant and equipment leasing	↓	129,981	22%
	Landfill Operations - - plant and equipment leasing	↓	22,199	7%
	Aldermanic – fees and allowances	↑	(19,895)	8%
	Accounting Services – external audit	↑	(20,440)	100%
	Governance & Compliance – internal audit	↑	(45,379)	100%

**COVID-19**

For the 2020/21 financial year to date, expenditure totalling \$296k has been incurred in the carrying out of COVID-19 safety and control measures. This is in addition to the \$352k incurred in the 2019/20 financial year:

Category	Expenditure	Purchase Orders
Allowances	\$47	\$0
Communication	\$40	\$0
Contractors	\$29,257	\$13,603
Employee Costs <sup>1</sup>	\$249,427	\$1,049
Equipment	\$702	\$468
Information Technology	\$23	\$0
Materials	\$13,084	\$267
Plant & Equipment	\$3,107	\$0
Public Relations	\$157	\$0
Safety Equipment	\$609	\$0
<b>TOTALS</b>	<b>\$296,453</b>	<b>\$15,387</b>

<sup>1</sup>Primarily Pandemic Leave Provision

Attachment 1

Year	Expenditure
2019/20	\$351,745
2020/21	\$296,453

**Adjustments to amounts previously reported**

There are instances where ledger adjustments are required in respect of amounts reported in prior periods. Any adjustments will be visible when comparing current versus previous "Whole of Council Revenue and Expenditure" reports.

## Exemption 15 February 2021

Contractor or Supplier	Value (ex GST)	Description of the grounds from the Code for Tenders and Contracts	Description of the circumstances	Description of the commodities (i.e. works, goods and/or services) purchased	Requesting Officer	Approving Officer	Title	Date approved
Technology One limited	\$143,144.88	The purchase is for additional supplies by the original Service Provider, or its authorized representative, which were not included in the initial Procurement and where a change of Service Providers - cannot be made for technical reasons, such as requirements of interchangeability or interoperability with existing software, services or installations procured under the initial Procurement, or due to conditions under original licensing requirements or supplier warranties; and - would cause significant disruption to business continuity or substantial duplication of costs for Council.	TechnologyOne hosting is not offered by another vendor.	In 2014/15, Council adopted the ICT strategy which included implementation of the One Council TechnologyOne solution and move Council's "on premise" physical servers into hosted environments. The TechnologyOne "Software as a Service" (SaaS) hosted environment then became part of the overall TechnologyOne Re-implementation project.	Arthur Baccus	Jenny Richardson	DCS	15-Feb-21