

**COUNCIL MEETING
AGENDA
MONDAY, 22 FEBRUARY 2021**



GLENORCHY CITY COUNCIL

QUALIFIED PERSON CERTIFICATION

The General Manager certifies that, in accordance with section 65 of the *Local Government Act 1993*, any advice, information and recommendations contained in the reports related to this agenda have been prepared by persons who have the qualifications or experience necessary to give such advice, information and recommendations.

A handwritten signature in blue ink, appearing to read 'Tony McMullen'.

Tony McMullen
General Manager
17 February 2021

Hour: 6.00pm

Present (in Chambers):

Present (by video link):

**In attendance (in
Chambers):**

**In attendance (by video
link):**

Leave of Absence:

Workshops held since last Council Meeting

Date: Monday, 1 February 2021

Purpose: To discuss:

- Budget Workshop No. 2 – Outcomes of the mid-year budget review

Date: Tuesday, 9 February 2021

Purpose: To discuss:

- Arts and Culture Strategy
- Budget Workshop No. 3 – Point of Entry priorities

Date: Monday, 15 February 2021

Purpose: To discuss:

- Greater Glenorchy Plan

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1. APOLOGIES

2. CONFIRMATION OF MINUTES (OPEN MEETING)

That the minutes of the Council meeting held on 25 January 2021 be confirmed.

3. ANNOUNCEMENTS BY THE CHAIR

4. PECUNIARY INTEREST NOTIFICATION

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Questions on Notice – Janine Foley, Chigwell
(received Tuesday, 19 January 2021)

- Q1. Please identify the risk appetite setting, in matrix, that has been identified relating to the [procedural] way in which Glenorchy City Council currently conducts workshop 'activities'? Can specific comment relating to the 'risks' associated with the public withhold of all data relating to all aspects of workshop 'activities' be addressed - specifically in relation to the historic fact that remediation and remedy relating to organisational dysfunction has been consistently and systematically met by significant on-costing to a ratepayer

base that is denied all information about the spectrum of decision making that has repeatedly lead to such disastrous outcomes.

- Q1a. Workshops. What are the actual risks that have been identified in the way in which current organisational practice withholds all data regarding activities, attendees, duration, location, resources, communication, information, conflicts, identification - management - recording - communicating conflicts, all other organisational cultural settings that remain unknown - undisclosed and kept secret from the general public?**
- Q1b. Which stream of organisation is responsible for recording [minuting proceedings] workshop 'activities'? Who has overall accountability for this data?**
- Q1c. Are there organisational protocols in place that cover workshop 'activities' that protect the integrity of information that can be regarded as 'attributable knowledge'?**
- Q1d. How are conflicts managed? That is in what capacity [definitional] do members of council [appointed and elected] attend workshop 'activities' in?**
- A. Responses to these questions are currently being prepared and will be circulated to Aldermen and Ms. Foley prior to the Council meeting.**

6. PUBLIC QUESTION TIME (15 MINUTES)

Please note:

- the Council Meeting is a formal meeting of the Aldermen elected by the Glenorchy community. It is chaired by the Mayor
- public question time is an opportunity in the formal meeting for the public to ask questions of their elected Council representatives about the matters that affect ratepayers and citizens
- question time is for asking questions and not making statements (brief explanations of the background to questions may be given for context but comments or statements about Council's activities are otherwise not permitted)
- the Chair may permit follow-up questions at the Chair's discretion, however answers to questions are not to be debated with Council
- the Chair may refuse to answer a question, or may direct a person to stop speaking if the Chair decides that the question is not appropriate or not in accordance with the above rules
- the Chair has the discretion to extend public question time if necessary.

Questions on notice – J. Foley, Chigwell (received 17 February 2021)

- Q.1 What is 'Program 400'?**
- Q.2 Please identify the risk appetite setting, in matrix, that have been identified relating to the [procedural] way in which Glenorchy City Council currently conducts 'relationships with developers'?**

- 2a. Can specific comment relating to the 'risks' associated with the public withhold of all data relating to all aspects relating to 'relationships with developers'?
- 2b. Have the risks associated with 'approaches from developers' been mapped?
- 2bb. How, where and who is responsible [GCC] for recording and managing these 'approaches'?
- 2c. Have the risks associated with 'approaches to developers' been mapped?
- 2cc. How, where and who is responsible [GCC] for recording and managing these 'approaches'?
- 2d. Does Glenorchy City Council currently have a policy relating to the management of all identified and mapped risks relating to 'approaches' and 'developers', including the use of third-party intermediaries?
- Q.3 Have all elected members of council been provided with briefing materials relating to relevant processes and outcomes from relevant anti-corruption investigations involving state entities within the Australian local government sector and issues around what may broadly be described as issues involving 'relationships between local government and developers'? Do current risk managers understand that in compliance-oriented organisations this is the element of continuous improvement that drives effective, efficient, compliance oriented organisational settings? See various Australian anti-corruption agencies investigations including but not limited to - Op. Belcarra – Op Dasha - Op. Eclipse – Op. Keppel.
- Q.4 If appointed [responsible for managing risk] members of Glenorchy City Council have failed to provide relevant information and elected members of Glenorchy City Council have failed to request provision of this material, in light of recent 'occurrences' in the Australian corporate governance landscape have the settings around 'negligence' and 'known risk' been mapped?
- Q.5 In relation to risk mapping has the process of remediation and the potential funding source of rate payer been mapped around potential linkages?
- A. Responses to these questions will be prepared and published in the agenda for the March 2021 Council meeting.

7. PETITIONS/DEPUTATIONS

A petition submitted by Aveo Derwent Waters Retirement Village against PLN-20-097 at 36 Cadbury Road, Claremont titled 'Petition against Claremont Development, with 51 signatories, received on 10 February 2021 will be tabled.

COMMUNITY

Community Goal: “Making Lives Better”

8. ANNOUNCEMENTS BY THE MAYOR

Author: Mayor (Ald. Kristie Johnston)
Qualified Person: General Manager (Tony McMullen)
ECM File Reference: Mayoral Announcements

Community Plan Reference:

Under the City of *Glenorchy Community Plan 2015 – 2040*, the Community has prioritised ‘transparent and accountable government’.

Strategic or Annual Plan Reference:

Objective 4.1 Govern in the best interests of the community
Strategy 4.1.1 Manage Council for maximum efficiency, accountability, and transparency

Reporting Brief:

To receive an update on the recent activities undertaken by the Mayor.

Proposal in Detail:

The following is a list of events and external meetings the Mayor has attended during the period Tuesday, 19 January 2021 to Monday, 15 February 2021.

Tuesday 19 January 2021

- Greater Hobart Mayors’ Forum

Thursday 21 January 2021

- Attended a radio interview with ABC Drive program
- Chaired the Glenorchy Planning Authority Meeting

Friday 22 January 2021

- Hosted the Glenorchy Community Awards and Citizen of the Year Award announcement

Monday 25 January 2021

- Chaired the Council Meeting

Tuesday 26 January 2021

- Hosted and presided over the Australia Day Citizenship Ceremony
- Attended the Citizen of the Year Australia Day Dinner

Wednesday 27 January 2021

- Attended a meeting with the Tasmania Transport Museum
- Attended an interview with Edge Radio
- Attended a meeting with Deputy Lord Mayor Helen Burnett
- Attended a media event to promote Full Gear Program
- Attended the Vocational Program Celebration Dinner Meeting of City of Glenorchy Rotary Club

Thursday 28 January 2021

- Attended a meeting with Independent Member for Clark, Andrew Wilkie MP
- Attended a media event with Independent Member for Clark, Andrew Wilkie, Lord Mayor Anna Reynolds, and Hobart Northern Suburbs Rail Action Group President Michael Hangan
- Attended a meeting with representatives of the Montrose Community Group
- Chaired a Glenorchy Jobs Hub Reference Group meeting

Friday 29 January 2021

- Attended a radio interview with ABC Drive program

Sunday 31 January 2021

- Attended an incident at a local small business

Monday 1 February 2021

- Participated in Minister Mark Shelton's Walk for St Giles from Glenorchy to New Town
- Attended a site visit to the Migrant Resource Centre's facility in Goodwood
- Chaired a Council workshop

Tuesday 2 February 2021

- Attended a tour of waste facilities
- Attended a media event with Minister Jane Howlett to announce the BMX track funding

Wednesday 3 February 2021

- Attended the Greater Hobart Mayors' Forum Strategic Communication Workshop
- Chaired the Glenorchy Jobs Hub Steering Committee meeting
- Attended an interview with ABC TV
- Attended an interview with The Mercury

Thursday 4 February 2021

- Attended a meeting with a community member

Saturday 6 February 2021

- Attended the Claremont Cricket Club's Pink Stumps Day event

Sunday 7 February 2021

- Attended the Hobart Cup

Tuesday 9 February 2021

- Attended an interview with ABC Radio Breakfast program
- Attended the Bucaan Community House Garden
- Chaired a Council Workshop

Thursday 11 February 2021

- Attended the official turning on of the lights at the City of Glenorchy Tennis Club

Friday 12 February 2021

- Attended a meeting with a resident

Saturday 13 February 2021

- Participated in the You Good Forum Great Debate

Monday 15 February 2021

- Chaired a Council Workshop
- Chaired the Glenorchy Planning Authority meeting

In addition to the above meetings and events, the Mayor attended numerous internal meetings and performed other administrative duties.

Consultations:

Nil.

Human Resource / Financial and Risk Management Implications:

Nil.

Community Consultation and Public Relations Implications:

Nil.

Recommendation:

That Council:

RECEIVE the announcements about the activities of the Mayor during the period from Tuesday, 19 January 2021 to Monday, 15 February 2021.

Attachments/Annexures

Nil.

9. GLENORCHY - CITY OF ARTS 2040 STRATEGY

Author: Coordinator, Arts and Cultural Development (Eleanor Downes)

Qualified Person: Director Community and Customer Services (David Ronaldson)

ECM File Reference: Arts and Culture Strategy

Community Plan Reference:

We are a proud city; a city of arts; of opportunity; of partnerships; a city that makes exciting things happen.

Making Lives Better

We will focus on developing a hub of multiculturalism, arts, and culture

We value our aboriginal communities' arts, culture, and heritage

We continue to welcome new arrivals from all countries, and work with them to build on the multicultural traditions in our community through arts, food, music, entertainment, and shared experience.

Valuing Our Environment

We will improve the amenity of our public spaces through public art and quality landscaping, promoting walking and bike access and encourage a high standard of contemporary design for new buildings alongside creative reuse of heritage buildings.

Leading Our Community

Community and business leaders will be a key part of decision making, enabling vision to become a reality. The community will be strongly engaged to play an active part in designing our future.

Building Image and Pride

We will show our pride as a city and others will see it.

The entrances to our city are striking and welcome people to the city of the arts, opportunity, and partnership.

Strategic or Annual Plan Reference:

Making Lives Better

Objective 1.1 Know our communities and what they value

Strategy 1.1.1 Guide decision making through continued community engagement based on our Community Plan

Strategy 1.1.2	Encourage diversity in our community by facilitating opportunities and connections
Objective 1.2	Support our communities to pursue and achieve their goals
Strategy 1.2.1	Encourage and support communities to express and achieve their aspirations
Strategy 1.2.2	Build relationships and networks that create opportunities for our communities
Strategy 1.2.3	Promote creative expression and participation and life-long learning as priorities for our communities
Action 1.2.3.01	Deliver and support community and cultural events and awards

Valuing our Environment

Objective 3.1	Create a liveable and desirable city
Strategy 3.1.2	Enhance our parks and public spaces with public art and contemporary design
Action 3.1.2.01	Identify and deliver opportunities for delivery of public art as per the Public Art Policy

Building Image and Pride

Objective 5.1	We will show our pride as a city and others will see it
Action 5.1.1.09	Deliver an Arts and Culture Strategy
Action 5.1.1.10	Implement the Arts and Culture Strategy

Reporting Brief:

Seek Council's endorsement of the *Glenorchy – City of Arts 2040 Strategy*.

Proposal in Detail:

Overview:

The *City of Glenorchy Community Plan 2015 2040* sets the following vision for our city by 2040:

"We are a proud city; a city of arts; of opportunity; of partnerships; a city that makes exciting things happen"

Becoming a city of the arts featured heavily in the Community Plan when it was developed and is a consistent theme that has run through our strategic planning ever since.

The development of an Arts and Culture Strategy is intended to make the vision of being a city of the arts come to life.

Substantive work on the development of the strategy commenced in August 2020 with the engagement of project consultants, Inkhorn Projects. Inkhorn worked with Council and in consultation with key stakeholders to develop the draft Strategy.

The *Glenorchy – City of Arts 2040 Strategy (the Strategy)* ([Attachment 1](#)) sets out how the community's vision for Glenorchy to be a City of the Arts, as envisaged in the Community Plan, may be achieved.

The Strategy sets out a series of forward-looking strategic goals that have been developed through consultation and community feedback undertaken between September and November 2020.

These closely reflect the arts and cultural life of the community and the city and recognise the range of strategies, plans, policies, actions, or aspirations held by the community and Council.

The goals, objectives and actions in the Strategy are intended to provide a clear direction for Council and community for the achievement of a culturally rich and vibrant city as described in the Community Plan.

The Strategy presents how arts and culture can engage and enrich communities, as well as connect with existing Council plans, strategies, and policies. It also aligns with all five of the Council's strategic goals for 2016-2025, as set out in Council's Community, Strategic and Annual plans. The Strategy Goals and Objectives are as follows:

Goal 1. Contributing to Arts and Culture

Objective 1.1 Encouraging participation.

Glenorchy is a community that takes a hands-on approach to making, showcasing, and appreciating the arts.

Objective 1.2 Including everyone.

Being involved in the process, not just in the public outcome, is important in Glenorchy.

Objective 1.3 Sharing and valuing knowledge and experience.

The expertise of the Council staff and advisory committees is a valuable resource for the whole community, as are the talents and business opportunities that all arts workers contribute.

Objective 1.4 Provide and promote spaces and opportunities.

Making the most of those owned by Council or by private interests.

Goal 2. Stimulating Engagement

Objective 2.1 Promoting 'what's on' in the City of Arts.

Communicating when, where, and how to become involved in arts and culture.

Objective 2.2 Invigorating the creative economy.

The arts are a positive influence on economic prosperity.

Objective 2.3 Making more happen.

Inspiring and supporting more events that are not owned, initiated, or managed by Council, but provide evident benefit to the community.

Objective 2.4 Encouraging others.

Helping the community navigate paths inside and outside of Council, to assist in making initiatives happen.

Goal 3. Creating Connections

Objective 3.1 Linking difference and diversity.

Supporting activities that applaud who we are collectively and singularly.

Objective 3.2 Collaborating by joining forces.

Collaboration starts inside Council, then with business and industry, suburbs, and precincts, and later across state and nation.

Objective 3.3 Recognising the positive influence of art.

The way we associate with art, what we see, sense, or hear, can change the way we feel.

Goal 4. Developing the Arts and Culture

Objective 4.1 Enriching our identity and growing together.

Our many cultures come together through mutual respect and sharing their art.

Objective 4.2 Adding momentum and boosting vibrancy.

Providing incentives boosts the quality and quantity of participation in the arts.

Objective 4.3 Aspiring and improving.

Measuring the community benefit of our actions means we can understand and communicate our impact, also encouraging others to support the arts and culture.

Community Consultation Process

Inkhorn Projects, facilitated extensive community engagement through public gatherings, on-line questionnaires, workshops for children, families and young people, and in-depth meetings and discussions with various sectors of the municipality and Council (refer to pages 49-50 of the Strategy for the list of organisations and individuals consulted). These were synthesised to create the draft Strategy, which is a long-term strategic document that provides direction to Council and community towards achievement of the Community Plan vision.

Council reviewed the draft Strategy at its meeting on 30 November 2020 and approved its release for public comment during December 2020 and January 2021. The draft Strategy was open for public consultation and feedback on the Let's Talk Glenorchy

platform from 15 December 2020 to 9 February 2021. Three documents were available, the full Strategy document, a Project Summary, and the Strategic Goals.

The opportunity to provide feedback on the Strategy was also promoted via:

- Moonah Arts Centre Website
- Moonah Arts Centre Facebook
- Moonah Arts Centre Instagram
- Moonah Arts Centre E-Newsletter
- Glenorchy City Council Website
- Glenorchy City Council Facebook

Hard copies of the Arts and Culture Strategy Survey were also made available at Customer Service. Members of Council's Special Committees were made aware of the opportunity to comment and sent the links, as well as 187 Glenorchy Matters Community Panel members.

The engagement time given was extended by a week to allow additional time for some stakeholders who had (inadvertently) not been directly advised of the consultation process and given the opportunity to provide feedback.

Consultation Response

During the consultation period, a total of 176 people visited the engagement website, with 84 document downloads/views. The majority of these visitors accessed the project directly which means they accessed via *Let's talk, Glenorchy* or GCC website or via a direct link to the project page rather than from Facebook or Google.

A summary of the site visits is as follows:

- 125 people were aware of the project and visited at least one page
- 74 people were informed, with 61 people downloading one or more documents
- 68 visitors downloaded the draft strategy
- 28 downloaded the summary
- 10 downloaded the strategic goals document
- there were 106 downloads and views of all documents indicating that some visitors viewed and/or downloaded documents more than once
- 49 visitors visited multiple pages.

Seventeen people engaged with the site with five people completing the survey, and 13 people doing the Quick Poll. One person did both the survey and the Quick Poll. Of the people doing the survey, three strongly supported the Strategy and two supported most aspects of it. Of the respondents to the Quick Poll, 11 people strongly supported the Strategy and two supported most aspects of it.

Overall, the respondents to the survey were positive in their support of the Strategy with all written feedback provided. Attachment 2 contains all of the written survey responses that were received.

Acknowledgement of past work with the Aboriginal Community

Council officer feedback on the draft strategy identified the need to recognise Council's existing Commitment to Aboriginal Australians. The following has been included in the Strategy (page 51) to reflect this previous work.

"In November 1997, the Council endorsed the statement – "Commitment to Aboriginal Australians", which has been displayed in the Council building since that time. The Aboriginal community is specifically referenced in the values statements of Council's 2017 Multicultural Framework, respecting the local aboriginal people as leaders in welcoming migrants to the community. Council's two Early Childhood and Education Centres have Reconciliation Action Plans".

Furthermore, the Acknowledgement of Country (page 2) has been changed to reflect the agreed Acknowledgement of Country, included in Council's Safer Communities Framework 2019-29, which was developed in consultation with Leprena and the Tasmanian Aboriginal Centre.

Future Direction

If Council endorses the Strategy as recommended, Council officers would prepare the final Strategy document for publication, in line with the Glenorchy City Council style guide. A prospectus would also be prepared for publication presenting the goals and strategies and outlining Council's plan for its implementation. From this an action plan would be developed as an internal document for Council officers.

Related Council Strategies and Plans

The following strategies and plans already adopted by Council are related to, and have helped inform the development of, the draft Strategy:

- Glenorchy Community Plan 2015-2040
- Economic Development Strategy 2020-25
- Cultural Development Policy (2016)
- Public Art Policy (2016)
- Community Development Strategy Project
- GCC Access Plan 2016 – 2021
- Youth Strategy and Action Plan 2014-2019
- Safer Communities Framework 2019-29
- Multicultural Framework Statement
- Successful Ageing Framework 2019-2024
- Building a Learning Community in Glenorchy Strategy 2014-2017
- Glenorchy Healthy Communities Plan 2014-2023

Consultations:

A Project Working Group was established comprising Aldermen Richardson and Aldermen Sims, Council officers and representatives from the Glenorchy Arts and Culture Advisory Committee. The working group has been meeting monthly to support the consultants.

Other officers and stakeholders who have been consulted in the development of the Strategy include:

General Manager
Executive Leadership Team
Manager Community
Manager City Strategy and Economic Development
Economic Development Coordinator
Open Space Coordinator
Community Development Coordinator
Coordinator Community Planning and Engagement
Visual Arts Program Officer
Cultural Program Officers
Operations Officer MAC
Marketing Officer MAC
Major Events Officer
Community Engagement Officer
Heritage Officer
Community Development Officer – Children, Youth and Families

Human Resource / Financial and Risk Management Implications:Financial

\$60,000 has been allocated in this year's budget (as part of Council's COVID-19 Economic Stimulus package) to fund the development of the Strategy.

The Strategy presents a vision detailing strategic themes, opportunities, gaps and priority sectors, activities, or projects forming the basis for future funding applications, whether they be from within Council, State/Federal grants or through other means, to help deliver on the Strategy's objectives.

The activities of Council's Arts and Culture section would also be informed by the Strategy and would then form the basis of the four-year operational implementation plan and budgets.

The Strategy would also, albeit to a lesser degree, help inform budgets and annual plans for other related areas of Council, such as Major Events, Economic Development and Open Space Planning.

The implementation of actions under the Strategy which is, as yet, unfunded would be monitored and reported through Council and a review and update of the strategy would commence in 2022.

A point of entry budget submission for funding the strategy has been made and will be considered as part of the budget process for 2021/22.

Human resources

The Strategy provides a recommendation for the future directions for staffing of Council's Arts and Culture program. This may require changes to resourcing through future annual planning and budget processes and funding opportunities suggested within the Strategy.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation	Moderate (C3)	Unlikely (L2)	Medium (6)	No specific mitigation measures have been identified. However, the draft strategy has undergone extensive consultation during its development which, in itself, helps to mitigate this risk
Community dissatisfaction with the Strategy, leading to the need to make comprehensive changes and incur additional costs in doing so.				
Do not adopt the recommendation	Major (C4)	Likely (L4)	High (16)	Council articulates any deficiencies in the draft Strategy and reconsiders its release for public consultation at a future meeting.
Council fails to meet the vision of Glenorchy as a City of Arts as stated in the Community Plan 2015-2040. Council fails to meet the community expectation generated by the consultation and promotion of the project development by the consultants. Council fails to realise a priority project of the Economic Stimulus Package.				

Community Consultation and Public Relations Implications:Community consultation

Inkhorn Projects has consulted widely across community, arts and cultural stakeholders, leaders in the municipality, Council staff and the broader community. The results of the engagement process are included in the body of this report.

The project has been supported by a Project Working Group and the Glenorchy Arts and Culture Advisory Committee, with membership comprising community members, Aldermen and Council officers.

Public relations

The development of an Arts and Culture Strategy for the City arises directly from expectations and aspirations articulated in Council's Community Plan.

Recommendation:

That Council:

ADOPT the *Glenorchy – City of Arts 2040 Strategy* in the form of Attachment 1.

Attachments/Annexures

- 1 Glenorchy - A City of Arts 2040



- 2 Glenorchy - A City of Arts survey responses



ECONOMIC

Community Goal: “Open for Business”

10. GREATER GLENORCHY PLAN

Author: Senior Advisor Precinct Design (Jennifer Lawley)

Qualified Person: Director of Strategy and Development (Samantha Fox)

ECM File Reference: Precinct Planning

Community Plan Reference:

Building Image and Pride

Our streets are clean and attractive. The entrances to our city are striking and welcome people to the city of arts, opportunity, and partnerships. Our commercial hubs are vibrant.

Making Lives Better

Our lives will be enhanced by using good design to create safer, more welcoming public spaces. Community facilities and services are important to us; especially meeting places, parks, and playgrounds.

Open for Business

The revitalised CBD areas, open spaces and entertainment areas will create opportunities for restaurants, cafés, nightlife, markets, and events, drawing local people and visitors from further afield.

Valuing Our Environment

We will work actively to revitalise our CBD areas – making them places that are distinctive, vibrant, walkable, and well-connected. We will improve the amenity of our public spaces through public art and quality landscaping, promote walking and bike access and encourage high standard contemporary design for new buildings alongside creative reuse of our heritage buildings.

Leading Our Community

Community and business leaders will be a key part of decision making, enabling the vision to become a reality. The community will be strongly engaged to play an active part in designing our future.

Strategic or Annual Plan Reference:

Making Lives Better

Objective 1.1 Knowing our communities and what they value

Strategy 1.1.1 Guide decision making through continued community engagement based on our Community Plan

Open for Business

- | | |
|----------------|---|
| Objective 2.1 | Stimulate a prosperous economy |
| Strategy 1.1.1 | Foster an environment that encourages investment and jobs |

Valuing Our Environment

- | | |
|----------------|---|
| Objective 3.1 | Create a liveable and desirable City |
| Strategy 3.1.1 | Revitalise our CBD areas through infrastructure improvements |
| Strategy 3.1.2 | Enhance our parks and public spaces with public art and contemporary design |

Leading Our Community

- | | |
|----------------|---|
| Objective 4.1 | Govern in the best interests of our community |
| Strategy 4.1.2 | Manage the City's assets soundly for the long-term benefit of the community |

Reporting Brief:

To recommend that Council endorses the Greater Glenorchy Plan to guide future development of Greater Glenorchy's three major CBDs, Glenorchy, Moonah and Claremont, to the year 2040.

Proposal in Detail:

Vision for Glenorchy

In 2015, following extensive consultation, the Glenorchy community, led by Council, developed its Community Plan, and set the following vision and goals:

Vision:

We are a proud city; a city of arts; of opportunity; of partnerships; a city that makes exciting things happen.

Goals:

- Open for business – we will create a strong economy and jobs for the future. We will encourage business diversity, innovation, and new technologies to stimulate jobs, creativity, and collaboration. We will be a place where business can establish, continue, and flourish.
- Making lives better – we continue to be a safe, inclusive, active, and vibrant community. We will focus on developing a hub of multiculturalism, arts, and culture.
- Valuing our environment – we will value and enhance our natural and built environment. Our central business district areas of Glenorchy, Moonah and Claremont will be revitalised, with a strong emphasis on great design, open spaces, and public art.
- Building image and pride – we will show our pride as a city and others will see it.

- Leading our community – we are a progressive, positive community with strong council leadership, striving to make our community's vision a reality.

Glenorchy Economic Development Strategy

At its meeting on 24 February 2020, Council endorsed the Glenorchy Economic Development Strategy. This Strategy articulates the objectives and actions of Council and its stakeholders may undertake to ensure Glenorchy is 'Open for Business' over the 2020-25 period.

In June 2020, in response to the COVID-19 pandemic, Council agreed to bring forward ten projects from the Economic Development Strategy to stimulate jobs and growth in the sectors of the economy hardest hit by the pandemic. This included development of the Greater Glenorchy Plan.

Hobart City Deal and *Greater Hobart Act*

The Hobart City Deal was signed on 24 February 2019 to leverage Hobart's natural amenity and build on its position as a vibrant, liveable, and connected global city.

The preparation of precinct plans, with a view to implementing Specific Area Plans, is a key action of the Hobart City Deal Implementation Plan, intended to drive strategic urban renewal across the region.

Precinct planning is being progressed by the Tasmanian Government, Hobart, and Glenorchy City Councils to support the implementation of the Hobart City Deal.

A consistent approach to precinct planning across urban centres will support informed and timely adjustments to the Southern Tasmania Regional Land Use Strategy (STRLUS).

Project objectives and outcomes

The Greater Glenorchy Plan seeks to deliver visionary precinct plans for Glenorchy, Moonah, and Claremont CBDs that are based on their identities, roles and functions which will guide future development of Greater Glenorchy to the year 2040. The development of the Greater Glenorchy Plan was undertaken in two stages:

Stage 1: Identity development

The focus of Stage 1 was to determine identities for Glenorchy, Moonah, and Claremont CBDs. These identities were informed by interviews with residents and extensive social media engagement.

Interviews with over 100 local people from a wide variety of backgrounds were undertaken. The interviewees provided insight into living, working, and experiencing Glenorchy.

A final document was produced, the *Beyond the Curtain* Master Story, which details identities and aspirations for Moonah, Glenorchy, and Claremont CBD's (Attachment 1), to inform development of the precinct plans.

Stage 2: Precinct planning

Following Stage 1, further desktop research was undertaken to analyse economic trends and drivers occurring across the Glenorchy municipality ([Attachment 2](#)). The data found that each centre is unique and has several distinct opportunities and challenges to its future development over the next 20 years. Site analysis of each precinct was also undertaken to explore existing conditions such as sun, built form, pedestrian amenity, accessibility, and landscaping through the centres.

Combining this research and analysis led to the development of the draft Greater Glenorchy Plan ([Attachment 4](#)). The draft Greater Glenorchy Plan includes guiding directions and precinct plans for Moonah, Glenorchy, and Claremont CBDs that:

- create places for people, cities that feel welcoming and reflect who we are
- reinforce the importance of each city as a centre for activity
- encourage increased density in these cities
- facilitate connection and pedestrian, cycling and vehicle movement
- support job creation in our economy
- promote a greener Glenorchy, and
- support high quality urban design and innovation.

Summary of engagement activities

It was important in the development of the Greater Glenorchy Plan that the views and opinions of landowners, stakeholders and the community were considered. Community engagement informed the key objectives and outcomes articulated in the final Greater Glenorchy Plan, ensuring that the Plan's actions reflect the community vision for Greater Glenorchy.

Community engagement for the Greater Glenorchy Plan was broken into two stages. The first stage, determining an identity framework for each precinct (Moonah, Glenorchy, and Claremont CBDs), was undertaken in July, August and September 2020.

In November 2020, Council commenced the second stage of engagement to inform the community and stakeholder groups about the precinct plan visioning for Glenorchy CBD, Moonah, and Claremont CBDs. General perceptions on the precinct plans were sought, as well as understanding of the projects and actions the community would like prioritised.

This feedback was used to gauge the overall acceptability of the Greater Glenorchy Plan to the community and identify any potential issues for consideration and revision prior to adoption.

Feedback was overwhelmingly supportive for each precinct plan with transport (particularly cycling and light rail), accessibility, arts, culture, and streetscape improvements key priorities for the community.

The following activities were undertaken as part of the community engagement program:

- meetings with Council's professional staff including Community Planning and Engagement, Property, Legal and Urban Services (maintenance)
- emails sent to members of EPIC Group
- briefing held for Minister of the Arts, the Hon Elise Archer MP, Minister of State Growth, the Hon Michael Ferguson MP, and Principal Advisor to the Premier, Vince Taskunas
- Hobart City Deal Working Group briefed
- a public display and survey responses collected at the Council Chambers foyer
- a public display at Northgate Shopping Centre
- a public display at Claremont Shopping Plaza
- posters in Council public amenities
- posters in the Moonah Arts Centre
- quick poll survey on new 'Let's Talk' website
- in-depth survey for registered users established on the new 'Let's Talk' website
- consultation Summary document issued to YANG (Youth Action Network Glenorchy), Healthy Communities Committee and Glenorchy Access Committee
- presentation briefing to Glenorchy Youth Task Force: 'Thrive to 25' Network Committee
- 215 hard-copy surveys mailed out to members of Glenorchy Matters Community Panel
- 188 surveys emailed out to Glenorchy Matters Community Panel
- 215 hard-copy surveys mailed out to various community interest groups and service providers
- four Facebook posts throughout the month on the Glenorchy Council Facebook page promoting the project and encouraging people to complete the survey
- one Facebook post to the Beyond the Curtain Facebook page
- 40 Beyond the Curtain Campaign participants contacted for feedback.

Feedback summary:

- Website:
 - 859 visits to the project webpage
 - 338 participants informed

- 275 participants downloaded a document
- 26 participants completed the quick poll
- 35 participants completed in-depth survey online
- 23 in-depth surveys received via mail
- eight detailed written submissions from community
- feedback received from Hobart City Deal Working Group and State Growth
- feedback received from Youth Committee members
- feedback received from the Access Committee
- feedback from Internal Council Working Group.

'Let's Talk' and Stage 2 Survey and feedback responses:

The open consultation process through the new 'Let's Talk' engagement platform received a good response with over 859 visits to the project webpage.

There were 35 people who completed the online survey and 23 completed paper versions of the survey. The survey results showed strong support for all three precinct plans as summarised below:

Glenorchy CBD Precinct Plan:

- 80% of responders supported the Glenorchy CBD Precinct Plan vision with 45% strongly supporting the plan.

Moonah Precinct Plan:

- 77.5% of responders supported the Moonah CBD Precinct Plan vision with 42.5% strongly supporting the plan.

Claremont Precinct Plan:

- 71.8% of responders supported the Claremont CBD Precinct Plan vision with 43.6% strongly supporting the plan.

Top priority projects for the community for each precinct were:

Glenorchy CBD Precinct Plan:

- The relocation of the bus mall was identified as the top priority of responders with the expansion of the 'Civic Square' following closely.

Moonah Precinct Plan:

- Moonah residents highly value their creative niche industries and the strong arts and culture environment. They rated protection and expansion of their creative industries and arts and culture scene plus expansion of niche retail as their top priority.

Claremont Precinct Plan:

- A key concept of the Claremont Vision is to better develop the spaces around the shopping complex, and this was reflected in responders ranking revitalisation of the village green as their top priority.

Further survey community feedback:

Further feedback from the community was provided particularly around a lack of detail around future cycling infrastructure. However, as the Greater Glenorchy Plan is a visionary project, identification of what streets may have separate cycleways or be converted to share zones or where new street furniture would be installed would require further investigation, community input, planning and financing. Each project would also require an implementation program which would be linked to the Council Plan, Annual Plans, and budget process to ensure a whole of Council approach.

Further feedback was also given around the lack of bold visioning for Claremont Precinct Plan (Attachment 3). The Claremont Precinct Plan includes an expanded retail/services footprint for the shopping precinct and a return to more traditional high-street format with retail and food eateries along Main Road and Box Hill Road to address the over-crowding in the shopping complex.

The village green has also been transformed as part of the overall vision and includes many layers of future activation which include an array of short, medium, and long-term projects that reflect the 20-year timeframe.

The Claremont Plan also specifically includes a new pedestrian crossing point to better connect the shopping centre to the village green. All these visionary ideas for Claremont have been better communicated in the final Greater Glenorchy Plan document.

There was also strong support for light rail by responders to the survey, which is reflected in the Greater Glenorchy Plan.

All these findings were integrated into the final Greater Glenorchy Plan. The full community engagement report is included at Attachment 3.

Next steps

Council's agreement is sought to endorse the Greater Glenorchy Plan to guide future development of Greater Glenorchy's three major CBDs; Glenorchy, Moonah and Claremont to the year 2040.

Consultations (to date):

Economic Recovery Steering Committee

Mayor

Director Strategy and Development

Manager City Strategy and Economic Development

Senior Communications Advisor

Coordinator Economic Development

Director Community and Customer Services

Manager Property, Waste and Environment

Executive Leadership Team

General Manager
Director Community and Customer Services
Director Strategy and Development
Director Corporate Services
Director Infrastructure and Works
Executive Officer

Project Working Group

Manager Property, Environment and Waste
Manager Community
Manager Infrastructure, Engineering and Design
Manager City Strategy and Economic Development
Open Space Coordinator
Planning Services Coordinator
Strategic Planner
Economic Development Coordinator
Business Engagement Officer
Projects Officer

Human Resource / Financial and Risk Management Implications:

Financial

The development of Greater Glenorchy Plan is one of 10 projects funded as part of the Economic Recovery Plan during 2020/21, using a \$5 million, no-interest loan from the Tasmanian Government.

Implementation of the Greater Glenorchy Plan, precinct plans and identified priorities are not funded at this stage. Implementation would occur as possible, with funds sought from the Australian and Tasmanian Governments including under the Hobart City Deal. Council would align its infrastructure and maintenance programs with the Greater Glenorchy Plan. The Plan would also encourage investment by private developers.

Human resources

There are no material human resource implications.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation				
The Greater Glenorchy Plan creates an expectation that Council will deliver all actions identified in the Plan in the short-term.	Minor (C2)	Possible (L3)	Medium (6)	The Community Engagement Officer would work closely with Council's Senior Communications Advisor to ensure that clear messaging is developed to mitigate this risk.
Management of community expectations that the approval of the Plan indicates that funding for its development has or would be approved when it is sought.	Moderate (C3)	Possible (L3)	Medium (9)	The Community Engagement Officer would work closely with Council's Senior Communications Advisor to ensure that clear messaging is developed to mitigate this risk.
Do not adopt the recommendation				
The Greater Glenorchy Plan is not endorsed, creating uncertainty in the business and investment community, as well as the general community as to Council's vision for the future of its core activity centres.	Major (C4)	Likely (L4)	High (16)	Continue to provide general investment and economic information to stakeholders or investors in an ad-hoc manner. Continue to inform the community on an ad-hoc basis and refer to existing strategies.
Opportunities to upgrade our CBDs via Tasmanian and Australian Government grants missed due to a lack of a plan for the precincts.	Major (C4)	Likely (L4)	High (16)	Continue to apply for grants on an ad-hoc basis and refer to existing strategies.
Reputational impact over time due to lack of cohesive visioning for the CBDs.	Major (C4)	Likely (L4)	High (16)	Continue to manage CBD development outcomes on an ad-hoc case by case basis using planning controls and alignment with Council's existing strategies.
Council would fail to contribute to the coordinated precinct planning framework of the Hobart City Deal.	Likely (L4)	Likely (L4)	High (16)	Continue to provide general investment and economic information to the Hobart City Deal precinct planning framework at an officer level and in an ad-hoc manner. Continue to inform the Hobart City Deal framework by referring to existing strategies.

Community Consultation and Public Relations Implications:

Consultation has already been undertaken with key stakeholders and the Greater Glenorchy community.

Full public consultation on the draft Greater Glenorchy Plan was open from early November and concluded in early January 2021. The Community Engagement Report is at [Attachment 3](#)).

The full public consultation included:

- communication via Council website and social media
- public submissions open for nine weeks
- a public survey open for nine weeks
- a public quick-poll open for nine weeks.

Recommendation:

That Council:

1. ENDORSE the Greater Glenorchy Plan to guide future development of Greater Glenorchy's three major CBDs; Glenorchy, Moonah, and Claremont to the year 2040, in the form of [Attachment 4](#).

Attachments/Annexures

- 1 Beyond the Curtain Master story



- 2 SGS Economics Greater Glenorchy Plan



- 3 Greater Glenorchy Community Engagement Report



- 4 Greater Glenorchy Plan



11. ACCESSIBLE PARKING IN GLENORCHY CBD

Author: Acting Director Infrastructure and Works (Frank Chen)
Executive Officer (Bryn Hannan)

Qualified Person: Acting Director Infrastructure and Works (Frank Chen)

ECM File Reference: CBD Revitalisation

Community Plan Reference:

Making Lives Better

Our ageing population, people with disabilities, and parents with young families will be able to easily access all public areas and have public facilities to support them.

Our lives will be enhanced by using good design to create safer, more welcoming public spaces. Community facilities and services are important to us; especially meeting places, parks and playgrounds.

Valuing Our Environment

We will value and enhance our natural and built environment. Our CBD areas of Glenorchy, Moonah and Claremont will be revitalised, with a strong emphasis on great design, open spaces and public art.

Leading Our Community

The communities of Glenorchy will be confident that Council manages the community's assets soundly for the long-term benefit of the community.

Strategic or Annual Plan Reference:

Making Lives Better

Objective 1.1 Know our communities and what they value

Strategy 1.1.1 Guide decision making through continued community engagement based on our Community Plan

Valuing Our Environment

Objective 3.1 Create a liveable and desirable City

Strategy 3.1.4 Deliver new and existing services to improve the City's liveability

Leading our Community

Objective 4.1 Govern in the best interests of our community

Strategy 4.1.2 Manage the City's assets soundly for the long-term benefit of the Community

Reporting Brief:

To provide a further officer's response to the Notice of Motion moved by Alderman Dunsby regarding disability indicated parking in Glenorchy CBD and recommend changes to the existing accessible parking restriction in response to the motion.

Proposal in Detail:

At its meeting on 21 December 2021 Alderman Dunsby moved a Notice of Motion from regarding disability indicated parking in Glenorchy CBD. The proposed changes would apply to the four accessible parking spaces located on Main Road in the Glenorchy CBD.

At the December meeting, Council voted to defer consideration of the motion to the January 2021 Council meeting due to the short time frame given to Aldermen to consider officers' comments. At the January 2021 meeting, Aldermen requested a report from Council officers including a recommendation, and again voted to defer the item, this time to the February 2021 meeting.

Alderman Dunsby raised two suggested changes in her Notice of Motion, which are:

1. that the time allocation for disability-indicated parking spaces in the Glenorchy Central Business District (Glenorchy CBD) be increased to a minimum of one hour.
2. that the times that the limitation applies on disability-indicated spaces mirrors that of regular parking in the area.

Alderman Dunsby's rationale for proposing these changes is set out in the Notice of Motion which is included in the agenda for this meeting, as are preliminary comments from Council officers.

Having now considered and investigated the proposals further, the officer recommendations are set out below.

1. Increase time limits in accessible spaces from 1/2 to 1 hour

Under this proposal, the existing half-hour (1/2P) parking restriction applied to the four designated accessible parking bays along Main Road would be increased one-hour (1P). Alderman Dunsby's rationale for this change is that half an hour time may not be enough time for people with accessibility issues to perform short-term tasks, given the additional time required to enter and exit vehicles and transit to/from their places of business.

Parking surveys undertaken in the CBD project area (Barry Street to Terry Street) showed that over 70% of vehicles stayed for less than 15-minutes, meaning there is a high turnover of parking on Main Road in the CBD. The time limitations that have been imposed for both accessible and non-accessible spaces along Main Road are intended to maintain this pattern of use and ensure that appropriate numbers of spaces are available in peak and non-peak periods. This is particularly important for the on-street accessible parking spaces, given that there are (currently) only four of these along Main Road in the CBD.

Having a shorter parking time at that location facilitates a higher turnover of parking and subsequently increases parking supply in this high-demand area.

Similar thinking was adopted in setting the time restriction for those 4 accessible parking spots along Main Road in Glenorchy CBD.

Council officers have further evaluated the situation and agree with the rationale for extending the time restriction for accessible parking bay to 1 hour to complete these short-term tasks mentioned above.

Council officers acknowledge that extending the time restrictions would reduce the availability and supply of accessible parking bays along Main Road, however consider that the benefits of this for people with disabilities are likely to outweigh any negative impacts.

Officers therefore consider that it is reasonable to extend the parking restriction from a maximum of half-hour (1/2P) to a maximum of one hour (1P) to cater to the community's needs at the 4 locations the subject of the motion.

2. Change time restrictions to mirror non-accessible parking in the area

The 15-minute (1/4P) time restriction that applies to regular parking spaces along Main Road only applies between 8:00 am and 6:00 pm Monday to Thursday, 8:00 am to 9:00 pm on Friday and 8:00 am to 12:00 pm on Saturday. Outside these hours, vehicles can legally park at these spots for an unlimited time.

Council should note that, once the CBD revitalisation project is fully completed, the time restriction at these locations will be updated to 8:00 am to 6:00 pm Monday to Saturday, which has previously been approved.

The second part of the motion proposes removing the current '24/7' application of the time limit for the accessible spaces to mirror those of the regular spaces, meaning that a person with a disability permit could park in the accessible spaces for unlimited time periods outside of the restricted hours.

While Council officers understand the rationale behind this suggestion, they do not support the proposed change.

During the consultation phase for the CBD Revitalisation Project, it was identified that there is a significant demand in the CBD area for accessible parking spaces, and there were (at the time of consultation) no designated accessible parking spaces available along Main Road in Glenorchy CBD.

As part of the CBD Revitalisation Project, Council aims to ensure there is sufficient parking available for people with access issues along Main Road.

Subsequently, the current four designated accessible parking bays on Main Road were included in the project scope and constructed as part of the project. Those four spaces are in addition to the 45 accessible parking spaces located in the vicinity of the CBD area, provided by on-street and off-street parking.

Council officers have noted that the regular parking spaces on Main Road are often occupied by long-term parking outside of the restricted hours, which subsequently reduced the availability of these spaces.

Given the high demand in the CBD area, Council officers are concerned that if those time restrictions are duplicated for the 4 accessible spaces, there would be a similar impact on these accessible parking bays, meaning they may be occupied by some permit holders for much longer periods. Given that there are only 4 of these spaces available and they have been placed for convenience close to shops and important services, officers are of the view that removing time restrictions on them would reduce the opportunities to those who need the accessible parking bays the most and create unfair and unequal situations for all the other accessible parking permit holders.

Officers therefore do not recommend that this proposal is adopted.

Conclusion

After assessing the Notice of Motion and the situation on the ground, Council officers recommend amending the parking restriction for the four (4) accessible parking bays on Main Road in Glenorchy CBD from a maximum of half-hour (1/2P) to a maximum of one-hour (1P) with no applicable hour attached.

Council officers acknowledge that parking demand and supply is always a dynamic issue. Officers will monitor and review the Main Road parking spaces' usage, including the use of the accessible spaces, as part of Council's regular parking survey program and will bring any recommended adjustment to time restrictions back to Council, if required.

Consultations:

Alderman Dunsby
Executive Leadership Team
Transport Engineer
Senior Parking Officer

Human Resource / Financial and Risk Management Implications:

There are no material human resources or financial implications.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation	Minor (C2)	Possible (L3)	Medium	Undertake regular parking surveys and monitoring to understand the supply and demand of the parking in the area and make adjustments, if necessary
Reduce the availability and supply of accessible parking spaces on Main Road in Glenorchy CBD				
Do not adopt the recommendation	Minor (C2)	Possible (L3)	Medium	Parking officers continue to have a tolerant and educative approach to the issuing infringement notices in the relevant spaces.
People who have access issues and need to take a longer time to get in and out of their vehicles may attract infringements due to overstaying, leading to disadvantage and potential discrimination claims.				

Community Consultation and Public Relations Implications:

Formal community consultation has not been undertaken, although Alderman Dunsby and Council's Access Advisory Committee have undertaken extensive discussions and listened to concerns of people with disabilities seeking to use these spaces.

There are no material public relations implications.

Recommendation:

That Council:

APPROVE a change in the current parking time limitations for the four (4) accessible parking bays on Main Road in Glenorchy CBD from a maximum of half-hour (1/2P) to a maximum of one-hour (1P), at all times.

Attachments/Annexures

Nil.

ENVIRONMENT

Community Goal: “Valuing our Environment”

12. WELLINGTON PARK MANAGEMENT TRUST - NOMINATION OF DEPUTY REPRESENTATIVE

Author: Executive Officer (Bryn Hannan)

Qualified Person: Acting Director Infrastructure and Works (Frank Chen)

ECM File Reference: Wellington Park Trust

Community Plan Reference:

Leading our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

Valuing our Environment

The active involvement of the community means we will maintain and enjoy our natural treasures like Wellington Park.

Our walking path and bike path networks will be extended, connecting our natural environment and open spaces to the built environment. Our natural environment and created open spaces will be inviting places to be.

Strategic or Annual Plan Reference:

Leading our Community

Objective 4.1 Govern in the best interests of our community.

Strategy 4.1.1 Manage Council for maximum efficiency, accountability, and transparency.

Strategy 4.1.2 Manage the City's assets soundly for the long-term benefit of the community.

Strategy 4.3 Build strong relationships to deliver our communities' goals.

Strategy 4.3.1 Foster productive relationships with other levels of government, other councils, and peak bodies to achieve community outcomes.

Valuing our Environment

Objective 3.2 Manage our natural environments now and for the future.

Strategy 3.2.1 Identify and protect areas of high natural values.

Strategy 3.2.2 Encourage access to and appreciation of natural areas through the development of trail networks and environmental education.

Reporting Brief:

To appoint a Deputy Member to represent Council on the Wellington Park Management Trust.

Proposal in Detail:**Background**

Wellington Park (**the Park**) is managed by the Wellington Park Management Trust. Established by the *Wellington Park Act 1993*, the Trust represents the collective interests and aspirations of the landowners, stakeholders and visitors of the Park, and co-ordinates management to protect Park values.

The Constitution and membership of the Trust are specified in the Act and include Hobart and Glenorchy City Councils, Tasmania Parks and Wildlife Service, the Department of Primary Industries, Parks, Water and Environment, TasWater and Tourism Tasmania.

The Act provides for a single member on the Trust from Glenorchy City Council and a deputy member that fills in when the member is not available.

On 21 December 2020, Council nominated Alderman Melissa Carlton as its representative on the Trust for the balance of the term of the current council. At the same meeting, Council resolved to nominate a member of Council staff, Alex Woodward, the Manager Property Environment and Waste, as its deputy. However, Mr Woodward resigned from Council effective 29 January 2021, meaning that it is appropriate to now seek new nominations for the deputy position.

Council may nominate an Aldermen as its deputy or another member of Council staff.

Notice to Aldermen calling for nominations

In accordance with clause 5 of Council's Committee Nominations policy (**the Policy**), a Notice was circulated to Aldermen on 11 February 2021 (**Notice**) calling for nominations for the deputy position on the Wellington Park Management Trust. A copy of the Notice is [Attachment 1](#).

Nominations received

No nominations were received for the vacant position on the Trust in response to the notice.

In the absence of any pre-nominations, it is recommended that Council seeks nominations (by resolution) from the floor at the February Council meeting.

Procedural Requirements

Clauses 5(7) and (8) of the policy set out the process for appointing nominees for committees, as follows:

- (7) *Where the number of nominees for a position does not exceed the number of positions available, the Council will decide the nominees in accordance with its ordinary meeting procedures.*

(8) *If the number of nominees for a position exceeds the number of positions available:*

- (a) *a ballot will be held to select the nominee or nominees, and*
- (b) *once the result of the ballot is determined, the chair will call for the nomination to be confirmed in accordance with Council's ordinary meeting procedures.*

In accordance with the above, a ballot would be required if there is more than one nominee for the position on the night.

If a ballot is required, ballot papers would be distributed to Aldermen and would be destroyed as soon as practical after the conclusion of the meeting.

Information about the Trust

The following information about the Wellington Park Management Trust is provided below, as required under the Policy:

Wellington Park Management Trust

Committee type	External body (as defined in the Policy)
Committee composition	<p>Under section 10 of the <i>Wellington Park Act 1993 (WP Act)</i>, the Trust consists of –</p> <ul style="list-style-type: none"> (a) the chairperson (appointed by the Minister); and (b) the Director-General of Lands or a person nominated by the Director-General; and (c) the Director of National Parks and Wildlife or a person nominated by the Director; and (d) the chief executive officer of Tourism Tasmania or a person nominated by that chief executive officer; and (e) two persons nominated by the Hobart City Council; and (f) a person nominated by the Glenorchy City Council; and (g) a person nominated by the Hobart Regional Water Board
No. of Aldermanic positions available	<p>1 deputy representative position.</p> <p>Note:</p> <ul style="list-style-type: none"> • The WP Act requires Council to nominate 'a person' to the Trust. Council is not required under the Act to appoint a deputy representative, and, if it does, the deputy is not required to be an Alderman and may instead be a Council employee. Council has previously appointed an Alderman as its representative and a member of the management team as a deputy. However, Aldermen have indicated that they would like to seek Aldermanic nominations for the deputy position, given that Council's original nominee is no longer available. • The appointment of Council's deputy nominee to the Trust is subject to confirmation by the Minister.
Meeting frequency	As required. The Trust typically meets approximately once every 3-4 months. The deputy is only required to attend meetings when the primary

Wellington Park Management Trust

	representative (Alderman Carlton) is unable to, however may attend meetings as a guest.
Ex-officio appointments	n/a
Proposed term of appointment	The balance of the term of the current Council.
Role and purpose of Committee	<p>The Wellington Park Management Trust is a statutory body established under the <i>Wellington Park Act 1993</i> to oversee and administer the Wellington Park Management Plan.</p> <p>The Trust meets when required to transact business, generally around 5 times per year. The functions of the trust are set out in section 11 of the Act, as follows:</p> <ul style="list-style-type: none"> (a) to provide for the management and maintenance of Wellington Park in a manner that is consistent with the purposes for which it is set aside; (b) to give effect to any management plan in force for Wellington Park; (c) to prepare plans with a view to their submission to the Governor for approval as management plans for Wellington Park and to keep under review the provisions of management plans; (d) to ensure that any development undertaken in Wellington Park is consistent with the purposes for which it is set aside and with any management plan; (e) when required to do so by the Minister, to advise on any development proposed for Wellington Park; (f) to carry out, or arrange for the carrying out of, research and other activities that appear to it to be desirable in connection with the administration of this Act; (g) to be the managing authority of Wellington Park; (h) to perform such other functions as are imposed on it by or under this or any other Act.
Nature of duties to be undertaken	<p>The duties of a committee member, including (but not limited to):</p> <ul style="list-style-type: none"> • attend briefings from Council officers in respect to matters before the Trust; • attending meetings of the Trust, and • discharging the roles and functions of the Trust.
Extent of delegated authority	No delegated authority.

Appointment of Council staff member

Council has previously appointed an Alderman to the Trust, and a member of the Council's management team as deputy. However, the Wellington Park Act does not require that Council appoints an Alderman or a staff member as a representative on the Trust. Any person may be nominated.

Council may therefore determine that it does not intend to make an Aldermanic appointment to deputy position the Trust and resolve accordingly. Alternatively, it may resolve to nominate a staff member as the deputy, in which case a ballot would not be required.

The appointment of Council's deputy nominee to the Trust is subject to confirmation by the Minister.

Council's Committee Nominations and Appointments Policy does not apply to a situation where a Council staff member is to be appointed as a representative on an external body. Compliance with the policy's requirements for nominations to external bodies (which only apply to Aldermen and independent persons) is therefore not required. Council may opt to either appoint an Alderman or Council staff member to the position of deputy.

Council's approval of a Council staff member nomination would therefore be sought on the basis that Council's committees' framework contemplates, more broadly, that Council has oversight of and formally approves its nominees for positions on external bodies.

Ultimately the Minister (on the recommendation of the Trust itself) would need to approve a any appointment to the deputy role, whether that be an Aldermen or a staff member.

Recommendations

It is recommended that in considering whether to nominate an Alderman or a staff member to the position on the Trust, that Council taken into account the availability of that person to attend any meetings that Alderman Carlton is unable to attend and their capacity to otherwise undertake the duties of the role.

In accordance with clause 5(8) of the Policy, if Council resolves to appoint an Alderman as the deputy representative on the Trust and there is more than one nominee, a ballot will be required to determine the nominee.

If Council resolves to appoint a Council staff member, it is recommended that power be delegated to the General Manager on the provision that Council is formally advised at the Council meeting following the nomination.

If a ballot is held, it is recommended that the first placed candidate be appointed as the nominee for the deputy role.

Consultations:

Aldermen
Executive Leadership Team
General Manager Wellington Park Management Trust

Human Resource / Financial and Risk Management Implications:

Financial

There are no material financial implications.

Human resources

Council officers including members of the environment unit and bushfire unit regularly work within the Park and are members of the Management Advisory Committee (**MAC**). They are available to provide advice to members of the Trust.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation In adopting the recommendation Council is committing the ongoing support for the Trust both financially and with resources. This has a minor impact on Council's budget.	Minor (C2)	Unlikely (L2)	Low (4)	Council continues to participate and report on activities of the Trust ensuring that we are providing the community with value.
Do not adopt the recommendation If Council does not appoint a deputy position to the role, Council runs the risk of being unrepresented if the primary member is not available, leading to a loss of engagement and participation in key decisions affecting Wellington Park.	Major (C4)	Unlikely (L2)	Medium (8)	Council endeavours to send at least 1 person to each WPT meeting as a 'guest' attendee, even if not formally nominated.

Recommendation:

It is further recommended that Council seeks a mover for a motion to the effect that, either:

- Council resolves to appoint an Alderman as its nominee for the deputy member role on the Wellington Park Trust, or
- Council resolves to appoint a member of Council's Management Team as its nominee for the deputy member role (with the recommendation being that the decision is delegated to the General Manager with a formal report back to Council once a decision is made.

Council will also need a further resolution to appoint the successful nominees or candidate, including to reflect the results of a ballot if a ballot is required.

Attachments/Annexures**1 Notice of Nominations**

GOVERNANCE

Community Goal: “Leading our Community”

13. FAIRY GLEN ROAD COLLINSVALE - RECOMMENDED MANAGEMENT ACTIONS

Author: Acting Director Infrastructure and Works (Frank Chen)

Qualified Person: Acting Director Infrastructure and Works (Frank Chen)

ECM File Reference: Road Maintenance

Community Plan Reference:

Leading Our Community

The communities of Glenorchy will be confident that Council manages the community's assets soundly for the long-term benefit of the community.

Strategic or Annual Plan Reference:

Making Lives Better

Objective 1.1 Know our communities and what they value

Strategy 1.1.1 Guide decision making through continued community engagement based on our Community Plan

Valuing Our Environment

Objective 3.1 Create a liveable and desirable City

Strategy 3.1.4 Deliver new and existing services to improve the City's liveability

Leading our Community

Objective 4.1 Govern in the best interests of our community

Strategy 4.1.2 Manage the City's assets soundly for the long-term benefit of the Community

Reporting Brief:

The purpose of this report is to:

- brief Council on the condition of Fairy Glen Road in Collinsvale
- present the outcomes of consultation with local residents and key stakeholders on recommended management actions
- seek Council's approval to implement 7 actions that are recommended for the management of the road.

Proposal in Detail:**Background**

Fairy Glen Road is an unsealed/gravel road, approximately 1.5 km in length which services 8 residential properties in Collinsvale. Originally constructed as a one-lane logging route in the early days, it is not designed or constructed to a modern standard that caters for residential or farming vehicles. However, Council has carried out regular re-sheeting (topping-up with gravel) and re-grading (levelling the surface) works to maintain the road in an accessible condition for the benefit of the local residents.

Due to heavy rain events and a vehicle incident in mid-2020, two sections of the road currently have collapsed embankments on the lower side meaning that only one vehicle can pass at a time. The vehicle incident that occurred was the downslope embankment collapsing under a Veolia waste truck, causing the truck to overbalance at the top of the steep embankment (although it was fortunately stopped by a tree and only went a short distance down the slope).

After the embankment collapse, Council officers immediately implemented traffic management measures to ensure the road was safe and notified the residents of the issue. The works undertaken to rectify the embankment collapse to-date have included:

- installation of guideposts and safety bunting to prevent drivers from getting close to the collapsed sites or locations where further potential collapses or failures may occur
- barricading the locations where the failures occurred
- sealing tension cracks along the soft edges
- cleaning roadside drainage to prevent sheet flow of water crossing the road
- temporarily relocating waste collection for the 8 properties to the mailbox collection area at the head of the road (where it intersects with Springdale Road) to further reduce heavy vehicle movements along the road.

Road Condition Assessment Outcomes

Council engaged a geotechnical engineer from GHD to investigate the damage to the road and the extent of the localised landslides, and to seek advice about how best to mitigate any future safety risks.

Having reviewed the external advice and undertaking further assessments of the road's condition, Council engineers now propose to implement the following actions to ensure the safety of the residents in the short to medium term:

- implement a five-tonne (5t) load limit to eliminate damage from non-passenger vehicles (e.g. over-size and over-mass vehicles such as garbage trucks)
- relocate residents' waste collection permanently to the mailbox collection area at the intersection with Springdale Road to further reduce heavy vehicle movements along the road

- further improve the traffic management onsite by installing advisory signage such as 'Local Resident Only', 'Soft Edges', 'Drive with Caution' and speed limit recommendation (e.g. 40km/h) to raise the road safety awareness
- carry out minor works to improve roadside drainage to protect the gravel surface and road embankment
- remove trees at selected locations to reduce the static load on the existing steep embankments.

Council engineers believe that the maintenance works, such as re-sheeting and re-grading, carried out by Council over the years have made the driveable part of the road appear to be wider, but have not changed the trafficable width of the road, which remains as a single-lane road.

Local residents would like to see Council upgrade the road to a modern standard (e.g. a dual carriageway with appropriate drainage to cater for vehicle and pedestrian traffic), rather than impose the above restrictions on its use. The residents are particularly concerned about the five-tonne (5t) vehicle limitation and the potential restriction of access to services, including the need to relocate garbage collection to the head of the road rather than outside each individual property. Detailed information about consultation with local residents is provided below.

While such a project would undoubtedly provide a more acceptable solution for the local residents, the geological condition of the existing embankments on both sides of the road, and its 1.5km length, mean that it would be a prohibitively expensive to upgrade the road to a modern standard. While a precise costing and investigation has not been prepared for carrying out such a project, it would be in the multiple millions of dollars, depending on site conditions (once known) That estimate is based on the cost of similar localised road widening at nearby Molesworth Road in early 2019.

The key principles established in Council's *Asset Management Strategy for Infrastructure Assets 2019-2023* included that Council will 'invest in high use areas' and 'provide services to an affordable standard'.

Fairly Glen Road is not a high use area, given that it only services 8 local properties. Given the low number of residents, and the rural nature of the area, consideration of any road widening project needs to be analysed based on its cost-benefit and prioritised against other Council projects to demonstrate a fair approach for all ratepayers in the municipality to resolving these issues (e.g. would spending millions of dollars for the benefit of 8 residents be a reasonable use of ratepayer funds)?

It is also worth noting that there are up to 20km of unsealed roads across the Glenorchy municipality and a precedent set in this case would put pressure upon Council to incur even greater expenditures on other cases.

Consultations with affected residents and key stakeholders

Consultation with affected stakeholders has been undertaken and to inform Council's decisions on the recommended actions given the profound impact and potential consequence from the activities recommended by Council.

The chronology below shows the consultation undertaken by Council with affected residents, property owners and key stakeholders and the correspondence received. All personal information, such as names, email addresses, and contact details, contained in the attachments were redacted for privacy reasons.

- on 21 October 2020, Council received a letter signed by several local residents ([Attachment 1](#)) urging Council to upgrade/widen the road to cater for a range of needs, such as door-to-door mail delivery and waste collection, pedestrian safety, fire management and other issues
- on 9 November 2020, Council officers provided a response ([Attachment 2](#)) to all the residents and property owners advising that Council's engineers would evaluate the extent of the damages and explored possible options to remediate the road
- on 4 December 2020, Council officers sent all the residents and property owners at Fairy Glen Road with a letter signed by the General Manager, providing an update on the maintenance activities Council had undertaken and sought feedback for a list of recommended actions ([Attachment 3](#))
- on 15 December 2020, Council's Manager Infrastructure, Engineering Design (Frank Chen) approached the author of the letter Council received on 21 October 2020 (**the Author**), seeking assistance in coordinating responses between residents and Council
- On 18 December 2020, the Author advised Mr Chen that she would not be taking on the role of liaison person, but indicated that the residents and property owners are concerned by some of the actions that Council has recommended and will provide a coordinated response by January 2021. Mr Chen agreed to defer the Council report to the February 2021 Council meeting to allow the residents and property owners sufficient time to discuss Council's proposal and provide feedback. Mr Chen again urged all the residents and road users to take extra precautions while driving along Fairy Glen Road and to report any defects or further damage to Council during the Christmas and New Year period
- on 6 January 2021, in addition to the consultation with the affected residents and property owners, Council officers wrote to TasPolice, Ambulance Tasmania, Tasmania Fire Service, TasWater and TasNetworks advising of the recommended 5t load limit for Fairy Glen Road and seeking their feedback
- on 14 January 2021, the Senior District Officer from the Tasmanian Fire Service (**TFS**) provided a response highlighting that the standard TFS fire tankers are 15t in weight and extinguish structural and vegetation fires. Having a 5t load limit applied to Fairy Glen Road would restrict TFS' access to the area to perform relevant tasks ([Attachment 4](#))
- on 16 January 2021 and 19 January 2021, Council received two separate responses provided by individual residents and a letter from the resident group (representing 10 residents) at Fairy Glen Road. The correspondence from individual residents and the resident group ([Attachments 5, 6 and 7](#)) raised several concerns regarding the recommended actions, mainly around the

impact of applying the load limit to the road, the reduced road width at the location where the Veolia truck incident occurred, and the permanent relocation of the waste service to the road entrance. The resident group urged Council to upgrade the road to a modern standard to cater for the current and future residential and commercial uses of their properties

- on 20 January 2021, TasNetworks' field engineer responded to the recommended load limit and advised that TasNetworks' service vehicles go up to 20t. Hence, load limit less than that will impact its operational capability (Attachment 8).

At the time of this report was prepared, no representation or objections had been received from TasPolice, TasWater or Ambulance Tasmania regarding Council's recommended actions.

Consultation results, officers' comments and recommendations

Council officers have reviewed each of the matters and issues raised by the individual residents, the residents group and other key stakeholders. Response and recommendations for each are provided below.

Issue 1: Implement five-tonne (5t) load limit to minimise road damage from non-passenger vehicles (e.g. over-size and over-mass vehicles).

Consultation results:

The residents and key stakeholders are strongly against this recommended action because it will significantly limit their ability to access the site and to carry out their various activities.

Residents indicated that they regularly engage heavy vehicles such as water trucks for drinking water delivery and pump trucks for septic tank maintenance for individual properties. TasNetworks and the TFS have advised that their vehicles could weight up to 20t and 15t respectively.

Residents are also concerned that imposing a load limit, would limit the future growth and development of businesses operating from Fairy Glen Road.

Residents are urging Council to further investigate the load carrying capacity of the road and potentially remove the load limit in the future if possible.

Officer comments:

Section 41 and 42 of the *Local Government (Highways Act) 1982* provides Council with the right to prohibit traffic likely to cause damage to highways or close the highway to a particular traffic class.

As a result of the consultation with residents, Council officers understand that there is a reasonable need from the residents, TFS and utility providers to access the road using heavy vehicles which may well exceed the recommended load limit (5t).

Having a total ban on heavy vehicles in excess of the recommended load limit would have a detrimental effect on some of the critical services, such as property services, fire protection and infrastructure maintenance.

However, despite of the fact there is a need for heavy vehicles to access the road, Council engineers feel uncomfortable having heavy vehicles accessing the road regularly in an uncontrolled manner, as these vehicles may or may not be aware of the condition of the road and associated risks.

It is considered that it would be a reasonable compromise for Council to apply the load limit to domestic and commercial vehicles only, but provides an exemption for all emergency service vehicles, including fire trucks, police vehicles and ambulances.

It is also suggested that any domestic and commercial vehicles which exceed the load limit but wish to access properties at Fairy Glen Road with a genuine need are eligible to apply for a permit with conditions attached (e.g. undertaking a risk assessment prior to entering the road and, potentially, indemnifying Council for any damage or loss from the use of the road). This would allow certain activities to continue but mitigate the risks associated with unregulated commercial and domestic heavy vehicle use of the road.

Recommendation 1a:

Council applies a five (5) tonne load limit to Fairy Glen Road under the *Local Government (Highways) Act 1982*, with all emergency services vehicles exempted from the load limit.

Any domestic or commercial vehicles, including TasNetworks and TasWater service vehicles, would be required to seek written consent from Council and have a proper risk management plan in place before entering the road.

Recommendation 1b:

Council further investigates the condition of the road and its load carrying capacity, particularly to define the extent of the road base below the translated sheeting material and its stability. The funding for the investigation will be subject to Council's annual budgeting process and allocated accordingly.

Issue 2: Permanent relocation of waste collection to the road entrance

Consultation results:

Council has temporarily relocated the waste collection to the head of Fairy Glen Road at its intersection with Springdale Road after the Veolia truck incident. Residents are opposed to the recommended permanent relocation of the waste collection point. They are concerned about the potential for vandalism, illegal dumping, and environmental impact. One of the residents suggested that Council should explore the options of using smaller vehicles for the waste collection service at this location.

Officer comments:

Council relocated the waste collection to the road entrance because it is considered unsafe for Veolia trucks to access Fairy Glen Road due to their excessive weight and the risk of further road damage or vehicle incidents.

After consulting with Veolia (Council's contracted waste services provider), it is understood that all Veolia self-loading trucks are above 10t in weight. Use of a light-

weight vehicle, such as utility vehicle, would not be a practical solution, as this involves manual lifting or the manual handling of bins, which is considered unacceptable due to its Work Health and Safety risks to the contractor and Council.

The area currently used for hosting the bins is at the entrance of Fairy Glen Road with a fence erected at the rear to prevent bins falling off the road edge. Council will continue to monitor the garbage collection at this location.

Council officers believe that the permanent relocation of the waste collection point to the road entrance is a reasonable and practical solution to maintain the waste collection service to the Fairy Glen Road residents.

Recommendation 2:

Council continues to provide the waste collection service to the residents at Fairy Glen Road but permanently relocates the waste collection point to the road entrance.

Issue 3: Future improvement of traffic safety along Fairy Glen Road with additional traffic management devices installed

Consultation results:

The feedback Council received suggested that residents of Fairy Glen Road are generally aware of the road's poor condition and lack of vehicle passing space. The residents, in general, are not opposed to the proposed measures to further improve traffic safety along the road.

Officer comments:

Council officers believe it is necessary to highlight the hazards along the road, particularly at night, as well as for those who may not be familiar with the road condition (e.g. visitors/emergency services/utilities) and recommend that Council should further improve the traffic management onsite.

Recommendation 3:

Council installs advisory signage such as 'Local Resident Only', 'Soft Edges', 'Drive with Caution' and speed limit recommendation (e.g. 40km/h) to raise road safety awareness. Council will also install guideposts to prevent drivers from getting too close to the road edge or locations where potential failures may occur.

Issue 4: Carrying out maintenance activities, such as drain cleaning, crack sealing and road surface maintenance

Consultation results:

No major concerns have been raised regarding this proposed action.

Officer comments:

Council should undertake the maintenance activities.

Recommendation 4:

Council programs the maintenance activities into its ongoing capital works program and carries them out accordingly.

Issue 5: Remove trees at selected locations to reduce the load on the existing steep embankments.Consultation results:

In general, residents are not opposed to this recommended action, but have raised questions regarding the benefit and necessity of the action. Some comments such as *"the amount of vegetation clearance necessary to make any real difference to road surface drying would be very significant, and not worth the risk to site stability"* were made during the consultation process.

Officer comments:

Council officers accept the concerns raised by the residents and will further investigate the impact and benefit of the recommended tree removal.

Recommendation 5:

Council puts the vegetation removal and tree clearance on-hold until further assessment has been carried out as part of the future investigation recommended in Recommendation 1b (above).

Issue 6: Repair the localised road failure caused by the Veolia truckConsultation results:

Residents have raised the concern that after the Veolia truck went off the soft road edge and caused the localised road failure, the road width at the point where the incident occurred has been reduced significantly. This reduced road width has hindered the access of large vehicles, including (potentially) fire trucks, and may cause difficulty for domestic and commercial vehicles using the road.

Officer comments:

While not included in the previous action list communicated with the residents, Council engineers recognise the need to restore the road width and suggest that Council may restore the road width at this location without triggering major road upgrades under relevant legislation and standards. However, most of the road should remain with proper traffic management measures in place as suggested in the letter due to the significant cost involved in bringing it to the modern standard and limited benefit to a broader community.

Recommendation 6:

Council further explores the option of restoring the road section damaged by the Veolia truck, and includes the restoration cost in Council's 2021/22 capital works program if it is deemed to be feasible.

Conclusion:

Council officers believe that the actions detailed above are an appropriate response to address the primary safety concerns of the residents who live on Fairy Glen Road and is in line with the levels of service that Council should be providing in a rural area.

It would be cost prohibitive to upgrade Fairy Glen Road to a modern standard and subsequently setting a precedent for the upgrade of all the other unsealed roads in the municipality.

While Council officers acknowledge these actions may not satisfy all the demands and are less convenient, these are reasonable and practical actions that the Council can afford and justify its spending at one particular location to the broader community.

It is recommended that Council endorses the actions recommended in the report.

Human Resource / Financial and Risk Management Implications:

Section 21 of the *Local Government (Highways) Act 1982* provides "*a corporation [Council, in this case] is not liable for any injury or loss arising from the condition of a highway unless that condition results from the improper carrying out of highway works that are carried out by, or at the direction of, the corporation*".

This means that if Council wishes to improve Fairy Glen Road in terms of its accessibility, any upgrade or modification to the existing road such as road widening works need to be designed and constructed to the most current standard, unless it is willing to accept a substantial risk from non-conforming works.

The cost of widening 120 metres of nearby Molesworth Road in 2019 cost Council approximately \$300,000. It is envisaged that upgrading the 1.5km length, of Fairy Glen Road to the current standard would require significant investment from the Council (in the millions of dollars) and set a precedent for other unsealed roads, up to 20km, in the Council area.

The actions recommended in this report would still require Council to invest additional resources, such as carrying out the traffic management set-up and to perform more frequent maintenance works on these existing and new assets. However, these actions are deemed necessary to ensure the residents' and road users' safety and should be contained in its annual maintenance program.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation				
Incident causing property damage, injury or loss of life occurred at Fairy Glen Road due to inadequate capacity of the road to carry heavy vehicles.	Major (C4)	Rare (L1)	Medium	Implement the actions recommend the report to reduce the likelihood of incidents occurring at Fairy Glen Road due to its inadequate capacity of carrying heavy vehicles.
Dissatisfaction by local residents with the outcomes of the recommendations and their impact.	Minor (C2)	Possible (L3)	Medium	Council works with residents to simplify, as much as possible, the process for obtaining an exemption for vehicles over 5 tonnes to access Fairy Glen Road.
Do not adopt the recommendation				
Incident causing property damage, injury or loss of life occurred at Fairy Glen Road due to inadequate capacity of the road to carry heavy vehicles.	Major (C4)	Possible (L3)	High	Investigate other options such as road widening and upgrade to reduce the likelihood, noting a probable multi-million dollar expenditure and establishment of a precedent in respect of other rural roads in the City.

Community Consultation and Public Relations Implications:

Council officers carried out extensive consultation before forming the options and recommendations to the Council, including:

Aldermen
 Executive Leadership Team
 Acting Manager Infrastructure, Engineering and Design
 Manager Property, Environment and Waste
 Manager Works
 Senior Legal Counsel
 Transport Engineer
 Residents and property owners at Fairy Glen Road
 Tasmania Fire Service
 Ambulance Tasmania
 TasPolice
 TasWater
 TasNetworks

Recommendation:

That Council:

ENDORSE the following actions for the improvement of safety and access to Fairy Glen Road, Collinsvale:

1. that Council:
 - a) applies a five (5) tonne load limit to Fairy Glen Road under the Local Government (Highway) Act 1982, with all emergency services vehicles exempted from the load limit. Any domestic or commercial vehicles, including TasNetworks and TasWater service vehicles, would be required to seek written consent from the regulator and have a proper risk management plan in place before entering the road
 - b) further investigates the condition of the road and its load carrying capacity, particularly to define the extent of the road base below the translated sheeting material and its stability, with potential funding subject to Council's annual budget process and allocated accordingly.
2. Council continues to provide a waste collection service to the residents of Fairy Glen Road, but permanently relocates the waste collection point to the road entrance near the intersection with Springdale Road.
3. Installation of advisory signage such as 'Local Resident Only', 'Soft Edges', 'Drive with Caution' and speed limit recommendation (e.g. 40km/h) to raise road safety awareness. Council will also install guidepost to prevent drivers from getting too close to the road edge or locations where potential failures may occur.
4. Council programs the maintenance activities into its works program and carries them out accordingly
5. Council puts the vegetation removal and tree clearance from the embankment on-hold until further assessment is carried out as part of the future investigation recommended in Recommendation 1b.
6. Council further explores the option of restoring the road section damaged by the Veolia truck incident in 2019 and include the restoration cost in Council's 2021/22 fiscal year capital works program if it is deemed to be feasible.

Attachments/Annexures

- 1** Attachment 1 - Fairy Glen Road - Request for Action from local
[!\[\]\(26a3ceb567b857ac131f7676e1480558_img.jpg\) residents](#)
- 2** Attachment 2 - Council response to Request for Action
[!\[\]\(ce4cf908798a097a7aaae58ff4e22f25_img.jpg\)](#)
- 3** Attachment 3 - Letter to Fairy Glen Road Residents - Updates from
[!\[\]\(4f516e348b397ba49ba7bde12e49fc6c_img.jpg\) GM](#)
- 4** Attachment 4 - Response from Tasmania Fire Service
[!\[\]\(b78851070e02a47337ebc8cbef8c4e8d_img.jpg\)](#)
- 5** Attachment 5 - Representation from residents (1)
[!\[\]\(066f5bef7f1a38488487131106acde66_img.jpg\)](#)
- 6** Attachment 6 - Representation from residents (2)
[!\[\]\(91c204bb00a591cb98291f77132d0aab_img.jpg\)](#)
- 7** Attachment 7 - Representation from residents (3)
[!\[\]\(9f0d8217eea14140432974d4c110d966_img.jpg\)](#)
- 8** Attachment 8 - Response from TasNetworks
[!\[\]\(54c3f6753948439ed11ff5ab0db61628_img.jpg\)](#)

14. PETITION - MILL LANE CAR PARK

Author: Executive Officer (Bryn Hannan)
Qualified Person: General Manager (Tony McMullen)
ECM File Reference: Petitions

Community Plan Reference:

Leading Our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality

Strategic or Annual Plan Reference:

Leading our community

Objective 4.1 Govern in the best interests of our community.

Strategy 4.1.1 Manage Council for maximum efficiency, accountability, and transparency.

Strategy 4.1.3 Maximise regulatory compliance in Council and the community through our systems and processes.

Reporting Brief:

To consider a petition presented to the General Manager and tabled at the Council meeting on 21 December 2020 relating to the potential sale of Council-owned land, being the Mill Lane Car Park in the Glenorchy CBD.

Proposal in Detail:

Background

On 25 January 2021, Council received a petition opposing the potential sale of a parcel of Council land at Mill Lane, Glenorchy currently being used as car park.

The petition was delivered by Janiece Bryan of Montrose on 19 January 2021. It was tabled at the Council meeting on 25 January 2021. A copy of the petition and its covering letter is Attachment 1.

The petition

The subject of the petition is as follows:

"Petition to Glenorchy City Council

We respectfully request that Council hold a public meeting

STOP SELLING our CAR PARK

(Regina/Barry St)"

It is not clear whether the information contained in the covering letter was made available to people who signed the petition, or whether the above statement was the only information viewed by signatories.

The petition relates to Council's decision to conduct preliminary investigations into the potential disposal of a Council owned car park in the Glenorchy CBD made up of two separate titles, CT43661/1 and CT29803/5. The land is the area outlined in red below. Its official address is Mill Lane, Glenorchy, however it is situated on the corner of Barry and Regina Streets.



Council's rationale for commencing the preliminary investigation was outlined in a report that was considered at the Council meeting on 28 September 2020. Council has not yet decided whether to commence the statutory process to dispose of this land and would consider this at a future Council meeting once its preliminary investigations are complete.

The covering letter to the petition states that it comprises a total of 2,144 signatures. However, that figure consists of:

- 1,310 signatures on a previous petition lodged by Mrs Bryan on 14 December 2020 (the **First Petition**). Although the First Petition purportedly contained 1,310 signatures, a count of those signatures identified that only 546 of those were electors of Glenorchy. The First Petition was considered by Council at its meeting on 25 January 2021, and
- An additional 834 signatures on the petition the subject of this report, which was received on 25 January 2020 (for ease of reference, this will be referred to as **the Second Petition**).

The Second Petition purports to add to the First Petition by adding additional pages of signatures. The signatures on the First Petition are on pages numbered 1 to 85. The additional signatures on the Second Petition are on pages numbered 86 to 140.

The Second Petition (like the first petition) requests that Council holds a public meeting about the potential disposal of the Mill Lane car Park. Under section 59 of the *Local Government Act 1993*, Council is required to hold a public meeting if the petition:

- complies with the requirements of section 57 of the Act (which it generally does), and
- is signed by the lesser of 5% of the electors in the municipal area or 1,000 of those electors.

There are currently 33,194 electors for the Glenorchy Municipality, which includes electors on both the roll maintained by the Tasmanian Electoral Commission (33,126 electors), and the General Manager's roll which is maintained under section 258 of the Act (68 electors). Given that 5% of those electors would constitute 1,659 signatures, the threshold required to compel Council to conduct a public meeting is 1,000.

Signatories to the Second Petition

The Second Petition contains 834 signatures. However, this includes signatures which are either illegible, duplicated, or are from people who have given their address as outside the Glenorchy municipality or have not provided an address.

Council officers have conducted an exhaustive check of all the signatures on the petition to determine how many of the signatories are electors in the Glenorchy municipality, either on the Electoral Roll maintained by the Tasmanian Electoral Commission (TEC) or the General Manager's Roll. Those checks have been made in consultation with the TEC to ensure that correct procedures have been followed. In conducting those checks, officers have adopted a fair and liberal approach to determining whether someone is on a roll, even where full address or name details have not been provided. For example, if the roll contained an entry for "J. Citizen" of "Berriedale" and there was any person with those initials living in Berriedale, that person would have been counted as an elector, even though their exact identity may not be able to be obtained.

This approach ensured that the maximum number of signatures that could be reasonably identified as electors were included in the count.

The results of the count were that, of the 834 signatures on the Second Petition, only **339 signatures** were able to be identified as electors in the Glenorchy municipal area. Other points to note about the signatories are:

- 294 signatories were from people who lived outside the municipality
- 132 signatures from residents of Glenorchy were not on either electoral roll
- 30 signatories had signed the petition more than once
- 37 signatures (or their listed addresses) were not legible and were therefore not counted.

The number of signatories to the petition therefore falls short of the 1,000 required to require Council to hold a public meeting by 661 signatures.

Council should also note that even if the total number of valid signatures on the First Petition and the Second Petition are added together they still only total 885 valid signatures, which still falls short of the 1,000 required.

However, officers' are of the view that the signatures in the two petitions cannot be added together, and that a person cannot continually submit updates to a petition and have additional signatures count towards a running total once it has been tabled before Council. The statutory process for dealing with a petition is triggered when the first petition is lodged and subsequently tabled. Each petition must therefore be treated as a separate petition.

Recommended action on the petition

Council's resolution made at its meeting on 20 September 2020 in relation to investigations of the potential sale of the Mill Lane car park were, relevantly:

"That Council:

- 2. ENDORSE the commencement of investigations into the potential disposal and rezoning of Council owned land at Mill Lane, CT43661/1 and CT29803/5*
- 3. AUTHORISE Council staff to undertake a community engagement process to identify any concerns about the potential disposal of the Land before commencing with the statutory processes for public land disposal and land rezoning, and*
- 4. REQUIRE a further report to Council summarising the feedback received (and identifying any concerns) and seeking approval to proceed with the statutory processes for public land disposal and land rezoning for the Land."*

Council would therefore consider all feedback received in relation to the potential sale when the matter is returned to Council at a future meeting for a decision on whether to commence the statutory process to dispose of land.

While the presence of a petition does indicate that there is some concern in the community about the proposed sale, officers do not consider that this is sufficient to justify the expense and effort of holding a public meeting when Council is not legally required to do so.

Council officers are preparing a detailed report to Council on the results of the community engagement process that will provide Aldermen with all relevant information about the potential sale, including information about parking availability and land use in the Glenorchy CBD. This will address any of the concerns that have been raised in Mrs Bryan's covering letter and the Second Petition.

The Petition does not recommend any alternative course of action other than a public meeting, other than that its signatories believe that the car park should not be sold.

Given that Council is undertaking investigations into any concerns in the community about the proposed sale and would consider these at a future meeting, it is recommended that the action taken by Council in response to the petition is to make resolutions to the effect that the Petition and the concerns noted by its signatories are

taken into consideration in any decision as to whether or not to commence the statutory disposal process. This is reflected in the recommendations to this report.

Council can, on its own motion, resolve to hold a public meeting despite not being legally required to (see section 60F of the Act). However, officers do not recommend that this occurs due to the considerable amount of financial and staff resources it would require, the likelihood that such a meeting would not produce any outcomes beneficial for either the public or Council, and the fact that doing so would set a precedent for future investigations which would consume considerable resources over time.

Consultations:

Mayor
General Manager
Acting Manager, Property Environment and Waste
Property Sales and Administration Officer

Human Resource / Financial and Risk Management Implications:

Financial

There are no material financial implications if the recommendations are adopted.

Human resources

There are no material human resources implications.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation	Minor (C2)	Possible (L3)	Medium (6)	Council officers address signatories concerns in the future report to Council and continue to respond to and answer any inquiries about the investigations into the proposed disposal.
Dissatisfaction from signatories to the petition or others concerned that Council has not given due consideration to their concerns				
Do not adopt the recommendation	Moderate (C3)	Possible (L3)	Medium (9)	Council takes alternative action to the recommendations provided but seeks qualified advice as to the impact of any such action prior to making a resolution.
Council would be in breach of its obligations under Part 6, Division 1 of the <i>Local Government Act 1993</i> .				

Recommendation:

That Council:

1. RECEIVE and NOTE the petition received on 25 January 2021 titled 'Stop Selling our Car Park' in relation to investigations by Council into the proposed sale of land at Mill Lane, Glenorchy (**the Petition**)
2. NOTE that the number of signatories to the petition who are Glenorchy electors is insufficient to require Council to hold a public meeting under s. 59 of the Local Government Act 1993.

Attachments/Annexures

- 1** Petition and Covering Lettter



15. QUARTERLY REPORT - Q2 2020/21

Author: Executive Officer (Bryn Hannan)
Reporting Officer (Allan Wise)

Qualified Person: General Manager (Tony McMullen)

ECM File Reference: Corporate Reporting

Community Plan Reference:

Leading Our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

Strategic or Annual Plan Reference:

Leading Our Community

Objective 4.1	Govern in the best interests of our community
Strategy 4.1.1	Manage Council for maximum efficiency, accountability and transparency
Action 4.1.1.01	Monitor Council expenditure and drive efficiency across the organisation
Action 4.1.1.02	Develop and monitor Council's Budget, Long Term Financial Plan, Annual Plan and Annual Report

Reporting Brief:

To provide Council with the Quarterly Report for the quarter ending 31 December 2020.

Proposal in Detail:

The Quarterly Report for the period ending 31 December 2020 provides detail on Council's key strategic projects, core business activities, financial performance and forecasting and monitoring of Council's Annual Plan.

The Quarterly Report comprises the following:

- Glenorchy City Council Quarterly Report ([Attachment 1](#)), and
- Quarterly Annual Plan Progress Report ([Attachment 2](#)).

The purpose of the report is to assist Council in its strategic oversight of Council operations and of progress on implementation of the Council's Annual (Operational) Plan.

A further benefit of this reporting is that it helps to make Council's operations more transparent to the community.

Quarterly Report

The Quarterly Report contains the General Manager's summary of strategic and operational highlights during the quarter, and Council's Quarterly Financial Performance Report.

The Q2 report includes a section on Council's Risk Management profile to assist Aldermen with their strategic oversight of Council's operations. The section will also appear in future quarterly reports.

Annual Plan Progress

The Annual Plan Progress Report currently records the status of the 16 priority items, 13 are complete or on track while the remaining three are slightly behind.

Financial Performance

The Financial Performance Report included in the Quarterly Report provides a detailed update on Council's financial position at 31 December 2020 (**Quarter 2**). The following is a summary of that information.

Summary

Council's operating surplus for the year ending 31 December 2020 is currently showing a favourable result of \$1.572 million against budget. This comprises \$677,000 more in revenue and \$895,000 less in expenditure.

Detailed information on noteworthy revenue variances can be found in the Quarterly Report Attachment 1, as well as the separate Financial Performance Report to 31 December 2020 presented to Council at the meeting on 25 January 2021

Revenue

Year to date operational revenue is \$50.960 million compared to budgeted operational revenue of \$50.283 million. This represents a favourable result of \$677,000 or 1.30% against budget.

Expenditure

Actual year-to-date expenditure is \$28.574 million compared to budgeted expenditure of \$29.469 million. This represents a favourable result of \$895k or 3.0% compared to budget.

Capital Works

Council's year-to-date Capital Works expenditure is \$6.356 million or 29% of the annual budget of \$21.717 million. This result is substantially better than the year-to-date budget requirement of \$6.343 million.

COVID-19 Response

For the 2020/21 financial year to date, expenditure and commitments totalling \$296k have been incurred in the carrying out of COVID-19 safety and control measures. This is in addition to the \$352k incurred in the 2019/20 financial year.

Consultations:

General Manager

Executive Leadership Team

Officers responsible for Capital and Operational Budget reporting

Human Resource / Financial and Risk Management Implications:

The Quarterly Report assists in Council's active risk management by monitoring and reporting on the progress of Annual Plan actions, major projects, key activities of Council and financial performance.

This enables Council to have oversight of the performance of the organisation, enabling informed decision-making and appropriate risk mitigation.

Given the report is for receiving and noting, there are no material risks in adopting the recommendations.

Community Consultation and Public Relations Implications:

Community consultation

As this is a report on the outputs and outcomes of Council services and activities, no community consultation was undertaken.

Public relations

There are no material public relations implications. Key information from the report has already publicly released, including Council's forecast budget deficit and economic stimulus and community assistance measures.

Recommendation:

That Council:

RECEIVE and NOTE Council's Quarterly Report and Quarterly Annual Plan Progress Report for the quarter ending 31 December 2020.

Attachments/Annexures

1 Quarterly Report



2 Annual Plan Progress Report - 31 December 2020



16. CHILD CARE CONNECTIONS POLICY AND PROCEDURES REVIEW

Author: Child Care Delivery Coordinator (Kate Whitbread)

Qualified Person: Director Community and Customer Services
(David Ronaldson)

ECM File Reference: Child Care Connections

Community Plan Reference:

Under the *City of Glenorchy Community Plan 2015 – 2040*, the Community has prioritised ‘transparent and accountable government’.

Strategic or Annual Plan Reference:

Leading our Community

Objective 4.1 Govern in the best interests of our community

Strategy 4.1.3 Maximise regulatory compliance in Council and the community through our systems and processes

Open for Business

Action 2.1.1.06 Provide quality, sustainable, compliant childcare services for Glenorchy children

Reporting Brief:

To recommend that Council adopts four (4) updated Child Care Connections policies and procedures.

Proposal in Detail:

Policies and procedures at Council’s two Child Care Connections long day care centres are reviewed on a two (2) year cycle, or as required.

Previous reports to Council have presented groups of Child Care Connections policies and procedures for adoption in accordance with the *Education and Care Service National Law (ECSNL)*.

Within this report five policies presented with one new policy and four recommended to Council for readoption for a further two years.

Policy Updates

In line with the continuing review of Council policies, Council’s Child Care Connections team (headed by the Child Care Delivery Coordinator) has reviewed the following Child Care Connections policies and procedures:

Policy/Procedure Title	Summary of changes
1. Food and Nutrition Policy (review)	Updated terminology Updated to reflect current practice and recommendations from Move Well Eat Well (MWEW) Australian 24-Hour Movement Guidelines, Infant Feeding Guidelines. Food List updated and included Development of Breast-Feeding Policy for cross reference.
2. Breastfeeding Policy (new)	Development of Breastfeeding Policy in response to recommendation by Move Well Eat Well (MWEW).
3. Educational Program and Practice Policy (review)	Updated source Included recommendations from Move Well Eat Well (MWEW) Updated Children's Planning Forms.
4. Risk Management / Workplace Health and Safety (review)	Remove reference of Safety Circle Include recommendation by Move Well Eat Well (MWEW) Update terminology Updated Source Additional cross referencing – GCC Directive.
5. Media Policy (review)	Updated best practice recommendations from Move Well Eat Well (screen time for under 2-years) (MWEW).

The Child Care Connections Policy and Procedures Review also included the following:

- consultation and feedback with key stakeholders, educators, families, and Council management
- updated information made in line with current recommendations by recognised childcare specific authorities, and
- updated requirements in line with changes to the Act, Regulations, and the relevant National Quality Standard.

Compliance

Council has certain statutory requirements with respect to policies under the *Local Government Act 1993 (the Act)*. In accordance with section 28(2)(b) of the Act, all Council policies (including Child Care Connections policies) must be approved by Council.

Council currently operates two approved childcare centres within the municipality, which are covered by the relevant Education and Care Services legislation: Benjafield Child Care Centre at Moonah and Berriedale Child Care Centre at Berriedale.

Under the ECSNL, it is a mandatory requirement that an approved provider of an education and care service keeps prescribed documents available for inspection by an authorised officer (see section 175 the ECSNL).

The *Education and Care Services National Regulations (Regulations)*, regulation 168, provides that Council must ensure that the service has in place a range of legislated policies and procedures.

Consultations:

Key stakeholders, educators, families, and Council management were consulted and provided input into the revised Child Care Connections policies and procedures.

Educators, Child Care Connections

Educational Coordinator, Child Care Connections

Manager Community

Human Resource / Financial and Risk Management Implications:

There are no material human resources or financial implications.

From a compliance perspective, under the ECSNL Council could be liable for a penalty of \$20,000 if it does not keep the prescribed policies and procedures (and other prescribed documents) available for inspection by an authorised officer (section 175(1)).

Furthermore, it is an offence under the Regulations:

- not to have the policies and procedures in place (\$1,000 – regulation 168(1))
- not ensuring policies and procedures were being followed by the nominated supervisor, staff, and volunteers (\$1,000 – regulation 170(1)), and
- not ensuring policies and procedures were readily available (\$1,000 – regulation 171(1)).

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation The policies erroneously fail to meet compliance requirements.	Minor (C2)	Rare (L1)	Low (2)	Any errors or omissions identified are rectified outside of the normal review cycle.
Do not adopt the recommendation If recommended Child Care Connections policies and procedures were not adopted, then governance control effectiveness, is less than optimal and Council may be subject to adverse regulatory action	Moderate (C3)	Likely (L4)	High (12)	Council recommends an alternative course of action, such an external review of the policies, with a view to re-adopting them as soon as possible to ensure compliance.

Community Consultation and Public Relations Implications:Community consultation

Families using Child Care Connections services were consulted and provided input into the updated and newly developed Child Care Connections policies and procedures.

It is noted that under regulation 172, Council, as the approved provider of an education and care service, must ensure that parents of children enrolled at the service are notified at least 14 days before making any change to a policy or procedure referred to in regulation 168 that may have a significant impact on:

- the services' provision of education and care to any child enrolled at the service, or
- the family's ability to utilise the service.

Public relations

There are no material public relations implications.

Recommendation:

That Council:

1. ADOPT the following revised Child Care Connections policies and procedures:
 - (a) Food and Nutrition Policy ([Attachment 1](#))
 - (b) Breastfeeding Policy ([Attachment 2](#))
 - (c) Educational Program and Practice Policy ([Attachment 3](#))
 - (d) Risk Management / Workplace Health and Safety ([Attachment 4](#)) and
 - (e) Media Policy ([Attachment 5](#))
2. NOTE that the changed policies will be appropriately communicated to all relevant parents and carers as required under regulation 172 of the Education and Care Services National Regulations.

Attachments/Annexures**1 Food and Nutrition Policy****2 Breastfeeding Policy****3 Educational Program and Practice Policy****4 Risk Management / Workplace Health and Safety****5 Media Policy**

17. PROCUREMENT AND CONTRACTS - MONTHLY REPORT

Author: Manager Corporate Governance (Tracey Ehrlich)

Qualified Person: Director Corporate Services (Jenny Richardson)

ECM File Reference: Procurement

Community Plan Reference:

Leading our Community

The communities of Glenorchy will be confident that Council manages the community's assets soundly for the long-term benefit of the community.

Strategic or Annual Plan Reference:

Leading our Community

Objective 4.1 Govern in the best interests of our community

Strategy 4.1.1 Manage Council for maximum efficiency, accountability, and transparency

Strategy 4.1.3 Maximise regulatory compliance in Council and the community through our systems and processes

Reporting Brief:

To inform Council of exemptions that have been applied to procurements under Council's Code for Tenders and Contracts for the period 12 January to 9 February 2021 and to provide updates on other relevant procurement matters.

Proposal in Detail:

Exemption Report

Council's Code for Tenders and Contracts (**the Code**) has been made and adopted by Council as required under section 333B of the *Local Government Act 1993*.

Under clause 10.2 of the Code, the General Manager is required to provide a regular report to Council on exemptions that have been authorised to the procurement requirements under the Code. Clause 10.2 relevantly provides:

*In accordance with Regulation 28(j), the General Manager will establish and maintain procedures for reporting to Council **at the first ordinary meeting of Council after the event** in relation to the procurement of goods and/or services **in circumstances where a public tender or quotation process is not used**. Such report will include the following details of each procurement:*

- a) *a brief description of the reason for not inviting public tenders or quotations (as applicable);*
- b) *a brief description of the goods or services acquired;*
- c) *the approximate value of the goods or services acquired; and*
- d) *the name of the supplier.*

For the period from 12 January to 9 February 2021, there were no exemptions to Council's Code for Tenders and Contracts.

Expenditure on External Legal Services

For the month of January 2021, the total amount spent on external legal services for all of Council was \$1,656.40. This was in relation to a planning enforcement matter.

The above expenditures were provided for in Council's current 2020-2021 budget.

Consultations:

Executive Leadership Team

Senior Legal Counsel

Accounts Payable Supervisor

Human Resource / Financial and Risk Management Implications:

Human resources

There are no material human resources implications.

Financial

The report identifies \$1,656.40 in budgeted operational expenditure that has been approved during the reporting period.

Risk management

As this report is recommended for receiving and noting only, no risk management issues arise. Risks around procurement are monitored and reported on a continuous basis as part of standard processes and procedures.

Community Consultation and Public Relations Implications:

Community consultation was not required or undertaken. There are no material public relations implications.

Recommendation:

That Council:

RECEIVE and NOTE the Procurement and Contracts Monthly Report for the period from 12 January to 9 February 2021.

Attachments/Annexures

Nil.

18. FINANCIAL PERFORMANCE REPORT TO 31 JANUARY 2021

Author: Chief Financial Officer (Tina House)
Qualified Person: Director Corporate Services (Jenny Richardson)
ECM File Reference: Corporate and Financial Reporting

Community Plan Reference:

Leading Our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

The communities of Glenorchy will be confident that Council manages the community's assets soundly for the long-term benefit of the community.

Strategic or Annual Plan Reference:

Leading Our Community

- Objective 4.1 Govern in the best interests of our community
- Strategy 4.1.1 Manage Council for maximum efficiency, accountability, and transparency
- Objective 4.2 Prioritise resources to achieve our communities' goals
- Strategy 4.2.1 Deploy the Council's resources effectively to deliver value

Reporting Brief:

To provide the monthly Financial Performance Report to Council for the period ending 31 January 2021.

Proposal in Detail:

Council's Financial Performance Report (**Report**) for the period 1 July to 31 January 2021 is set out in Attachment 1.

The Report highlights that Council's year-to-date actual operating result is \$1.178m better than the budgeted position¹. The improvement on the budgeted position is the combined result of a \$549k increase in revenue and \$629k less in expenditure.

The forecast end-of-year operating result at 30 June 2021 is currently \$323k better than the budgeted position approved at the mid-year budget review in January 2021. This is the combined result of a \$330k increase in revenue and a \$7k increase in expenditure.

1. Operating result excludes capital revenue and net gain/(loss) on disposal of assets

Revenue

Revenue is \$549k or 1.1% above budget.

The mid-year budget update approved by Council at the January meeting approved several repetitive variances for planning application fees, some specific purpose grants and property leases, licences and hire fees.

This month, the primary variances are:

Rates

Supplementary valuations from land and building developments has contributed \$144k additional rate revenue for the year to date.

Child Care

Even after allowing for additional revenue from Berriedale and Benjafield in the mid-year budget update, the centres continue to record revenue above budget.

To-date, an additional \$132k in fees and subsidies has been received.

Landfill and Waste Management

User fees from landfill utilisation and kerbside waste/recycle collection is currently \$133k above budget.

Expenditure

Expenditure is \$629k or 1.8% below budget.

Employee Costs

Wages and oncosts are currently \$272k under budget representing an increase from the previous month of \$124k. An analysis of annual leave taken in the month of January 2021 shows a total of 8,775 hours taken compared to 7,210 hours in January 2020. As annual leave is paid from a provision, the increase in annual leave hours taken represents a reduction in Council's overall operational cost.

Payments to Suppliers

Timing differences (\$168k) between budget and actual payment exist for the FOGO contractor, as well as water and electricity utility charges for Council properties.

Materials and Services

The cost of fuel purchases for vehicles and plant is currently \$118k under budget due to the lower retail cost per litre, savings on bulk purchases for the landfill and reduced passenger vehicle use while working from home during COVID-19.

Non-operating – Capital Revenue

Revenue is \$163k below budget.

There are three road projects nominated under this year's Roads-2-Recovery program that were budgeted for partial reimbursement claims by January 2021 (totalling \$311k). However, construction had not yet reached the claim stage by the deadline for quarter 2 payments, meaning these will be submitted in Council's quarter 3 claim on 31 March 2021.

National Blackspot Program funding has been received for two eligible projects at Barossa Road/Nagle Place (\$149k) with a further two projects submitted for funding this year at Pitcairn Street/Montrose Road and Marys Hope Road/Kilander Avenue (\$75k).

Non-Operating – Net Gain/(Loss) on Disposal of Assets

Disposal of assets currently records a gain of \$618k.

This is the result of Four property sales that have settled to date, being 3 Delwood Drive, 36 Elwick Road, 19A Clydesdale Avenue and 29 Stourton Street.

Capital works

Council's year-to-date Capital Works expenditure is \$7.276m or 41% of the revised annual budget of \$17.569m. The expenditure result is substantially better than the year-to-date budget requirement of \$6.773m.

The current forecasts indicate the overall capital works program will deliver \$17.501m by 30 June 2021.

COVID-19 response

For the year-to-date, a total of \$293k has been expended on COVID-19 risk mitigation measures.

The initial concentrated expenditure on new COVID-19 mitigation activities has tapered off as the immediate response to the pandemic moves to a more 'business as usual' and 'watch and act' focus.

However, recent interstate events highlight that the COVID-19 pandemic is still very much active, and Council must be prepared to quickly respond should the situation deteriorate.

Summary

Further information on Revenue, Expenditure, Capital Works, and COVID-19 Response figures are in Attachment 1 of this report.

Consultations:

General Manager

Executive Leadership Team

Officers responsible for Capital and Operational Budget reporting

Human Resource / Financial and Risk Management Implications:

Financial implications are set out in the body of this report and in [Attachment 1](#).

As this report is for receiving and noting only, no risk management issues arise. Risks associated with Council's financial expenditure and sustainability were managed through the process for developing Council's annual budget and are monitored through ongoing reporting on Council's Strategic and Key Operational risk register.

Community Consultation and Public Relations Implications:

Community consultation was not required due to the regular and operational nature of this report. There are no material public relations implications.

Recommendation:

That Council:

RECEIVE and NOTE the Financial Performance Report for the year-to-date ending 31 January 2021 in the form of [Attachment 1](#).

Attachments/Annexures

- 1 Attachment 1 - Financial Performance Report to 31 January 2021



19. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE

19.1 NOTICE OF MOTION - ALDERMAN DUNSBY: DISABILITY INDICATED PARKING IN GLENORCHY CBD

Author: Executive Officer (Bryn Hannan)

Qualified Person: General Manager (Tony McMullen)

ECM File Reference: Notices of Motion

Council Meeting at its meeting on 25 January 2021 resolved that the matter be deferred to the meeting to be held on 22 February 2021.

Reporting Brief:

To consider a notice of motion by Alderman Jan Dunsby submitted in accordance with the requirements of Regulation 16(5) of the *Local Government (Meeting Procedures) Regulations 2015*.

Motion:

That the time allocated for parking on disability-indicated spaces in the Glenorchy Central Business District be increased to a minimum of one hour.

That the times that the limitation applies on disability-indicated spaces mirrors that of regular parking in the area.

Rationale:

Disability-indicated parking that has been installed throughout the upgrade of the Glenorchy Central Business District, it is currently marked for 30-minute parking, and with no restrictive times that it is not in force, meaning it applies as a constant.

For some people who require use of such parking, much of that time is taken up with getting equipment (such as wheelchairs or other mobility aids) to and from the vehicle, leaving very little time to undertake their required activities (e.g. banking, medical, postal or shopping).

Regular parking in the area is for 15-minute duration but has time limitations for when it applies. These time limitations are not indicated on the disability designated signs, meaning that the 30-minute limit applies at all times, and users are breaching the regulations for overstaying, even during the evening or on Sundays.

The inequity of this current situation appears to be in breach of the *Disability Discrimination Act 1992* and needs rectification.

Officers' Response

Related report

A related report on this agenda entitled "Accessible Parking in Glenorchy CBD" promotes further background in relation to this issue.

Overview

The current time limits that apply to accessible parking spaces in the Glenorchy CBD have been set to promote a turnover of accessible parking spaces and provide improved availability of these spaces for people who need to use them.

Parking surveys undertaken in the CBD project area (Barry Street to Terry Street) showed that over 70% of vehicles stayed for less than 15-minutes, meaning there is a high turnover of parking on Main Road in the CBD. The time limitations that have been imposed for both accessible and non-accessible spaces along Main Road are intended to maintain this pattern of use and ensure that appropriate numbers of spaces are available in peak and non-peak periods. This is particularly important for the on-street accessible parking spaces, given that there are (currently) only four of these along Main Road in the CBD.

There are, however, 45 accessible parking spaces in the Glenorchy commercial precinct and a further one accessible space in Cooper Street, which can accommodate longer-term parking.

The limited number of accessible spaces is also the reason why the time restriction on the dedicated accessible spaces remains in place. Removing that restriction would mean that a person displaying an accessible parking permit could lawfully park in one of the four accessible parking spaces on Main Road in the CBD for long periods when the time restrictions did not apply, which would impact overall availability.

Further specific comments from Council officers are provided for Council's information and consideration, below:

Engineering comments (Traffic Engineer / Manager, Infrastructure Engineering and Design)

Prior to the completion of the initial stages of the Glenorchy CBD Revitalisation project there were no accessible parking spaces within the Main Road area. As part of the CBD works, Council officers recognised the need for more accessible spaces and introduced four designated accessible parking spaces with levelled footpath access to the Glenorchy CBD area.

Similar to the other 15-minute parking spaces along Main Road CBD, applying a 30-minute time restriction to these accessible spaces is intended to cater for people who need short-term stays to drop off, pick up, access an ATM etc. This allows a higher

turnover of parking and subsequently increases the supply of parking in the area, which in-turn provides more opportunities to those who need them the most, and fair access to accessible parking permit holders.

The 30-minute accessible parking was chosen in-line with the Tasmanian Road Rules which provide that if the time limit in a parking area is less than 30-minutes, then a 30-minute time limit will apply for someone displaying an accessible permit. This means that people with an accessible permit can park for 30-minutes in both an accessible parking space and a non-accessible parking space. Accessible permit holders can also use non-accessible parking spaces where there is no limit on Saturdays after 12 noon and all day on Sundays.

There is longer term parking in the surrounding streets and carparks for those who come to Glenorchy for longer periods (for example, grocery shopping or lunch).

Council officers will review the usage of the Main Road parking spaces, including the accessible spaces, as part of Council's regular parking survey program and will adjust the time restrictions if needed.

Parking Compliance comments (Senior Parking Officer)

Parking Compliance has no issue in-principle with the changes in the proposed motion and will continue to monitor and, where necessary, enforce parking restrictions as signed.

Officers note, however, that signage indicating that accessible parking spaces are limited to one (1) hour during business hours but unlimited at all other times (but remaining as accessible-only spaces) has the potential to be confusing to other motorists. This should be a consideration if the motion is adopted and signage is designed.

Accessibility comments (Community Development Officer - Access and Inclusion)

The issue raised in the motion has been a concern for the members of Council's Access Advisory Committee.

The Committee provided feedback about the availability of accessible parking as part of the consultation around Council's Parking Strategy and has also been consulted and had regular inputs into accessibility considerations for the CBD Revitalisation project.

The Committee concurs with Ald. Dunsby's reasoning that people with a range of disabilities require more than 30-minutes to park and carry out their activities in the Glenorchy CBD area, and that a 1-hour time limit would be more appropriate. The Committee also shares Ald. Dunsby's concern that it may be discriminatory for the time restriction to continue to apply to accessible parking spaces during times that no limit applies to non-accessible spaces in this area.

Attachments/Annexures

Nil.

CLOSED TO MEMBERS OF THE PUBLIC

20. CONFIRMATION OF MINUTES (CLOSED MEETING)

That the minutes of the Council Meeting (closed meeting) held on 25 January 2021 be confirmed.

21. APPLICATIONS FOR LEAVE OF ABSENCE

22. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE (CLOSED)
