

COUNCIL AGENDA

MONDAY, 1ST SEPTEMBER 2014



GLENORCHY CITY COUNCIL

* *The General Manager certifies that the reports contained in this Agenda have been written by qualified persons under Section 65 of the Local Government Act 1993.*

Hour: 3.00 p.m.

Present:

In attendance:

Leave of Absence:

Workshops held since last Council Meeting

Date: Monday, 11th August 2014

Purpose: To discuss:

- Local Government Election Workshop
- KGV Sports and Community Precinct Update

Date: Monday, 18th August 2014

Purpose: To discuss:

- Healthy Communities Framework
- ICT Strategy Update

Date: Monday, 25th August 2014

Purpose: To discuss:

- Open Data Policy
- KGV Update on Leases

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1. APOLOGIES

2. CONFIRMATION OF MINUTES

That the minutes of the Council Meeting held on 4th August 2014 be confirmed.

3. ANNOUNCEMENTS BY THE CHAIR

4. PECUNIARY INTEREST NOTIFICATION

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

6. PUBLIC QUESTION TIME (15 MINUTES)

7. PETITIONS/DEPUTATIONS

COMMUNITY

8. HEALTHY COMMUNITIES PLAN

Author: Sport & Recreation Development Officer (Len Yeats)
 Qualified Person: Executive Manager Community Development (Narelle Calphy)
 ECM File Reference: Healthy Communities

Community Plan Reference:

5.1.3 Continue to improve and extend the use of parks, public open spaces, sports grounds, public amenities and recreation facilities in line with the Council's Recreation Plan.**Strategic or Annual Plan Reference:**

1.2.2 Facilitate the delivery of services that build community capacities and capabilities.

1.2.2.07 Develop and implement a Health and Wellbeing Strategy for the City.

Reporting Brief:

To propose adoption by Council of the Glenorchy Healthy Communities Plan 2014-2024.

Proposal in Detail:

The Glenorchy Healthy Communities Plan 2014-2024 aims to guide Council in its pursuit of *"improved health & wellbeing of the people of Glenorchy through increased awareness of, and participation in, physical and wellness activities."*

It replaces the 2008- 2013 Glenorchy City Council Recreation Plan.

The Plan seeks to set the high level agenda in the area of Healthy Communities for the next ten years and outlines the more detailed work that will be conducted in specific areas such as open space, sport, play space, sport, healthy lifestyles and community networks. It adds further health and wellbeing dimensions to the Council's existing Recreation Plan, such as healthy eating, and other areas where Council can impact on health issues such as chronic disease, and diabetes.

This broader health and wellbeing approach reflects a trend where Councils are seeking to address overall wellbeing in planning and reinforces directions from other State and Commonwealth frameworks and reports including:

- Australia's Health Framework for Determinants of Health, AIHW, 2012
- A Healthy Tasmania: Setting New Directions for Health and Wellbeing, 2013
- A Thriving Tasmania: Final Report of the Ministerial Health and Wellbeing Advisory Council, December 2013, and
- The Tasmanian Government's 2013-2014 Policy Framework of Jobs, People and Opportunities.

The Glenorchy Healthy Communities Plan 2014-2024 has three goals:

- 1: A natural and built environment that encourages active lifestyles and healthy eating
- 2: A cohesive and inclusive community with well-developed social and community networks and assets, and
- 3: Improved personal health knowledge, practices, and lifestyles

Objectives and primary, secondary and other actions are identified for each goal. In total the plan contains 127 actions.

The Council Department with the lead responsibility for the implementation of each action is identified and key performance indicators for each action will be prepared as part of the Annual Departmental Planning process.

The goals and objectives of the plan will inform the development of future strategies and policies such as the sportsground policy, reserves strategy and trails policy.

Implementation of the Plan will involve continuation of Council's strong partnership approach of working collaboratively with community and sporting organisations to deliver health and well-being initiatives across the City.

The goals objectives and actions contained within the Glenorchy Healthy Communities Plan are strongly aligned with the findings of the extensive community consultation which was conducted for the development of the City of Glenorchy Community Plan 2040.

Consultations:

The Plan was prepared following:

- An extensive literature review of health and wellbeing and related policy and plans.
- A review of existing Council strategies / policies.
- A survey conducted through the Glenorchy Matters Community Panel.
- Consultation with the members of the Glenorchy Sport & Recreation Advisory Special Committee.
- Discussions, and workshops with staff in all departments who have responsibility for implementing the Glenorchy Healthy Communities Plan.
- Consultation with the members of the Council's interdepartmental Recreation Planning Group.
- Recommendations from the final evaluation of the Glenorchy on the Go program.
- Two workshops with Aldermen.

Human Resource / Financial and Risk Management Implications:

The actions within the Glenorchy Healthy Communities Plan have been allocated to the relevant Council Department(s)/Section/Officer.

Implementation of the actions will be part of the Annual Planning process undertaken within Council.

Most of the identified actions can be implemented within existing financial and human resources.

Actions which may require additional financial resource allocation will be the subject of a business case and will be considered and determined by Council as part of the annual budget process. All these actions are identified within the plan as being the subject of investigation.

There are significant opportunities for Council and community and sporting organisations to apply for external grant funds to support the implementation of initiatives within the Glenorchy Healthy Communities Plan.

Community Consultation and Public Relations Implications:

In light of the findings of the community consultation process recently undertaken for the City of Glenorchy Community Plan 2040, which strongly align with the goals and objectives of the Glenorchy Healthy Communities Plan, it is anticipated that there will be strong community support for the adoption by Council of the Glenorchy Healthy Communities Plan.

Glenorchy City Council is recognised as a leader in the area of supporting health and well-being initiatives at the Local Government level. This was most recently acknowledged on Monday August 18 2014 when Council was awarded the Heart Foundation Healthy Community Award as the 2014 Local Government winner for Tasmania.

Recommendation:

That Council adopt the Healthy Communities Plan 2014-24.

Attachments/Annexures

1 Glenorchy Healthy Communities Plan 2014-2024

66 Pages

9. DRAFT CITY OF GLENORCHY COMMUNITY PLAN 2014-2040 - PHASE 2 COMMUNITY ENGAGEMENT PROCESS

Author: Manager City Strategy (Tony McMullen)

Qualified Person: Manager City Strategy (Tony McMullen)

ECM File Reference: Community Plan Review 2013-14

Community Plan Reference:

Community Plan Theme: Community Leadership and participation

Community Outcome: An Empowered Community

1.1.18 Continue to monitor and review and engage the community in the implementation of the community plan.

Strategic or Annual Plan Reference:

Glenorchy City Council Strategic Plan 2013-2018 (Interim)

Making Lives Better

Objective 1.1: Building understanding and engagement of the issues, needs and expectations of communities.

Strategy 1.1.2: Identify roles, responsibilities and contributions of key stakeholders to address identified community needs.

Leading Our Community

Objective 4.1: Govern in an open and responsible manner in the best interests of the community.

Strategy 4.1.3: Use corporate planning processes, informed by community input, to identify and determine clear priorities for action.

Glenorchy City Council Annual Plan 2014-15 to 2016-17

Action 1.1.2.01: Review community plan including identification of roles, responsibilities and contributions of key stakeholders.

Reporting Brief:

To seek Council's authorisation to begin the Phase 2 community engagement process for the draft City of Glenorchy Community Plan 2014-2040.

Proposal in Detail:

Background

On 29th July 2013, Council formally initiated a review of the Glenorchy Community Plan and endorsed the project plan for the project.

The project methodology set out in the project plan was for an extensive “blank sheet” consultation phase (Phase 1) and a more abbreviated “validation” consultation phase (Phase 2) before Council considered a draft Community Plan for adoption.

On 26th August 2013, Aldermen Branch-Allen, Lucas and Pearce were elected to join the Mayor, General Manager and Executive Manager Community Development on the project’s Steering Committee.

In December 2013, the consultant, The Regional Development Company, was appointed to the project after a competitive ‘expressions of interest’ process.

The Phase 1 community engagement process for the project was undertaken from the beginning of March through to 12th May 2014, although some additional targeted consultation with key stakeholders was conducted after that time.

Because of the very deep engagement process undertaken, the consultants had an unenviable task in analysing a mountain of feedback material prior to the preparation of the first draft of the Community Plan. This took the consultants longer than anticipated because of the necessity of ensuring that the draft Plan was a true reflection of the expressed sentiments of the community.

During the course of the project to date, there have been numerous meetings both of the Steering Committee and of the Working Group (comprising relevant staff) to contribute to the work of the project and to monitor its progress.

At its most recent meeting on 15th August, the Steering Committee:

- closely reviewed the draft City of Glenorchy Community Plan and considered it in order to recommend to Council for authorisation for release as part of the Phase 2 community engagement process;
- acknowledged the necessity of a 3 week timeframe for the Phase 2 community engagement process given the need for the Plan to be considered for adoption within the life of the current Council;
- endorsed the proposed community engagement strategy for the Phase 2 process which will enable targeted delivery of the draft document to those in the community who were engaged in the extensive Phase 1 consultation process.

A Snapshot of the Phase 1 Community Engagement Process

The following extract from the draft City of Glenorchy Community Plan summarises the Phase 1 community engagement process:

The City of Glenorchy Community Plan has been developed through extensive community consultation.

Nearly 2,000 people of all ages, cultural backgrounds and locations in Glenorchy provided over 7,500 ideas and thoughts about the future of our city. This was done through:

- *Community meetings at community houses, clubs, libraries, seniors groups*
- *Coffee and kitchen table conversations*
- *Conversations at public art events, sport and recreation events, walking, cycling and fitness groups*
- *Meetings and interviews with key environmental leaders and groups*
- *Moonah Taste of the World Festival, the MONA GASP Fun Run, National Youth Week event, Dad's Day Out event*
- *Business meetings with small and large business representatives*
- *Conversations at Northgate Shopping Centre and Montrose Bay Foreshore*
- *One on one interviews and meetings with not-for-profit organisations serving Glenorchy*
- *Forums with Glenorchy City Council Aldermen and staff*
- *Interviews with Federal political representatives*
- *Interviews with leading business people and employers*
- *Meetings with school leaders*
- *School students and parents*
- *Glenorchy Gazette supplements and response forms*
- *Online and hard copy surveys*
- *Facilitates sessions with service providers.*

All Special Committees of Council, made up of community members and organisations in Glenorchy, have had their say. The "Glenorchy Matters" Community Panel, which has been specifically designed to reflect all sections of the community, also responded to the survey.

This was a massive community undertaking!

People were asked to write postcards for the future, to nominate their Big Ideas, to put on Six Thinking Hats, or to answer survey questions. Children were asked to draw their ideas for the future. No stone was left unturned to develop this Community Plan.

In various ways, community members were asked:

- *What do you like most about Glenorchy?*
- *What do you like least about Glenorchy?*
- *What really matters to you about Glenorchy's future?*

- *What is your wish for Glenorchy in 2040?*
- *What are your big ideas that can help shape a positive future?*

The consultation strategy was designed to capture the views of the key demographics of the community. The involvement of external partners, such as the Migrant Resource Centre, was sought to ensure appropriate levels of engagement from the culturally diverse communities within the City.

The Draft Community Plan

This report does not seek Council's endorsement of the draft City of Glenorchy Community Plan. Rather, it seeks Council authority for the Draft Community Plan to be placed on Phase 2 consultation before being brought to Council for consideration for adoption.

(Refer to Attachment 1.)

The Draft City of Glenorchy Community Plan is made up of the following elements:

- Welcome to the City of Glenorchy's plan for the future
- Summary
- How we did it
- What did people say?
- Our community's vision
- Our community's goals
- Our community's priorities
- Big ideas for the future
- How we will use the plan
- Measuring success

The essence of the Plan is set out in the Summary section, as follows:

It is 2040 ...

We are a proud city; a city of arts; of opportunity; of partnerships; a city that makes exciting things happen.

This is the Glenorchy of the future, created by over 7,500 ideas and thoughts of the people and communities of Glenorchy today.

Today, locals love:

- *The community feel and inclusion*
- *Multiculturalism*
- *Convenience in location, great shopping and affordability*
- *Emerging arts and culture*
- *MONA, GASP, Derwent Entertainment Centre, Moonah Arts Centre*

- *Parks, playgrounds, walking and bike tracks and sporting venues*
- *Events*
- *Open spaces, the environment and natural accessible beauty, the River Derwent, Wellington Park, Tolosa Park, Myrtle Forest, the hills and parks.*

The community wants to keep these strengths and build on them for the future.

The future of Glenorchy will be created through:

Building Image and Pride

We will show our pride as a city and others will see it.

Making Lives Better

We continue to be a safe, inclusive, active and vibrant community. We will focus on developing a hub of multiculturalism, arts and culture.

Valuing Our Environment

We will value and enhance our natural and built environment. Our central business district (CBD) areas of Glenorchy, Moonah and Claremont will be revitalised, with a strong emphasis on great design, open spaces and public art.

Open for Business

We will create a strong economy and jobs for the future. We will encourage business diversity, innovation and new technologies to stimulate jobs, creativity and collaboration. We will be a place where business can establish, continue and flourish.

Leading Our Community

We are a progressive, positive community with strong council leadership, striving to make Our Community's Vision a reality.

The Community's top five priorities for the future are:

- *Becoming the hub for arts and culture in Tasmania and forging a national and international reputation as a leading destination for arts tourism*
- *Creating a strong economy; creating more local jobs; encouraging investment; revitalising our CBD areas*
- *Supporting and celebrating our diversity*
- *Providing a safe city with quality open space and community and recreation facilities and services for all age groups*
- *Building city pride, appearance and reputation*

The Phase 2 Consultation Process

The process proposed to be undertaken in the Phase 2 consultation is set out in the Community Engagement Strategy. (Refer to Attachment 2.)

In summary, it is intended to directly target the stakeholders who were engaged in the exhaustive Phase 1 process.

The primary purpose of this round of consultation is validation. In other words, seeking an answer to the question: "Does the draft Community Plan reflect what you told us in Phase 1?"

It is intended to pose the following questions to those contacted:

Having read the DRAFT Glenorchy Community Plan provided to you:

- (1) Do you support the vision in the DRAFT Glenorchy Community Plan? (yes/no response)*
- (2) Do you support the goals in the DRAFT Glenorchy Community Plan? (yes/no response)*
- (3) Do you support the priorities in the DRAFT Glenorchy Community Plan? (yes/no response)*
- (4) Is there anything missing from the plan? (open question)*
- (5) Any other comments (open question)*

The Process from Here

Once the Phase 2 Consultation is complete, there will be a Council workshop led by the project consultant, Susan Benedyka, to consider the feedback received and to examine the draft Community Plan in greater detail. This workshop is scheduled for 29th September 2014.

Council feedback from the workshop will inform any changes to the draft Plan, with the City of Glenorchy Community Plan put to a special Council meeting on 6th October 2014 for adoption in the life of the current Council.

This will enable the City of Glenorchy Community Plan to be in place and to inform the incoming Council as it sets its strategic direction.

Acknowledgements

It is important to acknowledge the Glenorchy community for the way in which it has embraced the Phase 1 community engagement process.

It is also important to acknowledge the fine work undertaken by the consultant, Susan Benedyka of The Regional Development Company and her team and by a range of Council staff, particularly the Community Development team, in delivering a community engagement process of unprecedented depth, scope and level of engagement.

This has greatly added to the authority of the draft document that is proposed to be placed before the community in Phase 2.

Consultations:

Phase 1 Community Engagement process as set out above.

Community Plan Review Steering Committee

Community Plan Review Working Group

The Regional Development Company

Human Resource / Financial and Risk Management Implications:

The Phase 2 consultation process would be funded from existing project resources.

Once a Community Plan is adopted by Council, work will commence on a new Strategic Plan, which will shape Council's future priorities and resource allocation decisions based on the feedback from the community.

Community Consultation and Public Relations Implications:

An extensive and targeted community engagement process is proposed as part of the Phase 2 consultation and this follows the unprecedentedly deep and wide community engagement process undertaken in Phase 1.

Recommendation:

- (a) That Council note the draft City of Glenorchy Community Plan 2014-2040 prepared following an exhaustive Phase 1 community engagement process in March, April and May 2014.
- (b) That Council authorise the commencement of the Phase 2 community engagement process for the draft City of Glenorchy Community Plan 2014-2040.

Attachments/Annexures

- | | | |
|---|--|----------|
| 1 | Draft City of Glenorchy Community Plan 2014-2040 | 24 Pages |
| 2 | Community Engagement Plan - Phase 2 | 3 Pages |

GOVERNANCE

10. ASSET MANAGEMENT STRATEGY

Author: Manager Infrastructure & Engineering Services
(Russell Grierson)

Qualified Person: Manager Infrastructure & Engineering Services
(Russell Grierson)

ECM File Reference: Asset Management Framework

Community Plan Reference:

2.2.1 Develop strategies to improve and extend Council's transport infrastructure to balance the needs of all users and stakeholders in line with Council's strategic and land-use planning framework.

Strategic or Annual Plan Reference:

4.2.1 Deploy Council resources to maximise value for money.

4.2.2 Ensure long term financial capacity to deliver services.

4.2.4 Maintain fair systems and processes for high levels of regulatory compliance.

Reporting Brief:

The purpose of this report is to present the Asset Management Strategy for Infrastructure Assets, 2014/15 – 2017/18, to Council for endorsement.

Proposal in Detail:

Improved asset management practices are being driven within Council, through the Asset Management Implementation Project, which commenced in 2012. This project is being governed by an internal steering committee and has involved the upgrading and replacement of our asset management data base to deliver improved financial and inventory record keeping. The new data system is in the process of being integrated with our financial systems and customer request system.

A key step in improving our asset management practices and capabilities is the adoption of an Asset Management Strategy which assesses the current condition of our assets, where we aim to be in the future and guides how we will get there. The Asset Management Strategy for Infrastructure Assets 2014/15 – 2017/18 (refer Attachment 1) has been developed with the assistance of Assetic consultants, who have provided the new asset management software systems purchased through the current project. The Strategy document is consistent with the national approach developed by the Institute of Public Works Engineers Australia (IPWEA) and is consistent with the requirements of Ministerial Orders relating to asset management, introduced in Tasmania in February 2014.

The Strategy discusses the three classes of infrastructure assets; roads, stormwater / drainage and buildings / land improvements and sets out their current replacement cost (\$843 million) against each asset class.

The condition of our infrastructure assets is discussed and it is shown that while generally our assets are in reasonable condition, a significant portion of assets are moving into the second half of their life cycle and a continued emphasis on asset renewal is required. The Strategy includes an improvement plan, with target dates against actions and models how the overall condition of our infrastructure assets might change with different funding scenarios.

The balancing of 'capital service levels', that is, the standard of infrastructure we wish to provide for the community, against different funding scenarios was the topic of a Council workshop on 4th August 2014. It was noted at the workshop that past practice has been to renew our roads (in particular) when they reach condition 4 or 5, being poor to very poor. While this might be an appropriate approach for local roads, we may wish to renew our more important transport routes at an earlier point. However the funding implications in making these decisions need to be fully understood so that Council manages its infrastructure assets in a sustainable way.

The objectives of the Strategy are to:

- ensure that the Council's infrastructure services are provided in an economically optimal way, with the appropriate level of service to residents, visitors and the environment determined by reference to Council's financial sustainability;
- safeguard Council's assets including physical assets and employees by implementing appropriate asset management strategies and appropriate financial resources for those assets;
- adopt the long term financial plan as the basis for all service and budget funding decisions;
- meet legislative requirements for all Council's operations;
- ensure resources and operational capabilities are identified and responsibility for asset management is allocated; and
- provide high level oversight of financial and asset management responsibilities through Audit Committee/CEO reporting to Council on development and implementation of Asset Management Strategy, Asset Management Plan and Long Term Financial Plan.

The Strategy is a 'live' document and will be informed and updated by improved and current asset condition data, revaluations of replacement costs and refinement of asset management models. An outcome of the recent workshop was that the roads hierarchy should be expanded to better identify our more important roads so that prioritising future renewal expenditure can be modelled with a focus on these roads.

Consultations:

ELT

Asset Management Co-ordinator

Asset Management System Steering Committee

Human Resource / Financial and Risk Management Implications:

The very purpose of the Asset Management Strategy is to guide the allocation of resources and long term financial planning to deliver sustainable funding of asset renewals at an accepted level of service.

In terms of managing risk, planning for long term asset management ensures that peaks and troughs in asset renewals are identified well in advance and appropriate funding is allocated over progressive annual funding cycles to avoid unexpected asset failures or unplanned expenditure.

Community Consultation and Public Relations Implications:

It is intended that the Asset Management Strategy will be a public document, available on the Glenorchy City Council website.

A comprehensive and properly implemented Asset Management Strategy can be expected to achieve better community outcomes in deploying our resources to maximise value for money.

Recommendation:

That the Asset Management Strategy for Infrastructure Assets 2014/15 – 2017/18 be endorsed.

Attachments/Annexures

- | | | |
|----------|---|----------|
| 1 | Asset Management Strategy for Infrastructure Assets 2014/15 - 2017/18 | 32 Pages |
|----------|---|----------|

11. ANNUAL COUNCIL COMPLAINTS - YEAR ENDING 30TH JUNE 2014

Author: Customer Service Centre Co-ordinator (Andrew Reason)

Qualified Person: Customer Service Centre Co-ordinator (Andrew Reason)

ECM File Reference: Complaints

Community Plan Reference:

This item discusses a corporate management/governance issue. Since the Community Plan is outwardly focussed, there is no applicable reference to this matter.

Strategic or Annual Plan Reference:

The strategic and annual plans are based upon the Community Plan which is outwardly focussed. Since this item discusses a management/governance issue there is no applicable reference to this matter.

Reporting Brief:

The *Local Government Act 1993*, Section 339F(5), requires that “the General Manager is to provide the council with a report at least once a year of the number and nature of complaints received”.

Proposal in Detail:

On 12th December 2005 Council adopted a customer service charter as required by section 339F of the *Local Government Act 1993*.

The charter came into effect on 1st January 2006 and to enable its requirements to be met a complaints register was established from which the information detailed below has been extracted.

It should be noted that the register records details of “complaints” as distinct from “service requests”. A “complaint” is where a service request has been made but not actioned (customer service) or where there is dissatisfaction with a Council procedure or policy.

From 1st July 2013 to 30th June 2014, 62 items considered as complaints were recorded.

This is 13 more registered complaints more than 2012/13.

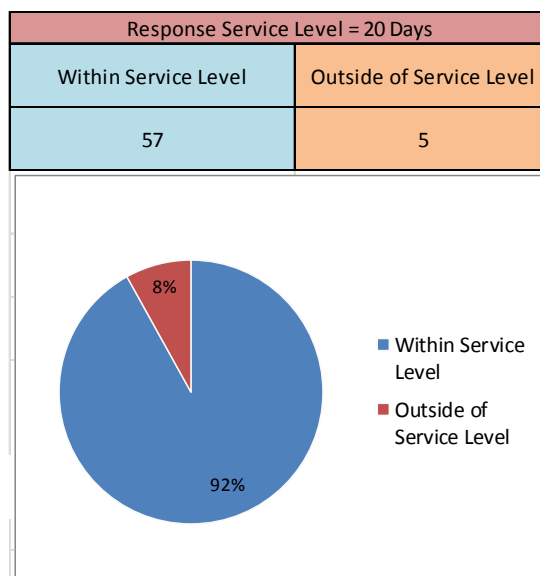
Registered Complaints		
2013/14	2012/13	2011/12
62	49	42

A summary of complaints received according to category and contact method is shown in the table below.

CONTACT TYPE		CATEGORY	NUMBER	CATEGORY	NUMBER
Phone	2	Administration	0	Parks	5
Email	50	Animal Management	6	Planning	0
Letter	10	Building and Plumbing	2	Property	1
Alderman	0	Compliance	7	Rates	4
In Person	0	Customer Service (General)	2	Roads	1
Total	62	Customer Service Centre	2	Stormwater / Seepage	6
		Footpaths	1	Traffic	3
		Miscellaneous	0	Vegetation	1
		Noise	7	Waste	4
		Parking	4	Works	8
TOTAL					62

COMPLAINT TIMELINESS

57 complaints were responded to within the standard 20 days.
5 were responded to outside of the service level.



COMPLAINTS AGAINST STAFF MEMBERS

2013/14	
Complaints Received	4

A summary and brief detail of all complaints are attached – Attachment 1.

Consultations:

Nil.

Human Resource / Financial and Risk Management Implications:

Nil.

Community Consultation and Public Relations Implications:

Nil.

Recommendation:

That the Complaints Report provided in accordance with the requirements of the Local Government Act 1993, Section 339F(5) be accepted.

Attachments/Annexures

1 Attachment 1 - Complaint Detail

2 Pages

12. DISPOSAL OF COUNCIL LAND - 317-351 TOLOSA STREET, GLENORCHY

Author: Project Manager (Glen Sheppard)

Qualified Person: Executive Manager - Finance and Business (Jason Browne)

ECM File Reference: 317-351 Tolosa Street Glenorchy

Community Plan Reference:

1.2.6. Promote community awareness of and their involvement in, the land use planning process.

Strategic or Annual Plan Reference:

4.1.2. Ensure Council is open and transparent in its communication and dealings with our communities.

Reporting Brief:

To obtain Council's final approval for the transfer of 18,750 square metres of the Council property identified as 317-351 Tolosa Street, Glenorchy to TasWater.

Proposal in Detail:

On 10th June 2014, at the Council Meeting, Council approved to negotiate a sale price based on an independent valuation by a registered land Valuer, for 18,750 square metres of land at 317-351 Tolosa Street, Glenorchy to TasWater.

Negotiations with TasWater were conducted and final agreement was reached with a purchase price that matched the valuation. Refer to Attachment 1.

Under section 178(4) of the *Local Government Act 1993* (Tas) the disposal of this land was advertised on at least 2 separate occasions, namely Saturday, 5th July 2014 and Wednesday, 8th July 2014, in a daily newspaper circulating in the municipal area and notified the public that objection to the proposed sale be made to the General Manager within twenty one (21) days of the date of the first publication.

No objections were received.

Under section 178 (5) of the *Local Government Act 1993* (Tas) if the General Manager does not receive any objection within 21 days of the date of the first publication and appeal is not made under section 178A, the Council may sell the land.

Consultations:

ELT – As at 26th August 2014

TasWater – Via email and written communication

Human Resource / Financial and Risk Management Implications:

The sale of land at 317-351 Tolosa Street, Glenorchy will provide TasWater with the opportunity to:-

- Improve the quality of water being delivered to the residents of Glenorchy; and
- Remove the risk of the existing Tolosa Park Dam by decommissioning the existing dam.

The existing land is not used by any Council supported / endorsed activities.

Sale of the land will reduce the overall financial commitment of Council due to a reduction in land tax, maintenance costs and service charges.

Community Consultation and Public Relations Implications:

Disposal of the Land was advertised in accordance with the Disposal of Council Land Policy 17-5. No objections were received.

In addition, Council actioned a community engagement plan where 276 letters were sent to surrounding property owners. Refer to Attachment 2 and 3 for details of the correspondence and engagement area.

A number of enquiries were made from the community regarding the proposed use by TasWater. The community were advised that it was for 'water infrastructure – reservoirs' and that a Development Application would be lodged in the coming months by TasWater and that there would be the opportunity to make representation on the specific application.

No objections were received in relation to the proposed land sale.

TasWater are proposing to lodge their Development Application for tank storage facilities within the coming weeks. To minimise the risk of confusion between the Section 178 and the Development Application it would be advantageous to conclude the sale agreement (i.e. conclude the Section 178 process).

Recommendation:

- (a) As no objections were received, final approval be granted for the sale of 317-351 Tolosa Street, Glenorchy to the TasWater at \$300,000.00 (G.S.T. exclusive).
- (b) All costs associated with the sale of the Council land are to the account of the purchaser.

Attachments/Annexures

- | | | |
|---|--|---------|
| 1 | TasWater Letter | 1 Page |
| 2 | Letter to Owner/Occupier - Tolosa Street | 2 Pages |

13. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE

13.1 NOTICE OF MOTION - ALDERMAN D. PEARCE

Author: General Manager (Peter Brooks)

Qualified Person: General Manager (Peter Brooks)

ECM File Reference: Notice of Motion

Community Plan Reference:

This item discusses a corporate management/governance issue. Since the Community Plan is outwardly focussed, there is no applicable reference to this matter.

Strategic or Annual Plan Reference:

The strategic and annual plans are based upon the Community Plan which is outwardly focussed. Since this item discusses a management/governance issue there is no applicable reference to this matter.

Reporting Brief:

To consider a notice of motion by Alderman David Pearce submitted in accordance with the requirements of Section 16(5) of the *Local Government (Meeting Procedures) Regulations 2005*.

Proposal in Detail:

Elected Members Allowance

I hereby submit the following notice of motion for consideration by my fellow Aldermen at the next meeting of the Glenorchy City Council:

That the Glenorchy City Council places a 12 month freeze on all elected members allowances and reimbursements, commencing at the end of September 2014.

Reasoning:

As Council would be aware, the State Government has recently placed a 12 month freeze on all state public service wages and allowances. The reason for this is that the state finds itself in an extremely difficult and challenging financial situation. As elected members would also be aware, at the recent Tasmanian Local Government

Conference, the Treasurer asked local governments to consider placing a 12 month freeze on allowances of elected members.

Many of our fellow Tasmania's are doing it tough and given that the Glenorchy City Council, over many years has played and continues to play a leading role in leadership, I feel it is only appropriate that this council gives serious consideration to the Treasurer's request. This would also demonstrate to the ratepayers of our municipality that we are serious about our fiscal, economic and social responsibilities.

If I am fortunate enough to be re-elected at the upcoming elections, I intend to advise the General Manager that I will be placing a freeze on my income.

Consultations:

Human Resource / Financial and Risk Management Implications:

Community Consultation and Public Relations Implications:

Recommendation:

That the Glenorchy City Council places a 12 month freeze on all elected members allowances and reimbursements, commencing at the end of September 2014.

Attachments/Annexures

1 Notice of Motion - Alderman David Pearce

1 Page

13.2 NOTICE OF MOTION 1 - ALDERMAN K. JOHNSTON

Author: General Manager (Peter Brooks)

Qualified Person: General Manager (Peter Brooks)

ECM File Reference: Notice of Motion

Community Plan Reference:

This item discusses a corporate management/governance issue. Since the Community Plan is outwardly focussed, there is no applicable reference to this matter.

Strategic or Annual Plan Reference:

The strategic and annual plans are based upon the Community Plan which is outwardly focussed. Since this item discusses a management/governance issue there is no applicable reference to this matter.

Reporting Brief:

To consider a notice of motion by Alderman Kristie Johnston submitted in accordance with the requirements of Section 16(5) of the *Local Government (Meeting Procedures) Regulations 2005*.

Proposal in Detail:

Notice of Motion – Changes to the Local Government Act 1993 – Electoral Reform

In accordance with Part 2, Section 2 of the Local Government (Meeting Procedures) Regulations 2005, I hereby request that the following motion be included on the Agenda of the forthcoming meeting of Glenorchy City Council on Monday, 1 September 2014.

- 1) That Council writes, as a matter of urgency, to the Minister for Local Government and request that the following legislative amendments be made to the Local Government Act 1993:
 - a) That only residents of a municipal area are eligible for election as a councillor; and
 - b) That there must be full public disclosure of a candidate's residential address.

Moved: Ald Johnston

Rationale:

The Minister for Local Government has recently announced significant change to eligibility for nomination as a Mayor or Deputy Mayor. This has prompted considerable discussion in the community about general eligibility requirements to be elected a councillor (alderman).

Many residents are surprised to discover that a person does not have to reside in the municipality that they are elected to represent and are greatly concerned that currently more than a quarter of their aldermen do not reside in the Municipality of Glenorchy.

Furthermore there is also concern that when residents have tried to discover where their councillor/alderman resides they are unable to do so as their addresses are withheld. As one resident succinctly put it "It seems like there are quite a few aldermen who live out of a PO Box!".

It is disappointing that basic contact details about a candidate/councillor/alderman can be withheld from the voting public. A requirement for full disclosure would allow electors to make an informed choice about who they are voting for and would provide a basic but important avenue for residents to contact their elected councillor/alderman.

Given that the Minister for Local Government has indicated a willingness to amend the electoral provision for local government and the great level of community concern about this matter it is timely that this request is made by Council to the Minister.

Officer's Comment

In response to the issues raised in the proposed motion any changes to the Local Government Act 1993 (Tas), or any other legislation, are likely to take at least 6 months. As the Local Government Election is to be held in 14-28 October 2014 it is highly unlikely that any such change can be made and implemented before the next election in October 2018.

In addition, after the receipt of the proposed motion discussion was held with and advice was received from Department of Premier and Cabinet DPAC stating that reform of the General Manager's Roll has been put forward in the recent past however it did not receive local government support.

Consultations:

Human Resource / Financial and Risk Management Implications:

Community Consultation and Public Relations Implications:

Recommendation:

That Council writes, as a matter of urgency, to the Minister for Local Government and request that the following legislative amendments be made to the Local Government Act 1993:

- (a) That only residents of a municipal area are eligible for election as a councillor; and
- (b) That there must be full public disclosure of a candidate's residential address.

Attachments/Annexures

- | | | |
|----------|--|--------|
| 1 | Attachment - Alderman Johnston - Notice of Motion - Electoral Reform | 1 Page |
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13.3 NOTICE OF MOTION 2 - ALDERMAN K. JOHNSTON

Author: General Manager (Peter Brooks)

Qualified Person: General Manager (Peter Brooks)

ECM File Reference: Notice of Motion

Community Plan Reference:

This item discusses a corporate management/governance issue. Since the Community Plan is outwardly focussed, there is no applicable reference to this matter.

Strategic or Annual Plan Reference:

The strategic and annual plans are based upon the Community Plan which is outwardly focussed. Since this item discusses a management/governance issue there is no applicable reference to this matter.

Reporting Brief:

To consider a notice of motion by Alderman Kristie Johnston submitted in accordance with the requirements of Section 16(5) of the *Local Government (Meeting Procedures) Regulations 2005*.

Proposal in Detail:

Notice of Motion – Council’s Engagement with the Media

In accordance with Part 2, Section 2 of the Local Government (Meeting Procedures) Regulations 2005, I hereby request that the following motion be included on the Agenda of the forthcoming meeting of Glenorchy City Council on Monday, 1 September 2014.

- 1) That all media releases, alerts and responses produced by Council, including the Office of the Mayor, be circulated to all Aldermen upon issue to the media.

Moved: Ald Johnston

Rationale:

As a basic courtesy and to ensure that all aldermen are informed about Council activities, Council’s position on issues, and any newsworthy items relating to the Council, I believe that it is appropriate that all aldermen receive a copy of any information distributed to the media.

It has been brought to my attention that over the last month that some media releases have been issued by this Council and circulated to only select alderman. This practice is discriminatory and must cease. All alderman ought to be advised not just a favoured few.

Officer's comments:

It is standard process for copies of media releases that are issued by Council to be provided by email to all Aldermen.

Officers are not aware of any instances where media releases issued by Council have been provided to select Aldermen only.

Consultations:

Human Resource / Financial and Risk Management Implications:

Community Consultation and Public Relations Implications:

Recommendation:

That all media releases, alerts and responses produced by Council, including the Office of the Mayor, be circulated to all Aldermen upon issue to the media

Attachments/Annexures

- 1 Attachment - Alderman Johnston - Notice of Motion - Media Releases 1 Page

13.4 QUESTION ON NOTICE - ALDERMAN K. JOHNSTON

Author: General Manager (Peter Brooks)

Qualified Person: General Manager (Peter Brooks)

ECM File Reference: Question on Notice

Community Plan Reference:

This item discusses a corporate management/governance issue. Since the Community Plan is outwardly focussed, there is no applicable reference to this matter.

Strategic or Annual Plan Reference:

The strategic and annual plans are based upon the Community Plan which is outwardly focussed. Since this item discusses a management/governance issue there is no applicable reference to this matter.

Reporting Brief:

To consider a question on notice by Alderman Kristie Johnston submitted in accordance with Regulation 30 of the Local Government (Meeting Procedures) Regulations 2005.

Proposal in Detail:**Question on Notice**

In accordance with Part 2, Section 4 of the Local Government (Meeting Procedures) Regulations 2005, I hereby request that the following question be included on the Agenda of the forthcoming meeting of Glenorchy City Council on Monday, 1 September 2014.

CCTV Evaluation: Alderman Johnston

At the 12 February 2013 Council Meeting, this Council carried the Notice of Motion proposed by Alderman Johnston as follows:

JOHNSTON/STEVENSON

- (a) That a report be prepared by the Executive Manager of Community Development following consultation with Tasmania Police looking at the following reporting actions (b), (c) and (d).
- (b) That Council adopt the following objectives for the Closed Circuit Television (CCTV) system recently implemented by the Glenorchy City Council, and funded by the Commonwealth Government, as:
 - 1. To reduce reported crime and incidents to Police;
 - 2. To reduce reported damage and graffiti within the Glenorchy City municipality; and

3. To improve perception of safety and reduce fear of crime.
- (c) That the CCTV system be evaluated every six months and a report produced (with the first report due July 2013) including the following key performance indicators:
1. The number of incidents reported in the CCTV capture area by offence type;
 2. The number of incidents that were initially detected only by monitoring of the CCTV by offence type;
 3. The number of incidents reported in the neighbouring areas by offence type;
 4. The number of offences reports where the use of CCTV footage was referenced by offence type;
 5. The number of offenders charged where it would not have been possible to do so were it not for the presence of CCTV footage by offence type;
 6. The number of requests/views of CCTV material;
 7. The number of requests for maintenance and repairs to the CCTV system;
 8. The number of activities to increase the awareness of the CCTV system;
 9. The ongoing costs of the system including:
 - Cleaning of the camera domes;
 - Pruning trees;
 - Replacing light globes;
 - Replacing damaged signage;
 - Regular maintenance;
 - Replacing damaged cameras;
 - System upgrades;
 - Data storage; and
 - Any other related costs incurred.
 10. Any other relevant matter.
- (d) That Council as a priority develop and adopt CCTV system operating procedures and protocols, and a work plan identifying how the CCTV system is to integrate with other crime prevention and detection strategies implemented by Council and other agencies within the municipality.

The motion was put.

FOR: Aldermen Johnston, Martin, Lucas, Pearce, Branch-Allen, King, Stevenson and Carnes.

AGAINST: Aldermen Lowrie, Nielsen, Slade and Ridler.

The motion was CARRIED.

1. Could the General Manager please advise the Council:
 - a. Why the report required by Council as per Ald Johnston's Notice of Motion has not been produced and circulated to Aldermen;
 - b. What steps will be taken to ensure that Council receives requested reports in the required timeframe;
 - c. If the CCTV program has been evaluated at all since its implementation;
 - d. If Council has engaged with any media outlet on the success (or otherwise) of the CCTV program, and on what evidence based research or assessment against key performance indicators had that success (or otherwise) been determined?
2. Can the General Manager please advise the Council of the following during the period January 2013 to 31 July 2014:
 - a. The number of incidents reported in the CCTV capture area by offence type;
 - b. The number of incidents that were initially detected only by monitoring of the CCTV by offence type;
 - c. The number of incidents reported in the neighbouring areas by offence type;
 - d. The number of offences reports where the use of CCTV footage was referenced by offence type;
 - e. The number of offenders charged where it would not have been possible to do so were it not for the presence of CCTV footage by offence type;
 - f. The number of requests/views of CCTV material;
 - g. The number of requests for maintenance and repairs to the CCTV system;
 - h. The number of activities to increase the awareness of the CCTV system; and
 - i. The ongoing costs of the system including:
 - Cleaning of the camera domes;
 - Pruning trees;
 - Replacing light globes;
 - Replacing damaged signage;
 - Regular maintenance;
 - Replacing damaged cameras;
 - System upgrades;
 - Data storage; and
 - Any other related costs incurred.
 - j. Any other relevant matter.
3. Can the General Manager advise the Council why Council CCTV has been operating in this Municipality without the development and adoption of CCTV system operating procedures and protocols, and a work plan identifying how the CCTV system is to integrate with other crime prevention and detection strategies implemented by Council and other agencies within the municipality?

4. Can the General Manager advise the Council how many Council CCTV cameras that are installed and are correctly working and how many mobile units are currently operational?

Officer's Comment

Council received funding in August 2012 under the Proceeds of Crime 2002 Commonwealth Grant Funding Program for the Glenorchy CBD- Reducing Crime by Design project.

Under this funding agreement which was for the period from August 2012 – March 2014 Council was required to meet the following objectives:

1. Increase the detection, reporting and management of graffiti in the Glenorchy CBD.
2. Educate the community on the effects of graffiti in the Glenorchy CBD.
3. Implement the Community Safety Framework and Action Plan and the Glenorchy Graffiti Management Action Plan.

The funding agreement required Council to complete the following deliverables for each of the objectives:

1. Install 16 fixed and 4 mobile cameras in the Glenorchy CBD.
2. Demonstrate the impact of the CCTV system on graffiti by providing statistics over the life of the project.
3. Provide 2 community education sessions on the current profile and local issues around property offences and the benefits of graffiti prevention and reduction strategies in the Glenorchy CBD.
4. Undertake a survey of selected businesses and community members at 12 and 18 months of the project to assess the impact of the project.
5. Recruit members of the community to attend planning workshops of Council related to the Graffiti Management Plan and Community Safety Framework and Action Plan.

It is important to note that under the funding agreement signed between Council and the Commonwealth that the funding was to be used for the purposes specified in the agreement and subject to the terms and conditions of the agreement for the life of the agreement.

While Council may have resolved at its meeting of 12 February 2013 to adopt new objectives and performance indicators for the CCTV installation funded by the Commonwealth Government, these objectives and performance indicators could not take effect until the Commonwealth had formally provided advice that the funded project had been completed.

Council received written advice from the Attorney Generals Department of the formal completion of the Glenorchy CBD Reducing Crime by Design Project on July 7 2014.

Accordingly the first 6 monthly evaluation report on the CCTV installation as per Councils resolution of 12 February 2013 cannot be provided until January 2015.

It should be noted that many of the key performance indicators for the CCTV system as resolved by Council rely entirely on the provision of data from Tasmania Police.

Preliminary discussions with the Inspector, Glenorchy Police held at the time that Council resolved to adopt the key performance indicators indicated that some of this data is not collected by Police.

This will be addressed in the first 6 monthly report to be provided to Council in January 2015.

In relation to the evaluation of the CCTV system since its installation, Council was required under the terms of the funding agreement with the Commonwealth to provide progress reports in May 2013 and March 2014 in line with specific criteria specified in the agreement. These reports were completed in accordance with the requirements of the agreement.

In relation to media publicity of the CCTV cameras, under the terms of the funding agreement, Council was required to provide copies of any media publicity to the Attorney Generals Department. The only media generated by Council was in the Glenorchy Gazette of February 2013 when the official announcement of the funding was made by Labor Senator Carol Brown.

In relation to the issue of operating systems procedures and protocols, the Glenorchy CCTV installation is different to systems operating in other local government jurisdictions across the country in that the monitoring equipment, while funded through a grant to Council, is located within the Glenorchy Police station.

Access to and use of the images is by Police only and the photographic vision and protocols in relation to use of the CCTV footage is in accordance with the system and protocols of Tasmania Police.

Advice from Police at the time of installing the cameras highlighted Council's responsibilities for signage in the areas covered by CCTV which was completed prior to the cameras going live.

The locations and angling of the cameras was determined in conjunction with Tasmania Police and the technical specifications of the system were informed by advice from the Senior Sergeant of the Counter Terrorism Unit, Tasmania Police who has responsibility for the coordination of CCTV installations across the State. These are documented.

Documentation of equipment maintenance is yet to occur but will do so before the expiration of the warranty period.

In relation to the number of cameras installed there are 16 in the Glenorchy CBD and 4 in the Moonah CBD.

While the original intention was to have 4 cameras which were mobile, the need for cameras in the Moonah CBD as a graffiti hotspot was strongly supported by Police, by the Moonah Traders and by the data on graffiti.

The option exists for these 4 cameras to be made mobile in the future should the Council wish this to be the case.

All the cameras are operational. There have been some difficulties with the stability of the images from the cameras to the monitoring equipment but in discussions on Friday last week with the Inspector Glenorchy Police these issues seem to be resolved.

Consultations:

Human Resource / Financial and Risk Management Implications:

Community Consultation and Public Relations Implications:

Recommendation:

Attachments/Annexures

1 Attachment - Alderman K. Johnston - Question on Notice

3 Pages

CLOSED TO MEMBERS OF THE PUBLIC

14. APPLICATIONS FOR LEAVE OF ABSENCE

ENVIRONMENT

15. WASTE MANAGEMENT STRATEGY 2013-2023

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2005 Section 15(2)(c).

16. ENERGY EFFICIENT STREET LIGHT PROJECT - AGREEMENT WITH TASNETWORKS

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2005 Section 15(2)(c).

GOVERNANCE

17. TASWATER QUARTERLY REGIONAL BRIEFING TO THE OWNERS' REPRESENTATIVES

This item is to be considered at a closed meeting of the Council by authority of the Local Government (Meeting Procedures) Regulations 2005 Section 15(2)(f).

18. NOTICES OF MOTIONS – QUESTIONS ON NOTICE / WITHOUT NOTICE (CLOSED)
