

**COUNCIL MEETING
AGENDA
MONDAY, 30 AUGUST 2021**



GLENORCHY CITY COUNCIL

QUALIFIED PERSON CERTIFICATION

The General Manager certifies that, in accordance with section 65 of the *Local Government Act 1993*, any advice, information and recommendations contained in the reports related to this agenda have been prepared by persons who have the qualifications or experience necessary to give such advice, information and recommendations.

A handwritten signature in blue ink, appearing to read 'Tony McMullen'.

Tony McMullen
General Manager
25 August 2021

Hour: 6.00pm

Present (in Chambers):

Present (by video link):

**In attendance (in
Chambers):**

**In attendance (by video
link):**

Leave of Absence:

**Workshops held since
last Council Meeting**

Date: Monday, 2 August 2021

Purpose: To discuss:

- Response to Gaming Legislation
- LGAT GM Notice of Motion

Date: Monday, 16 August 2021

Purpose: To discuss:

- Community Strategy - feedback
- Special Committees Structure Review
- Values Project

Date: Monday, 23 August 2021

Purpose: To discuss:

- MetroPlan settlement

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1. APOLOGIES

2. CONFIRMATION OF MINUTES (OPEN MEETING)

That the minutes of the Council Meeting held on 26 July 2021 be confirmed.

3. ANNOUNCEMENTS BY THE CHAIR

4. PECUNIARY INTEREST NOTIFICATION

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

6. PUBLIC QUESTION TIME (15 MINUTES)

Please note:

- the Council Meeting is a formal meeting of the Aldermen elected by the Glenorchy community. It is chaired by the Mayor
- public question time is an opportunity in the formal meeting for the public to ask questions of their elected Council representatives about the matters that affect ratepayers and citizens
- question time is for asking questions and not making statements (brief explanations of the background to questions may be given for context but comments or statements about Council's activities are otherwise not permitted)
- the Chair may permit follow-up questions at the Chair's discretion, however answers to questions are not to be debated with Council
- the Chair may refuse to answer a question, or may direct a person to stop speaking if the Chair decides that the question is not appropriate or not in accordance with the above rules
- the Chair has the discretion to extend public question time if necessary.

Questions on notice – Eddy Steenbergen, 128 Marys Hope Road, Rosetta

(submitted 10 August 2021)

I am interested in Council acquisitions of property specifically for public open space. I have three questions:

- Q1. Can Council please provide a list of properties acquired by Council specifically for public open space since Council adopted the Open Space Strategy in 2015, containing for each property**
- a) the address**
 - b) date of acquisition, and**
 - c) mechanism of acquisition (e.g. purchase, contribution via subdivision)?**

A: The requested information is below

Property	Date acquired	Method of acquisition	Comments
20B Presnell St (Vacant Land)	21/04/2015	Gifted	part of subdivision
22 Fosbrook Rd (Vacant Land)	4/09/2015	Gifted	part of subdivision
5 Knight Court (Vacant Land)	20/12/2017	Gifted	part of subdivision
1 Lonergan Rd (Vacant Land)	26/04/2018	Gifted	part of subdivision
9 Lonergan Rd (Vacant Land)	26/04/2018	Gifted	part of subdivision
2/1 Dalmacia Place (Vacant Land)	1/07/2018	Purchased	
7 Peltro Street, Glenorchy (Vacant Land)	16/07/2021	Purchased	

Q2. Developers may provide a cash in lieu contribution instead of providing land for public open space. How much cash has Council received through this mechanism in the 2017-18, 2018-19, and 2019-20 financial years? Is that cash, if any, set aside for the acquisition of land for public open space?

A: Contributions from developers of cash-in-lieu during the 2018, 19 and 20 financial years are as follows:

- 2017/2018: \$11,200
- 2018/2019: \$8,250
- 2019/2020: \$47,950

All funds received are placed into a reserve account established Council's [Public Open Space Reserve and Expenditure Policy](#). The policy establishes an 'Open Space Reserve' where funds are allocated to new capital works for Council properties which are classified as community parks under Council's [Open Space Strategy](#).

Q3. Council is now part way through a program to dispose of surplus land owned by Council. Does Council also have an ongoing program aimed at the acquisition of land suitable for public open space? If so, what can you tell me about it?

A: Council has an Open Space Strategy and policy that defines the land Council desires for open space. Council is always looking for acquisition opportunities and the Open Space Strategy identifies areas where Council should pursue adding to its reserve network.

7. PETITIONS/DEPUTATIONS

COMMUNITY

Community Goal: “Making Lives Better”

8. ANNOUNCEMENTS BY THE MAYOR

Author: Mayor (Ald. Bec Thomas)
Qualified Person: General Manager (Tony McMullen)
ECM File Reference: Mayoral Announcements

Community Plan Reference:

Under the City of *Glenorchy Community Plan 2015 – 2040*, the Community has prioritised ‘transparent and accountable government’.

Strategic or Annual Plan Reference:

Objective 4.1 Govern in the best interests of the community
Strategy 4.1.1 Manage Council for maximum efficiency, accountability, and transparency

Reporting Brief:

To receive an update on the recent activities undertaken by the Mayor.

Proposal in Detail:

The following is a list of events and external meetings attended by Mayor Thomas during the period Tuesday, 20 July to Monday, 23 August 2021.

Tuesday 20 July 2021

- Attended Greater Hobart Mayors forum
- Facilitated meeting between the Golden Years Club and Glenorchy Municipality History Group
- Attended the launch of the digital storytelling platform at the Tasmanian Museum and Art Gallery
- Attended the Prison Fellowship Australia's Art from Inside Exhibition

Wednesday 21 July 2021

- Met with Inspector John Ward from Glenorchy Police re Community Safety issues in Glenorchy

Thursday 22 July 2021

- Attended the Premier's Local Government Council meeting in Launceston

Monday 26 July 2021

- Chaired a Council workshop
- Chaired the Council meeting

Saturday 7 August 2021

- Attended Nepali Society of Tasmania meet and greet at Tolosa Park

Monday 9 August 2021

- Chaired the Glenorchy Planning Authority meeting

Tuesday 10 August 2021

- Visited the Historical Arms and Military Society clubrooms

Wednesday 11 August 2021

- Attended Hobart City Deal and Greater Hobart Committee briefing

Thursday 12 August 2021

- Attended a meeting with Andrew Wilkie MP
- Attended a meeting with Dominic College
- Visited the new Glenorchy Jobs Hub site
- Participated in the Salvos Sleepout

Saturday 14 August 2021

- Attended President's Luncheon at the Glenorchy vs North Hobart match at KGV

Monday 16 August 2021

- Chaired a Council workshop
- Attended a Glenorchy Community Fund - Presentation of Grants event

Tuesday 17 August 2021

- Attended the Greater Hobart Mayors forum
- Attended Cosgrove High School - Revitalisation Program workshop

Wednesday 18 August 2021

- Attended Greater Hobart Committee and Advisory Group meeting
- Met with Mayor of Kingborough, Paula Wriedt
- Met with Minister Jaensch
- Attended Guilford Young College Strictly Ballroom musical

Friday 20 August 2021

- Officially opened the new pentanque piste at the Glenorchy City Bowls Club
- Attended the West Moonah Community House 30th Celebration Cocktail Party

Sunday 22 August 2021

- Attended the West Moonah Community House family fun day event and Premier's launch of the Tasmanian Child and Youth Wellbeing strategy

Monday 23 August 2021

- Chaired a Council workshop

In addition to the above meetings and events, the Mayor attended numerous internal meetings and performed other administrative duties.

Consultations:

Nil.

Human Resource / Financial and Risk Management Implications:

Nil.

Community Consultation and Public Relations Implications:

Nil.

Recommendation:

That Council:

RECEIVE the announcements about the activities of Mayor Thomas during the period from Tuesday, 20 July to Monday, 23 August 2021.

Attachments/Annexures

Nil.

9. ELECTION OF DEPUTY MAYOR

Author: Executive Officer (Bryn Hannan)

Qualified Person: General Manager (Tony McMullen)

ECM File Reference: Council Elections

Community Plan Reference:

Leading our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality

Strategic or Annual Plan Reference:

Leading our Community

Objective 4.1 Govern in the best interests of our community

Strategy 4.1.1 Manage Council for maximum efficiency, accountability and transparency

Strategy 4.1.3 Maximise regulatory compliance in Council and the community through our systems and processes

Reporting Brief:

To elect a new Deputy Mayor following election of former Deputy Mayor Bec Thomas to the position of Mayor.

Proposal in Detail:

The position of Deputy Mayor has become vacant, as a result of the election of former Deputy Mayor Bec Thomas as Mayor of Glenorchy, effective from 23 July 2021.

The vacant position of Deputy Mayor is to be filled by an election by the Aldermen in accordance with Section 44(4) of the *Local Government Act 1993* and clauses 4 to 8 of the *Local Government (General) Regulations 2005*.

A Notice of Election for the office of Deputy Mayor was issued to Aldermen, together with a nomination form, on 19 August 2021. Nominations were sought during the statutory nominating period which commenced at 9:00 am on Tuesday, 24 August 2021 and will expire at 12:00 noon on Friday, 27 August 2021.

Regulation 4(2) of the *Local Government (General) Regulations* precludes the General Manager from releasing the names or details of any Alderman who nominates until after the end of the nominating period.

At the time of publication of the Council agenda, more than one nomination had been received. A ballot to elect the Deputy Mayor will therefore be conducted at the Council meeting in accordance with the procedure set out in regulations 4 to 8, and the *COVID-19 Disease Emergency (Miscellaneous Provisions Act) 2020 (COVID Act)*,

including the notices issued under sections 17 and 18 of the COVID Act on 1 April 2021. The COVID Act and the notices issued under it permit the ballot to be conducted by electronic means for any Aldermen who are attending the meeting remotely.

Candidates may appoint a person who is not an Alderman as a scrutineer by written notification to the General Manager prior to the commencement of the ballot. The ballot will be a secret ballot.

The names of all candidates will appear on the ballot paper in alphabetical order.

- each Alderman is to vote for one candidate by striking through the names of the other candidates for whom the Alderman does not intend to vote
- if there are more than 2 candidates and no candidate receives a simple majority, the candidate with the smallest number of votes is to be excluded
- if 2 candidates receive an equal number of votes and that number is the smallest, the first name drawn on a drawing of lots is to be excluded
- new ballot papers will be printed with the names of the remaining candidates in alphabetical order and the process will be repeated until one candidate has a simple majority
- if there are only 2 candidates left, or if only 2 candidates nominate, and each receives an equal number of votes, a new ballot is to be conducted. If that ballot still leads to an equal number of votes, the successful candidate will be the first name drawn on the drawing of lots.

The General Manager will then declare the successful candidate elected and ensure the result of the ballot is recorded in the minutes.

Consultations:

Mayor
Tasmanian Electoral Commission

Human Resource / Financial and Risk Management Implications:

Financial

There are no material financial implications.

Human resources

There are no material human resources implications.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
The election process for the Deputy Mayor is not conducted in accordance with the process under the Act and regulations, leading to the result being challenged and reputational damage to Council.	Moderate (C3)	Rare (L1)	Low	Each step in the process is verified by at least two officers and any concerns from Aldermen or anyone else are addressed before proceeding. The process is conducted as openly as possible, and each step is explained to the gallery.

Community Consultation and Public Relations Implications:Community consultation

The election of the deputy mayor is conducted in accordance with a statutory process. It is not subject to community consultation.

Public relations

Council will release a media statement announcing the result of the election and the new Deputy Mayor.

Recommendation:

No motion is required. Council may wish to move a motion noting the appointment of the Deputy Mayor after the General Manager has declared the successful candidate elected.

Attachments/Annexures

Nil.

10. APPROVAL TO VARY THE SCOPE OF THE COMMUNITY DEVELOPMENT GRANT PLAYSPACE (MONTROSE BAY FORESHORE AND GIBLINS RESERVE) PROJECTS

Author: Director Infrastructure and Works (Emilio Reale)

Qualified Person: Director Infrastructure and Works (Emilio Reale)

ECM File Reference: Playspaces

Community Plan Reference:

Making Lives Better

We continue to be a safe, inclusive, active, healthy and vibrant community.

Young people will be listened to, involved and included in decision making especially about recreation, entertainment and support services. Young people and their families will be encouraged to play an active part in their education and their community.

Community facilities and services are important to us; especially meeting places, parks and playgrounds.

Strategic or Annual Plan Reference:

Making lives better

Objective 1.3 Facilitate and/or deliver services to our communities

Strategy 1.3.2 Identify and engage in partnerships that can more effectively deliver defined service levels to our communities

Reporting Brief:

To recommend Council varies the originally proposed construction of two regionally significant Playspaces in Glenorchy at Montrose Bay Foreshore Park and Giblins Reserve and instead proceed only with the construction of the Giblins Reserve Playspace.

Proposal in Detail:

Council's commitment to the community is to provide affordable sport and recreation opportunities through the provision of quality infrastructure that will increase participation and enhance physical activity undertaken by the community. Council's *City of Glenorchy Community Plan 2015-2040* seeks to "provide a safe city with quality open space and community and recreation facilities and services for all age groups".

In September 2019, Council was advised that the Australian Government had approved a \$2m grant to upgrade the Playspaces at the Montrose Foreshore Park and Giblins Reserve to regionally significant facilities. The grant was through the Community Development Grant (CDG) program which is administered by the Department of Infrastructure, Cities, Regional Development and Communication

(DICRDC). The funding agreement between Council and the Australian Government was signed in November 2019.

Council subsequently committed a further \$1.4m towards both projects itself, given that they align with Council's objective of providing safe quality Playspaces to the Glenorchy Community. With Council's contribution, the total project budget is \$3.4m.

In October 2020, Council formally endorsed the final designs for the Montrose Bay Foreshore and Giblins Reserve Playspaces proposals. The designs were prepared following an extensive, two-phased, community consultation process.

Following formal approval of the designs being given by DICRDC, Council submitted development applications for both Playspaces, with planning approvals granted in January 2021.

The designs were then put out to tender in December 2020 to select a contractor to build the Playspaces. The outcomes of the tender process, and other relevant considerations, are detailed below.

The ultimate outcome, however, is that the proposal for two Playspaces is unable to be completed within the current \$3.4m budget. This leads to the recommendation that Council seeks approval to withdraw the Montrose Foreshore Playspace and instead commit the entire project budget to building the Playspace at Giblins Reserve.

Summary of Tender Process

Council conducted an open, public, tender process for the construction of the Playspaces. The tender opened 5 December 2020 and closed 12 March 2021.

The tender process was overseen and endorsed by Council's Tender Review Committee and in consultation with Council's Legal Services section and Property Management department.

The advertisement of the tender process was placed on 5 December 2020. The deadline for the receipt of tenders was 29 January 2021. However, after consideration of the technical aspects of the tender, and on receiving a request for extension from a potential tenderer, an extension of three weeks, until 5 March was given. A further extension of five extra days with a final closing date of 12 March 2021 was subsequently approved. The rationale for granting the extensions was the highly complex nature of both sets of Playspace designs.

Tender outcomes

As noted above, the formal funding agreement for the Playspaces was signed in November 2019, however the tender process was not complete until March 2021. During the interim period, the COVID-19 pandemic, and its associated disruptions emerged.

The results of the tender process revealed that the COVID-19 pandemic had dramatically changed the market, and particularly the availability of contractors and the cost of materials and labour.

Council received only one compliant tender for the Playspaces. The tendered price for both Play Spaces was in the vicinity of \$6.9m, or just over double the project budget of \$3.4m.

Because of the large discrepancy in costings, Council engaged an independent Quantity Surveyor (**QS**) to undertake a detailed cost estimate of both designs. The QS priced the market value of construction at \$6.4m (approximately 90% above the project budget).

The QS reported that there were some elements of the design that were originally underestimated, and that a large portion of the price difference was in market costs such as head contractor preliminaries and market condition loading. The estimator indicated that the tender submissions were a true reflection of the current state of the market for this type of specialised construction work.

Council officers subsequently met with the preferred tenderer to see if the two parties could achieve a satisfactory outcome by reducing the scope of each Playspace. However, this was not achievable given the significant discrepancy between the budget and the tendered price.

There are a number of factors that led to the project cost being so much higher than the original budget. These include:

- the complexity of the designs
- the specialised nature of the construction work, and very small number of PlaySpace expert contractors in Tasmania
- the unavailability of any of the local contractors to undertake the project, given the large number of other similar projects currently being undertaken, and
- the sector-wide increases in the cost and availability of construction materials and labour due to the economic effects of the COVID-19 pandemic (which is also affecting other Council projects).

Options to address funding shortfall

The market costs being more than double the available budget (which has been confirmed by the QS) has left Council with the following options for progressing the Playspaces projects:

1. seeking additional funding from the Australian or Tasmanian Governments, or
2. reducing the scope of the project to bring it within the available budget of \$3.4m. This option would result in the construction of only one regional Playspace in Glenorchy, instead of the originally planned two.

In considering the above options, Council should consider the recommendations in the draft Playspace Strategy (**Strategy**) which has recently been commissioned for the whole Glenorchy municipal area and is at an advanced stage of development.

The draft Strategy has identified that two regionally significant Playspaces in the Glenorchy municipal area may constitute an oversupply of Playspaces of this standard this close together. This, in turn, would create sustainability issues for Council related

to maintenance, depreciation, replacement and renewal costs for the Playspace assets, as well as resource demands associated with the general upkeep and amenity of the facilities.

As regionally significant Playspaces are an attractor of users, the construction of two Playspaces may have a positive impact on the local economy, but would also draw higher traffic volumes to the local areas of the Playspaces, with associated safety and amenity issues.

Traffic concerns at Montrose Foreshore

During community consultation for the proposed Montrose Playspace, Council received a number of submissions regarding concerns around traffic congestion in the localised area of the proposed site at Montrose Bay, and also around the safety of the intersection of the Brooker Highway with Duncan Street and Foreshore Road.

Northbound traffic on the Brooker Highway is required to negotiate that intersection to access the Montrose foreshore. This requires crossing the 4-lane dual carriageway of the Brooker Highway, which can be difficult.

Additional traffic will already be attracted to the Montrose Bay Foreshore site when the new proposed Skate Park at that location is completed. Construction of the proposed Playspace on the foreshore would further increase the volume of traffic using the intersection, amplifying the current safety concerns.

Council has held concerns about the safety of this intersection for a long time, however, is unable to take any steps to mitigate the risk given that the Brooker Highway is a State Highway. Council has raised the safety issues at this intersection with the Tasmanian Government, which is investigating potential solutions to mitigate the risk. However, no time frame for works at the intersection has been given.

While the presence of the traffic safety issue is not insurmountable, it does reduce the desirability of the Montrose location compared to Giblyns Reserve if there is a need to decide between the two.

Giblyns Reserve as preferred location

Council officers recommend that Giblyns Reserve be progressed as the location for the regionally significant Playspace over the Montrose foreshore.

Community support for the Giblyns Reserve Playspace has been very strong, especially from the Goodwood Community Centre, which has advocated for upgraded play facilities at this location.

The proposal is for an all abilities and fully accessible Playspace at Giblyns Reserve, which better addresses the needs of the local community, and therefore provide better value for money.

The location of Giblyns Reserve is also favourable from a traffic safety perspective, and any concerns around increased traffic volume are able to be managed without carrying out major works.

For those reasons, if Council elects to proceed with only one regional Play Space, it is recommended that the Giblyns Reserve Playspace is selected.

Next Steps

Council cannot vary the scope of the Playspaces project as proposed without formal approval from the Australian Government to vary the funding deed.

The next step, therefore, would be to approach the Commonwealth through the DICRDC to seek approval to withdraw the Montrose project and instead focus all funding on the Giblyns Reserve Playspace.

Council officers would initially write to the DICRDC requesting a variation to the funding agreement to accommodate the above proposal, including adjusting timelines and milestone targets.

Consultations

Executive Leadership Team
Strategic Procurement Coordinator
Acting Manager Property Environment and Waste
Manager Community
Acting Open Space Coordinator
Community Engagement Officer
Operations and Maintenance Supervisor
Project Manager Property

Human Resource / Financial and Risk Management Implications:Human Resources

Any changes to the project because of the proposed resolution, as well as progressing any changes to the funding deed would be managed within existing resources.

Financial

The financial implications are outlined above and relate to the re-allocation of Commonwealth funding and seeking variations to the funding agreement.

Council is co-contributing \$1.4m from its capital budgets towards the construction of both Playspaces. This forms a significant investment by Council in community infrastructure within the Recreation Portfolio.

As with all new capital infrastructure projects, there would be ongoing operational costs for Council if one or both Playspaces was built. These mainly take the form of maintenance and depreciation costs. Council's Works Centre Maintenance and Operations staff have had input into the designs of the Playspaces, to ensure that they are aware of the maintenance requirements and that the designs provide design best practice for maintenance and do not incur any inefficient requirements on work teams.

The ongoing operation, repairs and maintenance costs are expected to be in the order of \$75k to \$100k per annum if one Playspace was constructed. This cost would be higher if both were built.

In relation to depreciation, assuming an average asset life of 20 years for a Playspace the depreciation for these assets will be in the order of \$180k per annum. The depreciation cost would not be reduced by not proceeding the Montrose Foreshore

Playspace, because the budget (and therefore the total cost of the asset/s) would remain the same at \$3.4m.

Risk management

In-terms of Risk Management, Council has undertaken a rigorous tender and tender evaluation process. Through the tender process, Council has taken appropriate steps to mitigate any risks involved in implementing this important project.

However, given the time that has elapsed and with the current market conditions changing rapidly, this project may need to be re-tendered to ensure Council gets the best value.

A risk assessment is as follows:

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation	Moderate (C3)	Possible (L3)	Medium	Council ensures the reasons for proceeding with one of the Play Spaces are properly explained to the community.
Adverse public reaction of decision to reduce the project to one Play Space.				
Council does not receive approval from the Commonwealth to vary the Funding Agreement.	Minor (C3)	Possible (L3)	Medium	Approach Federal Members of Parliament to provide support for the variation in the best interests of the Community. Seek alternative funding sources.
Delays in construction, closed off construction sites, delays in sub-contractors will create negative responses in the community.	Minor (C2)	Likely (L3)	Medium	Make project timeframes and work schedule available on demand and provide Project regular status update reports to key internal Council stakeholders.
Do not adopt the recommendation	Moderate (C3)	Almost Certain (L5)	High	Provide options to the Commonwealth to still deliver a Community benefit with this funding.
Council is not able to deliver the current Play Space proposals and the Funding is withdrawn by the Commonwealth.				

Community Consultation and Public Relations Implications:

Community consultation

Extensive community consultation was undertaken in developing the designs for the Playspaces. Consultation has not been undertaken in arriving at the proposed recommendations, given the operational and financial nature of the decision that needs to be made.

Public relations

A communications plan is in place to ensure the reasons for the recommended decision are fully and transparently explained to the Glenorchy community if the recommendations are adopted.

Recommendation:

That Council:

1. APPROVE in-principle the proposal to withdraw the proposed Montrose Foreshore Playspace from the scope of the existing Community Development grant and focus all existing committed funds on the construction of a single regional Playspace in Glenorchy at Giblins Reserve, subject to approval by the Australian Government
2. AUTHORISE the General Manager (or delegate) to write to the Australian Government seeking a variation to the Commonwealth Funding Agreement to accommodate the proposal in paragraph 1, above, and
3. AUTHORISE the General Manager to execute any document necessary to give effect to the proposed variation to the Commonwealth Funding Agreement on behalf of Council.
4. NOTE that in the event the Australian Government does not approve the variation sought, the General Manager will bring a further request back to Council.

Attachments/Annexures

Nil.

11. COMMUNITY STRATEGY 2021-2030

Author: Manager Community (Marina Campbell)
 Community Development Coordinator (Jill Sleiters)
 Coordinator Community Planning and Engagement (Andrea Marquardt)

Qualified Person: Director Community and Customer Services (David Ronaldson)

ECM File Reference: Community Strategy

Community Plan Reference:

Making Lives Better

We continue to be a safe, inclusive, active, healthy and vibrant community. We will focus on developing a hub of multiculturalism, arts and culture.

Strategic or Annual Plan Reference:

Making Lives Better

- Objective 1.1 Know our communities and what they value
- Strategy 1.1.1 Guide decision making through continued community engagement based on our Community Plan
- Strategy 1.1.2 Encourage diversity in our community by facilitating opportunities and connections
- Action 1.1.2.01 Deliver the Community Development Strategy
- Objective 1.2 Support our communities to pursue and achieve their goals
- Strategy 1.2.1 Encourage and support communities to express and achieve their aspirations
- Strategy 1.2.2 Build relationships and networks that create opportunities for our communities
- Strategy 1.2.3 Promote creative expression and participation and life-long learning as priorities for our communities
- Objective 1.3 Facilitate and/or deliver services to our communities
- Strategy 1.3.1 Directly deliver defined service levels to our communities
- Strategy 1.3.2 Identify and engage in partnerships that can more effectively deliver defined service levels to our communities

Reporting Brief:

To present the outcomes of community engagement on the draft *Glenorchy City Council Community Strategy 2021 - 2030* and seek Council's endorsement of the final *Community Strategy 2021 – 2030*.

Proposal in Detail:**Overview:**

Council was presented with the draft *City of Glenorchy Community Strategy 2021-2030* (**Community Strategy**) at its meeting on 28 June 2021 and endorsed the strategy to be released for community consultation.

The Community Strategy aims to make Glenorchy a welcoming, safe, healthy and learning community and looks to the next ten years and delivers on our Community's goal of Making Lives Better.

It is informed by the *City of Glenorchy Community Plan 2015-2040* (Community Plan), as well as policies, research, commitment statements and consultations with community and other stakeholders.

Community engagement on the draft Community Strategy was undertaken between 6 July and 10 August 2021. The proposed final Community Strategy for adoption is presented to Council as Attachment 1.

As result of the feedback received during consultation, minor changes were made to the draft Community Strategy including two (2) new goals, a slight change in wording to objective 7 and a change in presentation of goals and objectives for ease of navigating the document. A marked-up version showing the changes made following consultation is Attachment 2.

Community engagement process

Extensive community consultation on the draft Community Strategy was undertaken between 6 July and 10 August 2021 which is summarised below. This was in addition to the preliminary engagement undertaken to develop the draft Community Strategy which was outlined in the report to Council's June meeting at which the draft Community Strategy was endorsed for consultation.

Engagement activities

A community engagement plan was prepared for the second stage of consultation on the draft Strategy.

The following engagement activities were undertaken:

- advertising on Council's 'Let's Talk, Glenorchy' online engagement platform
- circulating the draft Community Strategy to the Glenorchy Matters Panel
- consulting directly with Council's Special Committees and networks
- discussion directly with the service providers and individuals who provided input into the draft Community Strategy, and

- notifications about consultation and the opportunity to provide feedback on Council's Facebook page and website
- pop-up stall at Glenorchy Library.

Feedback from committees and stakeholders

Each of Councils Special Committees / interagency networks and its Youth Task Force were engaged throughout the engagement on the draft Community Strategy.

Comments received from each of these groups are provided below:

Safer Communities Advisory Committee

The Safer Communities Advisory Committee received the Strategy positively.

Written feedback received from committee member, Inspector John Ward (Tasmania Police):

"I have reviewed the draft. The time and effort to produce the strategy must have been huge, as the strategy is certainly all encompassing. The Glenorchy Community are lucky to have a Council with such fierce enthusiasm, loyalty and genuine care for the community, and its diverse people and cultures. Glenorchy Police will endeavour to undertake any activity in an effort to focus on Community Safety, welfare, and well-being. Many thanks for inviting me to comment."

Healthy Communities Advisory Committee

The Healthy Communities Committee provided the following feedback on the draft Strategy:

"It is easy to read (Plain English), recognises the importance of mental health in the strategy goals, recognises the importance of a focus on the Aboriginal community aspirations".

It was noted that the Community Strategy would provide modelling/benchmarking against health and wellbeing. There was a recommendation that the community engagement/consultation information for the development of the Strategy could be included as an appendix to the Community Strategy.

Access and Inclusion Advisory Committee

The Access Committee was consulted at two of its meetings.

At the first meeting, the Committee noted that it would be helpful to have a one-page Plain English version, a scan and reader technology version, and an Easy English version of the Strategy. This feedback has been incorporated, with a Plain English version produced and a scan and reader technology version almost complete. An Easy English version of the document is also in production.

With further time to consider the draft Community Strategy, the Committee provided additional feedback which included full support for the Community Strategy including

the Priority Outcome Accessible, Inclusive and Diverse. The members expressed concern about safety in the Glenorchy CBD and Bus Mall and thought a safe space would help.

Other input included projects such as 'piecing it together' to help bring the community together. The Committee would also like for Council to promote its achievements in an easy English format. These suggestions have been noted for inclusion as potential actions of the Community Strategy.

Glenorchy Art and Culture Advisory Committee

The Committee members provided feedback to the following effect:

Some objectives being broad and others specific;

interested to see the community profile with particular reference to access to internet and that look forward to seeing the recent census data to see any trends.

The Committee felt that the Community Strategy captured the sense of community with the inclusion of pictures and captions. The committee asked for more explicit references to the arts

This feedback resulted in the addition and inclusion of a new goal in the Strategy:

Priority Outcome: Accessible, inclusive and diverse.

Goal: Everyone participates in a wide range of arts and cultural experiences as a vital component in the life and growth of community

Glenorchy LEARN

Written feedback was received from a member

"as a whole Priority Outcome Education and learning for life is reflective of the agenda for the community, particularly with reference to structured support offerings for the various cohorts in the community. The feedback acknowledged an obvious focus on community, but considered worth being explicit in having a goal around providing opportunity and access for the community to local priority industry and relevant employment/training pathways with reference to the Jobs Hub, considered important in the context of education and providing the community (at any stage) clear information around training and employment".

This feedback resulted in the addition and inclusion of a new goal:

Priority Outcome: Education and learning for life.

Goal: Everyone has access to learning that creates pathways to employment

Thrive to 25

Attendees responded positively to the Community Strategy.

Glenorchy Youth Task Force

- Members were surprised in regard to the statistics reported in the strategy and believe there are opportunities that exist (e.g. working with youth group from Karadi and participating in Aboriginal Cultural Awareness training)
- Overall positive feeling about the strategy
- GYTF will be able to link some of the goals throughout the Strategy to the actions that the group take as well as goal setting at the annual camp at the beginning of each year

Additional opportunities were sought to engage with community to share the draft Community Strategy and to receive feedback.

Collinsvale Community Association

Members of the association responded positively to draft Strategy.

Glenorchy Library Pop Up

A pop-up stall was set up at the Glenorchy Library over three days, attended by Council staff.

Staff spoke to approximately 30 people about the draft Strategy (along with two other strategies open for comment at the same time – the Play Spaces and Sport and Recreation draft strategies). Comments included:

- concerns about the CBD revitalisation (not enough parking, lost space, no space for pedestrians)
- People feeling that “nothing gets done”
- Safety in the Glenorchy bus mall
- Interest in play spaces and sport and recreation – good to have play spaces within walking distance
- Appreciation of being able to talk to someone – support for people to participate who don’t want to go online

Online feedback through ‘Let’s talk, Glenorchy’

Feedback on the draft Community Strategy was sought through Council’s online community engagement platform, Let’s talk Glenorchy.

Visitation and engagement

There were 101 visits to the draft Community Strategy engagement page, with 22 people visiting multiple pages and 81 people visiting at least one page.

There were 48 downloads of the draft strategy, 11 downloads of the engagement summary and 4 downloads of the strategy summary.

Tools used

There were three tools provided for people to make comment. 15 different people provided feedback.

- Quick Poll - 9 responses
- Survey - 7 responses
- Guestbook - 1 response

Quick Poll Responses

Respondents were asked whether they supported the draft Community Strategy. Of the responders, 5 people strongly supported the Strategy, 3 people were neutral (neither supported or didn't support it) and 1 person supported most aspects of it.

Survey Responses

Overall, the general sentiment of feedback on the Let's talk, Glenorchy site was positive. Themes that came up were:

- queries about how the Community Strategy would be implemented
- a desire for activation of spaces, and community activities and events to connect people
- many strong individual suggestions for things that could be done under each priority area
- overall positive comments about the Community Strategy, including presentation and ease of reading

Respondents were asked generally whether they supported the draft Community Strategy (and why or why not), whether anything was missed and if there was anything else people would like to say about the draft Community Strategy. Respondents were also able to comment on the four priority outcomes. The results of this query were:

- 3 people strongly supported the draft Community Strategy
- 2 people supported most aspects of it
- 1 person neither supported or did not support it, and
- 1 person didn't support most aspects of it.

The supporters noted that the objectives made sense and were realistic and were clear and achievable. They also thought that the 4 key priorities were essential for us to build a healthy, connected and engaged community that leaves no-one behind. There was also support for the Aboriginal Acknowledgement at the beginning of the Community Strategy and the "what is community" section.

Those who were less supportive queried how they would benefit from the Community Strategy, and what steps would be taken to address the issues raised.

When asked what they thought the Strategy did not address, responses included:

- *“More trees”*
- *“more community events”*
- *“make the City stand out for what it is”*
- *“Build an opportunity for volunteer and philanthropic contributions from businesses”*
- *“Natural spaces”*

These comments are valuable and generally relate to potential actions to be taken under the Community Strategy as it is implemented.

Regarding any other comments on the draft Community Strategy, responses were:

- looking forward to seeing it implemented
- dedicated and innovative team in community development and that makes engagement work
- many people are feeling lonely and disconnected from Glenorchy and unsettled by global uncertainty – do not see themselves in this place. Need to reach out more collectively to build connection, and
- measures of success are what other people say – no reference to community groups other than government organisations and non-government organisations.

The full transcript of responses of Let’s talk Glenorchy are presented in [Attachments 3 and 4](#), while [Attachments 5 and 6](#) give a snapshot of feedback received through community engagement during the development of the Strategy (stage 1 engagement) and on the draft Strategy (stage 2 engagement).

Purpose and Objectives of the Strategy

The Community Strategy will inform all areas of Council activity, from wide-ranging plans and policies already in place, or developed in the future, through to delivery.

The Community Strategy’s goals and objectives are deliberately set at a high level to inform detailed actions in Council’s operational plans. The Community Strategy provides a clear focus for Council into the future and may inform future Council strategic plans.

The Community Strategy has four priority outcomes:

- Accessible, inclusive and diverse – we are a welcoming, accessible and inclusive community, caring for all.
- Safe – we are a safe community with a strong sense of belonging, ownership, and pride.
- Healthy – we are a healthy, thriving, vibrant and strongly-connected community.
- Education and learning for life – we are a community that is engaged in diverse learning opportunities to achieve our aspirations.

Each priority outcome listed in the Community Strategy has accompanying goals and objectives.

Under the *Local Government Act 1993 (the Act)* to the functions and powers of Council include:

- to provide for the health, safety and welfare of the community
- to represent the interests of the community
- to provide for the peace, order and good government of the municipal area.

Implementation

The Strategy includes four priority outcome areas, goals and objectives for how a welcoming, safe, healthy and learning community will be achieved.

The first phase of the implementation will be to establish two measures for each of the priority outcomes. These measures will be reported to Council in operational quarterly reporting.

Consultations:

Mayor
 All Aldermen
 General Manager
 Executive Leadership Team
 Community Department
 Community Engagement Officer
 Major Project and Policy Officer
 Manager City Strategy and Economic Development
 Acting Manager Property and Environment
 Urban Services Coordinator
 Urban Services Assistant Coordinator
 Vegetation Control Coordinator
 Parks and Recreation Coordinator
 Manager Works
 Public Compliance Coordinator
 Roads and Stormwater Coordinator
 Asset Management Coordinator
 Operations and Maintenance Supervisor
 Senior Civil Engineer
 Manager
 Manager
 Procurement and Governance
 Senior Corporate Legal Counsel
 Customer
 Corporate
 Contracts and Insurance
 Services
 Governance
 Coordinator
 Officer

Human Resource / Financial and Risk Management Implications:

Financial

If the Community Strategy priority outcomes are not addressed there may be future financial risks to the community, including the incorrect allocation of Council resources.

There will be ongoing costs to progress identified priority areas in the future. This will be resourced as required through existing recurrent resources, the budget process and grant funds.

Human resources

The Strategy has been developed internally by the Manager Community, Coordinator Community Development, Coordinator Community Planning and Engagement, and other officers from the Community Department and across Council. The development and implementation of the Community Engagement Plan was greatly supported by the Community Engagement Officer.

Human resources required to develop specific actions and implementation of the Community Strategy outcomes will come from existing resourcing and included in operational plans.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation	Minor (C2)	Unlikely (L2)	Low (4)	The Community Strategy has undergone extensive consultation during its development.
Community dissatisfaction with the Community Strategy.				
Do not adopt the recommendation	Moderate (C3)	Unlikely (L2)	Medium (6)	Council articulates any deficiencies in the draft Strategy and reconsiders its release for public consultation at a future meeting.
Council fails to meet the vision of Community Strategy 2021 – 2030. Council fails to meet the community expectation generated by the community engagement.				

Community Consultation and Public Relations Implications:

Community consultation

There has been a wide range of community engagement in the development and confirmation of the Community Strategy.

Public relations

The Community Strategy will have positive public relations implications for Council as it will provide a clear direction for community members and stakeholders on the

identified priority issues and how Council will work with community and stakeholders toward addressing these.

Recommendation:

That Council:

1. NOTE the community feedback received during recent exhibition of the draft Community Strategy 2021-2030
2. ADOPT the *Community Strategy 2021 – 2030* in the form of Attachment 1.

Attachments/Annexures

Attachments/Annexures

- 1 Community Strategy 2021 - 2030
[!\[\]\(e7a5b2ecc7ab80b32b565dd7dfa9a5a9_img.jpg\)](#)
- 2 Community Strategy 2021-2040 - changes
[!\[\]\(51a3b3d739efe92b5a87bb7fdd8bc4bf_img.jpg\)](#)
- 3 Let's talk, Glenorchy Engagement Summary
[!\[\]\(ebb8dcf4bf19cae7a44506695af49594_img.jpg\)](#)
- 4 Let's talk, Glenorchy Comments Report
[!\[\]\(07dc25d18d466be82f39170ef767d9cd_img.jpg\)](#)
- 5 Community Strategy Engagement Summary Stage 1
[!\[\]\(96664e733fc01177c2aa9b1fca87093c_img.jpg\)](#)
- 6 Community Strategy Engagement Summary Stage 2
[!\[\]\(d36218996868ebf3f9a154f16e8f90c9_img.jpg\)](#)

12. COMMITTEES AND COUNCIL GROUPS REVIEW: FORMATION OF REFERENCE AND WORKING GROUPS

Author: Manager Community (Marina Campbell)

Qualified Person: Director Community and Customer Services (David Ronaldson)

ECM File Reference: Committees

Community Plan Reference:

Making Lives Better

We continue to be a safe, inclusive, active, healthy, and vibrant community.

Leading our community

The community will be strongly engaged to play an active part in designing our future.

Strategic or Annual Plan Reference:

Making Lives Better

- Objective 1.1 Guide decision making through continued community engagement based on our Community Plan
- Objective 1.2.2 Build relationships and networks that create opportunity for our communities
- Objective 1.3.2 Identify and engage in partnerships that can effectively deliver defined service levels to our communities
- Action 1.1.1.02 Support the operation of Council's approved Special Committees
- Action 1.1.1.03 Review and update the roles and functions of Council's Special Committees

Leading our community

- Objective 4.1 Govern in the best interest of our community
- Strategy 4.1.1 Manage Council for maximum efficiency, accountability, and transparency
- Action 1.1.1.04 Review and update the roles and functions of Council's Special Committees

Reporting Brief:

To present the outcomes of the third phase of the Special Committee Structure review, to seek endorsement of the proposed new Reference Group and Working Group Terms of Reference and to rescind some existing Special Committees of Council.

Proposal in Detail:

This report is the final stage of review of Councils Special Committees structure.

At its May 2021 meeting, Council adopted changes to its *Committees Policy* to reflect the inclusion of Reference Groups and Working Groups to which an Alderman can be appointed.

Council currently has six active Special Committees which were included in the review and considered within the new group structure. These are:

- Glenorchy Arts and Culture Advisory Committee
- Safer Communities Committee
- Healthy Communities Advisory Committee
- Glenorchy Access Advisory Committee
- Citizen and Young Citizen of the Year
- Glenorchy Carols Committee

This report recommends existing Special Committees be converted to either Reference Groups or Working Groups, as contemplated under the updated Committees Policy.

The rationale for each conversion is set out in the situational assessments carried out for each committee which are Attachments 1 to 6 to this report.

Background:

As reported to Council in April 2021, a review was undertaken in March 2021 of committees and working groups where either an Alderman or Council officer was appointed to:

- represent Council
- be part of the committee / working group's core membership, or
- consult with the community or other subject matter experts to assist in strategy and / or policy development for Council and in fulfilling their role under section 28 of the *Local Government Act 1993 (the Act)*.

The review identified:

- a need for greater flexibility in the governance arrangements relating to the organisation, membership and functions of Council's existing Committees Policy, and
- a need to address potential conflicts where Aldermen, due to their role on the committee or group, may appear to direct staff in contravention of s. 28(3) of the Act.

A comprehensive review was subsequently undertaken by Council officers which identified a small number of historical committees or working groups which had not been formally rescinded by Council. Some of these committees were s. 24 Special

Committees. At its April 2021 meeting, Council formally rescinded 11 committees and working groups which were no longer in operation.

It was proposed that an alternative to the current Council committees' structure be developed. The proposed structure was to address governance issues as well as to be in line with Council's *Community Engagement Policy* (May 2017).

At its May 2021 meeting, Council adopted the changes to the existing Committees Policy, approving the inclusion of Reference Groups and Working Groups to which an Alderman is appointed. The definitions of the different groups were set out in the Reference and Working Group Toolkit which was adopted at the same time.

It was agreed that two types of Reference Groups were required: Core Reference Groups and Targeted Reference Groups.

The Toolkit provides that Core Reference Groups are appropriate for matters which:

- are long-term issues
- affect a significant section of the Glenorchy Community
- have wide-ranging and potentially serious impacts, and
- are complex in their concept and application and require wide-ranging expertise.

Targeted Reference Groups are appropriate for matters which:

- are short to medium term issues
- affect a section of the community
- have limited or known impacts and these impacts are able to be mitigated through Council's service delivery, and
- require specific and focussed subject matter expertise.

Additionally, it was recognised that, on occasion, Aldermen may wish to become members of working groups where the subject matter is of relevance to their interests and those of their constituents.

Assessment of existing Committees against the Toolkit:

The final phase of the committees review has been to conduct situational assessments of existing Special Committees as in accordance with the updated Policy and Toolkit.

The following table outlines the existing Committee Structures and the identified new structure for each group:

Committee / Group	Current	Recommended
Glenorchy Access Advisory Committee	Special Committee	Reference Group (Core) Access and Inclusion Reference Group
Healthy Communities Advisory Committee	Special Committee	Reference Group (Core) Healthy Communities Reference Group

Committee / Group	Current	Recommended
Safer Communities Advisory Committee	Special Committee	Reference Group (Core) Safer Communities Reference Group
Glenorchy Arts and Culture Advisory Committee	Special Committee	Reference Group (Core) Glenorchy Arts and Culture Reference Group
Citizen and Young Citizen of the Year Committee	Special Committee	Working Group Glenorchy Community Awards Working Group
Glenorchy Carols	Special Committee	Working Group Glenorchy Carols Working Group
Glenorchy Youth Task Force	Task Force	Task Force Glenorchy Youth Task Force (no change)

Following each Situational Assessment, new Terms of Reference were developed with the Purpose and Specific Terms of Reference described for each group.

The proposed new terms of reference are in Attachments 1 to 6 to this report.

Transition from Special Committees to new structure

The process of reviewing Council's committees structure has involved comprehensive engagement with current committee members including community members, Aldermen and Council officers.

Council officers have contributed to the situational assessments and the subsequent development of new terms of reference. Committee members have received regular updates on the progress as well as contributed to the process where appropriate.

It is proposed that the membership of each new group would not change. This would include any Aldermen appointed to committees at the current Council meeting (noting that any Aldermen is free to attend committee meetings as of right).

In the instance of Working Groups, which are closed, it is recommended that the current Aldermen be directly appointed. The Glenorchy Carols Working Group also contains Council officer expert roles. Staff currently in these positions have been approached to discuss their potential appointment to this new group.

A communication plan will be put in place to promote the new opportunity for community to attend and participate in Reference Groups.

Review of Glenorchy Youth Task Force

In March 2019, Council resolved it case to facilitate of the Glenorchy Youth Task Force as a Special Committee of Council and review the outcomes of the change in 2 years' time.

The review has now taken place as contemplated. Council's Committees Officer met on four occasions with the members of GYTF to discuss the options for the group. The Committees Officer also spoke with Council officers to review the functions and

purpose of GYTF in line with Council's objectives. This has been a positive process in which the current status of the group, as a task force, has been reaffirmed.

The group has, however, agreed to implement two streams for its work, that is, a leadership stream and a social stream. The group also expressed the wish to invite Aldermen to attend when there were matters to discuss, such as a recent meeting in which the Mayor was invited to attend to hear from the members about safety concerns.

Consultations:

Mayor
Aldermen
General Manager
Executive Leadership Team
Manager Corporate Governance
Coordinator Community Planning and Engagement
Coordinator Community Development
Community Engagement Coordinator
Responsible Officers (Special Committees)

Human Resource / Financial and Risk Management Implications:

Financial

There are no financial implications.

Human resources

Council officers will be required to support the operations of the Reference Groups and Working Groups.

Risk management

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation The newly formed Reference Groups and Working Groups are ineffective.	Minor (C2)	Unlikely (L2)	Low	Committees officers will support transition of Special Committees to the new structure and monitor effectiveness and review terms of reference.
Do not adopt the recommendation Existing Council Special Committees continue as previously formed, leading to operational inefficiencies, and ongoing conflict with section 28(3) of the Act (Aldermen directing staff).	Minor (C2)	Likely (L4)	Medium	Committees to review operational processes to address the potential breach.

Community Consultation and Public Relations Implications:Community consultation

Engagement has been undertaken with current Special Committee members, including Aldermen and Council officers assigned to Committees. This has included:

- Meeting with existing Special Committees during each phase to discuss the proposed new structure
- Launching online engagement with Special Committees through a closed page on Let's talk, Glenorchy

Public relations

There may be some negative public opinion if members of the Special Committees have not been genuinely engaged.

The new Reference Groups will provide positive opportunities for community to engage on a range of areas of interest.

Recommendation:

That Council:

1. RESCIND the following section 24 Special Committees of Council:
 - (a) Glenorchy Access Advisory Committee
 - (b) Glenorchy Arts and Culture Advisory Committee
 - (c) Healthy Communities Advisory Committee
 - (d) Safer Communities Advisory Committee
 - (e) Glenorchy Citizen and Young Citizen of the Year Committee
 - (f) Glenorchy Carols Committee
2. ENDORSE the formation of the following Reference Groups (Core) in accordance with Council's Committees Policy, Reference and Working Group Toolkit and the proposed Terms of Reference for each, as set out in the Attachments:
 - (a) Access and Inclusion Reference Group ([Attachment 1](#))
 - (b) Healthy Communities Reference Group ([Attachment 2](#))
 - (c) Safer Communities Reference Group ([Attachment 3](#))
 - (d) Glenorchy Arts and Culture Reference Group ([Attachment 4](#))
3. ENDORSE the formation of the following Working Groups in accordance with Council's Committees Policy, Reference and Working Group Toolkit and the proposed Terms of Reference for each, as set out in the Attachments:
 - (a) Glenorchy Community Awards Working Group ([Attachment 5](#)), and
 - (b) Glenorchy Carols Working Group ([Attachment 6](#)).

4. NOTE the review of the Glenorchy Youth Task Force undertaken in accordance with Council's resolution made on 26 March 2019, and further note that the Glenorchy Youth Task Force is to remain as a task force.

Attachments/Annexures

- 1 Glenorchy Arts and Culture ToRs
[!\[\]\(065aacad479feea1b3f501fa02b79a7a_img.jpg\)](#)
- 2 Healthy Communities ToRs
[!\[\]\(f90d8b6badff022f4fa9e71b17a20969_img.jpg\)](#)
- 3 Safer Communities ToRs
[!\[\]\(aedc732acbf023768f1c9cdaebdbc316_img.jpg\)](#)
- 4 Access and Inclusion ToRs
[!\[\]\(76d395b5ba40c2fcb8efc1d8802b90f2_img.jpg\)](#)
- 5 Glenorchy Community Awards ToRs
[!\[\]\(958302261281a004a5c61bd3a0252d0b_img.jpg\)](#)
- 6 Glenorchy Carols ToRs
[!\[\]\(1feb34783a458dc8a9947808fbe07d90_img.jpg\)](#)

13. SUBMISSION TO FUTURE GAMING IN TASMANIA POLICY STAGE 2 PUBLIC CONSULTATION

Author: Coordinator Community Planning and Engagement (Andrea Marquardt)

Qualified Person: Director Community and Customer Services (David Ronaldson)

ECM File Reference: Gambling

Community Plan Reference:

Making Lives Better

We continue to be a safe, inclusive, active, healthy and vibrant community. We will focus on developing a hub of multiculturalism, arts and culture.

Strategic or Annual Plan Reference:

Making Lives Better

Objective 1.1	Know our communities and what they value
Strategy 1.1.1	Guide decision making through continued community engagement based on our Community Plan
Action 1.2.2.03	Partner with other stakeholders to support priority initiatives which address social disadvantage

Reporting Brief:

To present Council's submission to the Future of Gaming in Tasmania Stage 2 Public Consultation for noting.

Proposal in Detail:

In 2018 the Tasmanian State Government announced its policy for the future of the Tasmanian gaming market, providing an overview of how the Tasmanian gaming industry will be restructured when the Deed of Agreement with the Federal Group ends in 2023.

In 2020, the Department of Treasury and Finance released a public consultation paper, *the Future of Gaming in Tasmania*, which provided detail of the Future Gaming Market regulatory model which will provide the mechanism to implement this policy from 1 July 2023.

The Government recently conducted Stage 2 of public consultation, implementation of the Future Gaming in Tasmania Policy (**the Policy**), with submissions closing on Monday, 9 August 2021.

Council has a long-standing position on electronic gaming and its impact in the community and has previously made submissions to the Joint Select Committee on

Future Gaming Markets in Tasmania, Future Gaming in Tasmania Stage 1 Public Consultation and the fifth Social and Economic Impact Study of Gambling in Tasmania.

The *Local Government Act 1993* (section 20) states that it is a function of councils to provide for the health, safety and welfare of the community, and to represent and promote the interests of the community. Council has a role in advocating on behalf of its residents to other levels of Government if it believes there is a significant issue that impacts the community such as gambling. As part of this advocacy, Council adopted a Statement of Commitment on Gambling in 2020 ([Attachment 1](#)) and Council officers are in the process of developing and implementing a gambling action plan.

While gambling is a legal activity enjoyed by many, for some people and their families it can cause financial, social, health and legal hardships.

Council has previously identified the number of electronic gaming machines (**EGMs**) in the community, specifically in the Glenorchy local government area, as a major concern and has advocated for increased consumer protection and harm minimisation measures.

Glenorchy City has 240 EGMs across eight venues (approximately one machine for every 156 adults). Figures from the Department of Treasury and Finance show in both 2017/18 and 2018/19 losses on EGMs in the City was just under \$20M, with an average spend per machine of almost \$71,000. This figure dropped in 2019/20 to \$14,714,510, noting that venues were closed for nearly three months due to COVID-19 restrictions. In the 2020/21 financial year, the City had the highest expenditure on EGMs across the State (as was the case in the over the last three financial years) with a spend per machine of \$21,442,157.

This confirms that Glenorchy City is an important stakeholder in relation to the proposed future gaming changes, therefore, a submission was made to the Stage 2 Consultation. A copy of Council's submission is [Attachment 2](#).

To receive the best social, economic and community benefits for the State in relation to the Policy, Council's submission asked that:

- further scrutiny be given to several areas of the Policy, and
- increased harm minimisation measures be considered as part of the Policy and included in legislation.

In the submission, Council commented on the following matters relevant to the Policy:

- results of previous consultation and modelling information
- harm minimisation
- the proposed Community Support Levy
- electronic gaming machine authorities and licensing and the application of the Community Interest Test
- compliance, and
- high-roller casinos.

Consultations:

Aldermen
General Manager
Director Community and Customer Services
Manager Community
Coordinator Planning Services

Human Resource / Financial and Risk Management Implications:

There are no material financial, risk management or human resources implications.

Community Consultation and Public Relations Implications:

Community consultation

Senior Project Officer, Local Government Association of Tasmania
Independent Member for Nelson, Tasmanian Legislative Council
Independent Member for Clark, Tasmanian House of Assembly
TasCOSS

There was no community consultation in relation to the submission

Public relations

There are no material public relations implications.

Recommendation:

That Council:

1. RECEIVE and NOTE the report on Council's submission to Future of Gaming in Tasmania Policy Stage 2 Public Consultation at Attachment 2.

Attachments/Annexures

- 1 Glenorchy City Council Statement of Commitment on Gambling
[📄](#)
- 2 Glenorchy City Council - Future of Gaming in Tasmania Stage 2 Public
[📄](#) Consultation Submission

14. SPECIAL COMMITTEES ANNUAL REPORT

Author: Manager Community (Marina Campbell)

Qualified Person: Director Community and Customer Services (David Ronaldson)

ECM File Reference: Special Committees

Community Plan Reference:

Building Image and Pride

We will show our pride as a City and others will see it.

Making Lives Better

We continue to be a safe, inclusive, active, healthy and vibrant community. We will focus on developing a hub of multiculturalism, arts and culture.

Leading Our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

Strategic or Annual Plan Reference:

Making lives better

Objective 1.1 Know our communities and what they value

Strategy 1.1.1 Guide decision making through continued community engagement based on our community plan

Strategy 1.1.2 Encourage diversity in our community by facilitating opportunities and connections

Action 1.1.1.02 Support Council's special committees

Objective 1.2 Support our communities to pursue and achieve their goals

Strategy 1.2.1 Encourage and support communities to express and achieve their aspirations

Strategy 1.2.2 Build relationships and networks that create opportunities for our community

Valuing Our Environment

Objective 3.1 Create a liveable and desirable city

Strategy 3.1.1 Revitalise our CBD areas through infrastructure improvements

Strategy 3.1.2 Enhance our parks and public spaces with public art and contemporary design

Reporting Brief:

To present the Annual Special Committees Report to Council in accordance with Council's Committees Policy and Committees Guide and Procedure.

Proposal in Detail:**Overview**

Council's Committees Policy (adopted on 30 July 2018) (**the Policy**) requires that Council receives an annual update on the performance and activities of all committees and external bodies. The reporting requirements for Special Committees are set out in clauses 4 of the Policy and are further detailed in clause 3.5 of Council's Committees Guide and Procedure.

This report presents the annual reports of Council's active Special Committees to Council for the period from 1 July 2020 to 30 June 2021 in accordance with the requirements of the Policy.

The report also complies with the requirements of the Ministerial Directions issued to Council in 2018, which required that Council was to ensure that representatives on Special Committees reported to Council at least annually. This is the third annual report, with the first provided for the 2018/19 financial year.

Committees Status and Active Committees

Each of Council's Special Committees is governed by approved Terms of Reference. The author of this report is appointed under the Committees Policy as Council's designated Committees Officer.

During the reporting year, the Committees Officer has worked with Aldermen and Council officers to provide support to the operations of the Special Committees and ensure that they are complying with policy requirements and working towards fulfilling their respective roles.

Council's active Special Committees are:

- Glenorchy Access Advisory Committee
- Glenorchy Arts and Culture Advisory Committee
- Healthy Communities Advisory Committee
- Safer Communities Advisory Committee
- Glenorchy Citizen and Young Citizen of the Year
- Glenorchy Carols Committee

Each Special Committee has provided a report to Council on its performance and activities for the reporting period. The reports include the following information as prescribed in Council's Committees Guide and Procedure:

- the number of meetings held
- the meeting attendance record of Aldermanic appointed members

- a summary of activities and the key outcomes achieved during the preceding period
- a summary of the Special Committee's aims and objectives for the following six-month period and strategies to be employed to meet them
- details of any funds received or spent during the period, and
- the approximate number of hours spent working on administrative matters related to the Special Committee by the Responsible Officer.

The reports also include the names of community and organisational representatives.

Special Committees' Purpose and Annual Reports

The annual report of:

- Glenorchy Access Advisory Committee is [Attachment 1](#)
- Glenorchy Arts and Culture Advisory Committee is [Attachment 2](#)
- Glenorchy Healthy Communities Advisory Committee is [Attachment 3](#)
- Safer Communities Advisory Committee is [Attachment 4](#)
- Glenorchy Citizen and Young Citizen of the Year [Attachment 5](#)
- Glenorchy Carols Committee is [Attachment 6](#)

Consultations:

Mayor

Aldermen Carlton, Dunsby, King, Richardson and Sims

Director Community and Customer Services

Community Engagement Officer

Coordinator Arts and Culture

Coordinator Community Development

Coordinator Community Planning and Engagement

Community Development Officer, Access and Inclusion

Community Development Officer, Healthy Communities

Community Development Officer, Safer Communities

Major Events Officer

Events Support Officer

Human Resource / Financial and Risk Management Implications:

Financial

There are no material financial implications.

Human resources

In accordance with Council's Committees Policy, Council officers are appointed as Responsible Officers to carry out the administrative matters related to the committees.

The annual reports of each of the committees (Attachment 1-6) detail the approximate number of hours spent by officers working on administrative matters related to the committees. In total, 480 hours were recorded for the 2020-21 reporting period.

Risk management

The report is for noting only. There are no material risk management implications.

Community Consultation and Public Relations Implications:

Community consultation

The Special Committees are one of the ways that Council consults with the community on a range of matters.

The committees have been engaged in a range of consultation activities this past year in their specialised areas, such as Community Strategy, Play Space Strategy and Sport and Recreation Strategy, Play space developments, accessible parking; as well as input into broader engagements such as the Urban Tree Strategy.

Public relations

There are no material public relations implications.




Recommendation:

That Council:

RECEIVE and NOTE the Special Committees Annual Report for the period 1 July 2020 to 30 June 2021 and the following annual reports of the Special Committees:

- (a) Glenorchy Access Advisory Committee
- (b) Glenorchy Arts and Culture Advisory Committee
- (c) Healthy Communities Advisory Committee
- (d) Safer Communities Advisory Committee
- (e) Glenorchy Citizen and Young Citizen of the Year Committee
- (f) Glenorchy Carols Committee

Attachments/Annexures

- 1** Glenorchy Access Advisory Committee

- 2** Glenorchy Arts and Culture Advisory Committee

- 3** Healthy Communities Advisory Committee


4 Safer Communities Advisory Committee



5 Glenorchy Citizen and Young Citizen of the Year Committee



6 Glenorchy Carols Committee



ENVIRONMENT

Community Goal: “Valuing our Environment

15. NOMINATION OF DEPUTY MEMBER OF WELLINGTON PARK MANAGEMENT TRUST

Author: General Manager (Tony McMullen)

Qualified Person: General Manager (Tony McMullen)

ECM File Reference: Wellington Park Management Trust

Community Plan Reference:

Leading our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

Valuing our Environment

The active involvement of the community means we will maintain and enjoy our natural treasures like Wellington Park.

Our walking path and bike path networks will be extended, connecting our natural environment and open spaces to the built environment. Our natural environment and created open spaces will be inviting places to be.

Strategic or Annual Plan Reference:

Leading our Community

- Objective 4.1 Govern in the best interests of our community
- Strategy 4.1.1 Manage Council for maximum efficiency, accountability and transparency
- Strategy 4.1.2 Manage the City's assets soundly for the long-term benefit of the community
- Strategy 4.3 Build strong relationships to deliver our communities' goals
- Strategy 4.3.1 Foster productive relationships with other levels of government, other councils and peak bodies to achieve community outcomes

Valuing our Environment

- Objective 3.2 Manage our natural environments now and for the future
- Strategy 3.2.1 Identify and protect areas of high natural values
- Strategy 3.2.2 Encourage access to and appreciation of natural areas through the development of trail networks and environmental education

Reporting Brief:

To advise Council of the nomination of Emilio Reale, Council's Director Infrastructure and Works, as its Deputy Representative on the Wellington Park Management Trust.

Proposal in Detail:

The Deputy Member position for Glenorchy City Council on the Wellington Park Management Trust has been vacant since the resignation of the former Director Infrastructure and Works in December 2020.

At its meeting on 22 February 2021, Council delegated the power to nominate a member of the Council's management team as deputy member of the Trust to the General Manager. The delegation was subject to a requirement to provide a report to Council once the nomination had been made.

After careful consideration, the General Manager, on 28 July 2021, nominated Council's Director Infrastructure and Works, Emilio Reale, to be the Deputy Member of the Trust.

Mr Reale has extensive experience at senior management level and his Directorate includes the natural resource management area within its scope.

The appointment of a Deputy Member of the Trust requires the approval of the relevant Minister. Aldermen will be advised once this approval is formalised

Consultations:

Mayor
Director Infrastructure and Works

Human Resource / Financial and Risk Management Implications:

There are no material financial or human resources implications.

Risk management

No material risk management implications arise, given that this report is provided for Council's information only. However, the risk of Council being unrepresented on the Trust if Council's primary representative (Alderman Carlton) is unavailable to attend a meeting is mitigated by the Director's appointment.

Community Consultation and Public Relations Implications:

Community consultation was not required given the operational nature of this appointment.

There are no material public relations implications.

Recommendation:

That Council:

NOTE the nomination of Council's Director Infrastructure and Works, Emilio Reale, to the Deputy Member position on the Wellington Park Management Trust on 28 July 2021, pending the approval of the responsible Minister.

Attachments/Annexures

Nil.

GOVERNANCE

Community Goal: “Leading our Community”

16. APPOINTMENT OF ALDERMEN TO COMMITTEES

Author: Executive Officer (Bryn Hannan)
Qualified Person: General Manager (Tony McMullen)
ECM File Reference: Committees

Community Plan Reference:

Leading our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

Strategic or Annual Plan Reference:

Leading our Community

- | | |
|----------------|--|
| Objective 4.1 | Govern in the best interests of our community. |
| Strategy 4.1.1 | Manage Council for maximum efficiency, accountability and transparency. |
| Action 4.1.2 | Manage the City's assets soundly for the long-term benefit of the community. |
| Objective 4.3 | Build strong relationships to deliver our communities' goals. |
| Strategy 4.3.1 | Foster productive relationships with other levels of government, other councils and peak bodies to achieve community outcomes. |

Reporting Brief:

To recommend that Council appoints Aldermen to fill the vacant committee positions created as a result of the resignation of former Mayor Kristie Johnston and the election of Bec Thomas as Mayor and as a result of Council's establishment of a Targeted Reference Group for the upcoming review of the Dog Management Policy.

Proposal in Detail:

Background

Following the resignation of former Alderman and former Mayor Kristie Johnston, the positions held by Ald. Johnston on the following committees have become vacant:

- Glenorchy Planning Authority
- General Manager's Performance Review Committee, and
- Safer Communities Advisory Committee

At the Council meeting on 26 July 2021, Council resolved to establish a Targeted Reference Group (**TRG**) for the upcoming review of its Dog Management Policy. The

Terms of Reference for the TRG provide for one Aldermanic representative on the group. The Aldermanic position on the TRG is also vacant.

The vacancies on these committees are to be filled by following the process set out in Council's Committee Nominations and Appointments Policy ([Attachment 1](#)).

In accordance with clause 2 of the Policy, a Notice was circulated to Aldermen on 14 February 2020 (**Notice**) calling for Aldermanic nominations for each of the committees/other bodies listed above ([Attachment 2](#)).

Nominations received

The nominations received for the committees are set out in the following table:

Committee / Body	Positions Available	No. of nominees	Ballot Required?	Nominees
Glenorchy Planning Authority	1	0	No	n/a
General Manager's Performance Review Committee	1	0	No	n/a
Safer Communities Advisory Committee	1	1	No	Ald. Hickey
Dog Management Policy Targeted Reference Group	1	1	No	Mayor Thomas

Procedural Requirements

There are no nominees for the vacant positions on the Glenorchy Planning Authority and the General Manager's Performance Review Committee. It is therefore recommended that nominations are called for from the floor at the Council meeting.

There is only 1 nominee for each vacant position on the Safer Communities Advisory Committee and Dog Management Policy Targeted Reference Group. Ballots are therefore not required, and Council is to determine the appointments in accordance with its ordinary meeting procedures.

NOMINATIONS TO COMMITTEES

The following information about each committee is provided below, as required under the Policy:

- the information specified in clause 2(1)(b) of the policy, and
- a list of the nominations received for each committee and the statements provided by the nominees in support of each.

1. Glenorchy Planning AuthorityCommittee Information**Glenorchy Planning Authority**

Committee type	Council Committee (s. 23, <i>Local Government Act 1993</i>)
Committee composition	Mayor, 4 Aldermen
No. of Aldermanic positions available	1 committee member. By Council resolution of 1 December 2014, the proxy positions are to be rotated among the remaining Aldermen.
Meeting frequency	Once a month
Ex-officio appointments	Mayor (Chairperson)
Proposed term of appointment	End of current Council term
Role and purpose of Committee	The Glenorchy Planning Authority is a Council Committee established to review applications and make determinations on statutory land use planning matters under the <i>Land Use Planning and Approvals Act 1993</i> and in accordance with various planning instruments, including the <i>Glenorchy Interim Planning Scheme 2015</i> .
Nature of duties to be undertaken	The duties of a committee member, including (but not limited to): <ul style="list-style-type: none"> • attending meetings of the committee, and • discharging the roles and functions of the committee Members of the Glenorchy Planning Authority discharge a critical function of Council in assessing and determining planning and development applications for the municipality in accordance with statutory requirements.
Extent of delegated authority	Delegated power to determine those statutory land use planning matters listed on the Glenorchy Planning Authority meeting agenda.

Nominations Received

Council has not received any nomination for the position available on the Glenorchy Planning Authority (GPA).

Recommendation

It is recommended that the Chair calls for nominations to fill the vacant position on the GPA at the Council meeting.

2. General Manager's Performance Review Committee

Committee Information

General Manager's Performance Review Committee

Committee type	Council Committee (s. 23, <i>Local Government Act 1993</i>)
Committee composition	Mayor, 2 Aldermen
No. of Aldermanic positions available	1 committee member
Meeting frequency	On at least an annual basis
Ex-officio appointments	Mayor (Chairperson)
Proposed term of appointment	End of current Council term
Role and functions of Committee	To co-ordinate the conduct of performance review of the General Manager and prepare Key Performance Indicators on at least an annual basis and make recommendations to Council for their consideration.
Nature of duties to be undertaken	The duties of a committee member, including (but not limited to): <ul style="list-style-type: none"> • attending meetings of the committee, and • discharging the roles and functions of the committee
Extent of delegated authority	Authorised to engage and coordinate with a Council approved independent and external consultant in the performance of their professional services and within the budget parameters determined by Council.

Nominations Received

Council has not received any nomination for the position available on the General Manager's Performance Review Committee (**GMPRC**).

Recommendation

It is recommended that the Chair calls for nominations to fill the vacant position on the GMPRC at the Council meeting.

3. Safer Communities Advisory Committee

Committee Information

Safer Communities Advisory Committee

Committee type	Special Committee
Committee composition	<ul style="list-style-type: none"> • 2 Aldermen • 6 appropriately skilled community representatives • 2 Council officers, to be appointed by the General Manger – Officer positions are ex officio
No. of Aldermanic positions available	1 committee member
Meeting frequency	Meetings are held every 2 months.
Ex-officio appointments	n/a (no Aldermanic ex officio appointments)
Proposed term of appointment	Term of Council appointment
Role and functions of Committee	<p>In line with the Safer Communities Framework 2019-2029, the committee aims to provide advice and feedback to Council on matters that relate to the implementation of the Safer Communities Framework. Particularly in relation to addressing the five key elements identified as contributing to safer communities that include:</p> <ol style="list-style-type: none"> 1) Creating Connected Communities 2) Community Cultural Development 3) Building a Welcoming City 4) Local Area Renewal 5) Addressing Social Injustice <p>In addition, the committee may undertake additional activities in response to community need and/or at Council's request. The actions of the committee are listed in an annual action plan.</p>
Nature of duties to be undertaken	<p>The duties of a committee member, including (but not limited to):</p> <ul style="list-style-type: none"> • attending meetings of the committee, and • discharging the roles and functions of the committee.

Safer Communities Advisory Committee

Extent of delegated authority None.

Nominations Received

Council has received 1 nomination, from Alderman Sue Hickey, for the position on the Safer Communities Advisory Committee.

Ald. Hickey's statement provided in support of her nomination is as follows:

"I wish to submit my nomination for this committee because I am very concerned about the safety of the City. Having operated an electoral office in this City during the past three years I was privy to the high level of crime, drug addiction/sales and shop-lifting that occurs. I am also deeply concerned about the dis-engaged youth.

I have worked closely with many of the not-for-profit agencies that support many of our citizens with food, clothing, activities and connections where possible to services.

These problems are not unique to Glenorchy as a City. They also cannot be solved by a council solely, but rather in partnership with the community and other organisations already working in this space, including the Police.

In addition, I had 7 years of experience at the Hobart City Council dealing with similar issues and was involved in the Capital City's Council of Lord Mayors meetings on public safety, preparing for terrorism, public begging, rough sleepers, drugs and alcohol and strategies to deal with these issues.

I went out on patrol in the City of Melbourne with the Salvation Army Street Teams which as a Capital City Council we then implemented successfully in Hobart City. We also adopted Melbourne's Safer City Taxi safer taxi ramp at the waterfront precinct."

Recommendations

It is recommended that Alderman Hickey be appointed to the Safer Communities Committee in accordance with clause 2(6) of the Policy.

4. Dog Management Policy Review Targeted Reference GroupCommittee Information**Dog Management Policy Review Targeted Reference Group**

Committee type	Targeted Reference Group
Committee composition	<ul style="list-style-type: none"> • One Aldermanic Representative • Dogs' Home of Tasmania • Tasmanian Canine Defence League • RSPCA Tasmania • Dogs Tasmania (Formerly Tasmanian Canine Association) • Hobart Dog Walkers' Association • Australian Veterinary Association (Tasmanian District) • GCC Property Representative • GCC Environmental Representative • Three (3) Glenorchy City Council Residents (One from each of the following three areas: Glenorchy, Moonah, Claremont) • Other relevant participants as identified
No. of Aldermanic positions available	1 committee member
Meeting frequency	<p>The planned review of the current 2012 GCC Dog Management Policy will occur from August 2021 to February 2022 when a report will be forwarded to Council seeking adoption of the new policy document.</p> <p>The TRG will meet at specific times for involvement in the process, not less than three times for the duration of the project.</p>
Ex-officio appointments	None
Proposed term of appointment	For the duration of the term of the Targeted Reference Group
Role and functions of Committee	<p>Under Section 7 of the <i>Dog Control Act 2000</i>, Council is required to develop and implement a policy relating to dog management in the municipal area. The Policy is required to include:</p> <ul style="list-style-type: none"> • A code relating to responsible ownership of dogs • The provision of declared areas – on / off leash, prohibited and restricted areas. • A fee structure – for registration and licensing.

Dog Management Policy Review Targeted Reference Group

- And any other relevant matter.

Glenorchy City Council is about to undertake a review of its existing 2017 Dog Management Policy. As part of the Community consultation process in relation to this renewed policy it has been established that a Targeted Reference Group comprising subject matter experts and interested community members will aid Council review the policy and outline the future policy position for Council to consider and endorse.

The targeted Reference group will guide Council with its consultation process, advise on items for consideration and guide the working group on structure of the reviewed policy position.

Nature of duties to be undertaken

The duties of a committee member, including (but not limited to):

- attending meetings of the Targeted Reference Group, and
- discharging the roles and functions of the Targeted Reference Group, and

Extent of delegated authority

None.

Nominations Received

Council has received 1 nomination, from Mayor Bec Thomas, for the position on the Dog Management Policy Review Targeted Reference Group.

Mayor Thomas' statement provided in support of her nomination is as follows:

I am passionate about Glenorchy being a 'dog friendly city' and have worked closely with members of the community towards this during my time on Council. I have well established relationships with the Hobart Dog Walking Association and members of the Friends and Dogs of Chapel Street Reserve group and personal experience as a 'part-time' dog owner!

Our municipality has one of the highest rates of dog ownership in Tasmania, therefore it is crucial we have a policy that sets out the requirements for responsible dog ownership to ensure community members with and without dogs have a common understanding of expectations.

I'm proud our Council is taking a proactive and inclusive approach to the review of this policy and am well-placed to help inform it and engage our community to do the same.

Recommendations

It is recommended that Mayor Thomas be appointed as the Aldermanic representative on the Dog Management Policy Review Targeted Reference Group in accordance with clause 2(6) of the Policy.

Recommendation:

That Council:

1. APPOINT Alderman Hickey to the Safer Communities Advisory Committee
2. APPOINT Mayor Thomas as the Aldermanic representative on the Dog Management Policy Review Targeted Reference Group
3. NOTE that no nominations were received for the vacant positions on the Glenorchy Planning Authority and General Manager's Performance Review Committee and call for nominations for those positions at the Council meeting.

Attachments/Annexures

- 1 Committee Nominations and Appointments Policy



- 2 Notice of Nominations



17. TRAFFIC CALMING DEVICES POLICY

Author: Manager Corporate Governance (Tracey Ehrlich)

Qualified Person: Director Corporate Services (Jenny Richardson)

ECM File Reference: Council Policies

Community Plan Reference:

Under the *City of Glenorchy Community Plan 2015 – 2040*, the Community has prioritised ‘transparent and accountable government’.

Strategic or Annual Plan Reference:

Leading our Community

Objective 4.1 Govern in the best interests of our community.

Strategy 4.1.1 Manage Council for maximum efficiency, accountability and transparency.

Reporting Brief:

To present an updated Traffic Calming Devices policy to Council for adoption.

Proposal in Detail:

All policies adopted by Council are reviewed cyclically. The ordinary review period for Council policies is four years after adoption, however policies may be reviewed earlier if it is appropriate to do so, for example if there are changes to a relevant governing act or if there is an error or omission needing correction.

This report presents an updated Traffic Calming Devices policy to Council for adoption. The policy was adopted by Council at its meeting on 29 April 2019 (item 12).

Unfortunately, it appears clause 4(d) was not removed from the revised policy at that time and is causing a conflict in the application of the policy

- Attachment 1 is a copy of the current policy with tracked changes
- Attachment 2 is a copy of the recommended updated policy.

The changes to the policy remove the conflict between clauses 4(a) and 4(d) of the Policy which has the effect of excluding all of Council’s roads from investigation. Clause 4(a) states that Council will not investigate traffic calming if the road is either a collector or arterial road. These types of roads generally carry a traffic volume of greater than 3,000 vehicles per day. Clause 4(d) then states Council will not investigate if the road carries traffic volumes of between 500 and 3,000 vehicles per day.

The original 2016 policy was worded such that Council would investigate a road if it had between 500 and 3,000 vehicles per day. The wording in the new policy changed to list exclusions instead, and unfortunately clause 4(d) was carried forward by oversight.

Consultations:

Senior Civil Engineer
Corporate Governance

Human Resource / Financial and Risk Management Implications:

There are no material human resources or financial implications.

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation	Minor (C2)	Unlikely (L2)	Low (4)	Responsible officers continue to monitor compliance with policies and ensure that any amendments are made in a timely manner, as required.
The recommended updated policy does not represent any significant departure from established practices or statutory requirements. There is a chance that procedural difficulties may be identified once they are implemented, leading to operational inefficiencies.				
Do not adopt the recommendation	Minor (C2)	Likely (L4)	Medium (8)	Council officers are instructed to review the policies and implement any changes requested by Council as soon as practicable.
Governance administration would be less optimal due to the presence of outdated and less effective policies.				

Community Consultation and Public Relations Implications:

Nil.

Recommendation:

That Council:

ADOPT the updated Traffic Calming Devices Policy in the form of Attachment 2.

Attachments/Annexures

1 Traffic Calming Devices Policy 2019 Tracked Changes



2 Traffic Calming Devices Policy 2021



18. UPDATED SCHEDULE OF FEES AND CHARGES

Author: Executive Officer (Bryn Hannan)
Qualified Person: Director Corporate Services (Jenny Richardson)
ECM File Reference: Finance

Community Plan Reference:

Leading Our Community

The communities of Glenorchy will be confident that the Council manages the community's assets soundly for the long-term benefit of the community.

Strategic or Annual Plan Reference:

Leading our community

Objective 4.1 Govern in the best interests of our community

Strategy 4.1.1 Manage Council for maximum efficiency, accountability and transparency

Reporting Brief:

To recommend that Council adopts an updated version of its 2021-22 Schedule of Fees and Charges to correct minor errors in relation to some plumbing fees.

Proposal in Detail:

Council adopted its 2021-22 Schedule of Fees and Charges at its meeting on 31 May 2021.

Recently, it was identified that the Schedule contained several errors in relation to plumbing application and assessment fees.

A marked-up version of the relevant pages from the adopted Schedule of Fees and Charges is Attachment 1.

A clean version of the relevant pages, to be incorporated into the Schedule of Fees and Charges is Attachment 2.

Because the Schedule was adopted by a resolution of Council, any amendments to it are also required to be approved by resolution.

If adopted, an updated version of the Schedule will be published on Council's website and made available at its Customer Service Centre.

Consultations:

Manager, Finance and ICT
Financial Accountant

Human Resource / Financial and Risk Management Implications:

There are no material human resources or financial implications.

Risk Identification	Consequence	Likelihood	Rating	Risk Mitigation Treatment
Adopt the recommendation	n/a	n/a	n/a	n/a
No material risks have been identified.				
Do not adopt the recommendation	Minor(C2)	Likely(I4)	Medium	Council instructs the General Manager to write to the Director of Local Government to seek clarification about how to address the error in the Schedule.
Council will have either an incorrect Schedule of Fees and Charges, or alternatively will be required to publish the corrected version without a supporting resolution, leading to a minor regulatory breach.				

Community Consultation and Public Relations Implications:

There are no material community consultation or public relations implications.

Recommendation:

That Council:

ADOPT an updated version of the 2021-22 Schedule of Fees and Charges containing the amendments identified in Attachment 1 as incorporated in Attachment 2.

Attachments/Annexures

- 1 Schedule of Fees and Charges - Marked-up pages



- 2 Schedule of Fees and Charges - Updated Pages



19. PROCUREMENT AND CONTRACTS - MONTHLY REPORT

Author: Manager Corporate Governance (Tracey Ehrlich)

Qualified Person: Director Corporate Services (Jenny Richardson)

ECM File Reference: Procurement

Community Plan Reference:

Leading our Community

The communities of Glenorchy will be confident that Council manages the community's assets soundly for the long-term benefit of the community.

Strategic or Annual Plan Reference:

Leading our Community

- | | |
|----------------|---|
| Objective 4.1 | Govern in the best interests of our community |
| Strategy 4.1.1 | Manage Council for maximum efficiency, accountability and transparency |
| Strategy 4.1.3 | Maximise regulatory compliance in Council and the community through our systems and processes |

Reporting Brief:

To inform Council of exemptions that have been applied to procurements under Council's Code for Tenders and Contracts for the period 14 July to 16 August 2021 and provide updates on other relevant procurement matters.

Proposal in Detail:

Exemption Report

Council's Code for Tenders and Contracts (**the Code**) has been made and adopted by Council as required under section 333B of the *Local Government Act 1993*.

Under the Code (Annex A), the General Manager is required to report to Council any purchases in circumstances where a normally required public tender or quotation process is not used. Instances of non-application of the quotation or public tender process are to be reported at ordinary Council meetings as soon as possible after a contract is executed or a purchase order is issued.

The information reported for each contract or purchase order will include:

- *the contract or purchase order value (excluding GST);*
- *the circumstances for engaging the contractor or supplier without seeking the required number of quotes;*

- *the date approval was given to engage the contractor or supplier;*
- *the date of the contract or purchase order; and*
- *if the contract or purchase order was as a result of a prescribed situation or prescribed contract under regulation 27 of the Local Government (General) Regulations, the sub regulation relied on for not calling for public tenders.*

For the period from 14 July to 16 August 2021, there were no exemptions to Council's Code for Tenders and Contracts.

Expenditure on External Legal Services

For the month of July 2021, the total amount spent on external legal services for all of Council was \$8,229.69. This expenditure was predominately related to conveyancing fees for the sale of 7 Peltro Street and finalisation of a rates recovery matter.

The above expenditure was provided for in Council's 2021/22 budget.

Consultations:

Executive Leadership Team
Senior Legal Counsel
Procurement and Contracts Coordinator
Accounts Payable Supervisor

Human Resource / Financial and Risk Management Implications:

Human resources

There are no material human resources implications.

Financial

There is a total of \$8,229.69 in budgeted operational expenditure.

Risk management

As this report is recommended for receiving and noting only, no risk management issues arise. Risks around procurement are monitored and reported on a continuous basis as part of standard processes and procedures.

Community Consultation and Public Relations Implications:

Community consultation was not required or undertaken. There are no material public relations implications.

Recommendation:

That Council:

RECEIVE and NOTE the Procurement and Contracts Monthly Report for the period from 14 July to 16 August 2021.

Attachments/Annexures

Nil.

20. FINANCIAL PERFORMANCE REPORT TO 31 JULY 2021

Author: Chief Financial Officer (Tina House)
Qualified Person: Director Corporate Services (Jenny Richardson)
ECM File Reference: Corporate and Financial Reporting

Community Plan Reference:

Leading Our Community

We will be a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

The communities of Glenorchy will be confident that Council manages the community's assets soundly for the long-term benefit of the community.

Strategic or Annual Plan Reference:

Leading Our Community

- Objective 4.1 Govern in the best interests of our community
- Strategy 4.1.1 Manage Council for maximum efficiency, accountability, and transparency
- Objective 4.2 Prioritise resources to achieve our communities' goals
- Strategy 4.1.2 Manage the City's assets soundly for the long-term benefit of the community
- Strategy 4.2.1 Deploy the Council's resources effectively to deliver value

Reporting Brief:

To provide the monthly Financial Performance Report to Council for the period ending 31 July 2021.

Proposal in Detail:

FINANCIAL PERFORMANCE REPORT

Council's Financial Performance Report (**Report**) for the year-to-date ending 31 July 2021 is Attachment 1.

The Report highlights that Council's actual operating result is \$1.199 million better than the budgeted position. The favourable variance to the budgeted position is the combined result of a \$0.905 million increase in revenue and a \$0.294 million decrease in expenditure.

Executive Summary

As this is the first month of the new financial year, the reported favourable variance of \$1.199 million does not provide an accurate indicator of Council's likely end of year performance. While it is reassuring the position is favourable to budget, there are two main contributors worthy of note.

Grant revenue received in the prior 2020/21 financial year that was not fully spent has been carried forward for expenditure in the current 2021/22 financial year. It is an accounting requirement that specific purpose grants not expended in the year received must be carried forward to the year of expenditure.

It is also important to note that July is the first month of the new financial year and there will be timing differences between previously determined revenue and expenditure expectations. It is anticipated that revenue and expenditure trends will become more apparent towards the end of the first quarter.

Revenue

Overall, year-to-date operational revenue is \$51.187 million compared to budgeted operational revenue of \$50.283 million. This represents a favourable result of \$0.905 million or 1.8% against budget.

A total of \$0.869 million in unspent operating grants has been carried forward from the 2020/21 financial year for expenditure in the current 2021/22 year.

Supplementary valuation growth in the last half of the 2020/21 year has resulted in additional general rate revenue of \$0.366 million at 31 July 2021. A commensurate increase in properties receiving a kerbside waste management service has resulted in an additional \$0.191 million in waste management charges at 31 July 2021.

Expenditure

Actual year-to-date operational expenditure is \$4.855 million compared to budgeted expenditure of \$5.149 million. This represents a favourable result of \$0.294 million or 5.7% compared to budget.

An underspend in materials and services is evident across most programs and contributes a favourable variance of \$0.284 million. This is not unusual early in the financial year, given that the timing of payments to contractors and suppliers takes some months to catch up with the forecast position.

In addition, a small favourable variance of \$54,000 has been reported in employee costs for July.

Non-operating – Capital Grant Revenue

Capital grants revenue is \$2.217 million against an annual budget of \$4.878 million.

Grants totalling \$2.085 million received in the prior 2020/21 financial year that were not fully spent have been carried forward for expenditure in the current 2021/22 financial year.

Non-Operating – Net Gain/(Loss) on Disposal of Assets

Disposal of assets currently records a gain of \$28,000 against the annual budgeted gain of \$2.254 million.

The net gain/(loss) is influenced by the book value of assets compared to the sale price achieved, meaning not all disposals will result in a gain for Council.

Non-Operating – Contributions Non-Monetary Assets

At this early stage of the new financial year, there have been no non-monetary assets received against the annual budget of \$2.100 million.

These are typically infrastructure assets constructed in new subdivisions which pass to Council ownership upon completion of works, or found assets not previously recorded in Council's asset register.

Capital works

Council's year-to-date Capital Works expenditure is \$0.753 million of the annual budget of \$25.821 million.

The 2021/22 capital works budget is the largest body of works to be undertaken for several years and spans many different categories of capital expenditure. Unfortunately, the ability to expend funds is becoming increasingly impacted by restricted availability of supplies such as:

- building material shortages are delaying projects within the Property program
- limited availability of new vehicles is delaying the Fleet replacement program

Summary

Further information on revenue, expenditure and capital works figures is provided in Attachment 1 to this report.

Consultations:

General Manager

Executive Leadership Team

Officers responsible for Capital and Operational Budget reporting

Human Resource / Financial and Risk Management Implications:

Financial implications are set out in the body of this report and in Attachment 1.

As this report is for receiving and noting only, no risk management issues arise. Risks associated with Council's financial expenditure and sustainability were managed through the process for developing Council's annual budget and are monitored through ongoing reporting on Council's Strategic and Key Operational risk register.

Community Consultation and Public Relations Implications:

Community consultation was not required due to the regular and operational nature of this report. There are no material public relations implications.

Recommendation:

That Council:

RECEIVE and NOTE the Financial Performance Report for the year-to-date ending 31 July 2021 in the form of Attachment 1.

Attachments/Annexures

1 Attachment 1 - Financial Performance Report to 31 July 2021



21. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE

CLOSED TO MEMBERS OF THE PUBLIC

22. CONFIRMATION OF MINUTES (CLOSED MEETING)

That the minutes of the Council Meeting(closed meeting) held on 26 July 2021 be confirmed.

23. APPLICATIONS FOR LEAVE OF ABSENCE

ENVIRONMENT

Community Goal: “Valuing our Environment”

24. TENDER FOR PROCESSING OF CO-MINGLED RECYCLABLE MATERIALS AND CREATION OF A WASTE MANAGEMENT JOINT AUTHORITY

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(b) (Information that, if disclosed, is likely to confer a commercial advantage or impose a commercial disadvantage on a person with whom the Council is conducting, or proposes to conduct, business) and (2)(c) (Commercial information of a confidential nature that, if disclosed, is likely to: prejudice the commercial position of the person who supplied it; confer a commercial advantage on a competitor of the Council; or reveal a trade secret) and (2)(d) (Contracts and tenders, for the supply and purchase of goods and services and their terms, conditions, approval and renewal).

GOVERNANCE

Community Goal: “Leading our Community”

**25. GENERAL MANAGER'S PERFORMANCE REVIEW 2020/21 AND
PERFORMANCE MANAGEMENT FRAMEWORK 2021/22 -
2024/25**

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2015 Regulation 15(2)(a) (Personnel matters, including complaints against an employee of the Council and industrial relations matters).

**26. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT
NOTICE (CLOSED)**
